

7. INFORMATION LETTERS

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| A) | Association of Municipalities of Ontario | Modified Stage 2 Restrictions for High-Risk Areas, Caution for Rest of Province and Support for Small Businesses |
| B) | Loyalist Township | Funding for Community Groups and Service Clubs Affected by Pandemic |
| C) | North Bay Mattawa Conservation Authority | Planning and Development Policy Update |
| D) | Lake of Bays | Reform to Municipal Insurance Policy |
| E) | Tribunals Ontario | ARB Legacy and Expert Report Initiative Update |
| F) | County of Wellington | Aggregate Resource Properties |
| G) | Ministry of Natural Resources and Forestry | Central Ontario Orthophotography Project 2021 |
| H) | Wollaston Township | Review of Municipal Elections Act |
| I) | Municipality of Tweed | Cannabis Production Facilities, the Cannabis Act and Health Canada Guidelines |
| J) | Township of Blandford-Blenhiem | Unlicensed and unmonitored cannabis grow operations |
| K) | Township of Madawaska Valley | Letter of Support for Municipality of Tweed RE: Medical Cannabis Licensing |
| L) | Ministry of the Solicitor General | Court Security and Prisoner Transportation Program Review |
| M) | District of Nipissing Social Services Administration Board | 2021 Budget Issues |
| N) | Association of Municipalities of Ontario | Ontario Proposes New Blue Box Regulations, Modified Stage 2 Restrictions to Expand to York Region, and Halloween Guidance |
| O) | Tribunals Ontario | Proposed Changes to the Assessment Review Board's Rules of Practice and Procedure |
| P) | Federation of Norther Ontario Municipalities | Ontario Developing a Stronger, More Effective Blue Box Program |
| Q) | Lake Talon Cottagers Association | Blanchard's Landing – Dock on Talon Lake Road |
| R) | Ontario Clean Air Alliance | A Golden Opportunity to Reduce Climate Damaging Emissions |
| S) | Ministry of Health | Ontario Employers now Legally Required to Screen Employees Coming to Work |

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| T) | Association of Municipalities of Ontario | Covid 19 Liability Protection, Municipal Elections Act, An Ontario Digital Identity, Public Health Orders, and Child Care |
| U) | Northumberland County | Aggregate Resource Property Valuation |
| V) | Northumberland County | Cannabis Production |
| W) | Northumberland County | Review of the Municipal Election Act |
| X) | Northumberland County | Unauthorized Car Rally in Wasaga Beach |
| Y) | Township of South-West Oxford | Assessing Aggregate Resource Properties |
| Z) | Township of Oro-Medonte | Request for Support for Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for the efforts to Declare Snow sports, Skiing and Snowboarding, Alpine and Nordic Deemed Essential in Stage 2 |
| AA) | Municipal Property Assessment Corporation | Farm Property Class Tax Rate Program |
| BB) | Mattawa Bonfield Economic Development Corporation | Refund Cheque |
| CC) | City of Clarence-Rockland | Cannabis Retail Stores |
| DD) | County of Wellington | Aggregate Resource Properties |

8. **INFORMATION LETTERS AVAILABLE** None

9. **OLD AND NEW BUSINESS**

10. **ACCOUNTS APPROVAL REPORT**

11. **CLOSED PORTION**

12. **BUSINESS ARISING FROM CLOSED SESSION**

13. **NOTICE OF MOTION**

14. **ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL COUNCIL MEETING THURSDAY, OCTOBER 8, 2020

The special meeting of Council was held this date at 1355 Peddlers Dr., Mattawa, ON. Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant and Clerk-Treasurer Cindy Pigeau.

Regrets: 0 Guests: 2 (Instructors for Council Training Session)

The meeting was called to order at 6:05 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None
PRESENTATIONS/DELEGATIONS: None

2020-306 CLOSED PORTION

Moved by Coun Olmstead and seconded by Coun Maxwell that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (3.1) Educational or Training Session (Council Training provided by E4M Solutions).

Carried

2020-307 ADJOURNMENT

That this special meeting of Council now be adjourned at 8:25 p.m.

Carried

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, OCTOBER 13, 2020

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant, Roads Superintendent, Chris Whalley, Recreation and Cemetery Supervisor/Landfill Superintendent, Jacob Grove and Clerk-Treasurer, Cindy Pigeau.

Regrets: Dean Maxwell, Fire Chief Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

2020-308 MINUTES OF REGULAR COUNCIL MEETING

Moved by Coun Grant and seconded by Coun Maxwell that the Minutes of the regular meeting of Council held on Tuesday, September 22, 2020 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

| | |
|---------------------|-----|
| Councillor Cross | Yea |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Yea |

Carried

2020-309 BY-LAW 2020-022 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

By-law 2020-022 being a By-Law to confirm the proceedings of Council. This By-law received the 1st and 2nd reading on Tuesday, October 13, 2020 and will come before Council for 3rd and final reading on Tuesday, October 27, 2020.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

| | |
|---------------------|-----|
| Councillor Cross | Yea |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Yea |

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

| | |
|---------------------|-----|
| Councillor Cross | Yea |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Yea |

Carried

2020-310 FILM HANDBOOK AND FEES

Moved by Coun Cross and seconded by Coun Grant that The Council of the Corporation of the Municipality of Calvin accepts and approves the use of the Filming Handbook and further that the charge of \$50 for a film permit fee be added to the Fees and Charges By-Law under Schedule A.

Recorded Vote as per Electronic Meeting Best Practices

| | |
|---------------------|-----|
| Councillor Cross | Yea |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Yea |
| Carried | |

2020-311 CONTRACT REVIEWS TIMEFRAME

Moved by Coun Grant and seconded by Coun Cross that Council hereby requests the Clerk-Treasurer to further investigate the requirements of contract reviews, including any policies that would need to be developed and/or amended to incorporate a time frame within which all contracts are reviewed. And further that a report be brought back to Council regarding contract reviews for the November 10th, 2020 regular Council meeting.

Recorded Vote as per Electronic Meeting Best Practices

| | |
|---------------------|-----|
| Councillor Cross | Yea |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Yea |
| Carried | |

2020-312 CONTRACT RENEWAL

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby requests that all contracts that the Municipality is party to be presented to Council a minimum of 6 weeks in advance of their renewal.

Recorded Vote as per Electronic Meeting Best Practices

| | |
|---------------------|-----|
| Councillor Cross | Nay |
| Councillor Maxwell | Yea |
| Councillor Olmstead | Yea |
| Councillor Grant | Yea |
| Mayor Pennell | Nay |
| Carried | |

2020-313 CO-OP STUDENT 2020

Moved by Coun Maxwell and seconded by Coun Grant that Council hereby approves the Municipality accepting an unpaid co-op student from F.J. McElligott Secondary School, to gain valuable work experience in the Road, Recreation, Landfill and Cemetery departments for a minimum of 200 hours to fulfill the requirements of the secondary school course.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2020-314 DISBURSEMENTS

Moved by Coun Cross and seconded by Coun Olmstead that the disbursements dated October 8, 2020 in the amount of \$54,550.79 and October 13, 2020 in the amount of \$19,263.95 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

2020-315 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Grant that this regular meeting of Council now be adjourned at 8:53 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Grant Yea
Mayor Pennell Yea
Carried

Mayor

Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL COUNCIL MEETING TUESDAY, OCTOBER 20, 2020

The special meeting of Council was held this date at 1355 Peddlers Dr., Mattawa, ON. Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Dean Grant and Clerk-Treasurer Cindy Pigeau.

Guests: Glenn Tunnock – Tunnock Consulting, Michelle Lahay-Doucette – Chair of East Nipissing Planning Board and Sandra Morin – Secretary of East Nipissing Planning Board plus 7 Members of the Public.

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

2020-316 TIME LIMIT FOR PRESENTATIONS AT PUBLIC MEETING FOR OFFICIAL PLAN AND ZONING BY-LAW

Moved by Coun Maxwell and seconded by Coun Cross that the Municipality of Calvin Council hereby authorizes that the time limit for each individual Member of the Public, who would like to speak at the Official Plan and Zoning By-Law Public Meeting, during Sections 6 or 7 of the Public Meeting Agenda, will be according to the Municipality of Calvin By-Law 2008-008 – “Procedural By-Law”, Clause 16.4 – Delegation - time limit – *Deputations shall limit their presentation to nor more than ten (10) minutes, and successive extension of five (5) minutes may be granted by approval of the Mayor or Chair. Persons requesting to appear before Council or a Committee of Council shall be advised by the Mayor or Chair of the time limitation in advance of their presentation.*

Carried

PETITIONS AND DELEGATIONS – Mr. Glenn Tunnock from Tunnock Consulting made a presentation regarding the DRAFT Official Plan and the DRAFT Zoning By-Law. Questions, Comments and Concerns were then taken from Members of the Public and Council regarding the Official Plan and Zoning By-Law. These included comments regarding the accuracy of the maps, concerns regarding the need to look at these documents now versus when the pandemic is over, questions regarding the Official Plan and requests for answers to them, a question regarding why the Official Plan is valid for a 20 year span, questions regarding the Zoning By-law for recreational vehicles and storage containers, a request to change the zoning of properties on Stewarts Road and comments that the public meeting should have been available electronically due to Covid 19 as well as for those who do not live in the area to attend the meeting, that the 30 day consultation period should be extended to allow for more feedback and to provide a second webinar session to inform the public of how the municipality is addressing the issues brought forth at this public meeting.

2020-317 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Grant that this special meeting of Council now be adjourned at 8:26 p.m.

Carried

Mayor

Clerk

MUNICIPALITY OF CALVIN
2020CT47 REPORT TO COUNCIL

REPORT DATE: **October 21, 2020**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Emergency Control Group Meeting Summary – October 14, 2020**

The Emergency Control Group met electronically on Wednesday, October 14, 2020 by Zoom.

In regards to Key Legislation changes – The Emergency Orders were extended until October 23. Since our meeting the Order have been extended until November 21, 2020. We are now considered to be in the second wave of the Covid 19 pandemic. Many of the Hot Spots (GTA, Peel, York, and Ottawa) have been instructed by the Province to go back to the Phase II limitations such as restaurants and bars are now closed.

Theresa Tam (Chief Public Health Officer of Canada) at this time has indicated that Halloween has not been cancelled but please use appropriate precautions such as using tongs to hand out the candy and put the buckets on the porch so the 6 feet social distance is maintained. HOWEVER, as per the News Release sent out on October 20th, 2020 from our local North Bay Parry Sound District Health Unit it is NOT recommended that children go out trick or treating due to the increase in the number of positive cases in our district.

The Emergency Control Group duties have not changed in the past two weeks.

The Emergency Response Plan will have an additional appendix added to it regarding pandemic. The appendix is currently being reviewed by Papineau-Cameron and the goal is to still have the appendix completed by the end of the month.

There will be no Annual Exercise this year as we are currently living through one. That requirement for the Ministry compliance has been waved for Municipalities that are currently in a state of emergency.

The Municipal State of Emergency still remains in effect.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-022

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

WHEREAS it is the desire of Council to confirm all proceedings, motions and by-Laws:

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. THAT the Confirmatory Period of this By-Law shall be for all Regular and Special Council meetings from July 1, 2020 up to and including September 30, 2020;
2. THAT all By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed;
3. THAT all resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed;
4. THAT all other proceedings, decisions and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.

Read a first time this 13th day of October, 2020.

Read a second time this 13th day of October, 2020.

Read a third time and finally passed in open council this ____ day of _____, 2020.

MAYOR

CLERK-TREASURER

MUNICIPALITY OF CALVIN
2020CT48 REPORT TO COUNCIL

REPORT DATE: **October 27, 2020**

ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**

SUBJECT: **Revised Fees and Charges By-Law**

BACKGROUND

The attached version of the revised Fees and Charges By-Law includes all amendments to the previous version of the Fees and Charges By-law (2012-005) for Fire, Hall Rental, Landfill, as well as new fees implemented in the Parking By-Law, a new Planning Board fee for Applications of Consent and the Film Industry Application Permit Fee that was approved at the October 13, 2020 Regular Council Meeting.

A fee for the use of the Dog Pound when an animal is found at large has also been included to recover some of the costs of use of the Bonfield Dog Pound as well as the care of the animal for the duration of its stay at the pound.

Staff would also like to recommend the addition of a Booking Fee for the use of the Outdoor facilities to cover some of the administrative costs associated with this service. A suggested value would be in the range of \$15.00 to \$25.00. Should Council decide to include this fee then it can be added before the third and final reading of the By-law.

Respectfully submitted;
Cindy Pigeau
Clerk Treasurer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2020-023

BEING A BY-LAW TO IMPOSE AND CONSOLIDATE THE FEES AND CHARGES FOR MUNICIPAL SERVICES OR ACTIVITIES AND FOR THE USE OF ITS PROPERTY.

WHEREAS Section 391(1) of the Municipal Act, S.O. 2001, c.25 as amended, without limiting Sections 9, 10 and 11 authorizes municipalities to impose fees or charges on persons, for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 398 (2) of the Municipal Act, S.O. 2001, c.25 as amended, provides for the addition of fees and charges imposed by the municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes: any property for which all the owners are responsible for paying the fees and charges;

AND WHEREAS Section 23.1 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, authorizes a municipality to delegate its powers and duties to a person or body subject to the restrictions set in that Part;

AND WHEREAS Section 69 (1) of the Planning Act, R.S.O. 1990, c.13 provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the Council of the municipality;

AND WHEREAS Section 7 (1) of the Building Code Act, S.O. 1992, c. 23 as amended, provides that the Council of a municipality may pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof, providing for refunds of fees under such circumstances as are prescribed;

AND WHEREAS Section 27 (1) of the Cemeteries Act (Revised), R.S.O. 1990, c.4. s. 2 (1), provides every owner shall file with the Registrar a price list of all interment rights and cemetery services and supplies that may be sold and all charges that may be made by that owner;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin is desirous of establishing user fees and charges to recover some of the costs for services and rents provided by the Corporation;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That the user fees, charges and rents as specified in Schedules A and B, C, D, E, F, G, H and I to this By-law be charged by the Corporation of the Municipality of Calvin for those services and activities provided by the Corporation, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of property owned or under the control of the Corporation.
2. All fees and charges set out in this By-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by the appropriate municipal official.
3. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee charge and shall be collected in like manner as municipal taxes.
4. In default of payment of any charge levied herein, by the required due date for the payment thereof, a percentage charge of one and one-quarter percent (1 ¼%) is hereby imposed as a penalty for non-payment of such charge thereof, and such penalty shall be added to the charge as aforesaid or any installment or part thereof remaining unpaid on the first day of each calendar month thereafter in which default continues.

