

CORPORATION OF THE MUNICIPALITY OF CALVIN

**AGENDA
REGULAR COUNCIL MEETING
Tuesday February 23, 2021 at 7:00 p.m.
ELECTRONICALLY**

- | | | |
|-----------|---|--|
| 1. | CALL TO ORDER | |
| 2. | WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST | |
| 3. | PETITIONS AND DELEGATIONS | None |
| 4. | REPORTS FROM MUNICIPAL OFFICERS | Jacob Grove – Landfill Diversion and Life Expectancy
Jacob Grove – Stripping and Waxing of Community Center Floors
Jacob Grove – Rink Building and Landfill |
| 5. | REPORTS FROM COMMITTEES | None |
| 6. | ACTION LETTERS | |
| A) | Municipality of Calvin – Administration | Minutes of February 9, 2021 Regular Council Meeting |
| B) | By-Law No. 2021-004 | By-Law to Adopt a Siting Telecommunications Facilities Policy |
| C) | Report from Clerk-Treasurer | 2021CT09 Report to Council – Emergency Control Group Meeting Summary – February 10, 2021 |
| D) | Municipality of Calvin | Acceptance of Integrity Commissioner Reports |
| E) | Municipality of Calvin – Council | Integrity Commissioner Report – Councillor Olmstead – Recommendations of Penalty by Integrity Commissioner |
| F) | Municipality of Calvin – Council | Integrity Commissioner Report – Councillor Grant – Recommendations of Penalty by Integrity Commissioner |
| G) | By-Law #2021-006 | Agreement with the Canadian Ecology Centre for Landfill Use |
| H) | By-Law #2021-007 | Agreement with the Canadian Ecology Centre for Fire Services |
| I) | Report from Clerk-Treasurer | 2021CT10 Report to Council – AODA Compliance for Website |
| J) | Report from Clerk-Treasurer | 2021CT11 Report to Council – Citizen’s Alert App Statistics |
| K) | Report from Clerk-Treasurer | 2021CT12 Report to Council – Municipal Insurance Premiums |
| L) | Municipality of Calvin | Motion of Support for Small Businesses |
| M) | Municipality of Calvin – Educational | Good Leadership is about Asking Good Questions - https://hbr.org/2021/01/good-leadership-is-about-asking-good-questions |

7. INFORMATION LETTERS

A)	Covid 19 Vaccine Distribution Task Force	Update on Vaccine Rollout
B)	City of North Bay	Cassellholme Support Letter
C)	Town of Mattawa	Support for Amber Eight Light System on School Busses
D)	Township of Terrace Bay	Support for Ontario Fire College
E)	Township of Terrace Bay	Support for Tax Rate for Railway Rights-of-Way
F)	Ministry of Environment, Conservation and Parks	Conservation Authorities Act
G)	Guelph/Eramosa Township	Advocacy for Reform – MFIPPA Legislation
H)	Ontario Fire College	Support for Ontario Fire College
I)	Ontario Clean Air Alliance	OPG and Enbridge Oppose Toronto’s Gas Plant Phase-Out Motion
J)	Association of Municipalities of Ontario (AMO)	AMO Policy Update – Gradual Return to COVID-19 Response Framework, Conservation Authorities Act Update
K)	The Royal Canadian Legion	Military Service Recognition Book
L)	City of St. Catharines	Universal Paid Sick Days in Ontario
M)	Town of Orangeville	Greenhouse Gas Emissions
N)	Township of Georgian Bay	Municipal Insurance Premiums
O)	Ministry of Natural Resources and Forestry	Review of Draft Forest Management Plan
P)	Township of Conmee	Criminal Records and Candidates for Municipal Elections
Q)	Cassellholme for the Aged	Municipal Levy
R)	Association of Municipalities of Ontario (AMO)	AMO Policy Update – Social Assistance Vision Paper Released and March Break Delayed
S)	Township of Perth South	Working Group to Better Focus Conservation Authorities
T)	Town of Gravenhurst	Support for Ontario Fire College
U)	Fred Dean Webinars	User Friendly Webinars
V)	Association of Municipalities of Ontario (AMO)	AMO Policy Update – Access of Persons with Disabilities to Sports/Recreational Facilities during Covid-19 and Greenbelt Consultation
W)	Township of Emo	Support for Reopening of Small Businesses

X)	Association of Municipalities of Ontario (AMO)	Land Use Planning: Beyond the Basics Training
Y)	Town of Parry Sound	Range of Communication Techniques
Z)	Municipality of Mattawan	Support for Amber Eight Light System
AA)	AMCTO	Open Letter for Ontario Municipal Councils
BB)	Ministry of Municipal Affairs & Housing	Termination of Declared Emergency and Amendments to Orders
CC)	Municipality of McDougall	Range of Communication Techniques

8. INFORMATION LETTERS AVAILABLE None

9. OLD AND NEW BUSINESS

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION

12. BUSINESS ARISING FROM CLOSED SESSION

13. NOTICE OF MOTION

14. ADJOURNMENT

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2021-06

REPORT DATE: 11/02/2021

ORIGINATOR: Jacob Grove – Landfill Manager

SUBJECT: Landfill Diversion and Life Expectancy

BACKGROUND

This report provides council a summary of the landfill diversion and life expectancy for 2020.

Additional Information

Recycling

In 2020 diversion of recyclable was down to 15.43 metric tonnes. This is down 7.21 metric tonnes from the 2019's 22.64 metric tonnes. This lost diversion is equivalent of 120m³ of recyclables deposited in the landfill. This mean we are using the remaining life of the landfill significantly faster than our past average.

Cost Savings

In 2020 our recycling shipping and sorting cost where down to \$8054, this is down \$1828 from last year.

Staffing cost at the landfill was \$36212 with is down \$2786 from last year.

Total cost saving from allowing residents to deposit divertible materials in the landfill and having reduced staff with resident's self-sort recyclables is \$4614.

Landfill Closure Costs

The landfill closure cost is expected to be \$621,778, there is \$102,657 in reserves for the landfill closure. This would mean we would need to save \$17,900 per year for the next 29 years at the previous fill rate or \$20800 per year with reduced diversion. Last year \$0 was put away for landfill closure costs.

Landfill Life Expectancy

The following is from the 2018 Landfill Capacity Review Letter.

“Assuming a lift thickness of 5 m for the future landfilling the remaining landfill volume would be 34,000 m³. Using the latest average landfilling rate of 1,079 m³/year the landfill would be expected to reach capacity in 2049.”

Our previous capacity review in 2013 estimated the landfill would reach capacity in 2090.

Recommendation

It is the recommendation of staff that council:

- 1) Reinstate Section 8&9 of the By-law 2019-021

Section 8

ENFORCEMENT

Any police officer, provincial offences officer or employee of the Municipality whose duties include the enforcement of this by-law, is authorized to enforce this by-law pursuant to the provisions hereof, the Municipal Act, 2001 S.O. 2001, c. 25 as amended or any successor thereof, and the Provincial Offences Act, R.S.O. 1990, c.P.33, or any successor thereof.

Section 9

OFFENCES

Any person who contravenes any provisions of this by-law is guilty of an offence and on conviction is liable to a fine, penalty or order as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended, or any successor thereof, or in the Municipal Act, 2001, S.O. 2001, c.25, as amended or any successor thereof.

- 2) Only allow transparent garbage bags (By-law 2019-021 section 6) and no longer permit divertible materials to be deposited at the tipping edge (By-law 2019-021 section 3)
- 3) Ensure the landfill is adequately staffed to ensure divertible material and unaccepted materials are not deposited at the tipping edge.
- 4) Continue building the landfill closure reserves so as to prevent significant tax increases in the future. \$20,000 per year is what is recommended with a review when we receive our new capacity review letter in 2023.
- 5) Build a reserve fund for the opening of a new landfill site. This could be done through the strategic plan. Example of cost - \$40,000 per year would allow for \$1,000,000 opening cost in 25 years.
- 6) Make every effort to extend the life of the landfill, if we could bring the expected closure of the landfill back to 2090 it would allow twice the time to save for closure and new site opening cost.

Respectfully submitted;

Jacob Grove
Landfill Manager

Cindy Pigeau
Clerk - Treasurer

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2021-07

REPORT DATE: 11/02/2021

ORIGINATOR: Jacob Grove – Recreation Manager

SUBJECT: Stripping and Waxing of Community Center floors

BACKGROUND

At the Regular Meeting of Council on January 28th 2021 Council requested a report on stripping and waxing of the Community Center floors

Additional Information

The stripping and waxing was scheduled to take place between January 25th and February 05th.

The stripping and waxing is performed by hand mop as the Municipality does not have equipment for these task. During the waxing and stripping everything must be removed from the floor and relocated in the community center. There some photographs attached to help illustrate what is involved in the process.

January 26th everything was removed from the storage room, kitchen cloak room, storage area outside the associable washroom and the associable washroom.

January 28th stripped the floor in the cloak room, storage room, kitchen, storage area outside the associable washroom, the associable washroom, and the new part of the community center floor.

January 29th cleaned up floor that was stripped, removed any marks and remaining wax from floor, put first layer of wax in the cloak room, storage room, kitchen, storage area outside the associable washroom and the associable washroom.

February 2nd move stuff back into the cloak room, storage room, kitchen, storage area outside the associable washroom, the associable washroom. Removed everything from men's and women's washroom, electrical room and old part of community center.

February 3rd stripped men's and women's washroom, electrical room and old part of community center.

February 4th cleaned up floor that was stripped, removed any marks and remaining wax from floor, put first layer of wax in men's and women's washroom, electrical room, old and new part of community center. Put second layer of wax on old and new part of community center floor.

February 9th everything was in it proper location within the community center and/or other rooms.

Time spent on stripping and waxing of floor 67hrs

During the time when the floors were stripped and waxed, all of the walls were painted and the cloak room, storage room, kitchen, area outside of the accessible washroom and the accessible washroom had new baseboard installed and shelving was installed in the electrical room.

Time that took employees away from waxing and stripping during the schedule time where:

- Fire Department 10hrs (administration)
- By-law enforcement 1.5hrs
- Recreation 74 hrs (painting, mudding, cleaning, baseboard installation, questions from residents, question from auditor, questions from councillors, reports for council)
- Landfill 6 hrs (landfill attendant)

Total hours taken away from waxing and stripping during scheduled time 91.5hrs

In summary two week (96hrs) are allowed for stripping and waxing of floors, 67hrs were used to perform the stripping and waxing and 91.5hrs where used to perform other duties.

Recommendation

There is no recommendation, this report was intended for information purposes only.

Respectfully submitted;

Jacob Grove
Recreation Manager

Cindy Pigeau
Clerk - Treasurer

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2021-08

REPORT DATE: 18/02/2021
PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Manager
SUBJECT: Council Report

Recreation

The rink building has begun to shift as frost has gone deeper. Several areas in the old part of the building are showing separation between the bricks. There are three doors are not working properly because of the shifting. We were able to get one door to open then put a hasp and lock to allow access. We believed this happened because the heat was turned off due the COVID closures. The heat has been turn on again to help prevent the shifting from getting worse.

Landfill

Information on 2020 Waste Electrical and Electronic Equipment (WEEE) Program; 2.945 tons were shipped for \$150 per ton and we were paid \$441.75 for the materials.

I am requesting that council consider extending the winter hours until May 1st at the landfill. Over the past few years there has not been significant use of the extended hour for the month of April. The Parks do not open until May so this change would have minimal effect on Landfill use. Remaining on winter hours until May 1st would be a more efficient use of our resources and make us more cost effective.

As we had a partial change in the hours last year, I suggest using recommended hours this year by passing a resolution. This would allow council to review and any concerns addressed if any arise from the changed hours before amending the By-law.

Respectfully submitted;

Jacob Grove
Landfill, Cemetery, Recreation Manager
Municipal Enforcement Officer
Municipality of Calvin

Cindy Pigeau
Clerk - Treasurer
Municipality of Calvin

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, FEBRUARY 9, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Fire Chief, Dean Maxwell, Roads Superintendent, Chris Whalley, Recreation/Landfill/Cemetery Manager, Jacob Grove and Clerk-Treasurer, Cindy Pigeau.

Regrets: 0

Guests: 2

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

REPORTS FROM MUNICIPAL OFFICERS: E4M Solutions Presented 2 Decision of the Integrity Commissioner Reports
Chris Whalley Presented a Roads Dept. Report
Dean Maxwell Presented a Fire Dept. Report
Jacob Grove Presented a Recreation, Landfill, Cemetery and By-Law Officer Report as well as a Report on the Community Center Entrance

2021-022 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Olmstead and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday, January 26, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-023 MINUTES OF SPECIAL COUNCIL MEETING

Moved by Coun Grant and seconded by Coun Cross that the Minutes of the special meeting of Council held on Tuesday, February 2, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-024 BY-LAW 2021-004 BEING A BY-LAW TO ADOPT A POLICY FOR SITING TELECOMMUNICATIONS FACILITIES.

By-law 2021-004 being a By-Law to adopt a policy for siting telecommunications facilities. This By-law received the 1st and 2nd reading on Tuesday, February 9, 2021 and will come before Council for 3rd and final reading on Tuesday, February 23, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-005 BY-LAW 2021-005 BEING A BY-LAW TO ADOPT A NEW OFFICIAL PLAN.

By-law 2021-005 being a By-Law to adopt a new Official Plan. This By-law received the 1st, 2nd, 3rd and final reading on Tuesday, February 9, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Nay
Mayor Pennell	Yea
Carried	

2021-026 CLOSURE OF ICE RINK

WHEREAS the North Bay Parry Sound District Health Unit has issued an order for all public ice rinks, tobogganing hills and skating trails on public property across the district to be closed effective January 14, 2021, in order to reduce the spread of Covid 19; AND WHEREAS it is unknown when this order will be lifted; NOW BE IT THEREFORE RESOLVED that Council hereby directs Staff to close the Corporation of the Municipality of Calvin's Outdoor Public Ice Skating Rink, located at 1355 Peddlers Dr., **for the season, unless the closure order is lifted by the North Bay Parry Sound District Health Unit. If that order is lifted, then the rink will be opened immediately, if Staff verifies the ice condition is safe to do so.**

Recorded Vote as per Electronic Meeting Best Practices
For Amendment to Motion (Highlighted in Bold)

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-027 VIDEO SURVEILLANCE EQUIPMENT DECLARED AS SURPLUS

Moved by Coun Olmstead and seconded by Coun Maxwell that WHEREAS the Municipality no longer requires the old video surveillance equipment as we have now replaced them with updated equipment, and; WHEREAS Council hereby declares the used old video surveillance equipment to be surplus to the further needs of the Municipality; NOW BE IT THEREFORE RESOLVED that staff is hereby authorized to make the used video surveillance equipment available through a public bidding process and sold to the highest bidder.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-028 OLD SNOWBLOWER DECLARED AS SURPLUS

Moved by Coun Grant and seconded by Coun Cross that WHEREAS the Municipality no longer requires the old snow blower as we have now replaced them with a new snow blower, and; WHEREAS Council hereby declares the used old snow blower to be surplus to the further needs of the Municipality; NOW BE IT THEREFORE RESOLVED that staff is hereby authorized to appropriately dispose of the old snow blower.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea

Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-029 ACCEPT EPRA AS OUR PRO FOR ELECTRONIC WASTE

Moved by Coun Cross and seconded by Coun Olmstead That Council would like to accept the Electronic Producers Recycling Association (EPRA) agreement to safely manage our electronic waste in an environmentally sustainable manner and represent us as our Producer Responsibility Organization (PRO).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2021-030 PARTICIPATION IN CITY OF NORTH BAY HOUSEHOLD HAZARDOUS WASTE PROGRAM

Moved by Coun Grant and seconded by Coun Maxwell that Council would like to accept the generous offer to participate in the City of North Bay's Household Hazardous Waste Program; And further agrees to share in the operating and disposal costs associated with running this program at an estimated value of \$560.00 for the 2021 calendar year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried.

