



ANTICIPATED INTERNSHIP OPPORTUNITY

POSITION TITLE: Community Builder

POSITION HIGHLIGHTS:

- Community outreach to determine citizens' arts/culture, recreation, and leisure program desires
- Identify local citizen talents, and leaders to establish a motivated team of volunteers who will assist in the delivery of programs
- Identify opportunities for intergenerational programs where sharing and learning with and from each other can take place (for example, from computer and gaming skills, to gardening and woodworking)
- Liaise with arts/culture, recreation and leisure service providers, indigenous organizations and others in neighbouring communities, and as appropriate at the provincial and federal levels, to establish partnerships and best practices in and for the municipality
- Recommend a plan of action for the implementation arts/culture, recreation and leisure programs for youth, teens, and seniors.

TERMS:

This is a 52-week job opportunity, 40 hours per week which may include weekend and evening hours of work. More typically, the position would report to work Mon-Fri, 8:00 a.m. to 4 p.m.

RATE OF PAY: \$20/HR

REQUIREMENTS:

As the offering of this internship opportunity is possible only through a conditional contribution from Northern Ontario Heritage Fund's People and Talent Program, Workforce Development Stream, **without exception, all applicants MUST:**

- Be either a new entrant into the workforce, be transitioning to a new career, or be unemployed or underemployed and entering a new field of work
- Have not previously participated in NOHFC's People & Talent Program
- Be at least 18 years of age
- Reside in Northern Ontario
- Be legally entitled to work in Canada.

To be considered for you must also:

-possess superior computer skills

-possess a post-secondary diploma in arts/culture/sport or recreation domain, or possess experience working in arts/culture/sport/recreation sectors, or be actively involved in arts/culture, sport, or recreation sector activities

To be considered for this position, your cover letter must CLEARLY demonstrate how you meet EACH of the requirements listed above.

HOW TO APPLY:

Prior to February 14, 2025, submit a cover letter which clearly demonstrates how you meet EACH of the requirements listed in the “requirements” sections of this posting, and a resume, including note about the highest education level achieved and the year of graduation, to hr@calvintownship.ca

IMPORTANT NOTE:

Candidates will only be considered for an interview if they have met the “how to apply” requirements of this posting.