**CORPORATION OF THE MUNICIPALITY OF CALVIN
CLERK/CORPORATE SERVICES**

CLERK'S DEPARTMENT

| | |
|--|---|
| Commissioner for Oaths and/or Witness of Signature <i>(proof of identity must be provided and signer must be present)</i> | \$ 5.00 first signature \$ 1.00 each additional signature |
| Township map (size 24" x 20") | \$ 4.00 |
| Certificate of Tax Arrears | \$ 45.00 |
| Letter in response to Building or Zoning Inquiries | \$ 75.00 |
| Letter in response to fire department inquires | \$ 45.00 |
| Photocopies /per page one side | .30¢ |
| Photocopies/per page two sided | .50¢ |
| Incoming faxes received /per page | .30¢ |
| Outgoing faxes sent/per page/local call | .30¢ |
| Outgoing faxes sent/long distance /flat rate | \$ 5.00 |
| Penalty charge for non payment of current taxes | per annum 15% per month 1.25% |
| N.S.F cheques (each) | \$ 35.00 |
| File searches for each 15 minutes or part thereof <i>(Municipal Freedom of Information and Protection to Privacy Act)</i> | \$ 7.50 |
| Film Industry Application for Permit Fee | \$50.00 |

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BUILDING INSPECTION SERVICES**

| | |
|---|---|
| New buildings (except for accessory buildings) | \$400.00 for the first 50m ² of building area and \$30.00 for each additional 10m ² or part thereof |
| Addition to buildings (except for accessory buildings) | \$150.00 for the first 20m ² and \$30.00 for each additional 10m ² or part thereof |
| Accessory buildings which includes garages, storage buildings, barns, porches, carports, sundecks, balconies, solariums and sunrooms (including additions to accessory buildings) | \$100.00 for the first 20m ² and \$30.00 for each additional 10m ² or part thereof |
| Residential alterations, repairs or renovations including Chimneys, plumbing, windows, doors | \$100.00 flat fee |
| Demolition Permit | \$75.00 flat fee |
| Change of Use | \$100.00 includes one inspection |
| Moving a building into, within or out of the municipality | \$75.00 flat fee |
| Reshingling a building. Permit is issued to the home owner allowing the disposal of old shingles at the landfill site | \$25.00 flat fee plus tipping fees |
| Compliance letter (site inspection required) | \$75.00 flat fee |
| Occupancy permit (site inspection required) | \$75.00 flat fee |

BY-LAW NO. 2020- 023 SCHEDULE "D"

**THE CORPORATION OF THE MUNICIPALITY OF CALVIN
PLANNING SERVICES**

| | |
|--|-----------------------|
| Official Plan Amendment - Major | \$2750 |
| Official Plan Amendment -Minor | \$1650 |
| Zoning By-law Amendment | \$1050 |
| Consent Application (payable to East Nipissing Planning Board) | \$800 |
| Minor Variance/Permission | \$520 |
| Subdivision | \$5500 |
| Site Plan Control | \$1100 |
| Part-lot control, Validation of Title | \$175 |
| Combined OPA and ZBLA | 75% of combined costs |
| Lift Holding Symbol | \$275.00 |
| Communications Facility | \$550.00 |
| Pre-consultation Fee | \$220.00 |

| Planning Fees Refund Schedule – Municipality of Calvin | | |
|---|----------------|--|
| Item | Refund | Description |
| Pre-consultation Fee, fee for additional meeting, circulation report or Planning report | Non refundable | Applicable to all pre-consultation and additional cost activities. |
| Application is withdrawn, or abandoned prior to preparation of first Planning Report | 90% | Request must be made in writing prior to refund. No refund will be given where application has been abandoned and no response is made to Municipal correspondence to applicant within 90 days |
| Application is withdrawn after Planning Report but prior to Council decision | 50% | Request must be made in writing prior to refund. |
| Application is refused by Council | 75% | Municipality will issue refund. |
| Any application to the Committee of Adjustment | Non refundable | |
| Application is withdrawn prior to draft plan approval for subdivision or condominium | 50% | Request must be made in writing prior to refund. |
| Post Council decision | Non refundable | |
| Demise of applicant | | Refund will be prorated based on the request of the estate as the difference between the funds expended and amount of deposit or application fee will be refunded once final determination of costs are made by the Municipality |
| Deposit | | Difference between funds expended and amount of deposit will be refunded once final determination of costs are made by the Municipality |

CORPORATION OF THE MUNICIPALITY OF CALVIN
FIRE SERVICES

Fire Department Fees for False Alarms:

Where the Calvin Volunteer Fire Department responds to a false alarm, the following schedule of fees shall be payable to the Corporation of the Municipality of Calvin by the owner of the property from which the alarm originated:

| | | |
|------|--|-----------|
| i) | first false alarm – verbal | No charge |
| ii) | second false alarm within a twelve (12) month period of a first false alarm | \$100.00 |
| iii) | third false alarm within a twelve (12) month period of a first false alarm | \$200.00 |
| iv) | fourth false alarm with a twelve (12) month period of a first false alarm | \$300.00 |
| v) | each additional false alarm within a twelve (12) month period of a first false alarm will carry a fee of an additional | \$100.00 |

The Calvin Volunteer Fire Department shall continue to respond to all alarms and calls for assistance notwithstanding any previous false alarms from a property or non-payment of any fee hereunder.

Non-Resident Vehicle Fires, Extrications or Accidents:

- a) Where the Calvin Fire Department provides an emergency response to a motor vehicle accident, a vehicle fire or to extricate a person or persons from a vehicle
- b) Where the call originates within the Calvin Fire Department response area
- c) Where the vehicle is owned by a non-resident,

an invoice shall be sent to the owner of the vehicle’s insurance provider and a fee for response and/or services provided shall be payable to The Corporation of the Municipality of Calvin, based on the current Ministry of Transportation rates. If the incident is on Hwy 17 or Hwy 630 an invoice will be sent directly to the Ministry of Transportation Claims Department regardless of residency.

Fire Inspection Services:

If the Calvin Volunteer Fire Department is requested to perform any fire inspection service for property located within the municipal boundaries of The Corporation of the Municipality of Calvin, there shall be a fee or charge of \$50.00 per inspection payable in advance by the owner or agent to the municipality.

Fire Department Cost Recovery:

When the Calvin Volunteer Fire department responds to an incident within its response area such as, but not limited to, a rail line fire or vehicle accident/fire, which leads to a multi agency response; all costs for the incident will be the responsibility of the owner of the equipment that caused the fire. An invoice will be sent to the owner of the equipment, payable to The Corporation of the Municipality of Calvin.

The *Fire Chief* may require occupancy *Owners*, corporations or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them. Invoicing for response services or recovery of fees will be conducted in accordance with the *Ministry of Transportation (MTO) Rates* as amended.

CORPORATION OF THE MUNICIPALITY OF CALVIN
PUBLIC WORKS SERVICES

Civic address (911) signs

| | |
|---|----------|
| Supply and install original sign and post | \$ 35.00 |
| Supply and install replacement sign | \$ 20.00 |
| Supply and install replacement post | \$ 20.00 |

Entrance Permit

For all new or additional driveway/entrances No Charge

*Must submit completed application to municipal office and
site inspection to be completed by Road Superintendent*

CORPORATION OF THE MUNICIPALITY OF CALVIN
CLOSURE AND DISPOSITION OF SHORELINE ROAD ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

-when calculated on a square meter basis - \$0.41 per square meter
OR -\$250.00, whichever is greater

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: October 27, 2020 NO. _____

MOVED BY _____

SECONDED BY _____

“That a Closed Session Meeting be hereby scheduled and placed on the Agenda of the Regular Meeting of Tuesday November 10, 2020 pursuant to the Municipal Act, 2001, Section 239(2)(b) – personal matters about an identifiable individual, including municipal or local board employees, Section 239 (2)(i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and Section 239 (2)(k) – a position, plan procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (RE: Negotiations with the Canadian Ecology Centre).”

CARRIED _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|------------|
| Coun Cross | _____ | _____ |
| Coun Maxwell | _____ | _____ |
| Coun Olmstead | _____ | _____ |
| Coun Grant | _____ | _____ |
| Mayor Pennell | _____ | _____ |

MUNICIPALITY OF CALVIN
2020CT46 REPORT TO COUNCIL

REPORT DATE: **October 21, 2020**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Staff and Council Training – October 8th, 2020**

The purpose of this report is to provide some background for Council regarding the training conducted on October 8, 2020, by Expertise for Municipalities (E4m) and Wishart Municipal Law Group (WMG) for both Council and Staff.

Peggy Young-Lovelace a Director and Consultant with E4m, and Paul Cassan a lawyer with WMG have generously donated their time to do this training. There will be **no cost** to the municipality. Ms. Young-Lovelace advised me that the cost for these sessions is typically \$2,485 for Council and \$1,500 for staff when they are done in the same day.

I would recommend that Council authorize the Mayor to author a letter of thanks to both in recognition of their time.

For Council's information a bit of background on E4m and WMG that provided us with the training sessions.

A group of like-minded thinkers recognized that the municipal sector in rural Northern Ontario is underserved with respect to training and municipally related services. The group also recognized that this same part of the sector, at times, lacks the capacity (human and financial) to execute practices necessary to comply with legislation and good governance. To that end, there was a desire to make a difference by giving back to the sector. To accomplish this, they incorporated Expertise for Municipalities (E4m) as a not-for-profit association (July 2017) to empower excellence in small municipalities.

E4m believes in the following core principles:

- a) That by providing "on the ground" support services to small municipalities, in all aspects of the municipal operation, we can help municipalities with limited budgets and few staff succeed in delivering mandatory services;
- b) That by holding relevant conferences, meetings, or training sessions this segment of the municipal sector will be strengthened through the professional development of its elected officials, employees and volunteers;
- c) That by assisting small municipalities with preparing presentations to government and/or the private sector we can help them to deliver on and advocate for the municipal mandate;
- d) That by sharing information collected resulting from research carried out by E4m, municipalities can be better equipped to address issues and solve problems;
- e) That by promoting the principles of good municipal governance we can encourage municipalities to achieve strength and sustainability through sound governmental practices and public engagement; and
- f) That we can give back to the municipal sector by transferring knowledge and assisting to build capacity.

E4m is a network of municipal professionals with a wide array of competencies and experiences who have a passion and commitment to providing small municipalities with affordable professional services.

Peggy Young-Lovelace

Peggy has spent her entire life residing in Northern Ontario. She currently has a home on Manitoulin Island where she enjoys the intricacies of rural small community life.

As a founding member, Peggy brings a variety of skills and competencies to E4m. She has a B.A. Psychology and for more than twenty (20) years, has worked with local governments in varying capacities. She has worked with Municipalities, Local Boards and First Nations on policy development, accountability and transparency processes as well as governance fundamentals. She has over fifteen (15) years in senior management positions. Most recently, she worked for five (5) years as the CAO/Clerk-Treasurer of a small municipality before she semi-retired to pursue the creation of E4m.

Since that time, Peggy became certified as a workplace investigator where she was trained by a law firm in procedural fairness, investigative techniques, substantiation of fact and analysis of credibility. She is currently carrying out several investigations for municipal clients.

Peggy has a solid grasp on governance tools and the process of governing. She was the lead on developing a governance tool for First Nations that was recognized nationally. She has been a Municipal Councillor in a small municipality and held key positions on a number of local and volunteer boards. Peggy is the Past Chair of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Zone 7. She was a founding member of the First Nations Governance Network that will be celebrating ten (10) years of promoting good governance practices to First Nations in 2017.

Wishart Municipal Group

E4m has built partnerships with other services from the municipal sector. We are particularly proud of the partnership that we have with the *Wishart Municipal Group*, formed by the Wishart Law Firm and headed by Senior Lawyer, Paul Cassan.

Specializing his practice in Municipal Law, Labour and Employment and Municipal Tax Assessments, Paul has experience with matters before the Ontario Superior Court of Justice, the Divisional Court, the Ontario Court of Appeal and the Supreme Court of Canada. Paul regularly appears before the Ontario Labour Relations Board, the Ontario Human Rights Tribunal and the Ontario Police Arbitration Commission.

Paul is well known to many communities in Northern Ontario, including those in the *District of Algoma*, E4m works closely with Paul on a number of issues and while he will not be conducting Integrity Commissioner Investigations, we can call on him for advice if the need arises.

PLEASE NOTE: The above information regarding E4M Solutions, Peggy Young-Lovelace and Wishart Municipal Group was taken from the proposal to the Municipality of Calvin for Integrity Commissioner Services. E4M Solutions was appointed as the Municipality of Calvin's Integrity Commissioner on February 26, 2019.

Respectfully submitted;
Cindy Pigeau
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: October 27, 2020 NO. _____

MOVED BY _____

SECONDED BY _____

“WHEREAS community social and economic well-being is dependent on fast, reliable, and affordable broadband connectivity and better cellular coverage;

AND WHEREAS Municipal, Provincial and Federal Governments as well as healthcare, education and other sectors will continue to depend on the internet to communicate, provide services and ensure accessibility to information;

AND WHEREAS digital literacy skills are essential to collaborate, innovate, and compete both regionally and globally and require appropriate and affordable broadband;

AND WHEREAS the availability of broadband that is on par with larger, urban areas in Canada is essential for Northern Ontario to achieve economic sustainability and social well-being;

AND WHEREAS in 2016 the Federation of Northern Ontario Municipalities (FONOM) requests that the internet be designated as an essential service and those efforts are undertaken to ensure all municipalities have access to affordable, fast, and reliable broadband;

AND WHEREAS the Federation of Northern Ontario Municipalities (FONOM) agreed that an option to explore and hopefully support would be the Starlink Program, by SpaceX.

THEREFORE BE IT RESOLVED THAT The Corporation of the Municipality of Calvin agrees that that Broadband is an essential service, and that the Canadian Radio-television and Telecommunications Commission (CRTC) should allow SpaceX and other private ventures to compete with those presently acting in the communication field, as they have the private financial ability to move forward.

BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Federal Minister of Science, Innovation, and Economic Development, the Provincial Minister of Economic Development, Employment and Infrastructure, the Provincial Minister of Northern Development and Mines, the Canadian Radio-television Telecommunications Commission (CRTC), Northeastern MPs and MPPs, the Leaders of the Opposition Parties, and the Federation of Northern Ontario Municipalities.”

CARRIED _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|------------|
| <u>Coun Cross</u> | _____ | _____ |
| <u>Coun Maxwell</u> | _____ | _____ |
| <u>Coun Olmstead</u> | _____ | _____ |
| <u>Coun Grant</u> | _____ | _____ |
| <u>Mayor Pennell</u> | _____ | _____ |

MUNICIPALITY OF CALVIN
2020CT49 REPORT TO COUNCIL

REPORT DATE: **October 27, 2020**
ORIGINATOR: **Cindy Pigeau – Clerk-Treasurer**
SUBJECT: **Security Cameras for Skating Rink**

BACKGROUND

The purpose of this report is to inform Council of the findings of the investigation into the costs for security cameras for the skating rink.

We received two options from the company that supplies our security (TruSteel). The existing system and the age of the equipment there is no app to utilize remote viewing.

Option #1 uses the old wiring that is in place and upgrade the existing cameras as well. The approximate cost for Option #1 is \$3500.00, HST included. Please see attached diagram for layout. The cameras that are included in this option are pan, tilt and zoom which would allow for one of them to be mounted high enough on the tower to view the ice rink and then zoom into the desired view. The other camera would be mounted on the opposite end of the Municipal building on the soffit.