2021-031 SUPPORT FOR PROVINCE INPUT INTO RISES MUNICIPAL INSURANCE COSTS

Moved by Coun Maxwell and seconded by Coun Olmstead that WHEREAS the council of the Corporation of the Municipality of Calvin supports the resolution of the Municipality of Charlton and Dack, requesting that the Province of Ontario address municipal insurance cost; AND WHEREAS the Association of Municipalities of Ontario outlined seven recommendations to address insurance issues including:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing (10) day rule on slip and fall cases given recent judicial interpretations and whether a one-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims and deductible limit changes which support its and municipal arguments as to the fiscal impact of joint and several liability.

7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

THEREFORE, BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin call on the Province of Ontario to immediately review these recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities; AND FURTHER BE IT RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Rod Phillips, Minister of Finance, the Honourable Doug Downey, Attorney General of Ontario and all Ontario municipalities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-032 SUPPORT FOR EXTENSION OF DEADLINE FOR O.REG 588/17

Moved by Coun Grant and seconded by Coun Cross that **WHEREAS** the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities; **AND WHEREAS** municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds; **AND WHEREAS** the Government of Ontario has delayed timelines with respect to several pieces of legislation; **AND WHEREAS** the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; **AND WHEREAS** O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023; **AND WHEREAS** the key components of an asset management plan as required by the regulation are:

1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning; **AND WHEREAS** Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term; **NOW THEREFORE BE IT RESOLVED** that THE CORPORATION OF THE MUNICIPALITY OF CALVIN supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-033 DISBURSEMENTS

Moved by Coun Cross and seconded by Coun Grant that the disbursements dated February 4, 2021 in the amount of \$ 16,601.82 and February 9, 2021 in the amount of \$ 3,593.21 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

2021-034 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Maxwell that this regular meeting of Council now be adjourned at 9:16 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Grant	Yea
Mayor Pennell	Yea
Carried	

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-004

BEING A BY-LAW TO ADOPT A POLICY FOR SITING TELECOMMUNICATIONS FACILITIES.

WHEREAS Sections 8, 9 and 10 of the Municipal Act, 2001 authorize the Municipality of Calvin to pass by-laws necessary or desirable for municipal purposes, and in particular, paragraphs 5, 6 and 8 of subsection 10(2) authorize by-laws respecting economic, social and environmental well-being of the municipality, including respecting climate change, health, safety and well-being of persons and protection of persons and property, including consumer protection.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:**

1. That the Municipality of Calvin Siting Telecommunications Facilities Policy for the process of minimizing adverse land use impacts of Telecommunications Facilities within the municipality, to establish a transparent, consistent and predictable framework for the evaluation of Telecommunications Facility proposals while respecting federal jurisdiction and to ensure co-location opportunities for telecommunication antennas are explored and acted upon where appropriate, be hereto attached as Schedule "A".

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

Read a first and second time this ____ day of _____ 2021.

Read a third time and finally passed in open council this ____ day of _____ 2021.

MAYOR

CLERK-TREASURER



POLICY FOR SITING TELECOMMUNICATIONS FACILITIES

Within the Corporation of the Municipality of Calvin

Revised February 2021

SECTION 1: BACKGROUND

Applications for telecommunications facilities fall under the jurisdiction of Industry Canada. Policies currently followed by Industry Canada require that the proponent of a new telecommunications facility which is subject to federal approval, must consult with the municipality and indicate whether the municipality concurs with the application.

As a result of increases in demand for wireless communications and the public's demand for better service throughout the Planning Area, there has been an increase in the number of telecommunications facilities to support this industry.

The Municipality of XXXXXX requires a public consultation process to be conducted by a proponent, as contemplated by Industry Canada, prior to the endorsement of the site(s) for Telecommunications Facilities where the proposed structure is considered significant.

The purpose of the Policy is to:

- To minimize adverse land use impacts of Telecommunications Facilities within the Corporation of the Municipality of Calvin while balancing the location and design requirements of proponents.
- To establish a transparent, consistent and predictable framework for the evaluation of Telecommunications Facility proposals while respecting federal jurisdiction.
- To ensure co-location opportunities for telecommunication antennas are explored and acted upon where appropriate.

SECTION 2: JURISDICTION

ROLE OF INDUSTRY CANADA: Industry Canada has the ultimate authority, under the Radiocommunication Act, to approve the location of radiocommunication facilities. Industry Canada's publication, CPC-2-0-03 — Radiocommunication and Broadcasting Antenna Systems (<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf08777.html>) outlines their areas of interest and the process followed in the licensing of facilities. They are responsible for fostering the orderly development and operation of communications in Canada. The radio frequency spectrum is managed by the Spectrum Management program through planning, regulation, and the establishment of technical standards so that radio services operate with minimum interference. Industry Canada is directly responsible for radio spectrum management. It assigns radio spectrum wireless service providers

allowing them to operate communications networks. Telecommunications facilities licensed by the authority of the federal government are not subject to municipal zoning regulations.

Industry Canada's approval process considers the following:

- **Environment**
 - Effects on water bodies, ground water, terrestrial and aquatic habitat etc.
 - Most radiocommunication towers are excluded from environmental assessment under the Exclusion List Regulations of the Canadian Environmental Assessment Act (CEAA).
- **Health Canada's Safety Code 6** – exposure to radio frequency fields
 - Contains recommended safety procedures for the installation and use of radiofrequency emitting devices and establishes maximum exposure levels.
- **Land Use Consultation**
 - Industry Canada requires that land-use authorities be consulted prior to the building of significant structures.
 - Participation of land-use authorities in the consultation process does not transfer any federal decision-making authority, nor does it confer a right of veto in the location of the radiocommunication facility.
 - If the proponent and the land-use authority cannot reach an agreement, Industry Canada will decide what action needs to be taken based on the information provided and the land-use authority.

ROLE OF THE MUNICIPALITY: the ultimate role of the Municipality is to issue a statement of concurrence or non-concurrence to the Proponent and to Industry Canada. The Municipality also guides and facilitates the siting process by: communicating to proponents, particular amenities, sensitivities, planning priorities and other characteristics of the area; design guidelines; and establishing a consultation process, where warranted.

ROLE OF THE PROPONENT: Proponents need to strategically locate Antenna Systems to satisfy technical criteria and operational requirements in response to public demand. Throughout the siting process, Proponents must adhere to the antenna siting guidelines in the CPC.

SECTION 3: POLICIES RELATED TO THE SITING OF TELECOMMUNICATIONS FACILITIES WITHIN THE CORPORATION OF THE MUNICIPALITY OF CALVIN

1. POLICY STATEMENT

It is the policy of the Corporation of the Municipality of Calvin to require a public consultation process to be conducted by a proponent, as contemplated by Industry Canada, prior to the endorsement of the site(s) for Telecommunications Facilities where the proposed structure is considered significant.

2. OBJECTIVE

The policy is aimed at encouraging applicants to design and locate facilities in such a fashion as to minimize impact on residential and shoreline areas. Locations well removed from residential areas are therefore encouraged. Co-location of new facilities on existing towers and structures (including rooftops and existing towers) is a preferred option. The municipality strongly encourages commercial carriers to share their towers/structures in order to minimize the impact on our urban and waterfront environment. If, however, such a location is not possible for technical reasons, the applicant will be required to provide the municipality with written justification as to why the proposed tower is required, and why co-location is not possible.

Building Permits are required for all telecommunication tower and buildings, however, Building Code matters as they relate to operational quality of the telecommunication tower and its associated buildings may be superseded by relevant Federal legislation.

3. POLICY

The policy deals only with telecommunications facilities which will be operated under an authority from Industry Canada. It deals with these facilities in two ways, depending on the type of structure and its location. If the new facility meets the policy's criteria to be considered "insignificant", a neighbourhood meeting will not be required. For facilities which are considered "significant", a neighbourhood meeting is required, (the cost of which should be borne by the proponent. The municipality will however make every attempt to provide municipal facilities at no cost).

4. CLASSIFICATION OF STRUCTURES

Insignificant Structures – No Public Consultation Required

- Rooftop structures, where the tower is less than 25% of the height of the building.
- Addition or modification of an antennae system (including improving the structural integrity of its integral mast to facilitate sharing), the transmission line, antenna-supporting structure or other radio apparatus to existing infrastructure, building, water tower, etc. provided the addition or modification does not result in an overall height increase above the existing structure of 25% of the original structure's height.
- Maintenance of existing radio apparatus including antenna systems, transmissions lines, masts, towers or other antenna-supporting structures which may include painting or lighting.
- Structures mounted on utility poles.
- Towers less than 15 metres in height.
- Installation, for a limited duration (typically not more than 3 months), of an antenna system that is used for a special event, or one that is used to support municipal, provincial, or national emergency operations during the emergency, and is removed within 3 months after the emergency or special event.

Significant Structure – Public Consultation Required

- Towers 15 metres in height and greater.

5. SITE SELECTION AND STRUCTURE DESIGN

Proponents are always encouraged to protect the natural landscape of a site.

Where Transport Canada requires a telecommunication facility to be lit or where lighting is required for security purposes, the lighting should be the minimum number of lights and the lowest illumination allowable.

6. PRELIMINARY CONSULTATION

The proponent will arrange for preliminary consultation with the **Municipality** prior to presenting its proposal. **Municipal staff** will provide the proponent with the following:

- a) This policy, including the process to be followed and requirements for public consultation.
- b) A list of agencies to be consulted.

Note: The preliminary consultation shall not mark the commencement of the 120-day consultation process.

7. SUBMISSION PACKAGE

All new tower proposals shall submit the following documentation to the **Municipality**:

- a) Written documentation by the proponent outlining the steps taken to investigate all non-tower and co-location options and why a new tower is the only option, and a statement indicating the reasons for the tower height.
- b) A site plan drawn to scale showing the subject property, location of proposed tower(s) and accessory buildings, site grading, drainage, driveways and entrances, parking, existing and proposed landscaping and vegetation, screening, setbacks from the lot lines, and the type and height of the proposed tower.
- c) A calculation of the distance between the tower and the nearest residential dwelling, Residential Zone and/or Community or Village Policy Area Designation.
- d) Owner letter of authorization.
- e) The proposed power output of the facility.

8. PUBLIC CONSULTATION

Public meetings are required when new structures are proposed which meet the policy's criteria as being "significant". Notice of the meeting shall be provided by the applicant as follows:

- a) For significant towers of 15 metres in height or more, a notice in accordance with the Municipality's Notice By-Law, advising of the time, date and location of the meeting, together with the location and height of the proposed facility;
- b) For all significant towers a notice shall be mailed to all property owners within a radius of 1 kilometer of the tower, measured from the tower base or the outside perimeter of the supporting structure, whichever is greater. For the purpose of this requirement, the outside perimeter begins at the furthest point of the supporting mechanism, be it the outermost guy line, building edge, face of the self-supporting tower, etc.;

The mail notice shall include the height of the proposed tower and an 8.5" x 11" sketch, indicating the location of the proposed tower on the site. Generally, to be held no later than 21 days of mailing of the notification of public meeting. The **Municipality** will provide the applicant with the mailing list, indicating the name and addresses of the property owners within the required radius;

- c) A notice to the Clerk of the Corporation of the Municipality of Calvin;
- d) A notice to the East Nipissing Planning Board;
- e) A notice to Industry Canada.

Within 15 business days of following the Public Meeting, the Proponent should forward to the **Municipality**:

- a) A record of names and addresses of attendees;
- b) Minutes of the public meetings to identify the issues and concerns that were raised;
- c) A follow-up letter to the **Municipality** to indicate the proponent's formal response to the concerns raised at the Public Meeting. Should any modification of the proposed structure be required, then further details, ie revised plans or technical drawings will be provided as soon as possible.

Upon receipt of the above information, **Municipal staff** will forward an information report to the next available regularly scheduled Council meeting, where possible, and the Municipality will inform the proponent and Industry Canada by way of resolution, that the land use authority consultation process has been completed in accordance with the Municipality's Policy for Siting Telecommunications Facilities.

A resolution of the Council of the Corporation of the Municipality of Calvin shall be provided to Industry Canada advising of Council's concurrence or non-concurrence with the proposal.

Note: Issuance of non-concurrence does not mean installation of the proposed telecommunications facility will not proceed. As the approval authority for such installations, Industry Canada will consider the Municipality's position and whether the proposed installation meets Industry Canada requirements before issuing a decision.

9. CONSULTATION PROCESS TIMEFRAME

Consultation with the **Municipality** is to be completed within 60 days of the proposal being accepted as complete by the **Municipality**.

Where public consultation is required, consultation with the **Municipality** and public consultation are to be both completed within 120 days of the proposal being accepted as complete by the **Municipality**.

The Municipality or Proponent may request an extension to the consultation process timeline. The extension must be mutually agreed to by both parties.

MUNICIPALITY OF CALVIN

2021CT09 REPORT TO COUNCIL

REPORT DATE: February 18, 2021
ORIGINATOR: Cindy Pigeau – Clerk-Treasurer
SUBJECT: Emergency Control Group Meeting Summary – February 10, 2021

The Emergency Control Group met electronically on Wednesday, February 10, 2021 by Zoom.

In regards to Key Legislation changes –State of Emergency has ended. The Stay-At-Home order has been extended until February 16th (at the time of the meeting). Has since been extended until February 22, 2021.

We are unsure of what colour we will be when we do reopen.

Vaccines are a very slow roll out. Have only completed the first dose of the long term care facilities.

The Emergency Control Group duties have not changed in the past two weeks.

Concerns were brought up regarding if the Municipal employees get Covid 19. Who will replace them? The Fire Department has an agreement with Papineau-Cameron in the event the fire dept is infected. The Roads Superintendent will contact them to see if the same sort of agreement can be arranged for the Roads Dept as well. Administration does have back ups in place at the moment with current staff but will explore further, in the event that the entire municipal office is infected or potentially infected.

There are no changes to the Emergency Response Plan to report.

There are still municipalities who are declaring States of Emergency. 2 were declared the week of the meeting.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

Dear residents of Calvin,

On February 9th I listened to the report the integrity commissioner gave. If I was a stranger watching this report, I would have thought that the person they were speaking of was evil. I sat in disbelief listening to accusations and untruths. My initial reaction was to leave the meeting. Knowing that I would get the chance to address these allegations I attempted to collect myself and continue with the meeting. Thinking that my family was going to witness these allegations, hurt my heart tremendously. I cried for a day and a half. My mom saw me in a state of such distress that she told me to quit, what I do couldn't be worth all this pain and agony. I take this job very seriously and try my best to represent my very strong family, friends, and neighbours.

Now as far as the report, I have waited almost two years for this. There is a lot of misinformation and misquotes. To think my coworkers felt threatened or attacked hurts my heart. I had no intention of undermining their jobs. I thought I was venting to coworkers and getting advice. At no time was I given advice on how to move forward with my complaint as a councillor. I was just provided with the business card of the CBO. Advice on how to move forward would have saved a lot of problems. As we say in the horse world, "green and green make black-and-blue." I am afraid I got the latter.

I didn't say I was a councillor at the time because I didn't know I had to. I was making a complaint as a citizen, not councillor. After I was advised by the investigator to do so, I have always represented myself as a councillor.

I won't get into the details of the dispute between the requester and myself, however, if anyone has any questions I am happy to answer them and provide evidence to substantiate my claims. I don't argue that I was loud when I thought I was venting to my coworkers. I was upset and I am a naturally boisterous person, but I thought that I still maintained a sense of humour. For being loud, I apologise. My questions were not an attempt to discredit or question the integrity of anyone, just an attempt at seeking information.

At no time did I request this issue go to council. As a matter of fact, when the cost of some fines came up I actually asked if they should be so costly as this would be a hardship on our residents. I constantly ask for direction from our senior staff to educate myself. Especially since, at the time, I didn't know who specifically to reach out to and so approached the office staff I was familiar with. At no time was I acting as retaliation or accusing anyone of wrong doing. As this was clearly at the beginning of my term, I was looking for direction to best help our community and be an effective counsellor.

I would like to apologise to anyone I may have hurt in my journey to become a better counsellor.

I would also like to state that this is a really difficult job, and not too many people want it, but the people that are here really care about our community. I think I show that through my dedication. I am here because I want to make a difference. Moving forward, hopefully our newly developed complaint policy will prevent anything like this from happening in the future .

Sincerely,

Councillor Heather Olmstead

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: February 23, 2021 NO.

MOVED BY

SECONDED BY

“WHEREAS a request for inquiry was made to the Integrity Commissioner alleging that Councillor Olmstead had contravened the Municipality’s Code of Conduct;

WHEREAS an inquiry was conducted by the Integrity Commissioner in response to the request and a report was presented to Council on February 9, 2021;

WHEREAS the Integrity Commissioner found that Councillor Olmstead did:

- Contravene Sections 8.1, 8.2 8.3 and 8.5 of the Code of Conduct when she accused the CBO of backdating a building permit, her disrespect for the authority of the CBO when no fines were laid and her effort to discredit/question the integrity of the CBO and get a different decision by bringing the matter before Council;
- Contravene the Council-Staff Relations Policy and subsequently breached the Code of Conduct in her treatment of staff.

WHEREAS Council has considered the findings and recommendations of the Integrity Commissioner;

NOW THEREFORE BE IT RESOLVED THAT:

- a) Councillor Olmstead shall formally apologize to staff and the CBO;
- b) Councillor Olmstead will be given a formal reprimand for her conduct toward staff;

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u></u>	<u></u>
<u>Coun Maxwell</u>	<u></u>	<u></u>
<u>Coun Olmstead</u>	<u></u>	<u></u>
<u>Coun Grant</u>	<u></u>	<u></u>
<u>Mayor Pennell</u>	<u></u>	<u></u>

Decision of the Integrity Commissioner Investigation Explanation

Opening Comments

I (Councillor Dean Grant) do not consider this as a defense, but instead, an explanation of my actions. I am making this presentation to Council, and all the ratepayers, and support full transparency in this process. The report and the presentation have now been public for weeks, and this has been the first opportunity I have had to voice my thoughts and give an explanation for my actions. It is not equitable for the Integrity Commissioner (IC) reports to have been presented without the accused having any prior knowledge to the report and without any ability to comment when publicly presented. This document is an opportunity to present additional information and questions.

Lets try and remember how this all started. Context is important.

Part one of the Investigation

How did this all start?

Council had agreed for staff to complete bathroom renovations that were estimated to take two weeks. In reality, the two weeks turned into six weeks. Then, it was suggested that the hall be closed for another two weeks to wax and strip the floors. That is a total of two months. In that time we were holding scheduled council meetings, but the hall was closed for everyone else. I found this to be completely unacceptable. How is it reasonable for the hall to be open to council and closed to the community? There was no reason for the hall to be closed during the renovations; there was always a bathroom available for use. No reputable contractor would have ever suggested the hall remain closed during entire renovations. My wife, like many other ratepayers, seen the hypocrisy and unreasonable closure of the hall as unacceptable and wrote a complaint letter. The IC questioned me on whether I directed my wife to write the letter. This is not the case in the slightest bit, I would like to make it clear that I don't control members of my family, we all act and think on our own. I am not sure why this type of question would have been asked? Did the person that complained suggest this happened? How are we to know, when we as councilors have not been given access to see the complaint? At this point, after several requests, I have not seen or received a copy of the original complaint. The majority of this report revolves around the Calvin Women's Association (CWA). I think it is very important to include that neither my wife or I had any involvement with money in this association, my wife was involved 100% as a volunteer and I was not involved at all. The report *section (16)* states that I had a pecuniary interest in using the hall because my wife was a member. Keep in mind, at no time was there any money involved; the municipality currently allows volunteer community groups to use the hall at no cost. Another fact not included in the report is that Councillor Sandy Cross was/is the President of the CWA and had control over the CWA bank account. Councillor Heather Olmsted was also a member. If I had an indirect pecuniary interest in the opening of the hall, other councillors seeing as they were members also had a pecuniary interest. Why does this matter? It doesn't matter to me that they participated in a vote to open the hall to the public.

I believe that they were trying to do their job as a Councillor. What I am wondering is why I was the only Councillor named by the requestor in the complaint? Was someone looking for a reason to discredit me personally? Maybe someone doesn't like me? Maybe someone doesn't like the questions I was asking and the direct approach to solving problems I often take?

Part two of the Investigation

The Integrity Commissioner in the report stated, referring to me, "In his desire to defend himself, he was less patient and violated the agreement." How did they measure my level of patience? I called one person, for a specific reason, if I was looking to defend myself would I have not called many other people as well? What would I personally gain by contacting Councillor Sandy Cross? The answer is nothing. I fully understood I had nothing to gain. Not only did I have nothing to gain I was risking further investigation by contacting Councillor Sandy Cross. So why would I contact her then? Why put myself at risk with nothing personally to gain? I was thinking about the many ladies that are apart of the CWA and their existence as an organization. I wanted to prevent harm to them and advise the President of the CWA, which was Councillor Sandy Cross, that there were issues and that she should take efforts to protect the organization she represents. Worth mentioning, Councillor Sandy Cross was involved in the conversation and asked many questions. At no time did she hang up the telephone, or tell me to stop talking, she was receptive to the conversation. Only a week or so later did I get notice that she had taken what I had told her and shared it with someone else aware of the details of the original investigation. As a Councillor, my goal is to help and encourage grass roots community groups such as the CWA and others. I acted unselfishly in an effort to help my community in this situation.

The Process

I am making this presentation to all the ratepayers, and support full transparency in this process. It was not fair or reasonable for the Integrity Commissioner to present the findings of this report without providing any advanced notice of the content. They also indicated no one should speak at the meeting when it was being presented. The report and their presentation have now been public for weeks and this has been the first opportunity I have had to voice my thoughts and give an explanation for my actions. This report gets presented publicly for the first time in a council meeting and the accused is left scrambling to read it let alone unpack the findings. Are Calvin councillors now expected to be educated to the level of lawyers?

When I was campaigning for Council I had the opportunity to talk with residents that have been in the community for many years and help build Calvin over the last few decades. Some of these individuals' families have been in Calvin for generations. I ask a few of these residents, "Why don't you run for Council?" More then once, the answer was, "I'm not educated enough." I was surprised and saddened to hear this, and assured them that education level is not a requirement to hold office. Instead, I believe a person's character was more important; honesty,

fairness, hardworking, integrity, and so on. I'm worried that big city politics has come to Calvin. Councillors now have to fear being investigated if they use the wrong words, misinterpret the dozens of Provincial acts and/or violate the language used in the Code of Conduct. If a Councillor makes an error they can cost the ratepayers thousands of dollars in investigation fees and risk personal embarrassment. Why would someone want to be a Councillor? Residents run for council because they love their communities. No one wants to be a burden on the community they are trying to serve. The incentives of this highly regulated democracy is for Councillors to play it safe, take advice from the advisors and follow their advice very closely. These incentives will promote ineffective politicians and also prevents free speech. If you say the wrong thing or make a procedural mistake you could be a target of the next investigation. You should not need to be a lawyer to be an effective Councillor.

Conclusion

I am always striving to learn and do my best as a Councillor. At no time did I act for personal gain or personal benefit. At no time did I lie or attempt to minimize my actions, and this is written in the report. I have learned a lot from this experience and hope I can conduct myself in a way that prevents further investigations while allowing me to ask questions, stay informed and create effective policy and law. Council and Staff have to work efficiently together to achieve the best results for ratepayers. At no time did any member of Council, staff or the public voice any concerns with me participating in the meetings or voting on resolution to open the hall. Everyone that sits around the Council table is here because they love our community. In a small community we need open communication and to help each other to achieve the best results and save future costs related to investigations.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: February 23, 2021 NO.

MOVED BY

SECONDED BY

“WHEREAS a request for inquiry was made to the Integrity Commissioner alleging that Councillor Grant had contravened the Municipality’s Code of Conduct;

WHEREAS an inquiry was conducted by the Integrity Commissioner in response to the request and a report was presented to Council on February 9, 2021;

WHEREAS the Integrity Commissioner found that Councillor Grant did:

- Contravene Section 13 of the Municipality of Calvin’s Code of Conduct when he participated in the meeting arising from his wife’s complaint;
- Breach his obligations of confidentiality regarding an Integrity Commissioner Inquiry

WHEREAS Council has considered the findings and recommendations of the Integrity Commissioner;

NOW THEREFORE BE IT RESOLVED THAT:

- a) Councillor Grant’s remuneration as a Member of Council be suspended for two months for the breach of his obligations to avoid conflict of interest;
- b) Councillor Grant’s remuneration as a Member of Council be suspended for two months for the breach of confidentiality and breach of his signed agreement to keep the investigation information confidential.

CARRIED

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	<u></u>	<u></u>
<u>Coun Maxwell</u>	<u></u>	<u></u>
<u>Coun Olmstead</u>	<u></u>	<u></u>
<u>Coun Grant</u>	<u></u>	<u></u>
<u>Mayor Pennell</u>	<u></u>	<u></u>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-006

BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND THE CANADIAN ECOLOGY CENTRE (Landfill)

WHEREAS THE MUNICIPAL ACT S.O. 2001, c. 25 authorizes municipalities to enter into an agreement,

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it advisable to enter into an agreement with The Canadian Ecology Centre for acceptance of waste generated at The Canadian Ecology Centre at the Calvin Municipal Landfill Site.

NOW THEREFORE THE Council of the Municipality of Calvin ratifies the attached agreement as follows:

- 1) That the Mayor and the Clerk-Treasurer are designated as the signing officers and are authorized to execute an agreement on behalf of the Corporation of the Municipality of Calvin.
- 2) That the “Agreement between the Corporation of the Municipality of Calvin and The Canadian Ecology Centre” be hereto attached and form part and parcel of this by-law as Schedule “A”

This agreement shall be enacted and in effect upon the signing thereof.

Read a first and second time this ____ day of _____ 2021.

Read a third time and finally passed in open council this ____ day of _____ 2021.

MAYOR

CLERK-TREASURER

THIS AGREEMENT made the 23rd day of February 2021

LANDFILL AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
(herein after called "Calvin")

and

THE CANADIAN ECOLOGY CENTRE
(herein after called "the Centre")

WHEREAS "Calvin" owns and operates a municipal landfill site within its municipal boundaries (herein after called "the landfill site")

AND WHEREAS "the Centre", located in the Samuel de Champlain Provincial Park, produces waste;

AND WHEREAS "the Centre" has requested that "Calvin" accept its waste at the landfill site;

AND WHEREAS "waste" in this agreement means all garbage excluding recyclables and hazardous waste;

NOW THEREFORE in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt whereof is hereby acknowledged, "Calvin" and "the Centre" agree as follows:

1. TERM

- 1.1 This Agreement shall be for a **one (1) year period commencing on the 1st day of April, 2021 and ending the 31st day of March, 2022.**
- 1.2 This Agreement shall not create any obligation on behalf of "Calvin" to renew or extend the term of this Agreement.

2. SERVICES

- 2.1 "Calvin" agrees to accept from "the Centre" waste generated at "the Centre" excluding recyclables.

- 2.2 “The Centre” shall be responsible for the transportation of the waste to the landfill site as necessary during the term of this Agreement.
- 2.3 This agreement shall not create or be deemed to create any obligation on behalf of “Calvin” to accept waste beyond the term specified in paragraph 1.1.

3. OWNERSHIP AND LIABILITY OF THE WASTE

- 3.1 “The Centre” agrees that it shall assume full responsibility and liability for the transportation of the waste to and from (where specific waste is not accepted) the landfill site. At all times during transportation, the waste shall be owned by “the Centre”.
- 3.2 “The Centre” agrees that it shall operate in full compliance with all required government approvals and that the waste transported from “the Centre” and to the landfill site, shall be limited to that generated by “the Centre”.
- 3.3 “The Centre” agrees that all waste delivered to the landfill site will be domestic waste only and “Calvin” retains the right to deny any waste that is not domestic.

4. AUTHORIZATIONS

- 4.1 “The Centre” warrants, and it is a condition precedent to the obligations of “Calvin” under this Agreement, that it has all authorizations, including any required permits and certificates, to transport waste to the landfill site.
- 4.2 “Calvin” warrants that it has all authorizations including any required licenses, certificates of approval, permits and consents necessary to accept the waste at its landfill site.

5. PAYMENT FOR SERVICES

- 5.1 “The Centre” agrees to pay “Calvin” the applicable posted landfill “tipping fees” for all waste transported and received at the landfill site. The tipping fee schedule is available for inspection at the landfill site and is subject to change.
- 5.2 “The Centre” also agrees to pay “Calvin” the sum of \$0.00, per annum in addition to the tipping fees, invoiced annually by “Calvin” and beginning for the period starting April 1, 2021 and ending on March 31, 2022. This is for the 2021 year ONLY. As per the letter dated November 23, 2020, addressed to Mr. Bill Steer, the Canadian Ecology Centre requested respite for the 2021 year due to Covid 19. It was determined that the Corporation of the Municipality of Calvin would waive the annual fee of \$2642.60 for the 2021 calendar year only.

If the economy turns around during the 2021 year and the Canadian Ecology Centre thrives once again, it is the request of the Municipality that the fees that were reduced for the 2021 calendar year be paid to The Corporation of the Municipality of Calvin in December of 2021

6 INDEMNITY

- 6.1 “The Centre” shall indemnify and hold harmless “Calvin”, it’s officers, employees and agents from and against any and all claims, fines, penalties, liabilities, damages, losses or judgments, including costs and expenses against, or be charged to or recoverable from “Calvin” for any reason arising out of, or in any way connected with, the furnishings of the services under this Agreement except to the extent that they are due to negligence, fault, or willful act of “Calvin” or any of its officers, employees or agents.
- 6.2 Without limiting the generality of paragraph 6.1, “the Centre” shall indemnify and hold harmless “Calvin”, its officers, employees, and agents from and against any and all claims, fines, penalties, liabilities, damages, losses and judgments, including costs and expenses against, or be charged to or recoverable from “Calvin” for any reason arising out of any injury sustained by “the Centre’s” employees while attending the landfill site except to the extent that they are due to the negligence, fault, or willful act of “Calvin” or any of its officer, employees or agents.