Option #2 would replace the existing cameras and add two more over at the rink using armoured cable that can be buried. The cameras would be stationary and would provide a good cross pattern. Please see attached diagram for layout. The approximate cost for Option #2 is \$3700.00, HST Included.

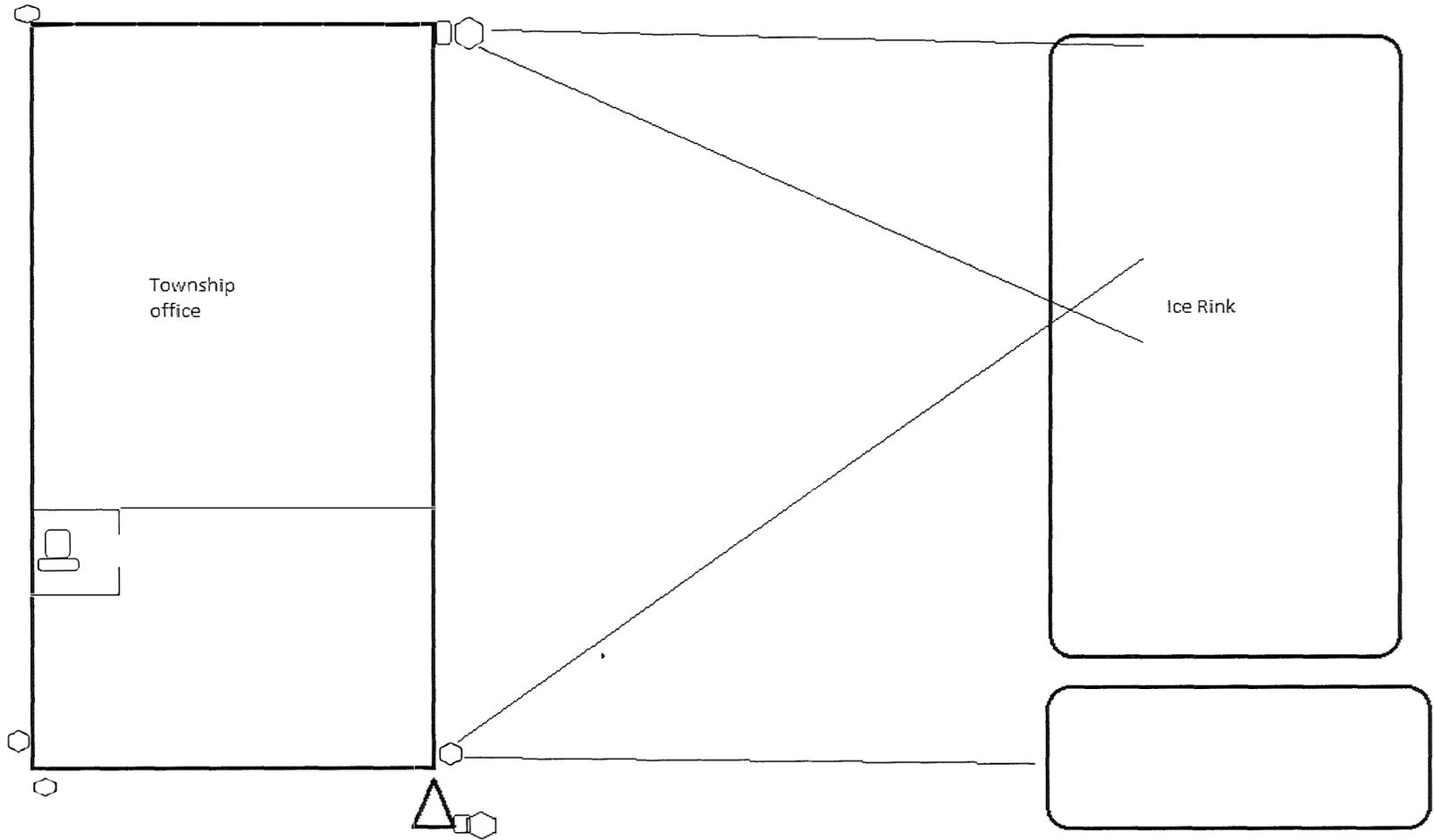
The final option available would be to purchase a camera system similar to the one installed at the Roads Garage and Fire Hall from Amazon, Costco, Best Buy, etc..... which can range from \$300 to however much the Municipality would like to spend and the cameras would be installed by staff.

Upon further investigation, this expense would not be considered to be a Covid 19 expense and would therefore have to come out of reserves.

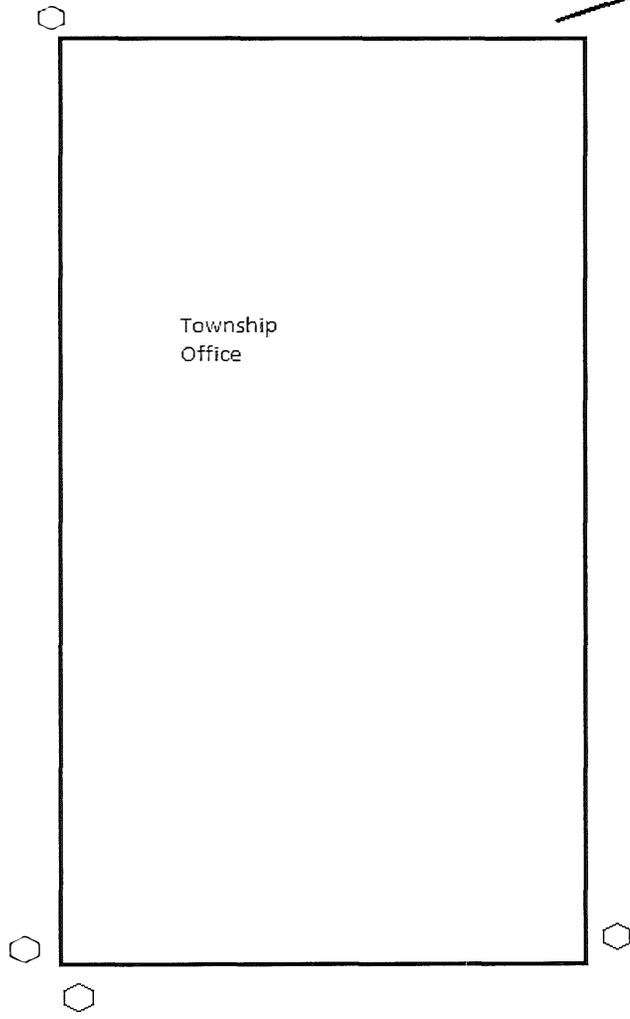
It is the recommended that if Council decides to invest in security cameras for the rink then Option #1 or Option #2 be chosen to either upgrade or replace the current aging security system.

Respectfully submitted;
Cindy Pigeau
Clerk Treasurer

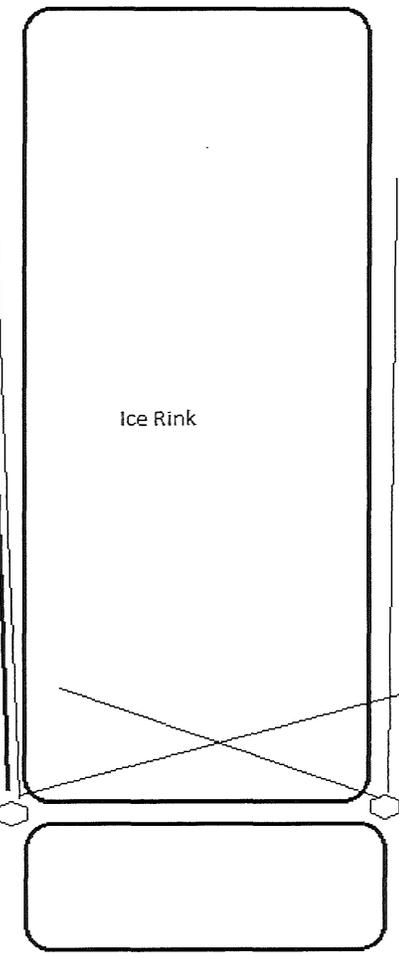
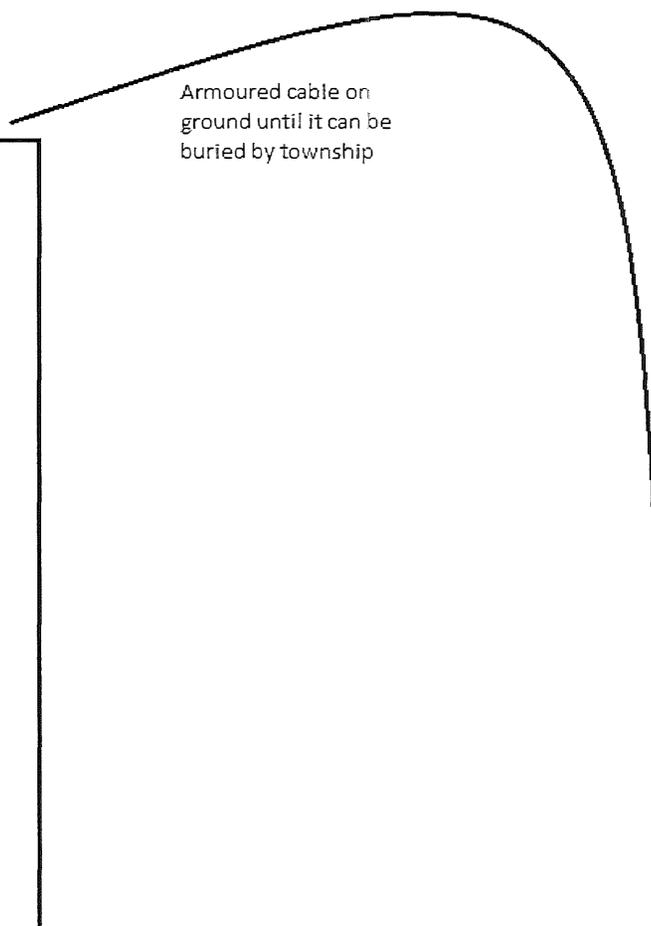
Option #1



Option #2



Armoured cable on ground until it can be buried by township



CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: October 27, 2020 NO. _____

MOVED BY _____

SECONDED BY _____

“To better understand and improve services provided to our municipality, Council hereby requests that staff perform an audit of each service provided within our municipality, including a rating of importance for each service.

It is requested that staff also consider the changes that have been made due to Covid 19 and whether or not it would be beneficial to implement these changes permanently. It is also requested that staff provide any suggestions to improve/streamline the services and communications that the municipality provides.

It is requested that this Level of Service report be presented to Council at the February 9th, 2021 Regular Council Meeting.”

CARRIED _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEA</u> | <u>NAY</u> |
|----------------------------------|------------|------------|
| <u>Coun Cross</u> | _____ | _____ |
| <u>Coun Maxwell</u> | _____ | _____ |
| <u>Coun Olmstead</u> | _____ | _____ |
| <u>Coun Grant</u> | _____ | _____ |
| <u>Mayor Pennell</u> | _____ | _____ |

NOTICE OF MOTION

submitted to the Clerk during prior to the regular Council meeting of

OCT 27, 2020 by Councillor OLMSTEAD.

HEATHER OLMSTEAD
Councillor

[Signature]
Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE OCT 19, 2020

NO. _____

MOVED BY _____

SECONDED BY _____

TO BETTER UNDERSTAND AND IMPROVE SERVICES PROVIDED TO OUR TOWNSHIP, COUNCIL REQUESTS EACH DEPARTMENT TO ADDIT AND RATE EACH SERVICE AND THEIR LEVEL OF IMPORTANCE. WOULD WE BENIFIT FROM THE CHANGES THAT WERE MADE DUE TO COVID-19 AND SHOULD WE MAINTAIN THEM. FURTHER, WHAT SUGGESTIONS DO STAFF HAVE TO IMPROVE/STREAMLINE, SERVICES AND COMMUNICATIONS.

CARRIED _____

DIVISION VOTE

| <u>NAME OF MEMBER OF COUNCIL</u> | <u>YEAS</u> | <u>NAYS</u> |
|----------------------------------|-------------|-------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2020-024

BEING A BY-LAW TO ADOPT A POLICY FOR THE PROCESS OF RECEIVING AND RESPONDING TO FORMAL PUBLIC COMPLAINTS REGARDING ADMINISTRATIVE ACTIONS AND FUNCTIONS OF THE MUNICIPALITY.

WHEREAS Sections 8, 9 and 10 of the Municipal Act, 2001 authorize the Municipality of Calvin to pass by-laws necessary or desirable for municipal purposes, and in particular, paragraphs 2, 6 and 7 of subsection 10(2) authorize by-laws respecting the accountability and transparency of the municipality and its operations and of its local boards and their operations; the health, safety and well-being of persons within the municipality; and services and things that the municipality is authorized to provide.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:

1. That the Municipality of Calvin Municipal Formal Complaint Policy for the process of receiving and responding to formal complaints from members of the public regarding administrative actions and functions of the Municipality of Calvin, for example – programs, facilities, services, staff and operational procedures, be hereto attached as Schedule “A”.

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

Read a first time this ____ day of _____ 2020.

Read a second time this ____ day of _____ 2020.

Read a third time and finally passed in open council this ____ day of _____ 2020.

MAYOR

CLERK-TREASURER



Municipal Formal Complaint Policy

1. POLICY STATEMENT AND RATIONALE

The Municipality of Calvin is committed to a fair and uniform process for responding to complaints received from members of the public regarding programs, facilities, Municipal services, staff or operational procedures. This Policy outlines the process to be followed for the filing of, and handling of formal public complaints.

The Municipality of Calvin recognizes the importance of public input and recognizes formal complaints as a valuable form of feedback. This Policy will assist the Municipality in continuing to provide excellent service to the public and will contribute to the continuous improvement of operations.

2. SCOPE

This Policy applies to formal complaints received from members of the public regarding administrative actions and functions of the Municipality of Calvin (i.e. programs, facilities, services, staff, operational procedures etc.), if they cannot be effectively remedied through the respective department head by means of an informal complaint or request for service.

Members of the public are encouraged to seek informal resolution as the fastest way of dealing with issues, by contacting the appropriate Department Manager via the Municipal website at <http://calvintownship.ca/contact-us/>.

This policy has been put in place to assist members of the public with a transparent process for lodging a formal complaint regarding an unresolved municipal operational issue. As well, this Policy will provide staff with guidance on the appropriate process to recognize, investigate and respond to formal complaints from members of the public. The Municipality of Calvin will deal with all formal written complaints promptly, courteously, impartially and professionally. All such complaints will be treated with respect and will not receive adverse treatment or any form of reprisal.

As part of the complaint process, all written complaints filed with the Municipality of Calvin, via the form attached, will receive a response, usually within ten working days.