7. TERMINATION ON DEFAULT

- 7.1 If either party is in default of any of its obligations under this Agreement and fails to correct or commence and diligently pursue correction of such default within ten (10) days after having received notice thereof the non-defaulting party shall, in addition to any other rights which it may have at law or equity with respect to such default, be entitled to terminate this Agreement without further notice.

8. ASSIGNMENT

- 8.1 “The Centre” may not assign any of its rights or obligations under this Agreement without prior written consent of “Calvin”.

9. 9.1 This Agreement constitutes the entire Agreement between “the Centre” and “Calvin” with respect to the subject matter hereof. There are no representations, warranties, terms, conditions, undertakings or collateral agreements, expressed, implied or statutory, between the parties other than as expressly set forth in this Agreement.

10. AMENDMENTS AND WAIVERS

- 10.1 No amendment to the Agreement will be valid or binding unless it is in writing and duly executed by the parties hereto. No waiver of any breach of any provision of this Agreement will be effective or binding unless it is in writing and signed by the party purporting to give such waiver and, unless otherwise provided, will be limited to the specific breach waived.

11. FURTHER ASSURANCES

11.1 The Parties will, from time to time, execute and deliver all such further documents and instruments and do all acts and things as the other party may reasonably require to effectively carry out the provisions of this Agreement.

12. GOVERNING LAW

12.1 This agreement is governed by and will be construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable herein.

13. NOTICES

13.1 Any notice or other communication which may be given by either of the parties to this Agreement to the other shall be deemed to have been given and received three (3) business days after such communication is mailed by registered mail addressed in the case of:

“The Centre”, at:

The Canadian Ecology Centre
P.O. Box 430, Hwy 17 West
Mattawa, Ontario
P0H 1V0

Attention: Bill Steer

“Calvin”, at:

Corporation of the Municipality of Calvin
1355 Peddlers Dr.
R.R. #2
Mattawa, Ontario
P0H 1V0

Attention: Cindy Pigeau, Clerk - Treasurer

13.2 The parties may change the above addresses by notice in writing in the manner hereinbefore provided. Any notice or other communication may also be given by delivery at the above addresses and shall be deemed to have been given and received at the time of such delivery.

IN WITNESS WHEREOF each of the parties has duly executed this Agreement under the hands of its authorized signing officers.

For the
Corporation of the Municipality of
Calvin

For the
Canadian Ecology Centre

Mayor

General Manager

Witness

Witness

Clerk - Treasurer

Authorized Signing Authority

Witness

Witness

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2021-007

BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND THE CANADIAN ECOLOGY CENTRE (Fire)

WHEREAS THE MUNICIPAL ACT S.O. 2001, c. 25 authorizes municipalities to enter into an agreement,

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it advisable to enter into an agreement with The Canadian Ecology Centre for the use of certain firefighting services and equipment of Calvin within the described fire area of The Canadian Ecology Centre.

NOW THEREFORE THE Council of the Municipality of Calvin ratifies the attached agreement as follows:

- 1) That the Mayor and the Clerk-Treasurer are designated as the signing officers and are authorized to execute an agreement on behalf of the Corporation of the Municipality of Calvin.
- 2) That the “Agreement between the Corporation of the Municipality of Calvin and The Canadian Ecology Centre” be hereto attached and form part and parcel of this by-law as Schedule “A”

This agreement shall be enacted and in effect upon the signing thereof.

Read a first and second time this ____ day of _____ 2021.

Read a third time and finally passed in open council this ____ day of _____ 2021.

MAYOR

CLERK-TREASURER

This AGREEMENT made the 23rd day of February, 2021.

FIRE AGREEMENT

BETWEEN:

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
(Herein called "Calvin")

-And-

THE CANADIAN ECOLOGY CENTRE
(Herein called "CEC")

WHEREAS THE CALVIN TOWNSHIP FIRE DEPARTMENT was established by By-Law Number 565.

AND WHEREAS By-Laws have been duly enacted pursuant to the provisions of Section 2. (5) of the Fire Protection and Prevention Act. 1997 to authorize an agreement between the said parties relative to the use of certain firefighting equipment of Calvin within the described fire area of the CEC. NOW in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties, hereto, as follows:

1. TERM

- 1.1 This Agreement shall be for a **one (1) year period commencing on the 1st day of April, 2021 and ending on the 31st day of March, 2022.**
- 1.2 This Agreement shall not create any obligation on behalf of "Calvin" to renew or extend the term of this Agreement.

2. DEFINITIONS

In this agreement:

- (a) "Fire Department" means the Municipality of Calvin Fire Department.
- (b) "Fire Chief" means the Chief of the Municipality of Calvin Fire Department.
- (c) "Fire Area" means all the areas within Canadian Ecology Centre. Boundaries, as described in Appendix 1, attached and forming part of this agreement.
- (d) "Fire Protection Services" means and includes only the following:
 - (1) Fire suppression (*Limited Interior Attack*)
 - (2) Auto extrication

- (3) Water and ice rescue (*Static Water & Shore Based*)
- (4) Annual inspections of facilities
- (5) Fire Protection and Prevention Act. Bill 84 and Ontario Fire Code enforcement.
- (6) Complaints and inquiries (upon request)
- (7) Assistance in search and rescue (upon request)

3. SERVICES

3.1 Calvin will supply except as hereinafter omitted or excluded, “fire protection services” to the “fire area” at the CEC.

3.2 The minimum apparatus and personnel of the fire department that will respond to occurrences in the “fire area” will include the following: one (1) pumper, equipped according to ULC specification S515, one (1) tanker unit, a minimum of five (5) firefighters including an officer.

3.3 The “Fire Protection Services” provided under this agreement shall be authorized for the complete termination of the emergency, including reporting and the “Fire Chief” shall be in charge of all operations including arranging for additional assistance that may be required. Any additional costs will be at the expense of the CEC.

3.4 Fires or emergencies that may occur along roads within the “Fire Area”, whether they may be on Crown, Municipal, MTO or private property are the responsibility of the “Fire Department”.

3.5 The “Fire Chief” may refuse to supply “Fire Protection” in the “Fire Area” if personnel, apparatus and equipment are required in Calvin or elsewhere under the provisions of the East Parry Sound/Nipissing Mutual Aid Plan. Similarly the “Fire Chief” may order the return of such personnel, apparatus and equipment that is responding to or is at the scene of an occurrence in the “Fire Area”. No liability shall attach or accrue to Calvin, the “Fire Chief” or the “Fire Department” for failing to supply the CEC on any occasion or occasions with the said “Fire Protection Services” provided in this agreement.

3.6 The “Fire Chief” will submit all claims and Calvin will receive funds recoverable for occurrences at which the “Fire Department” attends in regard to motor vehicles or fires involving MNR firefighting personnel when the “Fire Department” is called, in the “Fire Area”.

3.7 In the case of an incident in the “Fire Area” pursuant to the Forest Fire Prevention Act and Regulations, the “Fire Chief” will immediately notify the Ministry of Natural Resources. Any claims submitted by the Ministry of Natural Resources arising from such incident will be the sole responsibility of the CEC.

4. LIABILITY

4.1 No liability will attach or accrue to Calvin, the “Fire Chief” or the “Fire Department” by reason of any injury or damage sustained by the personnel, apparatus or equipment of the CEC while the “Fire Department” is engaged in

the provision of “Fire Protection Services” in the “Fire Area”.

5. PAYMENT FOR SERVICES

5.1 In consideration of the fire protection services undertaken by Calvin to be provided in the “Fire Area” of the CEC, the owners/operators of CEC shall pay to Calvin the sum of **\$1041.50** per annum as invoiced by Calvin. This is for the 2021 year ONLY. As per the letter dated November 23, 2020, addressed to Mr. Bill Steer, the Canadian Ecology Centre requested respite for the 2021 year due to Covid 19. It was determined that the Corporation of the Municipality of Calvin would cut the annual fee in half. The total for the 2021 year should have been \$2083.00. This respite will only be for the 2021 calendar year.

If the economy turns around during the 2021 year and the Canadian Ecology Centre thrives once again, it is the request of the Municipality that the fees that were reduced for the 2021 calendar year be paid to The Corporation of the Municipality of Calvin in December of 2021

6. PROVISIONS

6.1 The CEC will provide the “Fire Department” with:

- a) Current maps of the access roads, numbered cabins, parking areas
- b) and any other pertinent information such as water supply routes, hydro mains, water mains, gas lines etc.
- c) Current drawings of main facility and any safety related equipment, including any structural additions, changes or removal.
- d) Access at any reasonable time for inspections to the facilities under the *Fire Protection and Prevention Act*.

6.2 That the CEC warrants that all construction meets or exceeds Ontario Building Code and Ontario Fire Code requirements and Calvin assumes no liability for reviewing documents or the inspection process.

7. TERMINATION and RENEWAL

7.1 This agreement may be terminated at any time prior to March 31, 2022, by either party giving written notice to the other party ninety (90) days prior to the termination date.

7.2 This agreement may be renewed or extended by the mutual consent of the parties after the party desiring the renewal, extension or amendment(s) gives the other party sixty (60) days written notice prior to the original termination date and the party receiving notice must consent within thirty (30) days thereafter. Any notice given shall be done by registered mail to the following addresses:

Canadian Ecology Centre
P.O. Box 430,
Mattawa, ON.
P0H 1V0

Municipality of Calvin
1355 Peddlers Drive,
RR#2 Mattawa, ON.
P0H 1V0

Notice shall be deemed to be given and received on the third day after mailing.

IN WITNESS WHEREOF the parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals and or witnesses.

For the
Corporation of the Municipality of Calvin

For the
Canadian Ecology Centre

Mayor

General Manager CEC

Witness

Witness

Municipal Clerk

Authorized Signing Authority

Witness

Witness

MUNICIPALITY OF CALVIN

2021CT10 REPORT TO COUNCIL

REPORT DATE: February 18, 2021
ORIGINATOR: Cindy Pigeau – Clerk-Treasurer
SUBJECT: AODA Compliance Report

As of January 1, 2021, new regulations of compliance came into effect regarding the Accessibility for Ontarians with Disabilities Act (AODA) regarding our website. We are not in compliance for a number of items with our website.

Please see the attached report from V & S Group who made our website. There is also a quotation on how much it would take to make the website compliant with this regulation.

As we have to update the website to become compliant, I also requested further information on updates that I thought would be beneficial now and in the future. Please see those attached as well.

If we would like to revamp our website completely, quotations can be obtained from other providers.

An application to the Modernization of Small and Rural Municipalities can be submitted to see if we can receive funding to help us update or revamp our current website. Deadline to submit the application is March 15, 2021.

This information can also be further discussed during the budget deliberations.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

Stay at home except for essential travel and follow the [restrictions and public health measures](#).



How to make websites accessible

How to make new or significantly updated websites accessible for people with disabilities.

Who must comply

By law, you must make new and significantly refreshed public websites accessible if you are:

- a private or non-profit organization with 50+ employees; or
- a public sector organization

The organization that controls the website must meet the accessibility requirements.

Compliance deadline

- **Beginning January 1, 2014:** new public websites, significantly refreshed websites and any web content posted after January 1, 2012 must meet Web Content Accessibility Guidelines (WCAG) 2.0 Level A
- **Beginning January 1, 2021:** all public websites and web content posted after January 1, 2012 must meet WCAG 2.0 Level AA other than criteria 1.2.4 (live captions) and 1.2.5 (pre-recorded audio descriptions)

Terms

Controlling a website

This means you have control over the website's:

- appearance
- functionality
- content

New website

This means the site has a new web address, or a significantly new look and feel. A website is not considered new if you are simply adding a new page or a new link.

Significantly refreshed website

This means you are keeping the same web address, but you are making changes such as:

- a new look and feel to the website
- how users navigate around it

- a major update and change to the content of the website

Content

Content means any information that may be found on a web page or web application, including text, images, forms and sounds.

WCAG 2.0 Guidelines

WCAG 2.0 is an internationally accepted standard for web accessibility developed by the World Wide Web Consortium (W3C), an international team of experts.

Following these guidelines should make it easier for everyone to access your website and content.

Levels of web accessibility

Each guideline has three levels of accessibility: A, AA and AAA. Newly created or refreshed websites must meet level A. Later, your website will need to meet Level AA. Meeting Level AAA is not required at this time.

In most cases you must meet the Level A criteria before you can meet the Level AA criteria.

How to comply

Your public website and its content must meet [WCAG 2.0 \(http://www.w3.org/WAI/intro/wcag.php\)](http://www.w3.org/WAI/intro/wcag.php), as outlined in the Accessibility Standard for Information and Communications. We're phasing in the WCAG 2.0 requirements to make it easier for you to build accessibility into your organization's website.

You don't have to make your internal website (intranet) accessible. You don't have to modify content posted before 2012. If asked, you will need to work with individuals to make the content available to them in an alternate format such as large print or braille.

According to Ontario's accessibility laws, new and significantly refreshed websites must meet the following success criteria for each level:

Level A

[Guideline 1.1: Provide text alternatives for non-text content \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/text-equiv.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/text-equiv.html)

- [Success Criterion 1.1.1 Non-text content \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/text-equiv-all.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/text-equiv-all.html)

[Guideline 1.2: Provide alternatives for time-based media \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv.html)

- [Success Criterion 1.2.1 Audio-only and video-only \(Prerecorded\) \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-av-only-alt.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-av-only-alt.html)
- [Success Criterion 1.2.2 Captions \(Prerecorded\) \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-captions.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-captions.html)
- [Success Criterion 1.2.3 Audio Description or Media Alternative \(Prerecorded\) \(http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-audio-desc.html\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/media-equiv-audio-desc.html)

Guideline 1.3: Adaptable content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation.html>)

- [Success Criterion 1.3.1 Info and relationships \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-programmatic.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-programmatic.html)
- [Success Criterion 1.3.2 Meaningful sequence \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-sequence.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-sequence.html)
- [Success Criterion 1.3.3 Sensory characteristics \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-understanding.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/content-structure-separation-understanding.html)

Guideline 1.4: Distinguishable content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast.html>)

- [Success Criterion 1.4.1 Use of color \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-without-color.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-without-color.html)
- [Success Criterion 1.4.2 Audio control \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-dis-audio.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-dis-audio.html)

Guideline 2.1: Keyboard accessible (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/keyboard-operation.html>)

- [Success Criterion 2.1.1 Keyboard \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/keyboard-operation-keyboard-operable.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/keyboard-operation-keyboard-operable.html)
- [Success Criterion 2.1.2 No keyboard trap \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/keyboard-operation-trapping.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/keyboard-operation-trapping.html)

Guideline 2.2: Provide users enough time to read and use content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/time-limits.html>)

- [Success Criterion 2.2.1 Timing adjustable \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/time-limits-required-behaviors.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/time-limits-required-behaviors.html)
- [Success Criterion 2.2.2 Pause, stop, hide \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/time-limits-pause.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/time-limits-pause.html)

Guideline 2.3: Don't design content in a way that is known to cause seizures (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/seizure.html>)

- [Success Criterion 2.3.1 Three flashes or below threshold \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/seizure-does-not-violate.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/seizure-does-not-violate.html)

Guideline 2.4: Navigable content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms.html>)

- [Success Criterion 2.4.1 Bypass blocks \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-skip.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-skip.html)
- [Success Criterion 2.4.2 Page titled \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-title.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-title.html)
- [Success Criterion 2.4.3 Focus order \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-focus-order.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-focus-order.html)
- [Success Criterion 2.4.4 Link purpose \(in context\) \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-refs.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-refs.html)

Guideline 3.1: Readable text content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning.html>)

- [Success Criterion 3.1.1 Language of page \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning-doc-lang-id.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning-doc-lang-id.html)

Guideline 3.2: Predictable web pages (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior.html>)

- [Success Criterion 3.2.1 On focus \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-receive-focus.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-receive-focus.html)
- [Success Criterion 3.2.2 On input \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-unpredictable-change.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-unpredictable-change.html)

Guideline 3.3: Input assistance (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error.html>)

- [Success Criterion 3.3.1 Error identification \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-identified.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-identified.html)
- [Success Criterion 3.3.2 Labels or instructions \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-cues.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-cues.html)

Guideline 4.1: Compatible (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/ensure-compat.html>)

- [Success Criterion 4.1.1 Parsing \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/ensure-compat-parses.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/ensure-compat-parses.html)
- [Success Criterion 4.1.2 Name, role, value \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/ensure-compat-rsv.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/ensure-compat-rsv.html)

Level AA

Guideline 1.4: Distinguishable content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast.html>)

- [Success Criterion 1.4.3 Contrast \(Minimum\) \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-contrast.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-contrast.html)
- [Success Criterion 1.4.4 Resize text \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-scale.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-scale.html)
- [Success Criterion 1.4.5 Images of text \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-text-presentation.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/visual-audio-contrast-text-presentation.html)

Guideline 2.4: Navigable content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms.html>)

- [Success Criterion 2.4.5 Multiple ways \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-mult-loc.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-mult-loc.html)
- [Success Criterion 2.4.6 Headings and labels \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-descriptive.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-descriptive.html)
- [Success Criterion 2.4.7 Focus visible \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-focus-visible.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/navigation-mechanisms-focus-visible.html)

Guideline 3.1: Readable text content (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning.html>)

- [Success Criterion 3.1.2 Language of parts \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning-other-lang-id.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/meaning-other-lang-id.html)

Guideline 3.2: Predictable web pages (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior.html>)

- [Success Criterion 3.2.4 Consistent identification \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-consistent-functionality.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/consistent-behavior-consistent-functionality.html)

Guideline 3.3: Input assistance (<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error.html>)

- [Success Criterion 3.3.3 Error suggestion \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-suggestions.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-suggestions.html)
- [Success Criterion 3.3.4 Error prevention \(Legal, financial, data\) \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-reversible.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/minimize-error-reversible.html)

This article will help you understand the WCAG success criteria: [Understanding conformance with WCAG success criteria \(<http://www.w3.org/TR/UNDERSTANDING-WCAG20/conformance.html>\)](http://www.w3.org/TR/UNDERSTANDING-WCAG20/conformance.html)

If you can't comply

Sometimes it may not be possible to meet the WCAG 2.0 requirements. For example, you may have used software and other tools that predate WCAG 2.0 to develop your website.

You may be able to update or repair the products you used to support accessibility. If this is not possible, make sure you use software that supports accessibility the next time you refresh your site.

It may not be possible to post some content in a way that complies with WCAG 2.0. For example, it may be impossible to make some online maps and complex diagrams accessible to people with visual disabilities. In such cases you may still post the content, but you must provide it in an accessible format upon request.

Tips for testing websites for accessibility

There are a number of ways to know if your new or refreshed website is accessible:

1. Automatic assessment and assistive technology

Do a final evaluation of your site using an automatic assessment to flag any issues that may not have been resolved. For example, you can review your site using assistive technology such as a screen reader to make sure the design and technical aspects of the site are accessible.

2. User testing and feedback

If possible, ask people with disabilities to test your new or refreshed site before you launch. Get feedback from customers and other site users to find out if there are any improvements needed.

3. Review key milestones and changes

Keep a record of the accessibility issues that have been repaired, or ask your web developer to maintain such a record. This will show you the completed work and the new level of accessibility. It will also be helpful if your organization is asked to show that your website is WCAG 2.0 compliant.

4. Online accessibility checker

You can use an online tool to check if your website is accessible. Using an online accessibility checker does not guarantee that you will find all accessibility issues with your website. It is important to have a person review the site as well.

This is an example of an online accessibility checker that can help you find accessibility issues with your new or refreshed website:

[AChecker \(http://achecker.ca/checker/index.php\)](http://achecker.ca/checker/index.php)

Tips for working with web developers

If you don't manage your website or don't have web development experience, the following steps may help you work with a web developer to make your website more accessible.

Determine your web developer's level of expertise

Make sure your in-house developer or the developer you plan to hire has the expertise needed to make your website more accessible.

Here are some questions you may want to ask:

- Are you familiar with WCAG 2.0, Level A and AA?
- Have you developed/refreshed an accessible website (WCAG 2.0, Level A or higher)? Do you have links or references for these sites?
- Do you code manually or with the assistance of a program? If you use a program, does it support accessibility?
- Do you test the website for accessibility using automated and manual assessments and assistive technology?

Communicate your expectations

Think about accessibility from the start. When working on the website design, let your web developer know your expectations for:

- making the website and web content accessible (WCAG 2.0)
- the level of accessibility (Level A or AA), and
- timelines for completing the website

Ask for a project plan

Your developer should provide you with a project plan for completing the website. The plan should include the following steps:

1. identifies techniques or software used: developers should tell you if they are using accessible coding techniques or software that supports accessible websites
2. outlines how your website will be tested: the plan should include automated and manual tests, as well as testing using assistive technology, such as screen readers

3. identifies how the site will be maintained: this could include training you or your staff on how to make changes to the website, how to create accessible content, or an agreement to maintain the website
4. outlines key deliverables and timelines: whether the developer is fixing accessibility issues or creating an entirely new website, they should be able to clearly tell you when and how the project will be delivered

Updated: October 19, 2020

Published: November 7, 2014

Related

[Comply with accessibility laws \(https://www.ontario.ca/page/accessibility-laws\)](https://www.ontario.ca/page/accessibility-laws)

[Subscribe to the newsletter on accessibility \(http://eepurl.com/O6uYz\)](http://eepurl.com/O6uYz)

[Sign up for free online sessions \(http://www.eventbrite.ca/e/accessibility-web-cafes-registration-13156442273\)](http://www.eventbrite.ca/e/accessibility-web-cafes-registration-13156442273)

[Guide to outsourcing when developing an accessible website \(http://gaates.org/resources/\)](http://gaates.org/resources/)

[Web accessibility introductory guide for developers \(https://gaates.org/resources/\)](https://gaates.org/resources/)

[How to create a structured electronic Word file \(http://adod.idrc.ocad.ca/\)](http://adod.idrc.ocad.ca/)

[Free training on accessibility requirements \(http://accessforward.ca/\)](http://accessforward.ca/)

NEWS RELEASE

Ontario Supports Modernization of Small and Rural Communities

Funding helps municipalities improve delivery of critical programs and services

January 26, 2021

[Municipal Affairs and Housing](#)

TORONTO — The Ontario government is investing over \$40 million during COVID-19 to help small and rural municipalities improve the delivery of critical programs and services. The funding, under the Municipal Modernization Program, is part of the government's \$125 million investment through 2022-23 to help small and rural municipalities become more efficient and save taxpayers' dollars.

"Our government recognizes that COVID-19 has created challenges for everyone, including small and rural municipalities," said Steve Clark, Minister of Municipal Affairs and Housing. "By working hand in hand with our local partners, we have ensured that vital services continue to be delivered to individuals, families and businesses. The funding we are announcing today will build on the progress we have made together and allow for further review and modernization of local services so we can get the best return on taxpayers' dollars."

The Municipal Modernization Program helps Ontario's 405 small and rural municipalities find better, more efficient ways to operate and serve their residents. Municipalities can use the funding to conduct reviews of service delivery and administrative expenditures to find efficiencies or implement a range of projects, including developing an online system to improve the local process for approving residential and industrial developments or setting up new shared services with neighbouring municipalities.

Last year, Ontario funded 184 modernization projects led by small and rural municipalities, including service delivery reviews which found \$3 million in potential annual savings for Elgin County and up to \$5 million in savings over 10 years in the Township of Douro-Dummer.

Today's announcement was made during the 2021 Rural Municipalities of Ontario Association (ROMA) conference, where Premier Doug Ford, ministers, associate ministers and parliamentary assistants joined hundreds of municipal officials for the first-ever virtual ROMA conference. They held meetings with almost 300 municipal delegations and reaffirmed the government's commitment to protect the health and safety of Ontarians, and work in partnership with municipalities to stop the spread of COVID-19.

"COVID-19 has highlighted opportunities for small and rural municipalities to modernize local services," said Allan Thompson, ROMA Chair. "This funding will help municipal governments to review processes and improve services to be more efficient and better meet community needs."

The government will continue working with ROMA and its members to protect the health and safety of rural communities, and help individuals, families and businesses recover even stronger from the impacts of the pandemic.

Quick Facts

- Ontario is investing an additional [\\$200 million from the Ontario Community Infrastructure Fund](#) to support critical local infrastructure projects, such as building and repairing roads and bridges as well as water and wastewater infrastructure.
 - The government is investing [\\$5 million to support eligible agricultural and horticultural societies](#) during COVID-19.
 - The government is investing [\\$5.3 million, provided through the federal Forest Sector Safety Measures Fund](#), to help small and medium sized forest sector businesses offset the cost of COVID-19 safety measures.
 - Ontario has renewed the [Ontario Municipal Partnership Fund](#), providing \$5 million in targeted support for rural and northern municipalities.
-

Additional Resources

- [See how your organization can help fight COVID-19.](#)
 - [Visit Ontario's website to learn more about how the province continues to protect the people of Ontario from COVID-19.](#)
-

Related Topics

Government

Learn about the government services available to you and how government works. [Learn more](#)

Rural and North

Information about the province's Far North and rural communities. Get connected to business improvement organizations and learn more about funding and programs that support rural, northern and Indigenous communities. [Learn more](#)

Media Contacts

Stephanie Bellotto

Minister's Office

stephanie.bellotto@ontario.ca

Conrad Spezowka

Communications Branch

MMA.Media@ontario.ca

MUNICIPALITY OF CALVIN

2021CT11 REPORT TO COUNCIL

REPORT DATE: **February 18, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Statistics Regarding the Citizen's Alert App**

Please find attached email from the Founder and Creator of the Citizen's Alert App regarding our users.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

From: [Tamie Salter](#)
To: [Cindy Pigeau](#)
Subject: Stats
Date: Monday, February 8, 2021 9:50:14 AM

Good morning Cindy,

I can give you current stats. You currently have 73 iOS users and 32 Android active users. You are also getting a steady increase of new users each month (e.g. you gained 4 iOS users last month). Which is great! Probably due to the town sending out information using the app.

We have new functionality that will be announced tomorrow that will mean that users can see your alerts on a desktop device.

Let me know if you have any other questions.
All the best
Tamie

--

Dr. T. Salter Ph.D. Computer Science
Founder & Creator of



Skype: tamiesalter
www.citizenalert.ca
T: 819 437 9991

MUNICIPALITY OF CALVIN

2021CT12 REPORT TO COUNCIL

REPORT DATE: **February 18, 2021**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **FONOM Report - Municipal Insurance Premiums**

Please find attached a report from FONOM regarding Municipal Insurance Premiums

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

<i>District</i>	<i>Name1</i>	<i>Pop</i>	<i>2020 Fee</i>	<i>2021 Fee</i>		% Increase		
Algoma	Blind River	3651				15%	Renewing in May 2021	
Algoma	Bruce Mines	588	\$ 49,742.00	\$ 57,723.00		16%		
Algoma	Dubreuilville	846	\$ 50,016.00	\$ 55,606.00		11%		
Algoma	Elliot Lake	11558	\$ 543,456.00	\$ 780,196.00		43.56%		
Algoma	Hilton	234						
Algoma	Hilton Beach	173						
Algoma	Hornepayne	1273	\$ 63,070.00	\$ 102,174.00		62%		
Algoma	Huron Shores	1632	\$ 111,706.00	\$ 130,777.00		17.07%		
Algoma	Jocelyn	246						
Algoma	Johnson	583						
Algoma	Laird	997	\$ 65,226.28				budgeting 10.2% for increase	
Algoma	MacDonald Meredith and Aberdeen Additional	1413						
Algoma	Wawa	3211	\$ 154,008.00	\$ 166,413.00		8%		
Algoma	Plummer Additional	625	\$ 37,143.28	\$ 41,757.68		12.40%		
Algoma	Prince	985						
Algoma	Sault Ste. Marie	72779						
Algoma	Spanish	740	\$ 42,817.00	\$ 45,019.00		5.14%		
Algoma	St. Joseph	1122						
Algoma	Tarbutt & Tarbutt Additional							
Algoma	North Shore	554						
Algoma	Thessalon	1293					Waiting for Quote	
Algoma	White River	889	\$ 81,976.00	\$ 93,151.00		13.60%		
Cochrane	Black River-Matheson	2796	\$ 111,445.00	\$ 230,882.00		107%		
Cochrane	Cochrane	5457	\$ 357,042.00	\$ 357,042.00		2.25%	1st year with new provider	
Cochrane	Fauquier-Strickland	666						
Cochrane	Hearst	5174	\$ 218,000.00	\$ 255,900.00		18%		
Cochrane	Iroquois Falls	5175	\$ 248,723.00	\$ 295,936.00		19%		
Cochrane	Kapuskasing	8699		548382.00		9.16%	(previous rate was for 6 months	

Cochrane	Mattice-Val Cote	836	\$ 66,716.00	\$ 77,593.00		16%	no cyber and increase deductable	
Cochrane	Moonbeam							
Cochrane	Moosonee	1430						
Cochrane	Opasatika	310						
Cochrane	Smooth Rock Falls	1672	\$ 76,176.00	\$ 81,154.00		6.53%		
Cochrane	Timmins	43024				18.99%		
Cochrane	Val Rita-Harty	1000						
Manitoulin	Assiginack	765						
Manitoulin	Billings							
Manitoulin	Burpee and Mills	330						
Manitoulin	Central Manitoulin	1742						
Manitoulin	Gordon / Barrie Island	423						
Manitoulin	Gore Bay	799	\$ 72,549.00	\$ 82,046.00		13.09%		
Manitoulin	Northeastern Manitoulin ar	2315						
Manitoulin	Tehkummah	350	\$ 36,201.00	\$ 57,985.00		60%		
Manitoulin	Cockburn Island	3						
Nipissing	Bonfield	2096						
Nipissing	Calvin	596						
Nipissing	Chisholm	1236	\$68,575.00					According to my broker, I am being told to anticipate a 20-30% increase for 2020/2021 - renewal April
Nipissing	East Ferris	4249						
Nipissing	Mattawa	2114	\$ 94,000.00					renewal May 2021
Nipissing	Mattawan	97						renewal in April
Nipissing	North Bay	51082				10%		Budgeted increase, renewing in May
Nipissing	Papineau-Cameron	904						Waiting for this years Quote
Nipissing	South Algonquin	1194						
Nipissing	Temagami	799						
Nipissing	West Nipissing	12874						
Parry Sound	Armour	1241	\$ 46,228.32	\$ 55,320.00		19.67%		