3. EXCLUSIONS

This complaint policy will not be used to address the following issues:

- Inquiries
- Requests for service
- Feedback
- Compliments
- Requests for accommodation
- Criticisms or anonymous complaints(unless it involves an urgent health or safety issue)
- Issues addressed by legislation, or an existing Municipal By-law, policy or procedure (i.e. By-law Enforcement Complaints)
- A decision of Council or of a Committee of Council
- Internal employee complaints
- Complaints about Members of Council
- Matters that are handled by tribunal, courts of law, quasi-judicial boards etc.

4. DEFINITIONS

Complaint – an expression of dissatisfaction related to the Municipality of Calvin’s programs, facilities, services, Municipal employee or operational procedures, where it is believed that the Municipality has not provided a service experience to the customer’s satisfaction at the point of service delivery, and a response or resolution is explicitly or implicitly expected.

Complainant – The person who is dissatisfied and is filing the complaint. Anyone who uses or is affected by Municipal services can make a complaint.

5. TYPES OF COMPLAINTS

Informal Complaints

It is encouraged that individuals and Municipal staff work to resolve issues or concerns in order that they do not become formal complaints. Informal complaints may be made in person, by phone, letter, email or fax and can be dealt with through direct management action.

It is the responsibility of Municipal staff to attempt to resolve issues or concerns before they become formal complaints and identify opportunities to improve Municipal services.

Formal Complaints

A formal complaint is generated when an informal resolution cannot be successfully achieved. This will result in a file being generated, an investigation, and a decision.

6. FORMAL COMPLAINT PROCEDURE

1. Filing a complaint

Where resolution cannot be achieved, complaints should be submitted to the Clerk-Treasurer. The complainant must fill out a complaint form, attached as Schedule "A" to this Policy, and shall include the following information:

- Name and contact details of the complainant (mailing address, telephone number, and email address);
- Type of complaint being submitted;
- Summary of the complaint, including details, location, Municipal employee(s) involved, enclosures;
- Name and contact information of any witnesses;
- Any efforts undertaken (if any) to resolve the concern/issue;
- Type of resolution being sought, and/or suggestions for improvements; and
- Complainant's signature and date the complaint is being submitted.

2. Upon Receipt of the Complaint

The Clerk-Treasurer shall acknowledge receipt of the complaint within 7 days of receipt of the complaint.

The Clerk-Treasurer shall review the issues identified by the complainant and in doing so may:

- a) Review relevant Municipal and Provincial legislation;
- b) Review the Municipality's relevant policies and procedures;
- c) Review any existing file documents;
- d) Interview employees or members of the public involved in the complaint;
- e) Identify actions that may be taken to address the complaint or improve Municipal operations; or
- f) Take other action he/she deems expedient to resolving the matter.

At the discretion of the Clerk-Treasurer, the complaint and the nature thereof may be referred to Council.

If a complaint is made against the Clerk-Treasurer, the complaint shall be submitted to the Mayor of the Municipality. As part of the investigation, the Mayor may consult with senior staff and legal counsel.

3. Decision

A final response, where possible, from the Clerk-Treasurer (or Mayor as per above) shall be sent to the complainant within 10 business days, barring

exceptional circumstances. If it cannot be answered in this time frame, the complainant will be so notified with an explanation. The response shall include:

- a) Whether the complaint was substantiated; or
- b) If the complaint is not substantiated, the Clerk-Treasurer shall provide reason for the decision; and
- c) Any actions the Municipality has or will take as a result of the complaint.

Written records will be kept with respect to details and actions for each formal complaint.

7. APPEALS

Once the Municipality has communicated the decision, there is no appeal process at the municipal level.

In the event a complaint is not resolved through the Municipality's complaint process to the satisfaction of the complainant, it may be submitted to the Office of the Ombudsman of Ontario:

Mail to: 483 Bay Street
10th Floor, South Tower
Toronto, ON M5G 2C9

Online: www.ombudsman.on.ca
Phone: 1-800-263-1830
Fax: 416-586-3485

8. FRIVOLOUS AND/OR VEXATIOUS COMPLAINTS

A complaint may be considered vexatious or frivolous if it is pursued in a manner that is reasonably perceived by the Clerk-Treasurer to be (a) malicious, (b) intended to embarrass or harass, or (c) intended solely to be a nuisance.

Where the complaint is considered vexatious and/or frivolous, or there appears to be a pattern of vexatious and/or frivolous complaints, the Clerk-Treasurer may deem the file closed.

9. PRIVACY

The Municipality of Calvin's employees will adhere to all applicable legislation regarding privacy in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Personal information on the complaint is treated as confidential to protect the privacy of the complainant. However, the complainant should be aware that certain circumstances may directly or indirectly identify him/her during an investigation.



Municipality of Calvin Municipal Complaint Form

Schedule "A"

COMPLAINANT CONTACT DETAILS

| | |
|---|--------------|
| First Name | Last Name |
| Municipal Civic Address/Property Location | Phone Number |
| Mailing Address | |
| Email Address | |

COMPLAINT TYPE

- | | |
|--|---|
| <input type="checkbox"/> Access to Services | <input type="checkbox"/> Programs |
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Staff Conduct |
| <input type="checkbox"/> Processes or Procedures | <input type="checkbox"/> Timeliness of Services |
| <input type="checkbox"/> Other | |

SUMMARY OF COMPLAINT

Please outline details of your complaint below, including relevant dates, times, location and background information (which should include municipal employees you have contacted to resolve the complaint, witnesses to the incident, photographs etc.) Be as detailed as possible. Attach a separate page where necessary.

| |
|--|
| Details |
| Service area/location of problem |
| Staff persons involved (if known and applicable) |

List of enclosures (include copies of any documentation in support of the complaint)

RESOLVE

| |
|--|
| How do you suggest the situation be improved or the complaint be resolved? |
| Complainant's signature |
| Date complaint submitted (mm/dd/yyyy) |
| |

SIGN OFF

OFFICE USE ONLY

| | |
|---------------------------------------|----------|
| Date received: | File No: |
| Acknowledge receipt of the complaint: | |
| Investigation Notes: | |
| Final Response to Complaint: | |
| Date sent: | |

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Friday, October 9, 2020 3:49 PM
To: Cindy Pigeau
Subject: AMO Policy Update – Modified Stage 2 Restrictions for High-Risk Areas, Caution for Rest of Province, Support for Small Businesses

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



October 9, 2020

AMO Policy Update – Modified Stage 2 Restrictions for High-Risk Areas, Caution for Rest of Province, and Support for Small Businesses

New Temporary COVID Public Health Measures in High-Risk Areas

Today the Province announced it is implementing new modified Stage 2 restrictions for the City of Toronto, the Region of Peel, and the City of Ottawa as a result of the rapid rise in COVID-19 cases in those areas. These restrictions will take effect at 12:01am on Saturday, October 10th and last for a minimum of 28 days.

For the next month, the Province will implement temporary and targeted measures that include, but are not limited to, a combination of:

- reducing capacity limits on indoor sporting games and capping events to 10 people;
- prohibiting indoor dining in restaurants and bars, and personal care services where face coverings must be removed for the service; and
- closing businesses where it is difficult to adhere to public health measures, including indoor gyms and fitness centres, cinemas and casinos, among others.

Schools, child care centres, and places of worship will remain open in these communities and must continue to follow the public health measures in effect. The complete list of what is opened and closed can be found [here](#).

The Ontario government has also extended orders currently in force under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) to October 22, 2020. Orders in effect under the ROA will allow the government to

maintain the flexibility it needs to address the ongoing and emerging risks as well as the effects of the COVID-19 pandemic.

Caution for Rest of Province

In addition to the measures being implemented in these regions, Ontarians in all regions are urged to:

- limit trips outside of home, except for essential purposes only such as work where it is not possible to work from home, school, grocery shopping, medical appointments, and outdoor healthy physical activity ; in addition, travel to other regions in the province, especially from higher transmission to lower transmission areas, should only be for essential purposes;
- practice physical distancing of at least two metres with those outside your household;
- wear a face covering when physical distancing is a challenge or where it is mandatory to do so; and
- wash your hands frequently and thoroughly; and follow gathering limits and rules.

Funding for Small Businesses

To assist small businesses, Ontario will make \$300 million available to assist significantly affected businesses with fixed costs, including property taxes, hydro, and natural gas. Support will be provided by the Province and will be made available in any region where these measures are necessary. More details will be released in next few days.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

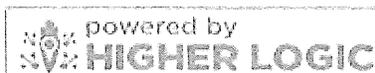
*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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October 9, 2020

The Right Honourable Justin Trudeau
Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

Re: Funding for community groups and service clubs affected by pandemic

Please be advised that at the Regular Meeting of Council on September 28, 2020, the Council of Loyalist Township passed the following resolution:

Resolution No. 2020.35.16

Moved by: Deputy Mayor Hegadorn

Seconded by: Councillor Porter

“Whereas, the world health organization characterized covid-19 as a pandemic on March 11, 2020

And whereas, travel restrictions were put in place March 21st, 2020 with emergency orders being established under the quarantine act

And whereas, the province of Ontario entered a state of emergency on March 17, 2020

And whereas Loyalist Township declared a state of emergency on March 26, 2020

And whereas the Kingston, Frontenac, Lennox and Addington Public Health Unit have enacted orders under Section 22 of the Ontario Health Protection and Promotion Act, 1990

And whereas the above noted state of emergencies and orders restricted the ability for charities, community groups and service clubs to raise or acquire funds through conventional methods

And whereas these charities, community groups and service clubs provide vital resources and support critical to community members

And whereas these charities, community groups and service clubs' partner with municipal governments reducing the financial pressures on the government while enhancing the lives of residents

Therefore be it resolved that Loyalist Township council requests confirmation from the governments of Ontario and Canada that funding will be available for these local smaller charities, community groups and service clubs.

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Derek Sloan, Hastings - Lennox and Addington ; the Honourable Daryl Kramp, MPP Hasting-Lennox and Addington; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario".

Regards,



Brandi Teeple
Deputy Clerk
Loyalist Township

cc. MP Derek Sloan- Hastings-Lennox and Addington
MPP Daryl Kramp- Hastings- Lennox and Addington
Association of Municipalities Ontario
Rural Ontario Municipalities Association
All Ontario Municipalities

Cindy Pigeau

From: Paula Scott <Paula.Scott@nbmca.ca>
Sent: Friday, October 9, 2020 11:33 AM
To: Paula Scott
Subject: NBMCA Planning and Development Policy Update

Good morning,

I'm pleased to share with you NBMCA's newest policy documents for our Section 28 (DIA), Planning and Sewage System Programs which were approved by the Board of Director's on September 23, 2020. The two documents can be found here:

1. **Planning & Development Administrative Procedural Manual, September 2020**, <https://www.nbmca.ca/planning-permits/planning-development-administrative-procedural-manual/> and
2. **NBMCA Policies for the Administration of Ontario Regulation 177/06, September 2020** <https://www.nbmca.ca/planning-permits/policy-manual-for-administration-of-on-regulation-17706/>.

NBMCA also completed an Approximate Regulated Area (ARA) update to our mapping, which included wetland areas that were not part of the provincial data layer. The new ARA mapping can be found on our On-line Mapping Tool here: https://maps2.camaps.ca/GVH/Index.html?configBase=https://maps2.camaps.ca/Geocortex/Essentials/REST/sites/_NBMCA_Public/viewers/NBMCA_Public_Viewer/virtualdirectory/Resources/Config/Default

Thank you all for your input and guidance while preparing this important information.

Kind regards and Happy Thanksgiving!

Paula Scott
Director, Planning & Development/Deputy CAO
North Bay-Mattawa Conservation Authority
15 Janey Avenue
North Bay, ON P1C 1N1
Mobile: (705) 471-7636
Office: (705) 474-5420 ext 2007
Fax: (705) 474-9793

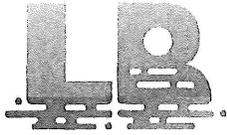
NBMCA is now on facebook and twitter!

www.nbmca.ca
www.actforcleanwater.ca
www.chippewaecopath.ca
www.restoreyourshore.ca
www.mattawarivercanoerace.ca



Consider the environment. Please don't print this e-mail unless you really need to.

The information contained in this electronic message from North Bay-Mattawa Conservation Authority is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.



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OF BAYS**
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TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

October 9, 2020

Via Email

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON 1A1

Dear Honourable Premier Doug Ford:

RE: Reform to the Municipal Insurance Policy

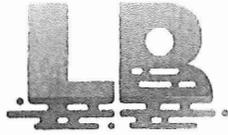
On behalf of the Council of the Corporation of the Township of Lake of Bays, please be advised that Council would like to express their concern and request a reform to the Municipal Insurance Policy.

As outlined in the Association of Municipalities of Ontario (AMO) report entitled, "Towards a Reasonable Balance: Addressing Growing Municipal Liability and Insurance Costs", dated October 1, 2019, joint and several liability creates a higher insurance cost for municipalities. Local municipalities within Muskoka have experienced a 20% increase in municipal liability for 2019 and are expecting at least 20% increase for 2020.

Throughout the Township of Lake of Bays, the area of concern is the Errors and Omissions for building code claims. There is a much higher value of newly built cottages/seasonal residences within Lake of Bays and it is populated by a commanding number of ratepayers who possess the financial means to sue and will endure the protracted legal process. The Township has a lower than average number of building claims, however a higher than average payout.

Please consider an amendment to Bill 124 to make it a requirement that the building contractor name be disclosed and that the contractor must provide proof of insurance, thus providing greater accountability and responsibility and ensuring that municipalities will not bear the burden alone.

...2



**LAKE
OF BAYS**
• MUSKOKA •

T 705-635-2272
TF 1-877-566-0005
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

Page 2

Kindly review and consider the recommendations as outlined in the above-noted AMO report. Should you have any questions or concerns, please do not hesitate to contact the Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*
Director of Corporate Services/Clerk.

CS/cw

Copy to: MP, Scott Aitchison
MPP, Norm Miller
Association of Municipalities of Ontario
Municipalities in Ontario

Tribunals Ontario
Assessment Review Board

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Tel: 1-866-448-2248
Website: www.arb.gov.on.ca

Tribunaux décisionnels Ontario
Commission de révision de l'évaluation foncière

655 rue Bay, bureau 1500
Toronto ON M5G 1E5
Tél. : 1-866-448-2248
Site Web : www.arb.gov.on.ca



October 9, 2020

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: ARB Legacy and Expert Report Initiative Update

We are writing to provide an update on the Legacy appeal and Expert Report initiatives and provide information with respect to how we intend to move forward with these initiatives.

Legacy Appeals Initiative

The Legacy appeal initiative was launched January 1, 2020. At the time of the launch, the Board had close to 7600 appeals and, as of October 1, 2020, there are approximately 3000 legacy appeals remaining against 474 properties. This is a tremendous success and we wanted to take this opportunity to acknowledge the efforts put into resolving close to 4600 legacy appeals.

Legacy appeals will continue as scheduled on their Expedited Schedule of Events. (18 weeks). There are currently about 205 properties with approximately 600 associated appeals that do not have a current cycle appeal, the remaining 269 properties have both current and legacy appeals.