Parry Sound	Burk's Falls	848	\$ 100,321.00	\$ 107,014.00		6%		
Parry Sound	Callander	3157	\$ 109,365.00	\$ 129,653.00		18.55%		
Parry Sound	Carling	1055	\$ 75,000.00	\$ 102,000.00		37%		
Parry Sound	Joly	259						
Parry Sound	Kearney	731						
Parry Sound	Machar	782	\$ 32,179.00	\$ 39,145.00		21.60%		
Parry Sound	Magnetawan	1197						
Parry Sound	McDougall	2510						
Parry Sound	McKellar	885						
Parry Sound	McMurrich/Monteith	655	\$ 79,583.04	\$ 92,540.60		16.28%		
Parry Sound	Nipissing	1557						
Parry Sound	Parry Sound	5357	\$ 350,914.00	\$ 467,464.00		33.20%		
Parry Sound	Perry	1929	\$ 64,750.00	\$ 75,852.00		18.00%		
Parry Sound	Powassan	3278	\$ 144,875.32				increase from 2019 was 13.67%	
Parry Sound	Ryerson	591	\$ 60,225.80	\$ 70,219.20		16.60%		
Parry Sound	Seguin	3340						
Parry Sound	South River	955	\$ 71,983.88	\$ 88,780.88		23.33%		
Parry Sound	Strong	1289	\$ 64,854.00	\$ 94,551.00		45.70%	2019 increase was 44.4%	
Parry Sound	Sundridge							
Parry Sound	The Archipelago	548	\$ 64,987.00	\$ 80,724.00		24.22%		
Parry Sound	Whitestone	728						
Sudbury	Baldwin	570				11.25%		
Sudbury	Chapleau	2600						
Sudbury	Espanola	5079	\$ 114,159.00	\$ 171,096.00		49.88%		(increased deductible by \$15,000 - and was able to reduce amount by \$13,125
Sudbury	French River	2788	\$ 127,631.00	\$ 155,685.00		22%		
Sudbury	Greater Sudbury	155339						
Sudbury	Killarney	433						
Sudbury	Markstay-Warren	2666						
Sudbury	Nairn and Hyman	408						
Sudbury	Sables-Spanish Rivers	2943						
Sudbury	St. Charles	1280	\$ 73,888.28	\$ 97,511.05		31.97%		

Timiskaming	Armstrong	1265	\$ 61,454.00	\$ 69,004.00		12%		
Timiskaming	Brethour	153						
Timiskaming	Casey	374						
Timiskaming	Chamberlain	346						
Timiskaming	Charlton and Dack	670						
Timiskaming	Cobalt	1103						
Timiskaming	Coleman	531					Waiting for Quote	
Timiskaming	Englehart	1546						
Timiskaming	Evanturel	464	\$ 33,397.80	\$ 47,246.40		41%		
Timiskaming	Gauthier	131						
Timiskaming	Harley	526						
Timiskaming	Harris	491						
Timiskaming	Hilliard	227						
Timiskaming	Hudson	457						
Timiskaming	James	474	\$ 57,550.00	\$ 70,038.00		21.70%		
Timiskaming	Kerns	349						
Timiskaming	Kirkland Lake	9278						
Timiskaming	Larder Lake	753						
Timiskaming	Latchford	293	\$ 70,747.00	\$ 80,226.00		13.50%		
Timiskaming	Matachewan	366	\$ 40,298.36	\$ 43,961.32		9.09%	2019 & 2020 numbers renewing in March	
Timiskaming	McGarry	828	\$ 68,075.00	\$ 76,477.00		12%	working on renewal	
Timiskaming	Temiskaming Shores	10125	\$ 417,034.00	\$ 480,430.00		15%		
Timiskaming	Thornloe	110						
						0.228028901		

Cindy Pigeau

From: AMCTO President <president@amcto.com>
Sent: Thursday, February 18, 2021 8:25 AM
To: Cindy Pigeau
Subject: An Open Letter to Ontario Municipal Councils

Dear Cindy Pigeau,

We would appreciate your support in sharing the below open letter and for this letter to be included on your municipal council agenda:

February 18, 2021



AN OPEN LETTER TO ONTARIO MUNICIPAL COUNCILS

Dear Council,

As a vital municipal association with membership roots that reach deep into each and every part of Ontario, we know the challenges you have faced in continuing to provide essential municipal services within your community during the COVID-19 pandemic.

As elected officials, we know that you recognize the contribution made by your municipal staff, many of whom are members of AMCTO. Municipal professionals across this entire province have been at the forefront of service delivery, applying their knowledge and skills to innovate processes and procedures to meet the evolving needs of residents and businesses.

One key point that is often overlooked in this pandemic is that many municipal staff were prepared to act and innovate BECAUSE of the professional municipal training and development they receive from organizations like AMCTO. The leadership skills, education and technical training prepare your staff in getting ahead of immediate community needs, reacting and responding to new challenges brought on by COVID-19. This unique and sought-after skillset has allowed your staff to provide council with options and solutions for keeping your municipality running.

In these challenging financial times, there will be temptation to divert operational funding away from staff training budgets. Now more than ever, it is crucial that municipalities continue to invest in your most valuable resource – your staff.

In addition to increased levels of employee retention, engagement and empowerment, investments in staff professional development strengthens your council's ability to provide reliable, effective and efficient services to your community, both today and in the future. The question is no longer "if" you innovate but "when".

Innovation comes with knowledge, training, and exposing municipal staff to new opportunities to grow and develop professionally.

On behalf of AMCTO and its over 2,200 members, please accept my heartfelt thank you for your service during these difficult times. As "Municipal Experts", AMCTO will continue to be at your service to help you and your staff meet the needs of your community.

Sincerely,



Robert Tremblay, MPA, CMO, AOMC
President
AMCTO

CC: Graydon Smith, President, AMO

###

Robert Tremblay, MPA, CMO, AOMC
President



2680 Skymark Ave. # 610
Mississauga, ON L4W 5L6

president@amcto.com

www.amcto.com



COVID-19 Vaccine Distribution Task Force

General (Ret'd) Rick Hillier
Chair

25 Grosvenor Street
11th Floor
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca

Groupe d'étude sur la distribution des vaccins contre la COVID-19

Général (à la retraite) Rick Hillier
Président

25, rue Grosvenor
11^e étage
Toronto ON M7A 1Y6

COVID-19VaccineTaskForce@ontario.ca



February 5, 2021

We have entered the month of February in a different set of circumstances than we anticipated being in only a few weeks ago. As you know, ongoing vaccine shipment delays and reduced shipments have forced us to pivot from the plan we had made for larger shipments of vaccines. However, a pivot does not mean that we have changed our goals. Quite the opposite – it has given us the opportunity to prove that we can re-focus our efforts when needed, while continuing to work on logistics and plans to be ready when the vaccines do arrive.

To support this, we have been holding Knowledge Sharing Sessions (KSS) with public health units. These sessions are meant to provide an opportunity for public health units to showcase their integrated delivery plans and strengthen mutual understanding by sharing best practices and findings and by identifying and discussing where provincial supports and resources may be needed.

Due to the delay in vaccine shipments, we updated our goal of completing the administration of first doses of COVID-19 vaccines to residents in each long-term care, high-risk retirement and First Nations elder care homes from February 5 to February 10. However, at the time of this memo, we have been able to offer first doses to residents in over 80% of the homes. The moment the vaccines are delivered this week, teams in public health units will move immediately to get them into the remaining homes.

We are also excited to report that vaccination teams will be distributing vaccines in 31 First Nations fly-in communities in the north as part of Operation Remote Immunity. In fact, 1,551 total doses were administered during the soft launch of this operation, between January 8 and January 29, 2021. When Operation Remote Immunity was officially launched this week, 1,363 doses were administered between February 1 and 3, 2021. This first step begins our journey towards protection for remote First Nations communities.

The continued collaboration between municipal, community, and health system partners and the determination to achieve our common goals has steered us through these past few weeks and remains the key to our success.

Sincerely,

General (Ret'd) Rick Hillier
Chair of the COVID-19 Vaccine Distribution Task Force

COVID-19 Vaccine Distribution Task Force Update #7

Vaccine Update

- Over **355,000** doses administered across the province
- Second dose, full immunization began January 5, 2021, with over **80,977** Ontarians fully immunized after receiving both doses (as of 8 p.m. February 3, 2021)
- Operation Remote Immunity officially started on February 1, 2021 in six fly-in First Nation communities in northern Ontario. As of February 3, 2021, a total of 2,914 doses have been administered through Operation Remote Immunity which includes communities that were part of the soft launch in January.

Long-Term Care Homes Update:

- Residents, staff, essential caregivers (including family caregivers) and other employees in congregate living settings for seniors were identified as an initial priority due to age, clinical risk/vulnerability and risk associated with living in a congregate setting.
- Specific public health unit areas were identified and prioritized based on highest risk categorization including rates of disease transmission in the community.
- Over 80% of residents have received the 1st dose of the vaccine in more than 80% of all LTC homes.
- 20 of 34 PHUs are showing 100% of LTC complete.
- All LTC home residents will receive a first dose vaccine offer by February 10.

Update on Data, IT & Reporting Progress and Issues

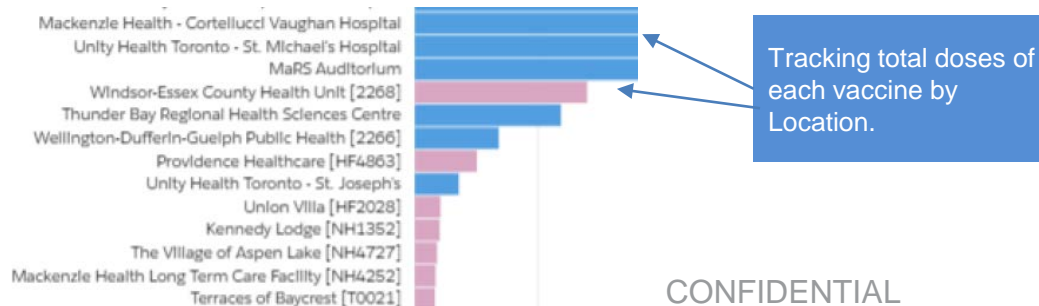
Tracking Vaccination Progress



Regular reporting tracks progress

A regular dashboard tracks progress on key indicators such as number of shots and demographics.

Tracking 1st and 2nd doses of each vaccine type.



CONFIDENTIAL

Pfizer and Moderna Update

- On January 19th, the province was notified by the federal government of further reductions in Pfizer-BioNTech allocations, resulting in:
 - no allocations in the week of January 25th
 - 26,325 doses in the week of February 1st (reduction of approx. 82%)
 - 27,300 doses in the week of February 8 (reduction of approx. 81%)
 - 130,650 doses in the week of February 15 (reduction of approx. 8%)
 - 155,025 doses in the week of February 22 (increase of approx. 9%)
- No allocations have been provided beyond the week of February 22nd.
- On January 29th the province was advised by the Federal Government that the allocation of Moderna for the week of February 1st will be decreased by 18,200 doses (approx. 22% decrease).
 - Ontario is expecting to receive 63,400 doses of Moderna by February 7th.
- Despite these challenges in supply, the province and vaccination sites have worked together to accelerate the vaccination of long-term care, high-risk retirement and First Nations elder care home residents and continue to administer second doses based on availability of supply provided by the federal government. As a result of recent delays in shipments, the province has updated its goal of visiting these settings to administer first doses by February 10th.
- The province is expecting approximately 310,000 doses to be delivered in the remaining weeks of February. Once sufficient doses are available, vaccinations will resume to provide first doses for staff and essential caregivers in the settings for the most vulnerable populations.

Operation Remote Immunity Update

(31 northern fly-in communities and Moosonee)

- Operation Remote Immunity is a collaborative effort between Ornge, the Ministries of Health, Indigenous Affairs (IAO), Solicitor General and Natural Resources and Forestry, federal government partners as well as with the Nishnawbe Aski Nation (NAN).
- Ornge is leading the administration of the vaccine to 31 fly-in First Nation communities and Moosonee in Ontario. As part of the rollout, the vaccine will be available to community members 18 years of age or older.
- Recognizing the critical importance of engaging Indigenous leadership in how vaccines are offered to their communities, the plan was co-developed in partnership with NAN.
- Vaccination teams under the direction of Ornge will be represented by a number of organizations, including the Weeneebayko Area Health Authority (WAHA), the Sioux Lookout First Nations Health Authority (SLFNHA), the First Nations Inuit Health Branch, the Northern Ontario School of Medicine, Queen's University, the University of Toronto, northern Paramedic Services, and the Porcupine Health Unit, among others. Team members have received the full COVID-19 vaccine and have undergone cultural training prior to this operation.
- Weenusk (Peawanuck) First Nation was the first to host a vaccination team and clinic on January 26. During the week of February 1, 2021, teams administered the vaccine to six additional communities, Neskantaga, Slate Falls, Muskrat Dam, Fort Severn, Kashechewan and Webequie. A total of 1,363 doses were administered from February 1 to 3, 2021.
- As part of a soft launch in January, Ornge delivered vaccines to SLFNHA, WAHA and Weenusk First Nation where 1,551 doses have been administered with a focus on hospital and long-term care/chronic care staff and residents.
- Operation Remote Immunity aims to complete its work by April 30, 2021.

Public & stakeholder communications

- Premier-led announcements to address emerging issues affecting Ontario's vaccine program directly or indirectly including vaccine supply from manufacturers and COVID-19 variants of concern.
- Technical briefings, memos to stakeholders, daily fact sheets, and meeting with hospital and public health units to articulate direction confirm the commitment to be transparent.

Targeted public/sector education efforts

Long-Term Care:

- Social media marketing push with video (in approval) for LTC workers to combat misinformation and clarify that the vaccine is safe and effective. Selected professions will be targeted on Facebook and Instagram.
- Townhall by the General and LTC sector, Minister's letter to sector– translated into several languages
- CMOH/DM letter with information deck and fact sheet.
- Fact sheet distributed to the sector, translated into several languages, Sector FAQs are in approvals.
- Outreach strategy to faith/community leaders to identify vaccine champions among LTC workers, including a toolkit for the champions.

Indigenous Affairs:

- Hosted the third weekly Indigenous Vaccine Communications working group meeting and introduced the new online resource hub.
- Indigenous Services Canada communications reps have now joined Ontario's meeting, consolidating several meetings to one.
- Continued sharing partner social posts highlighting vaccination rollout underway in fly-in communities.
- Collaborating with Ornge and MOH on the launch of Operation Remote Immunity, which aims to complete its work by April 30, 2021.

Anti-Racism Directorate

- At-risk subgroup met this Monday where early thinking on the communications approach to support at-risk communities was presented.
- Exploring opportunity to create a digital resource (i.e. a web page) where resources can be collected, curated and accessed by community groups and leaders.

Marketing

- "Text Message" creative in market since mid-January alongside the existing "Stop the Spread" Campaign.
- Starting Feb. 1: new campaign began rolling out focusing on the action and potential outcome of disregarding public health advice. It asks Ontarians to continue following public health advice and measures until it is their time to get the vaccine.
- New "stay at home" creative will blanket social, digital, out-of-home, radio and print across the province.
- The campaign also has a large multicultural media buy and will be available in Indigenous languages as well.
- Goal is to transition to a more vaccine-focused marketing message in mid-to-late March.