The Board intends to actively case manage these matters to ensure timely resolution.

Expert Report Initiative

The Expert Report Initiative was launched on July 27, 2020 with the Board sending an email to all parties that opted for the extended timeframe of 104 weeks under the Schedule of Events for the purpose of obtaining expert reports. The email set out several questions in order for the Board to better assess where each property/appeal was in the process and, if in fact parties were still intending on retaining experts.

Over the last several weeks we have been compiling the information provided and, an analysis of the information reveals that as of September 1, 2020, the Expert Reports listing currently has 1221 properties with 6664 appeals. Further analysis has indicated that there are about 650 properties that have indicated settled and minutes of settlement will be filed with the Board; there are 791 appeals where the parties request that the Board schedule a case conference; and there are about 100 properties where

no response was received or an indication that the parties have decided not to obtain expert reports.

Changes effective November 1, 2020

Expert Report Initiative:

Based on the information provided by the parties, the Board will make the following adjustments:

- Any appeal that has opted in for the additional 40 weeks to obtain expert reports but **have not** secured expert reports will be moved to the regular schedule and will be set down to a settlement conference. A hearing will be scheduled if the appeals do not resolve.
- If any party (ies) requested the Board's assistance in the resolution of their appeals, a settlement conference/case conference will be scheduled in the next several weeks
- The remaining appeals where a party or parties opted in for the 104 weeks, and expert reports have been secured, the Board will schedule earlier hearing dates if requested.
- For any appeals where no response was received, the Board will be scheduling the appeals to a case management conference.

ARB Pathways for Resolution:

To ensure that we continue to move in the direction of resolving appeals effectively and efficiently the Board:

- Where possible, if an appeal/property can be heard on an earlier date, the Board requests that parties contact the Board immediately.
- If the Board, through monitoring and evaluating the appeals, deems it appropriate, the Board may schedule a case conference with the parties to request a status update.
- The hearing month assigned for an appeal(s) must be adhered to. All schedules have been posted for the cycle and all parties are aware of the timelines in the schedule of events.
- The Board's intention is to have all new appeals that are filed for taxation year 2021 be assigned to the new 40 week schedule of events.

Next Steps:

- Schedule of Events will be adjusted based on the above information and will be posted on November 1, 2020 on the website.
- Requests for changes for adjustments set out above for a particular appeal must be submitted by an Expedited Board Directions form no later than **October 26, 2020**, and no changes will be actioned after that date.

Please continue to visit the [ARB website](#) for updates.

We look forward to working with you in resolving appeals, and we appreciate your commitment and dedication to the Board's process.

Thank you

Maureen Helt
A/Associate Chair

Kelly Triantafilou
Registrar



COUNTY OF WELLINGTON

KIM COURTS
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E kimc@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 2, 2020

Sent via email to all Ontario Municipal Clerks

Dear Municipal Clerks,

At its meeting held September 24, 2020, Wellington County Council approved the following recommendation from the Administration, Finance and Human Resources Committee:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties.

NOW THEREFORE BE IT RESOLVED:

(a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

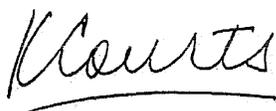
(d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Please find the Aggregate Resource Property Valuation and Advocacy report and Municipal Resolution enclosed.

Wellington County Council is requesting that all Ontario municipalities adopt the Municipal Resolution and forward to Donna Bryce, Wellington County Clerk at donnab@wellington.ca upon passing.

Should you have any questions please contact Ken DeHart, County Treasurer, at kend@wellington.ca or call 519.837.2600 ext 2920.

Sincerely,

A handwritten signature in cursive script that reads "Kim Courts". The signature is written in black ink and is underlined with a single horizontal line.

Kim Courts
Deputy Clerk



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Tuesday, September 15, 2020
Subject: **Aggregate Resource Property Valuation and Advocacy Report**

Background:

Through the County's Assessment Base Management Policy and Programme approved in 2016; Wellington County has made significant efforts to maintain, protect and enhance the quality of the assessment roll. This includes reviewing the accuracy of individual assessments and ensuring the equitable distribution of the tax burden. The County remains a strong advocate for the accurate and equitable valuation and property tax treatment of all properties, including gravel pit and aggregate resource properties in the County and throughout Ontario.

The County has been actively pursuing fair and accurate assessment valuations for gravel pits through two streams:

1. Assessment appeals heard by the Assessment Review Board
2. Advocacy through the province on a permanent policy solution

Assessment Appeals

The County has filed assessment appeals on all aggregate producing properties in its three southern-most municipalities, being Puslinch, Erin and Guelph/Eramosa for the 2017 to 2020 taxation years. The purpose of these appeals is to ensure that the current value assessment of these properties is captured through the existing legislation, and to deal with how those properties are classified for taxation purposes.

The effect of the current property tax valuation structure by the Municipal Property Assessment Corporation ("MPAC") unfairly sees active gravel pits incurring less property tax than many single-family homes and small businesses as a result of unduly low and inaccurate current value assessments. It also leads to properties that are located in the same areas and are similar to gravel pits receiving vastly different property valuations, which contradicts the principle of fairness and transparency underpinning our taxation system that similar properties should be treated and taxed equally. Arbitrarily classifying gravel pits as among the lowest form of farmland (Class 5) sets an artificial cap on these producers' property assessments and keeps their property taxes well below what they should be paying. In turn, residents and businesses are subsidizing the break that gravel producers are receiving.

In terms of next steps for these appeals, a settlement conference is scheduled to take place on September 16 and hearings are scheduled for the weeks of November 16 and 23.

Advocacy for a Permanent Policy Solution

The County has been working with its colleagues through the Top Aggregate Producing Municipalities of Ontario (TAPMO) to raise awareness of the assessments and the inequitable treatment of these properties and ask the government to review how these properties are assessed and treated from a property tax policy perspective through the MPAC review that is currently taking place.

Through this work, TAPMO endorsed the attached municipal resolution to be shared with TAPMO municipalities for consideration at local Councils. The resolution formally asks the province to review how these properties are assessed in light of the inequitable treatment in comparison to other residential and business properties in the municipality. Several municipalities across the province have approved and forwarded this resolution to the province and local MPPs.

To be clear, the County believes MPAC's property valuation is incorrect even within the current legislation, however, the County is looking for further direction and possible legislative or regulatory changes that will eliminate future disputes. This kind of permanent policy change is in everyone's best interest to resolve this issue once and for all.

Staff recommend that the Administration, Finance and Human Resources Committee support the resolution and pass it along to County Council for approval. This is also an opportunity for the County to remind its member municipalities to review and give consideration to this resolution as well.

AMO Delegation Meeting

On August 18, 2020, in collaboration with the Top Aggregate Producing Municipalities of Ontario (TAPMO), County representatives met with Stan Cho, Parliamentary Assistant to the Minister of Finance, to discuss the need to improve how aggregate properties are assessed across Ontario under an equitable valuation system. The meeting was held during the Association of Municipalities of Ontario (AMO) conference. This is where municipal and provincial policymakers come together to discuss pressing issues facing both levels of government.

Wellington County and other TAPMO members presented several policy-driven solutions to Mr. Cho that would make MPAC's property tax valuations accurate and equitable. There are many possible legislative, regulatory or policy changes that can achieve a permanent solution. These include:

- Creating a separate class for aggregate producing properties (as was done for landfills in 2015);
- Directive (or regulation) from the Minister to MPAC regarding how to assess these types of properties to reflect their true market or industrial value;
- Remove the aggregate exemption from the *Assessment Act* (as was the situation prior to 2008).

This would enable municipalities to maintain stability in local taxation levels and meet the needs of their communities. Directing MPAC on how to assess these properties based on their true market value makes common sense and will result in stability and accuracy in the assessment process. The solution to remove the exemption of aggregate in the *Assessment Act* would allow MPAC to assess the full value of the property.

Summary

Aggregate sites are important job creators and an increasingly critical element of public works that help to fuel steady economic growth across Ontario, especially as part of municipalities' post-pandemic recovery. Yet, under the current MPAC valuation formula, their current value assessment is inaccurate such that these sites generate significantly less revenue for municipalities and the Province than other possible uses for the same land. This costs Ontario municipalities millions of dollars in lost tax revenue every year and negatively impacts their abilities to deliver more fulsome services and programmes to residents. The current system also generates less Education property taxes which shifts even more tax burden onto homeowners and small businesses. Municipalities are therefore eager to find a solution that is fair for all involved: the municipality, taxpayers, and aggregate producers.

COVID-19 has highlighted the urgency for a policy-driven, equitable approach. Municipalities across Ontario are fighting to continue providing a high standard of services to our families and businesses who need them now more than ever. The lost tax revenue undermines our ability to enhance those services and make key infrastructure investments at a time when our residents are suffering. The County wants to be fair to aggregate producers while recognizing that they should be part of the solution in terms of helping families and businesses get back on their feet – the very people who are carrying the burden of the current MPAC system.

Recommendation:

That the Aggregate Resource Property Valuation and Advocacy Update Report be received for information; and

That the attached resolution be supported by County Council and sent to the Ministry of Finance.

Respectfully submitted,



Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A – MUNICIPAL RESOLUTION

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Wellington County Council supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Wellington County Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

(a) That Wellington County Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) That Wellington County Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

(c) That Wellington County Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) That Wellington County Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Land Information Ontario

Central Ontario Orthophotography Project (COOP) 2021

Acquisition overview and opportunity for
partnership

October 8, 2020

Ministry of Natural Resources and Forestry

Ontario 



Presentation Objective

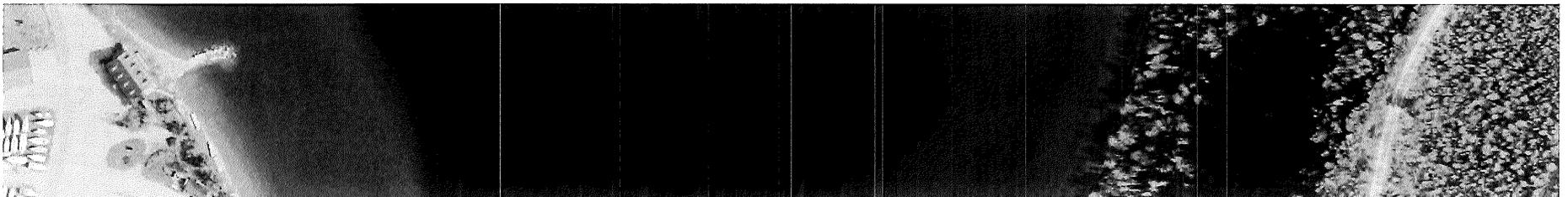
To provide information about:

- COOP 2021 aerial photography acquisition and the 2018-2022 LIO Imagery Acquisition Program
- opportunity to become a cost sharing partner in the acquisition including benefits and process to become a partner

Presentation Outcome

Participants understand:

- the LIO imagery program, imagery products and how imagery can support their business needs
- how to become a partner, the costs and obligations, and timing of milestones from acquisition to delivery



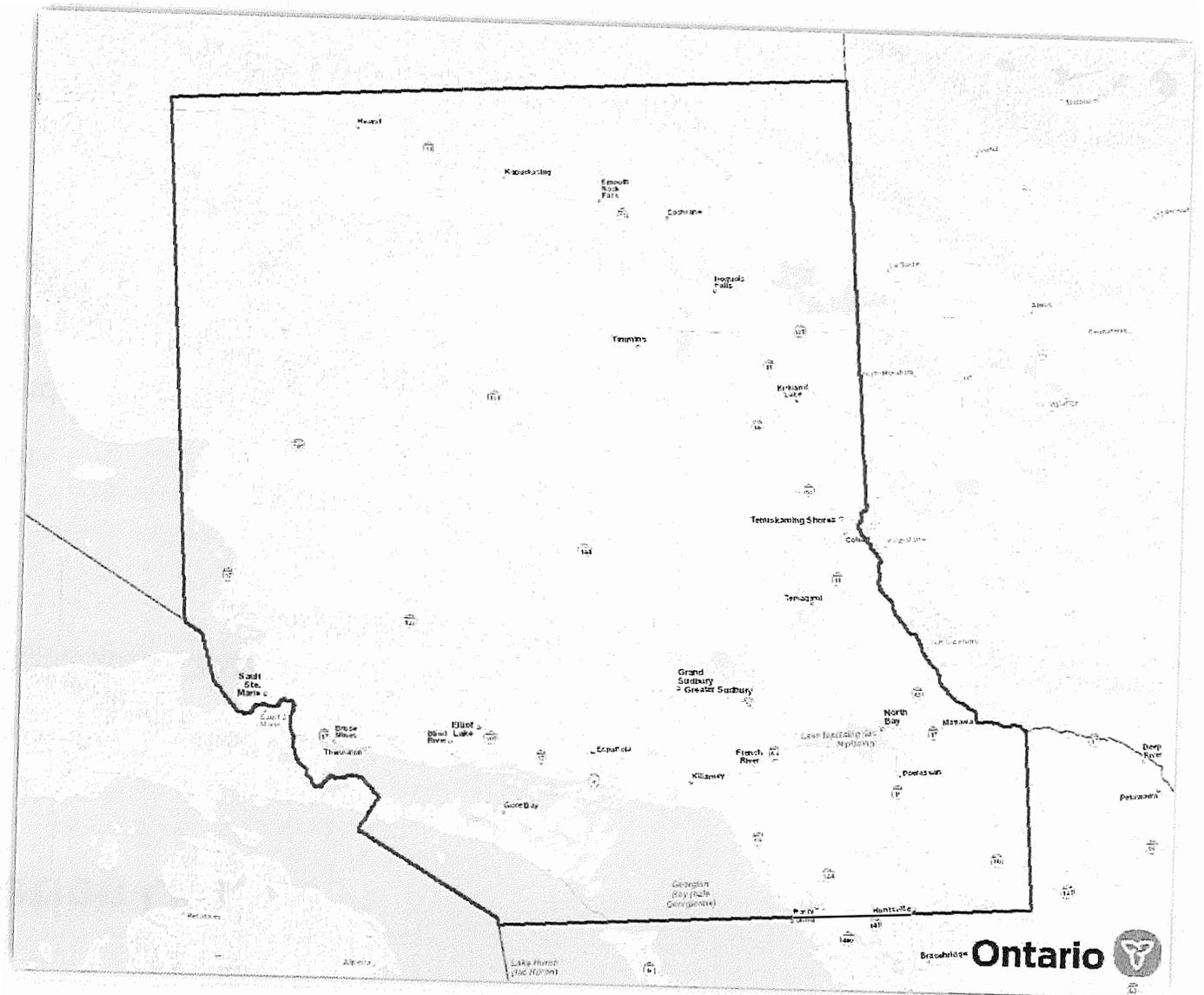
COOP 2021 Presentation Outline

1. LIO Imagery five-year Review 2013-2017
2. LIO Imagery five-year Plan and Status 2018 – 2022
3. LIO Imagery vs Google Earth
4. COOP 2021 Acquisition
5. LIO Imagery Partnership Program
6. COOP 2021 Area of Interest Selection & Submission
7. Environmental Acquisition Challenges
8. Next Steps and Project Timelines

COOP 2021

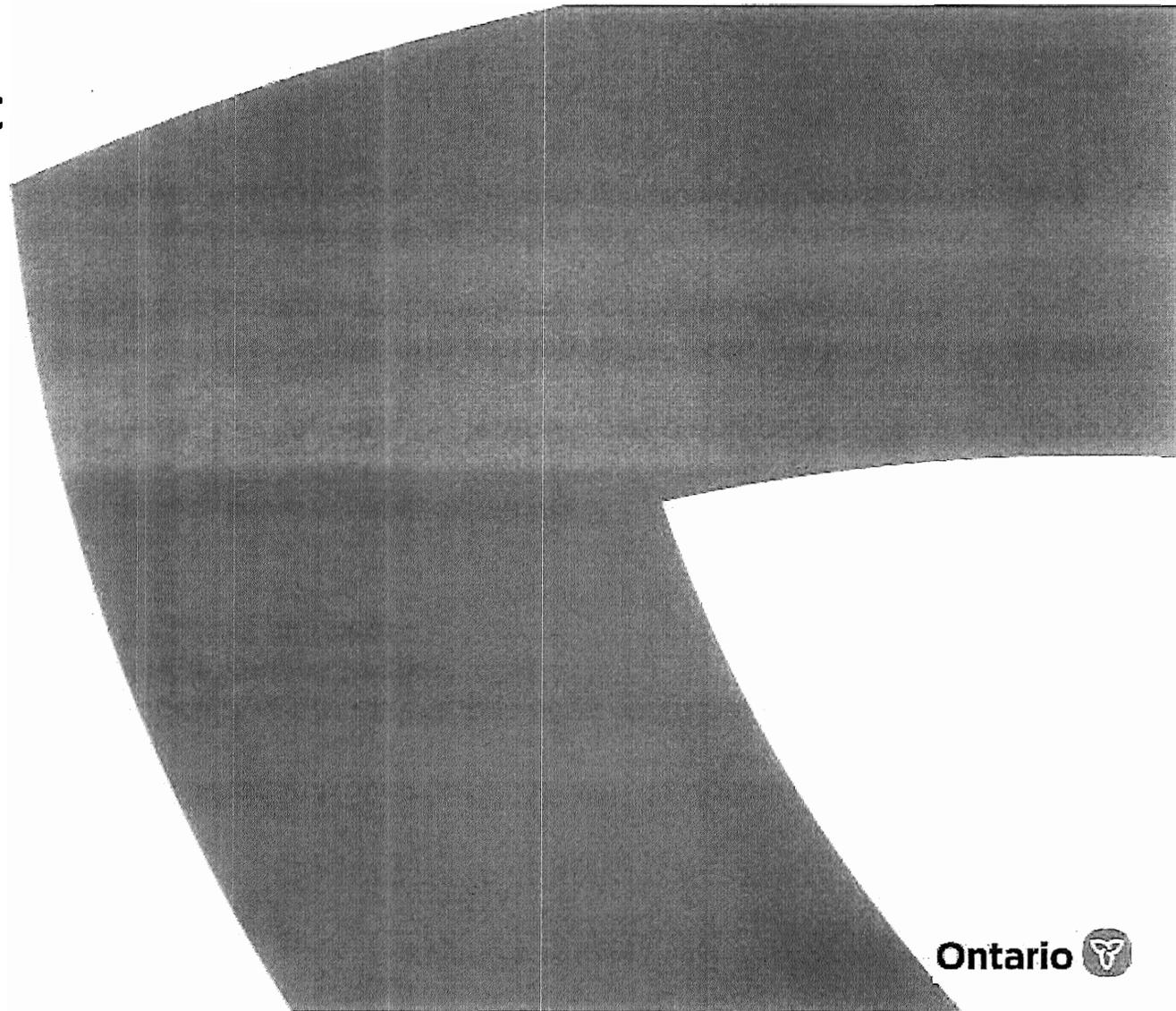
Central Ontario Orthophotography Project

Potential project
target area



A review of the first five-year program

2013 – 2017 LIO Imagery
Acquisition Program

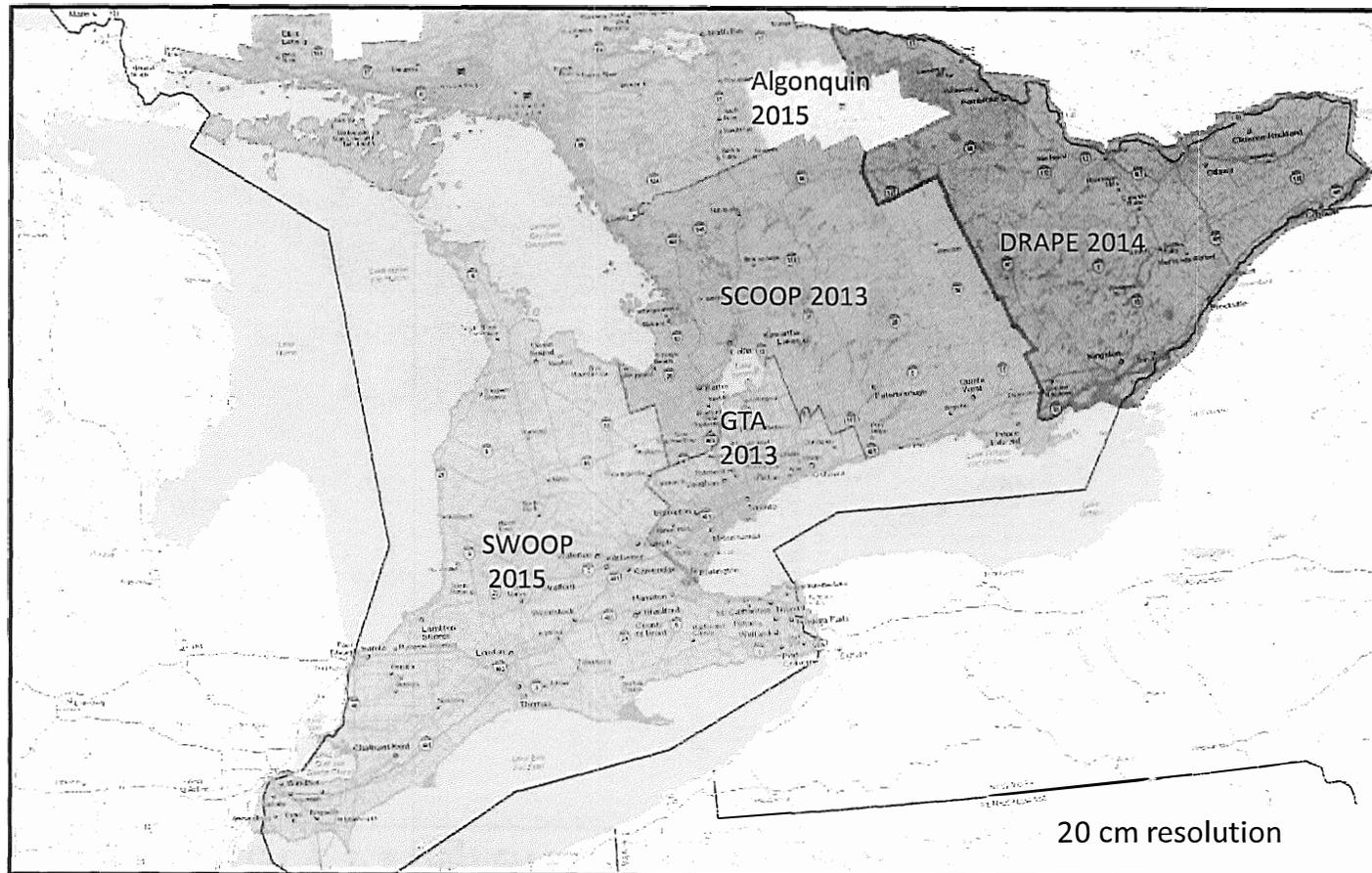


LIO Imagery Program: 2013 - 2017

- LIO Imagery Acquisition Program was established in November 2011 with the following objectives:
 - obtain usable imagery commonly needed by government, business and other organizations
 - partner with ministries and external organizations to share cost
 - provide a predictable refresh cycle for future planning
- Acquisitions occurred over a five-year period, covering approximately 205,000 km² of the province.
- Defined annual acquisition blocks: Southern Ontario, parts of Central Ontario and parts of Northern Ontario.
- Project procured snow/ice/leaf off, 20cm resolution digital orthophotography* accurate to within 50cm at the 90% confidence level with the associated stereoscopic aerial imagery and digital elevation data.

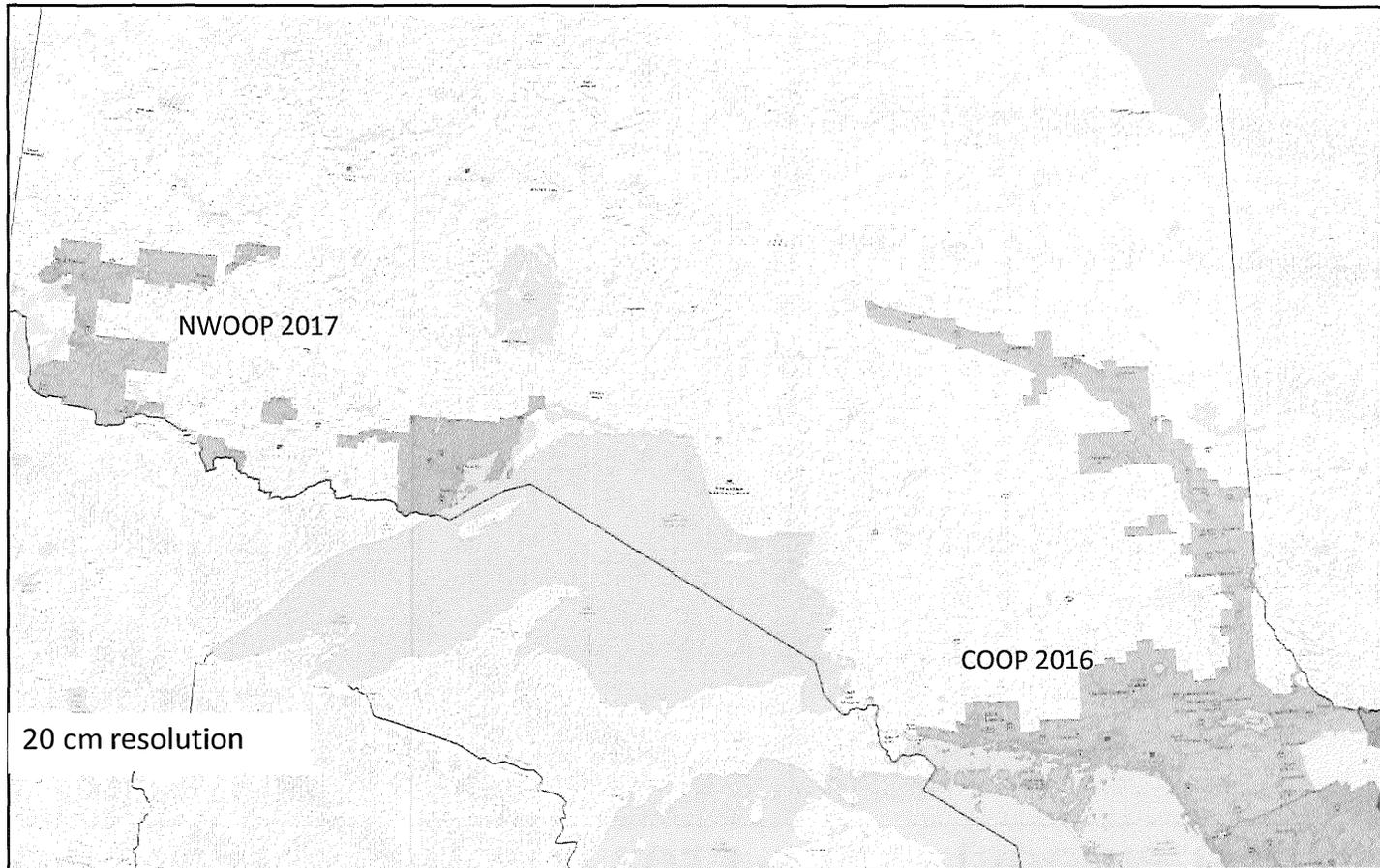
***Orthophoto** is the end result of removed effects of image perspective (tilt) and relief (terrain). The purpose is to create a planimetrically correct image. The resultant orthorectified image can be made up of many photos and has a constant scale wherein features are represented in their 'true' positions.

LIO Imagery Program: 2013 – 2017 (Southern Ontario)



Caption: Approximated boundaries of imagery acquisition are shown for South Central Ontario 2013, Greater Toronto Area 2013, Eastern Ontario 2014, South Western Ontario 2015, and Algonquin 2015.

LIO Imagery Program: 2013 – 2017 (Central & West Ontario)

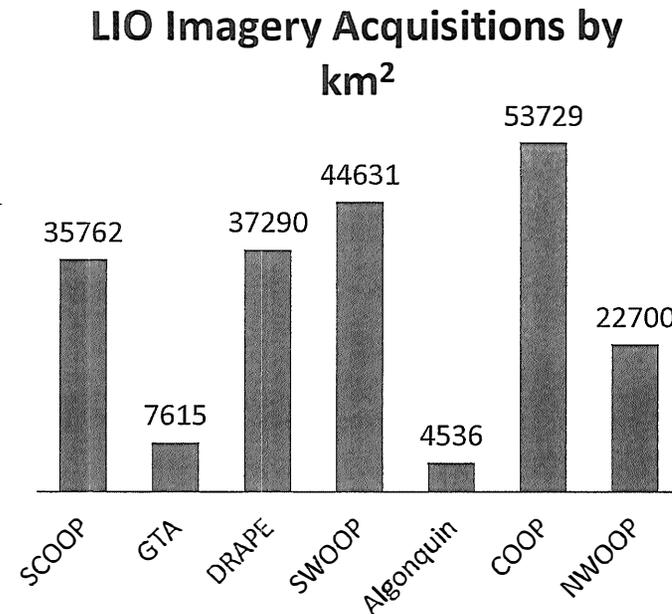


Caption: Approximated boundaries of imagery acquisition are shown for Central Ontario 2016, and North Western Ontario 2017.

LIO Imagery Program: 2013 – 2017 (Acquisition Summary)

Quick Statistics

- Acquired ~ 205,000 km² at 20 cm imagery.
- Cost > \$5,000,000.
- 100's of partners; private, public, First Nations, NGO.
- Average partner cost ~ \$3.75/Km².
- Province covered ~ 35% to 85% of the cost for each acquisition.