Next Steps

- Ministry of Health continues working with vaccination sites to **accelerate the vaccination of long-term care, high-risk retirement, and First Nations elder care residents** across Ontario.
- We are **working with partners** to plan next steps for when additional vaccine supply is restored to the province:
 - Remaining staff and essential caregivers in long-term care, high-risk retirement and First Nations elder care homes
 - Retirement homes and other congregate care for seniors (e.g., number of residents, staff, etc.)
 - Health care workers
 - First Nation, Inuit, and Métis populations
 - Adults in chronic home care
- Ontario **continues to be ready** to administer doses – and expand the number of locations administering – as soon as we receive them from the federal government. The province has capacity to vaccinate nearly 40,000 people per day and is building capacity to triple or quadruple that capacity pending federal government supply, including municipally-run vaccination clinics.

**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100

**Ministère des Affaires
Municipales et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100

February 12, 2021

MEMORANDUM TO: Municipal Chief Administrative Officers and Clerks

**SUBJECT: Termination of Declared Emergency and Amendments
to Orders under the *Emergency Management and Civil
Protection Act* and *Reopening Ontario Act***

Today I am writing to you about changes to the government's approach to address COVID-19 in our communities. While we are seeing some progress in reducing the number of cases of COVID-19 in our communities, the situation remains serious and the new variants continue to pose concern.

As you are aware, the provincial emergency that was declared on January 12, 2021, under the *Emergency Management and Civil Protection Act* (EMCPA), expired on February 9, 2021. As announced, the Ontario government is committed to safely and gradually returning to the COVID-19 response framework that is administered regionally based on public health units (PHUs). Regions will gradually transition back between February 10 and February 22, 2021, subject to review of the trends in public health indicators. To facilitate the transition, Ontario has made changes to the response framework and to orders and regulations under the EMCPA and the Reopening Ontario (A Flexible Response to COVID-19) Act (ROA).

Provincial Orders

Orders under the EMCPA can continue to be in effect after the declared emergency has terminated. They can also be further extended for up to 14 days at a time but cannot be amended.

Prior to the termination of the declaration of emergency, orders were amended to reflect the Ontario government's decisions to move certain PHUs into new zones under the Framework. This includes amendments to the Stay-at-Home order (O. Reg. 11/21) and the Residential Evictions order (O. Reg. 13/21).

Any decisions to move PHUs to new zones are made in consultation with the local medical officers of health and will be subject to ongoing review of trends in public health indicators and advice of the Chief Medical Officers of Health.

Please note, there have also been amendments to Ontario Regulations 82/20 and 363/20 related to the Stages of Reopening under ROA. Amendments include, dividing Stage 1 into two separate zones (“Shutdown” and “Grey-Lockdown”).

These amendments remove restrictions on construction activities by allowing all residential construction activities and projects, and related services that support construction activities or projects, including demolition services, to commence or continue anywhere in the province. This includes residential renovations.

This means that all residential construction activities or projects and related services can begin or continue even in areas that are in the Shutdown Zone and are subject to a Stay at Home Order. However, restrictions still apply to non-residential construction as long as the area is in the Shutdown Zone and subject to a Stay at Home Order. When areas of the province return to the provincial COVID-19 framework (colour-coded zones), all residential and non-residential construction activities and projects and related services can begin or continue.

Additionally, as of February 10, 2021, all stage orders under ROA have been amended to require individuals to wear face coverings and maintain physical distance when indoors in a business, with limited exceptions, and to wear face coverings when attending an organized public event or gathering permitted under the regulations, if they are within a 2 metre distance of another individual who is not part of their household. All other restrictions to gatherings and organized public events will be maintained. Rules for the colour-coded zones and for the new “Shutdown Zone” have changed.

Residential Evictions (Ontario Regulation 13/21)

Enforcement of residential evictions will remain paused in the public health unit regions where the provincial Stay-at-Home order remains in effect. This will ensure people are not forced to leave their homes during the period where provincial stay-at-home orders are in place. In regions where the Stay-at-Home order is lifted, the regular process for residential eviction enforcement will resume.

Tenants who can pay their rent must continue to do so to the best of their abilities. Tenants can also ask their local service managers about financial assistance to pay their rent. Tenants can visit: <https://www.ontario.ca/page/find-your-local-service-manager> to find contact information for their local service manager. Landlords and tenants are encouraged to work together during these difficult times.

Detailed explanations of these changes related to the termination of the declared emergency, amendments to orders under the EMCPA and ROA and an updated chart of the Zones under the Framework can be found in the Ministry of the Solicitor General’s memorandum to all Chiefs of Police dated February 9, 2021, which is enclosed for your reference and to support local municipal enforcement activities.

Also enclosed for your attention is a second memorandum from the Ministry of the Solicitor General to all Chiefs of Police dated February 2, 2021, regarding an amendment to Ontario Regulation 8/21 – Enforcement of COVID-19 under the EMCPA that allows a police officer or other provincial offences officer to require an individual to provide their correct name, date of birth and address so that provincial offences officers have the necessary information to issue tickets or lay charges under the *Health Protection and Promotion Act*.

The 1-800 Enforcement Support Line (1-866-389-7638) and dedicated enforcement email address (EssentialWorkplacesSupport.SolGen@ontario.ca) are intended to provide guidance to policing personnel and other enforcement personnel in relation to the enforcement of provincial orders.

As the province transitions into these new zones over the coming weeks, the ministry recognizes that collaboration amongst municipalities, public health units, police forces, local enforcement partners and our multi ministry teams is important to ensure coordinated compliance and enforcement activities in an effort to continue the recent progress on reducing the presence of COVID-19 in our communities.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Manson-Smith".

Kate Manson-Smith
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosures: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated February 2, 2021 – English version regarding an Amendment under the Emergency Management and Civil Protection Act

Correspondence from the Ministry of the Solicitor General to all Chiefs of Police dated February 9, 2021 – English version regarding the Termination of Declared Emergency and Amendments to Orders under the Emergency Management and Civil Protection Act and Reopening Ontario Act

If a French version is required, please contact
Richard.Stubbings@ontario.ca.



The Corporation of the
City of North Bay
200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

OFFICE OF THE CITY CLERK
CORPORATE SERVICES DIVISION
Direct Line: (705) 474-0626, ext. 2510
Fax Line: (705) 495-4353
E-mail: karen.mcisaac@cityofnorthbay.ca

January 27, 2021

RECEIVED

FEB 03 2021

Cassellholme
East Nipissing District Home for the Aged
400 Olive Street
North Bay, ON
Attn: Jamie Lowery

Dear Mr. Lowery:

This is Resolution No. 2021-29 which was passed by Council at its Regular Meeting held Tuesday, January 26, 2021.

Resolution No. 2021-29:

"WHEREAS The Corporation of the City of North Bay received report "Redevelopment Update for Municipalities – November 30th, 2020" from Cassellholme on December 10th, 2020;

AND WHEREAS the said report recommends that each member municipality of Cassellholme confirms their preferred method of financing the redevelopment project from two presented financing options:

Option 1 – Cassellholme will obtain financing through Infrastructure Ontario's Corporate Loan Program, levy member municipalities annually for their share of the capital costs and requires member municipalities to guarantee their share of the entire project value.

Option 2 – Member municipalities pay upfront in cash or obtain their own financing and provide the funds to Cassellholme on completion of the project and requires member municipalities to guarantee their share of the project.

AND WHEREAS the Council for the Corporation of the City of North Bay passed Resolution No. 2017-104 on March 21st, 2017, along with other member municipalities, and provided Cassellholme with a copy of the said resolution;

AND WHEREAS upon review of the financing options being recommended by Cassellholme and the request from member municipalities to guarantee Cassellholme's loan, the Council for the Corporation of City of North Bay deems that the financing options being recommended are not in line with the resolution

passed in 2017 which stated that "Council supports the request for legislative changes to allow the Cassellholme Board of Management to borrow the necessary funds, on its own, to complete the redevelopment project and repay the debt using a combination of capital subsidy payments by the Ministry of Health and Long-Term Care as well as revenue from operations and the annual levy to the municipalities in proportion";

AND WHEREAS Council of the Corporation of the City of North Bay stated in Resolution No. 2017-104 that prior to approval of the redevelopment project, the following information, all of which remains outstanding, be provided by the Cassellholme Board of Management to member municipalities:

- A comprehensive business case;
- The final architectural design;
- A current cost estimate;
- A detailed financing plan which shall include the interest rate, payment schedules or the lump sum payment options for each of the municipalities involved; and
- Confirmation that the Province will advance the funds, up front for the redevelopment of Cassellholme.

BE IT HEREBY RESOLVED that Council of the Corporation of the City of North Bay continues to support the redevelopment of Cassellholme; rejects the proposed financing options being recommended by Cassellholme; and seeks new financing options that are in line with Resolution No. 2017-104, and excludes member municipalities assuming Cassellholme's long-term debt and/or providing municipal guarantees of any form including letters of credit;

AND FURTHER that Cassellholme provides member municipalities with the said outstanding information;

AND FURTHER that a copy of this resolution be sent to all Cassellholme member municipalities."

Yours truly,

Karen McIsaac

Karen McIsaac
City Clerk

KM/ck
C09

cc: Town of Mattawa
Township of South Algonquin
Municipality of Calvin
Township of Papineau-Cameron
Township of Bonfield
Township of Chisholm
Municipality of East Ferris
Municipality of Mattawan

RESOLUTION NO.: 2021-25



DATE: February 17, 2021

CARRIED: ✓

DEFEATED: _____

<u>MOVED BY:</u>	<u>DIVISION LIST</u>	<u>FOR</u>	<u>AGAINST</u>
<u>Councillor Malott</u>	Councillor Constable	_____	_____
	Councillor Gregory	_____	_____
<u>SECONDED BY:</u>	Councillor Malott	_____	_____
	Councillor Ryman	_____	_____
<u>Councillor Constable</u>	Mayor Robinson	_____	_____

WHEREAS there is a willingness in the community to support directives from the Province and the North Bay Parry Sound District Health Unit; and

WHEREAS the North Bay Parry Sound Health District was a Green Zone prior to the Stay-at-Home Order; and

WHEREAS the more restrictive the directives, the greater the financial burden on businesses and individuals in the community; and

WHEREAS the North Bay Parry Sound District Health Unit has taken a more restrictive approach than many District Health Units in Ontario by extending the Stay-at-Home Order until at least February 22, 2021; and

WHEREAS the North Bay Parry Sound District Health Unit has also taken a very restrictive approach by ordering all public ice rinks, tobogganing hills, skating trails, and Ontario Federation of Snowmobile Clubs' (OFSC) trails and trails utilizing Crown Land in the health unit district to be closed; and

WHEREAS community understanding and support is critical to achieving the objective of the directives - slowing the spread of the virus; and

WHEREAS the conditions in the North Bay Parry Sound Health District do not appear to be dissimilar to the conditions in many other Ontario health districts; and

WHEREAS variants of the virus have been confirmed in other Ontario Health Districts and the Stay-at-Home Order has been lifted; and

WHEREAS a greater community awareness generates greater community support; and

WHEREAS the Municipality of McDougall Council has no authority with respect to Provincial and Health Unit directives;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of McDougall requests that the North Bay Parry Sound District Health Unit take a more pro-active approach to community outreach and communication through a range of communication techniques; and

FURTHER BE IT RESOLVED THAT increased communication include greater dialogue with municipal and healthcare leaders across the health district in advance of announcements; and

FURTHER BE IT RESOLVED THAT this resolution be forwarded to the Mayors and healthcare leaders within the health district, the Honourable Norm Miller, MPP for Parry Sound-Muskoka, and the Honourable Victor Fedeli, MPP for Nipissing.



MAYOR



Corporation of the Town of Mattawa

☎ (705) 744-5611 • ☎ (705) 744-0104

160 Water Street — P.O. Box 390

MATTAWA, ONTARIO P0H 1V0

✉ info@mattawa.ca

January 28, 2021

RECEIVED

FEB 01 2021

Honourable Mike Harris Jr.
MPP of Kitchener-Conestoga
63 Arthur St S, Unit 3
Elmira ON N3B 2M6

Dear Mr. Harris Jr.:

Council of the Town of Mattawa, at their regular meeting of January 25, 2021 approved Page No. 15 of Resolution Number 21-06, which stated:

"BE IT RESOLVED THAT Council of the Corporation of the Town of Mattawa fully supports and strongly advocates the province of Ontario to implement the Amber Eight Light System on all school buses for the safety of all students utilizing school buses as a safe access to and from schools.

BE IT FURTHER RESOLVED THAT the Town of Mattawa forward this resolution to MPP Mike Harris, Jr., the Minister of Transportation, the Association of Municipalities of Ontario, the Federation of Northeastern Ontario Municipalities and all municipalities in the District of Nipissing."

Trusting this is acceptable.

Sincerely,

Francine Desormeau
CAO/Clerk/Treasurer

FD/al

c.c. Hon. Caroline Mulroney, Minister of Transportation
Association of Municipalities of Ontario
Federation of Northeastern Ontario Municipalities
Township of Bonfield
Municipality of Calvin

Township of Chisholm
Municipality of East Ferris
Municipality of Mattawan
City of North Bay
Township of Papineau-Cameron
Township of South Algonquin
Municipality of Temagami
Municipality of West Nipissing
Let's Remember Adam Campaign



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

February 2, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON
M7A 1Y7

Dear Premier Doug Ford,

Please be advised that Council of The Corporation of the Township of Terrace Bay at the Regular Council Meeting of February 1, 2021 resolved as follows:

That the resolution received from the Town of Augusta
Re: Ontario Fire College

Resolution: 28-2021

Moved By: Councillor St.Louis
Seconded By: Councillor Malashewski

WHEREAS the Ontario Fire College has been in existence since 1949; and

WHEREAS the Ontario Fire College is one of the primary sources of certified training for Ontario Firefighters; and

WHEREAS the Ontario Fire College has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

WHEREAS the Ontario Fire College has been used to train and certify both Volunteer, Part-Time and Career firefighters throughout Ontario; and

WHEREAS the Ontario Fire College gives Ontario Firefighters another option other than Regional Training Centers to obtain National Fire Protection Association (NFPA) certifications; and

WHEREAS the Ontario Fire College is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

WHEREAS the Ontario Government enacted and revoked O. Reg. 379/18: Firefighter Certification in 2018; and

WHEREAS when the Ontario Government revoked O. Reg. 379/18: Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

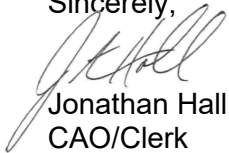
THEREFORE, BE IT RESOLVED THAT the Township of Terrace Bay requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

CARRIED

BE IT FURTHER RESOLVED THAT this Resolution is forwarded to the Honourable Doug Ford Premier of Ontario, the Honourable Sylvia Jones; Ontario Solicitor General, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Fire Marshal; Jon Pegg, and all municipalities within the Province of Ontario.

Thank you for your consideration.