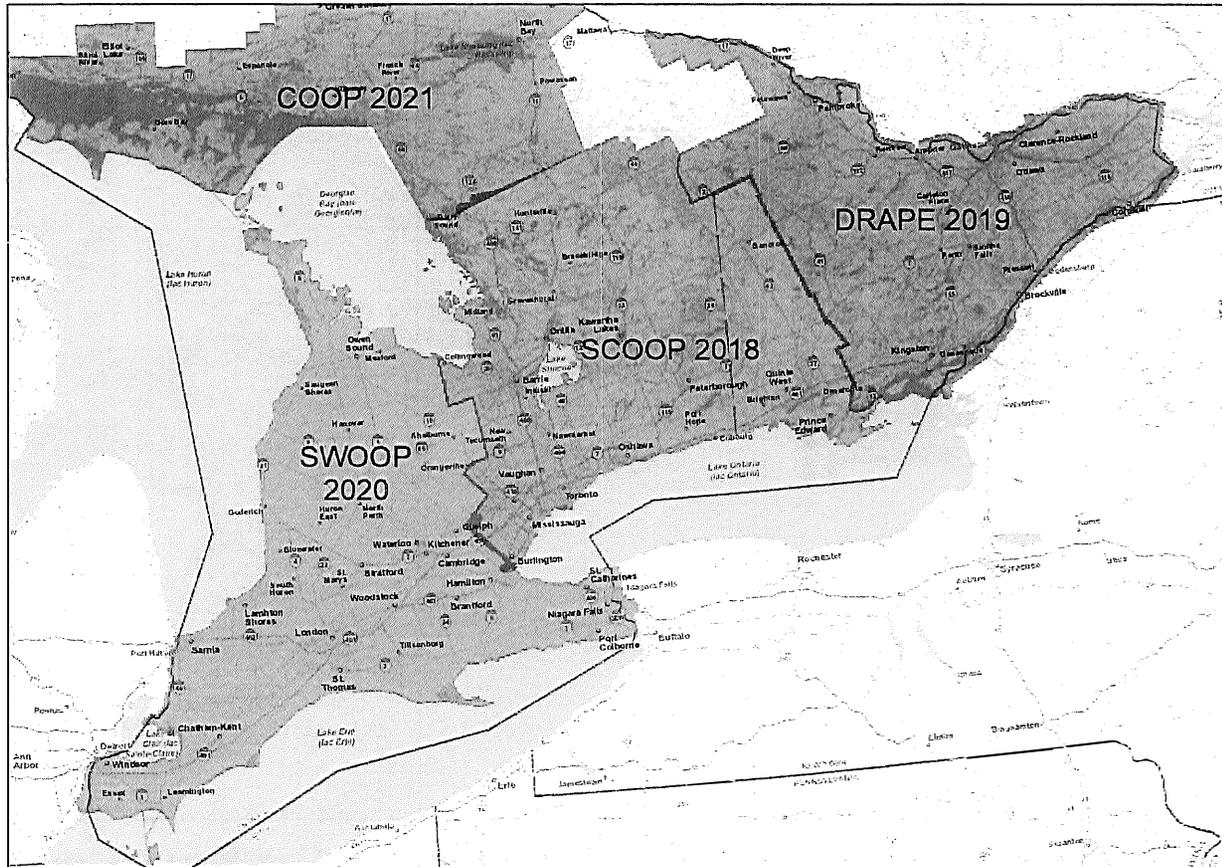


Caption: LIO Aerial Acquisitions 2013-2017 by relative area (km²).

A look ahead to the next five-year program

2018 – 2022
LIO Imagery Acquisition
Program

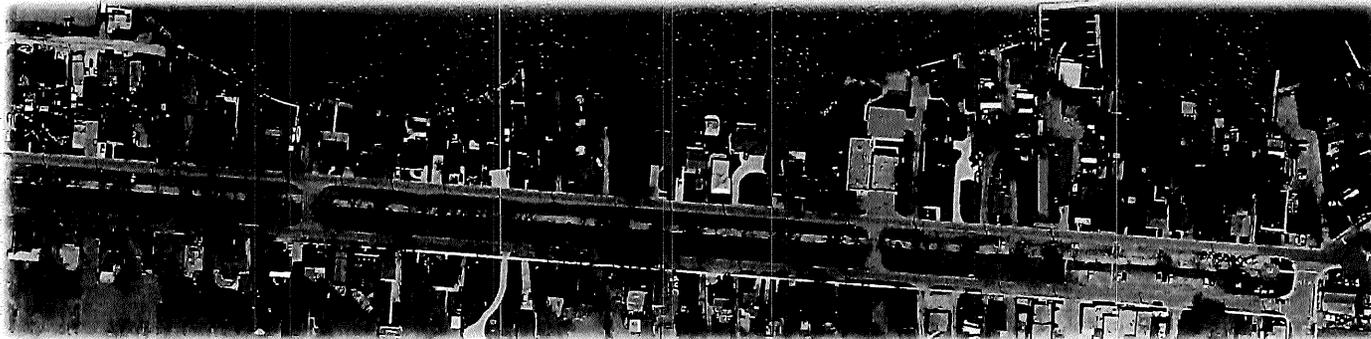
LIO Imagery Program: 2018 – 2022 (Southern Ontario)



Caption: Approximated boundaries of imagery acquisition are shown for South Central Ontario 2018, Eastern Ontario 2019, and South Western Ontario 2020.

LIO Imagery Program: 2018 – 2022 (Central & West Ontario Acquisition Overview)

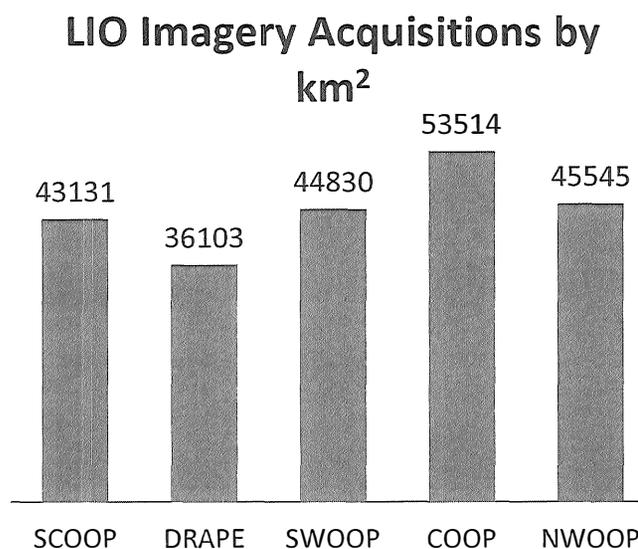
- Continue to provide a coordinated, predictable imagery acquisition (five-year cycle).
- Predictability allows for budget planning.
- Provides current, accurate imagery.
- Designed to meet business needs, financial abilities of partners of all sizes.
- Focus remains on commonly needed areas and specifications.



LIO Imagery Program: 2018 – 2022 (Acquisition Summary)

Quick View

- Current five-year cycle:
 - 2018 – SCOOP
 - 2019 - DRAPE
 - 2020 - SWOOP
 - 2021 - COOP
 - 2022 – NOOP
- Acquire ~ 223,00 km² of imagery.
- Consistent area each year.



Caption: LIO Aerial Acquisitions 2018-2022 by Area (km²).

LIO Imagery Program: 2018 – 2022 (Partnership Overview)

Partners

- Municipal
- Federal
- First Nations
- Conservation Authorities
- NGO's
- Private Agencies
- Provincial Ministries*



* Provincial ministries have a 'fixed' contribution whereas all other partners share the remaining costs. The more imagery ordered by partners, the lower the costs for partners.

- COOP 2016 acquisition funding allocation: 40% LIO member ministries, 60% external partners.

LIO Imagery Program: 2018 – 2022 (Vendors)

- Coquitlam, B.C



- Toronto, ON



AIRBORNE SENSING

Equipment:

- Four aircraft available for each acquisition.
- Frame based cameras:
 - Vexcel Ultracam Eagle, Ultracam X.



LIO Orthophotography vs. Google Earth

Why LIO imagery stands above



Google Earth Imagery Deficiencies

- Imagery is often not current.
- Image vintage can be difficult to determine.
- Resolution:
 - High in larger urban areas
 - Low resolution in remote, rural or small urban areas.
- Primarily leaf on imagery.
- Potential mixture of imaged seasons within a given area of interest.
- Spatial accuracy is not ensured.
- Can include cloud cover, haze or smoke.
- Difficult to integrate into analytical models.
- Limited QA/QC rigor in remote, rural or small urban areas:
 - tile seamlines, poor colour balancing, building lean, sun glint and other artifacts.

Google Earth Imagery Artifact Example #1

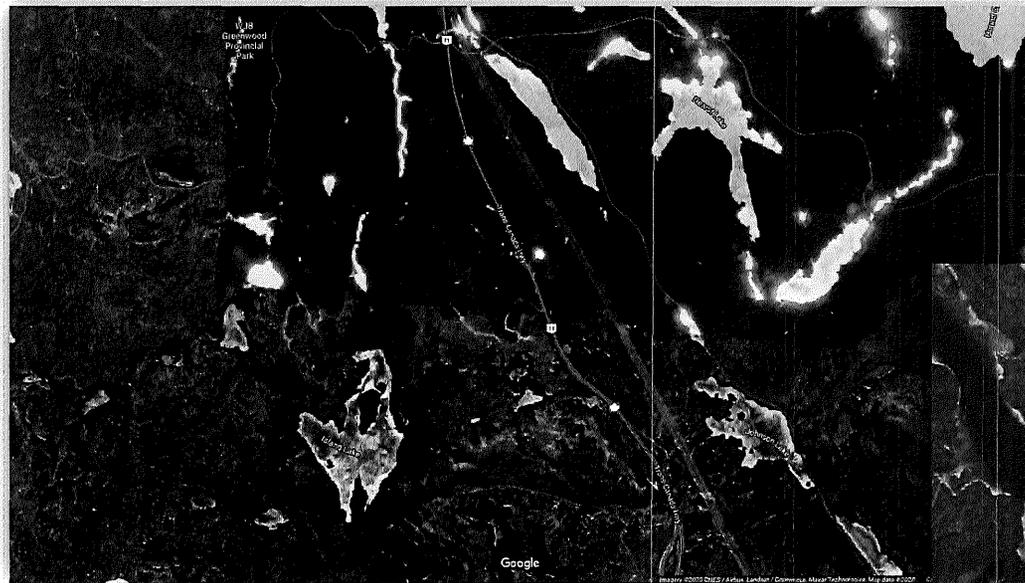


Artifacts include:

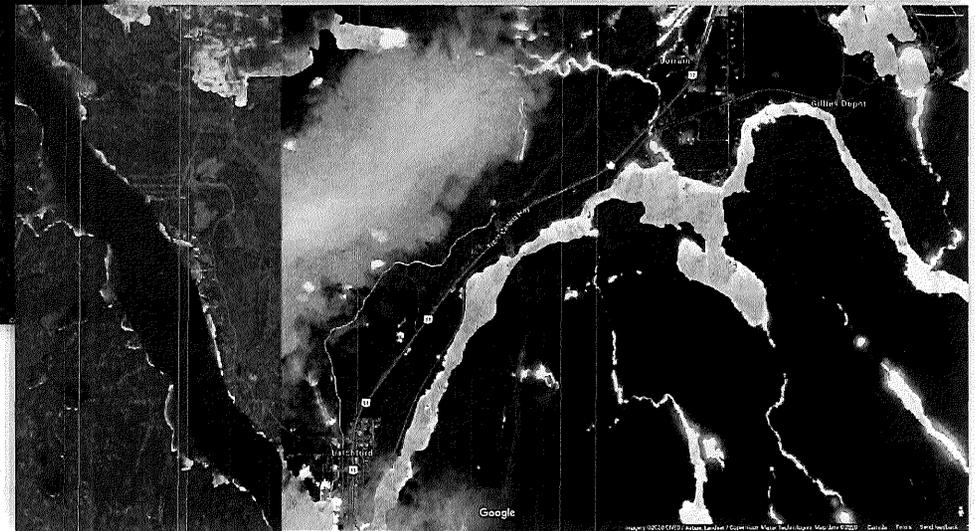
- seamlines
- cloud cover
- different image vintages
- poor colour balancing
- sun glint

Caption: Google Earth image focusing on the Wanapitei Provincial Park area north of Greater Sudbury exhibiting unfavourable image artifacts.

Google Earth Imagery Artifact Example #2



- Artifacts include:
- seamlines
 - cloud cover
 - different image vintages
 - poor colour balancing
 - sun glint



Caption: Google Earth images focusing on an area south of Temiskaming Shores near Latchford and Cobalt exhibiting unfavourable image artifacts.

Google Earth Imagery Artifact Example #3



Artifacts include:

- sun glint

Caption: Google Earth image zoomed in on the town of Cobalt exhibiting unfavourable image artifacts.

Google Earth Imagery Artifact Example #4

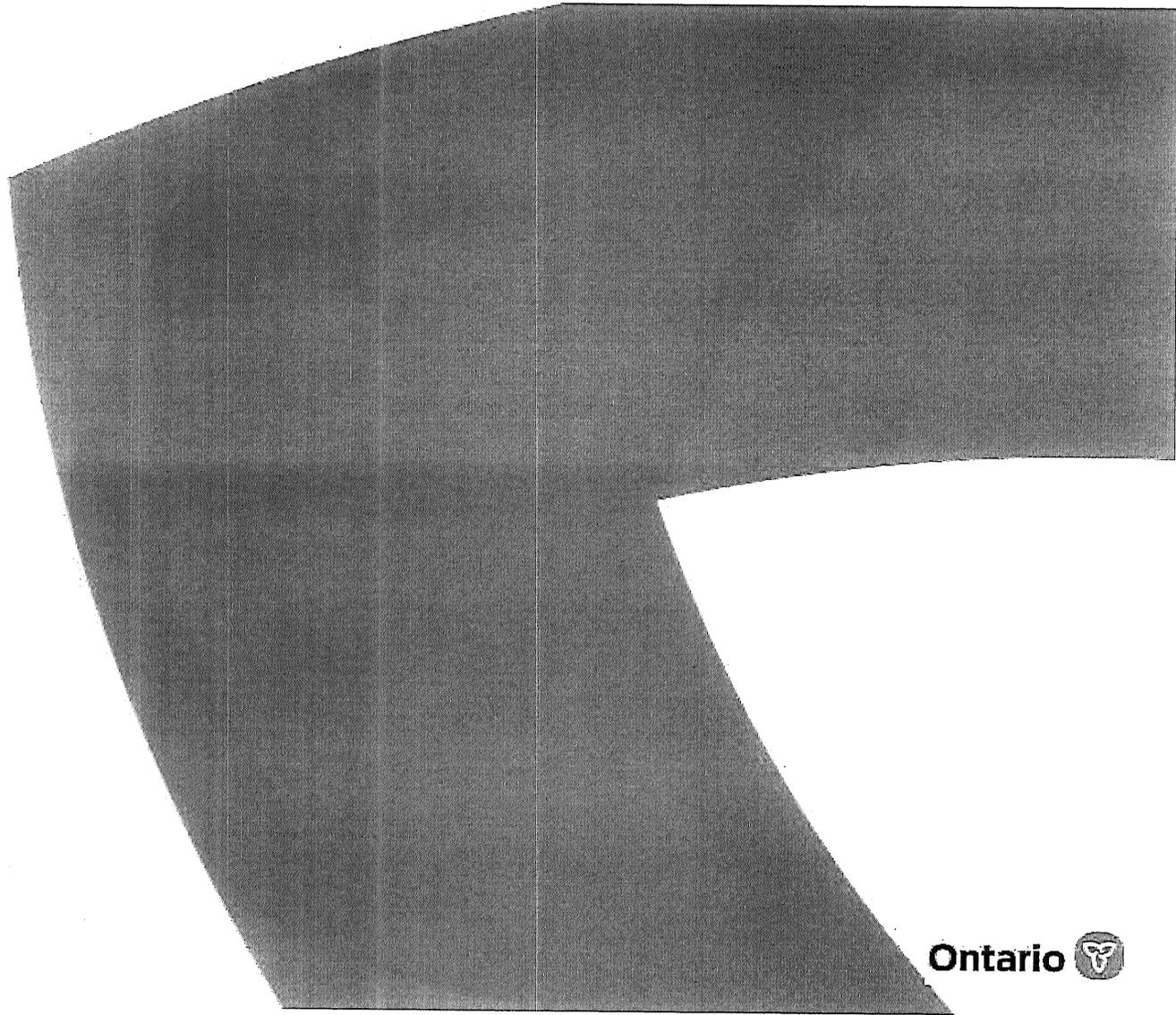


Artifacts include:

- winter image
- snow and ice
- poor colour balancing
- low resolution

Caption: Google Earth image focusing on Ashburn Lake on highway 560 between Elk Lake and highway 144 exhibiting unfavourable image artifacts.