Sincerely,



Jonathan Hall
CAO/Clerk

CC: Honourable Sylvia Jones, Ontario Solicitor General

Hon. Steve Clark, Minister of Municipal Affairs and
Housing

Jon Pegg, Ontario Fire Marshal

Ontario Municipalities



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 **Fax:** (807) 825-9576

February 2, 2021

The Honourable Doug Ford, Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON
M7A 1Y7

Dear Premier Doug Ford,

Please be advised that Council of The Corporation of the Township of Terrace Bay at the Regular Council Meeting on February 1, 2021 resolved as follows:

That the resolution received from the Rainy River District Municipal Association
Re: Tax Rate for Railway Rights-of-Way – Per Tonne-Mile Contract, be supported.

Resolution: 27-2021

Moved By: Councillor Moore
Seconded By: Councillor Malashewski

WHEREAS in 2018 the Province of Ontario adjusted the tax rate for acreage for railway rights of way throughout Ontario which specifically impacted Rainy River, Kenora and Thunder Bay Districts in a positive fashion; and

WHEREAS in other provinces and Jurisdictions the railway companies remit a more equitable share of taxes to their local tax base by using a per tonne-mile concept; and

WHEREAS rail traffic continues to increase and the train length has more than doubled which results in rail traffic congestion, increased wait times, noise pollution, unknown environmental concerns, and causing small municipalities to keep open and maintain road allowances which only benefit the railroads, as well as crossing maintenance payments and inflationary costs; and

WHEREAS the Province of Ontario should review fees based on inflation and current conditions on an annual basis to ensure that Ontario does not continue to fall further behind in their approach to railway property taxation; and

WHEREAS fair and equitable taxation revenue on railway property based on the per tonne-mile will reduce the financial pressure especially during the COVID-19 pandemic and its recovery on the Province and provide financial support to municipalities taxation going forward;

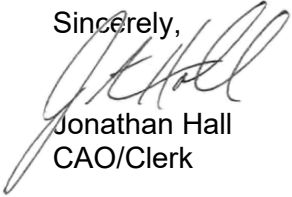
THEREFORE BE IT RESOLVED THAT the Township of Terrace Bay supports the Rainy River District Municipal Association in its call to the Minister of Finance of the Province of Ontario to undertake ongoing consideration of municipal taxation for railroad rights of way properties based on a per tonne-mile concept; and

CARRIED

FURTHER BE IT RESOLVED THAT the Township of Terrace Bay send this resolution of support to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Local MPP's, Local MP's, NOMA, ROMA, and AMO."

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Hall', is written over the printed name and title.

Jonathan Hall
CAO/Clerk

CC: Minister of Finance of Ontario

Local MPP
Local MP
NOMA
ROMA
AMO

From: ca.office (MECP) <ca.office@ontario.ca>
Sent: Friday, February 5, 2021 10:49 AM
Subject: Proclamation of Provisions of the Conservation Authorities Act
Attachments: FAQ - Conservation Authorities Act.pdf

Good morning,

With the amendments to the *Conservation Authorities Act* (“CAA”) in Bill 229, the *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020, now passed by the Legislature, the government has made a series of substantive amendments to the CAA in 2017, 2019 and in 2020, resulting in a number of un-proclaimed provisions in the CAA.

On February 2, 2021, some specific provisions in the CAA were proclaimed to initiate changes to conservation authority governance, for consistency in administration, transparency and financial accountability, as well as increased municipal and provincial oversight of conservation authority operations. These provisions are not tied to any specific regulations, and relate only to provisions from the 2019 and 2020 CAA amendments. Specifically, these include:

- Government requirements (e.g. Non-derogation provision clarifying that nothing in the CAA is intended to affect constitutionally protected Aboriginal and treaty rights);
- Provisions related to conservation authority governance (e.g. changes to the conservation authority municipal membership);
- Minister’s powers (e.g., enabling the Minister to issue a binding directive to a conservation authority following an investigation); and
- Housekeeping amendments.

Please refer to the [CAA](#) on e-Laws for a complete list of the provisions that are now in force.

We are proposing that the remaining un-proclaimed provisions be proclaimed in two further stages over the coming months to align with the roll out of proposed regulations and policy. These include:

- i) Provisions related to natural hazard management, mandatory programs and services, community advisory boards, the agreements and transition period, and fees.
- ii) Provisions related to municipal levies, and standards and requirements for non-mandatory programs and services.

We have received a number of questions about the implications of certain provisions coming into force, and particularly those related to the composition of conservation authority membership. I can assure you that we are moving forward with a smooth transition to the new framework. Please refer to the attached FAQ for critical information on the implementation of these new measures.

My team in the Conservation Authority Office are available to answer any questions that you may have about the provisions that are now in effect as a result of the stage 1 proclamation. Please do not hesitate to contact us at ca.office@ontario.ca.

The Ministry of the Environment, Conservation and Parks will be in touch at a future date to notify you of the proclamation of the remaining provisions.

I look forward to continuing to work with you through our upcoming consultations on the new regulatory proposals under the CAA to ensure we put conservation authorities in the best position possible to be able to deliver on their core mandate.

Sincerely,

Keley Katona
Director, Conservation and Source Protection Branch
Ministry of the Environment, Conservation and Parks

Implications of Proclamation of Various Provisions: Frequently Asked Questions

Implications of Proclamation of Various Provisions: Frequently Asked Questions

1. Do participating municipalities have to appoint new members to conservation authorities now in order to meet the 70% requirement?

Immediate action is not required on the part of conservation authorities or by municipalities related to the provision requiring 70% of municipally appointed members be elected officials.

Current members should complete the remaining duration of their appointments. As new members are appointed, participating municipalities should be appointing members in a way that complies with this new requirement.

A participating municipality may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to this 70% requirement. The request should include the rationale for the request, and what proportion of members the municipality is proposing to be elected officials. Requests should be sent to minister.mecp@ontario.ca.

2. Does a conservation authority need to immediately initiate the term limits of chair/vice-chairs and rotate amongst participating municipalities?

Immediate action is not necessarily required. Implementation of this provision could begin at the first meeting held this year (following the proclamation date of February 2, 2021), or at such other meeting as may be specified by the authority's by-laws.

A participating municipality or conservation authority may also apply to the Minister of the Environment, Conservation and Parks requesting an exception to the term limit or rotation. The request should include the alternative approach being proposed, and the rationale for the request. Requests should be sent to minister.mecp@ontario.ca.

3. When should conservation authorities transition to the use of generally accepted accounting principles?

If not already the practice, conservation authorities will transition to the use of generally accepted accounting principles for local government and ensure that key conservation authority documents are made available to the public (i.e., minutes of authority or executive committee meetings, auditor reports) following proclamation of these provisions on February 2, 2021.

Implications of Proclamation of Various Provisions: Frequently Asked Questions

4. When do copies of municipal member agreements need to be sent to the Minister and made public?

Please submit any existing agreements (on the number of total conservation authority members and number of members per participating municipality in a conservation authority) to the Minister within 60 days of February 2, 2021 (i.e., by April 3, 2021).

If no such agreement is in place as of February 2, 2021, but such an agreement is entered into at a future date, please provide it to the Minister within 60 days of executing the agreement. These agreements should also be made available to the public through the conservation authority's website or other appropriate means within these same timelines.

5. Which provisions of the *Conservation Authorities Act (CAA)* are you proclaiming in this first phase?

Provisions in the CAA that come into effect February 2, 2021, as part of this first phase include:

Housekeeping Amendments

- Clarifying "Minister" means the Minister of the of the Environment, Conservation and Parks (rather than the Minister of the Natural Resources and Forestry) (Bill 108, 2019).
- Administrative change by striking out "of the Environment" from "Minister of the Environment" (in the section on CA dissolutions – clause 13.1(6)(c)) (Bill 108, 2019).
- Remove a legislative date (now stale) for a past transition period for conservation authorities (CAs) to up-date administrative by-laws (Bill 229, 2020).

Government Requirements

- Non-derogation provision to recognize existing Aboriginal or treaty rights (Bill 229, 2020).
- Enable the Minister to delegate his or her powers to an employee of the Ministry of the Environment, Conservation and Parks (Bill 229, 2020).

Governance

- Changes to the CA municipal membership provisions including requiring 70 per cent of municipally appointed members to be elected officials with provision for the Minister to permit less than 70 per cent on application by a participating municipality (Bill 229, 2020).
- Requiring copies of municipal member agreements on number of total CA members agreed upon and numbers per participating municipality in a CA agreed upon, to be made public and provided to the Minister (Bill 229, 2020).
- Removal of the regulation making authority regarding the composition of the CA (Bill 229, 2020).

Implications of Proclamation of Various Provisions: Frequently Asked Questions

- Minister's power to appoint a member from the agricultural sector with limitations added to the member's voting rights (Bill 229, 2020).
- Limiting the term of the chair/vice-chair and rotating of the chair/vice-chair among a CA's participating municipalities with provision for the Minister to permit an exception to these requirements upon application of the CA or participating municipality. If an exception is granted, this would allow a chair/vice-chair to hold office for more than one year or two terms, or a member to succeed an outgoing chair, vice-chair, appointed from the same participating municipality (Bill 229, 2020).
- Minor amendments to the 'powers of authorities': integrating the CA power to "cause research to be done" with the CA power to "study and investigate the watershed" in order to support the programs and services the CA delivers; to require consent of the occupant or owner of the land before a CA staff can enter the land for the purpose of a CA project (such as land surveying); and to remove the power of a CA to expropriate land (Bill 229, 2020).
- Require CAs to follow generally accepted accounting principles for local governments, make key documents (annual audit, meeting agendas and minutes and member agreements) available to the public (Bill 229, 2020).

Minister's Power

- Enable the Minister to issue a binding directive to a CA following an investigation (Bill 229, 2020).
- Enable the province, upon recommendation by the Minister, to appoint a temporary administrator to assume control of a CA's operations following an investigation or the issuance of a binding directive, if the directive is not followed. Immunity is provided for the administrator (Bill 229, 2020).

February 8, 2021

Ministry of Municipal Affairs and Housing

17th Floor, 777 Bay Street
Toronto, ON
M7A 2J3

Attention: The Hon. Steve Clark

Re: Advocacy for Reform – MFIPPA Legislation

At the Township of Guelph/Eramosa's Regular Meeting of Council held on Monday February 1, 2021, the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Clerk's Department Report 21/03 regarding Advocacy for Reform – MFIPPA Legislation; and

That that the following motions be passed in support of a request to review and reform of the Municipal Freedom of Information and Protection of Privacy Act:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Township of Guelph/Eramosa, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in

requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;

6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

Please accept this for your information and any necessary action.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenni Spies', with a stylized, cursive script.

Jenni Spies
Deputy Clerk

Cc. Ted Arnott, MPP Wellington-Halton Hills
Michael Chong, MP Wellington-Halton Hills
Minister of Consumer Services
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
Association of Clerks and Treasurers of Ontario
Ontario Clerks

Dear Municipal Leaders:

We are writing to you regarding the Provinces' announcement on January 13th, 2021, of the impending closure of the Gravenhurst campus of the Ontario Fire College.

It is our understanding that two of the three associations who were quoted in the Governments press release as being in support of the closure were not consulted before the announcement other than to be asked if they were in support of the "modernization and regionalization" of training for the fire service in Ontario. The Government did NOT inform these associations that this meant closing down the Gravenhurst campus of the Fire College!

The Provincial Government has publicly stated that this modernization and regionalization will be more cost-effective and accessible to municipalities. This is simply not true. The Government has not shared a plan to show how their proposed modernization and regionalization of the fire service training will be more cost-effective and accessible to all municipalities in Ontario.

The Province's regionalization model currently has Memorandums of Understanding (MOU's) with a mixed bag of twenty "Regional Training Centers" (RTC's) located in various areas around the Province. The municipalities' cost to send one firefighter to an RTC range between \$300 - \$1200 for the course alone. This cost does not include accommodations or meals.

The Gravenhurst campus of the Ontario Fire College has modern facilities with modern equipment where subject matter experts provide training in all fire service disciplines. Students intermingle with each other on campus, and most have made lifelong friends while staying at the College. This social interaction will not exist at any RTC. The cost is \$65.00 for a municipality to send one firefighter to the College. That cost includes accommodations and three meals a day. This cost has not changed in well over a decade.

The fact of the matter is that each municipality's cost to train their fire service personnel to a recognized standard, which could soon become mandatory if the Government revives O. Reg 379/18, could dramatically increase by closing the Gravenhurst campus.

The Fire Protection and Prevention Act 1997, as amended, requires the Fire Marshal to "develop training programs and evaluation systems for persons involved in the provision of fire protection services." It also stipulates the fire marshal must "provide programs to improve practices relating to fire protection services" and "maintain and operate a central fire college."

As municipal leaders, would you prefer an affordable, cost effective training model that keeps students in one location with up to date, technically accurate training facilities led by subject matter expert? Or a more expensive training model in facilities that cannot match what the Gravenhurst campus can offer?

If you prefer the former, please stand with us against this ill advised closure. Let's keep your firefighters and your community safe by keeping the ONLY provincial fire training facility in Ontario open!

From: Ontario Clean Air Alliance <contact@cleanairalliance.org>
Sent: Monday, February 8, 2021 2:21 PM
To: Cindy Pigeau
Subject: Toronto's Motion Matches President Biden's

Gas Plant Phase-Out Motion Goes to Toronto City
Council on March 10th

No images? [Click here](#)



**Plugging Ontario into
a renewable future.**

BULLETIN

OPG and Enbridge Oppose Toronto's Gas Plant Phase-Out Motion

Ontario Power Generation (OPG), Enbridge and the Association of Power Producers of Ontario (APPRO) are vigorously opposing the McKelvie/Layton motion to phase out Ontario's gas-fired electricity generation.

We responded to the gas giants by spelling out for councillors why Ontario does not need to ramp up gas plant use and can instead transition to energy sources that will be better for our climate and our health.

John Stephenson, former Manager of Generation Projects for Toronto Hydro, has written an excellent response to APPRO's submission.

According to the Independent Electricity System Operator (IESO), the greenhouse gas pollution from Ontario's gas plants will increase by more than 300% by 2030 and by 500% or more by 2040 under current provincial plans. If this occurs, we will lose roughly 40% of the pollution reduction benefits that we achieved by phasing-out OPG's dirty coal-fired power plants.



US President Joe Biden

In one of his first acts as President, Joe Biden promised to “[lead a clean energy revolution that achieves a carbon pollution-free power sector by 2035.](#)” If we want to keep pace with our largest trading partner, Ontario has to make the shift to green as well rather than ramping up gas.

What you can do

[Councillors Jennifer McKelvie's and Mike Layton's motion asking the province to phase-out gas-fired electricity generation](#) will be debated at Toronto City Council on March 10th.

1. If you live in Toronto, [please send a message to Mayor Tory and your local councillor](#) asking them to stand for a green electricity future and support the McKelvie/Layton gas plant phase-out motion.
2. Please [sign our petition](#) requesting Premier Ford to phase-out gas-fired electricity generation by 2030 and share it with your friends.

[Send your message to Toronto City Council here](#)

Thank you!

Angela Bischoff, Director

p.s. Read our [gas leaflet](#) and order [free copies](#) for distribution anywhere in Ontario -- eligible for volunteer hours.

DONATE



Follow us on
facebook



Ontario Clean Air Alliance
160 John St., #300
Toronto M5V 2E5

 Share

 Tweet

 Forward

Ontario Clean Air Alliance is dedicated to transitioning Ontario to a
100% renewable energy future

[Preferences](#) | [Unsubscribe](#)