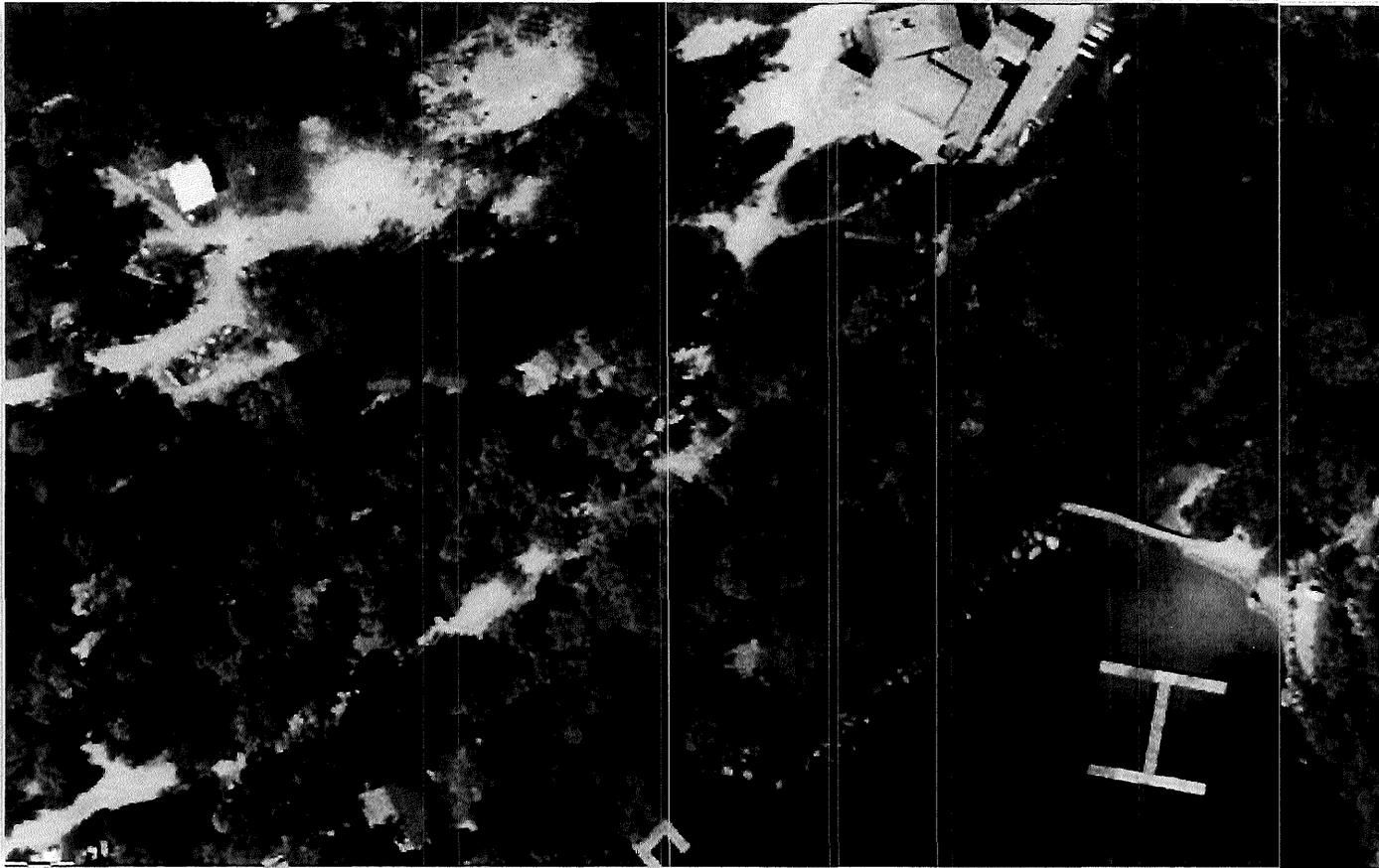
Break



COOP 2021 Acquisition

Specifications and
Quality Assurance

Leaf-on Example



Common leaf-on applications:

- forest health assessment
- forest characterization
- forest management planning.

Caption: Selected image from the Forest Resource Inventory (FRI) Term 1 2007 – 2011 leaf-on acquisition.

Leaf-off Example



Common leaf-off applications:

- visually see much more of the ground
- automated feature extraction
- elevation derivatives from stereo data
- hydrological and anthropological mapping (e.g., streams, rivers & roads)
- land use characterization
- basemap “back-drop”
- analysis and change detection and
- land management planning.

Caption: Selected image from the Digital Raster Acquisition Project Eastern Ontario (DRAPE) 2014 leaf off acquisition.

COOP 2021 Deliverable Specifications (1 of 2)

| Specification | Description |
|---|---|
| Imagery characterization | Orthophotographic & stereoscopic Snow/Ice/Leaf-off high resolution aerial imagery |
| Resolution | 20cm |
| Horizontal accuracy @ 95% | 60cm |
| Ground Sample Distance at Nadir of source imagery | 16cm |
| Formats | Un-compressed (lossless) TIFF 6.0 files; other formats & compression are made available by LIO on request |
| Coordinate system | UTM 17N NAD83 CSRS (2010-epoch) coordinate system (EPSG 2958) |
| Vertical datum | CGVD2013 |
| Geoid model | CGG2013 |
| Tile area | 1km ² (with gridded shapefile spatial index) |
| Bit depth | 8 |
| No Data | No null, zero or NODATA values |

COOP 2021 Deliverable Specifications (2 of 2)

| Specification | Description |
|-----------------------|---|
| Number of bands | 4 (digital numbers 0-256); panchromatic as single band |
| Band order | Red, Green, Blue, Near Infrared |
| Stereo data | Stereo overlaps (frame: 60% forward, 20% lateral; line: 40° forward, 20° lateral, >25° average) & models as compatible with Esri Stereo Analyst |
| Elevation data | Masspoints as .LAS files, DSM follow the orthoimage tiling scheme, data format & naming conventions |
| Metadata | XML (following GOITS 72 v2) & Microsoft word |
| Image preprocessing | Orthorectification from masspoints, breaklines and raster DSM. Quality control edits to remove image artifacts; specifications are available on request |
| Ground control points | Detailed reference sketches, shapefiles, photographs & accuracy reports (with aerial triangulation); specifications are available on request |
| Flight details | Shapefile flight plan & flight mission reports; specifications are available on request |
| Quality control plan | Both vendor & LIO Imagery Program evaluation |

COOP 2021 Deliverable Specifications

Image quality control requirements:

- over-exposure, devoid of image detail (tolerance of 25 adjacent pixels)
- noisy imagery due to under-exposure
- no cloud or haze visible
- no wide-spread or localized smoke obscuring ground features
- no cloud shadows obscuring ground features
- leaf-off deciduous trees
- snow and ice free
- no flooding in fields or along waterways
- sun must be at an azimuth of $>30^\circ$ above the horizon
- minimized time difference between adjacent flight paths
- void of visible “sagging”, smudging, smearing or distortion from elevation changes
- no visible seams along join lines longer than 4m
- minimized building lean
- shift or discontinuity of features at seam lines is limited to 2
- no blurring or smearing observed in ground features
- blooming, bleeding, blemishes or other artefacts are limited to 3 adjacent pixels
- image colour and contrast must closely represent reality
- colour balance and contrast must be even and uniform
- ground features occurring in shadows and bright areas must be visible
- saturated areas should be minimized e.g., water glint and anthropogenic reflections
- photoshop edits must be minimized, tracked and reported

LIO Imagery Partnership Program

An overview of the partnership program:

- Benefits
- Deliverables
- Agreement

LIO Imagery Partnership Program (Benefits - 1 of 3)



Summary of partner benefits:

- allows for budget planning **well in advance**
- provides **current, accurate** imagery for municipal, conservation authority and local **business needs**
- can expect imagery to be **updated every five years**
- provides **significant cost savings** through partnership funding model – not achieved through individual projects:
 - shared acquisition costs,
 - bulk discounts,
 - reduced administration, etc.
- **LIO manages the entire process**, including: vendor acquisition, external partnership development, project and operational information management

LIO Imagery Partnership Program (Benefits - 2 of 3)



Coordination Benefits:

- administrative/Project Management costs covered by the LIO Imagery Ministries.
- project management Includes:
 - procurement
 - arranging partner shared contributions
 - Acquisition vendor coordination
- facilitate QA/QC/2 year warranty period:
 - many users looking at thousands of images provides a higher likelihood errors will be found

LIO Imagery Partnership Program (Benefits - 3 of 3)



Cost / IM Benefits

Shared Costs:

- significant cost savings achieved through partnership funding model that cannot be achieved through individual projects
- minimum \$1K participation cost (per agreement)

Information Management (IM):

- IM throughout project
- imagery via shipped hard drives or FTP download from vendor
- LIO acts as an information management backup in the event of data loss

LIO Imagery Partnership Program (Partnership Options)

Area of Interest:

- each partner selects a series of 1km² tiles or defines an area of interest
- data is delivered directly from the vendor

Subscription (no longer offered due to financial accountability rules):

- Must deliver the obligation (photography) in the same fiscal year partners contribute to the acquisition
- Subscription Details:
 - purchased a predefined quantity of 1km² tiles
 - order at partner rate any time within three years

LIO Imagery Partnership Program (Standard Partner Deliverables)

Two Options:

Subset (default):

- orthophotography GeoTIFFs (no compression)
- flight lines
- metadata
- index



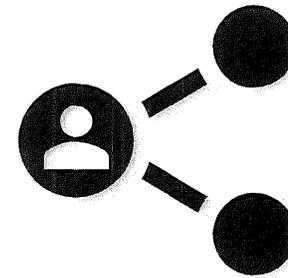
Complete Set (by request)

- stereo imagery
- GPS/IMU files
- digital Surface Model
- flight Mission Reports
- quality Assurance Report
- aerial Triangulation Report

LIO Imagery Partnership Program (Agreements)

Public and Private Agreement Highlights

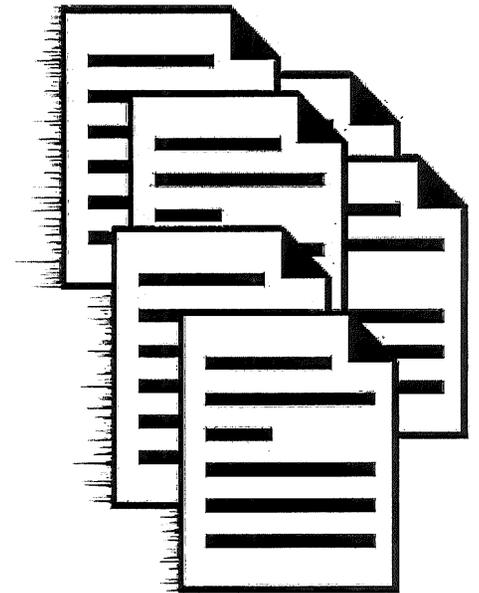
- **Public agreements with re-sell capability:**
 - municipalities and conservation authorities only
 - share throughout organization and through tiered municipalities
 - re-sell @\$50 per tile for 2 years (April 2024);
 - after 2 years partner sets price
- **Public Agreements:**
 - First Nations, NGO's, Federal government only
 - share throughout organization
- **Private Agreements:**
 - share throughout company
- *All agreements are between the participant and MNRF.*



LIO Imagery Partnership Program (License)

License Highlights

- Use, modify and reproduce for internal use
- Publish in paper media
- Create derivative products
- Provide to contracted service suppliers for the contacted use, then dispose
- Provide digital products for non-commercial internet public viewing, provided that unlicensed 3rd parties cannot copy, or acquire the information digitally (e.g. public web service)

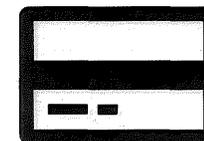


LIO Imagery Partnership Program (Payment Rates)

- The LIO Imagery Program follows a not-for-profit funding model:
 - imagery collection extent and partner pricing matches acquisition costs
- 60% of acquisition cost recovered through partnerships, 40% from LIO member (provincial) ministries
- Partnership contribution rate be determined through a shared cost model
 - The more imagery ordered by partners, the lower the cost for everyone

Example: COOP 2016 Rates

- private - \$3.29/km²
- public - \$4.32/km²
- *these rates are very low; COOP2021 may not reach these rates*



LIO Imagery Partnership Program (Roles & Responsibilities)

MNRF:

- work within the vendor contract to acquire imagery
- QA of imagery
- coordinate partners and lead the completion of partner agreements
- provide the vendor partner information to deliver final products
- communicate progress with the partners
- rectify any issues with the vendor (2 year warranty)

Partner:

- identify Area of Interest (AOI)
- meet agreement, licensing and payment obligations in a timely way;
 - payment due upon data delivery
- notify the LIO imagery program the status of receiving deliverables from the vendor
- notify LIO Support of any errors found within the imagery
 - liomnr@ontario.ca

COOP 2021 Area of Interest Selection and Submission



COOP 2021 Area of Acquisition Considerations

Area availability dependencies

- **Partnership numbers:**
 - more partners allows for more flexibility with unique area of interest requests
- **Requirements:**
 - must be practical (size, connectivity, remoteness)
- **Provincial needs:**
 - reflect individual Ministry business
 - Same general rules apply
- **Settled vs. remote areas:**
 - settled areas are priority
 - remote areas can be considered
 - remote areas may require additional funding from requestor(s)



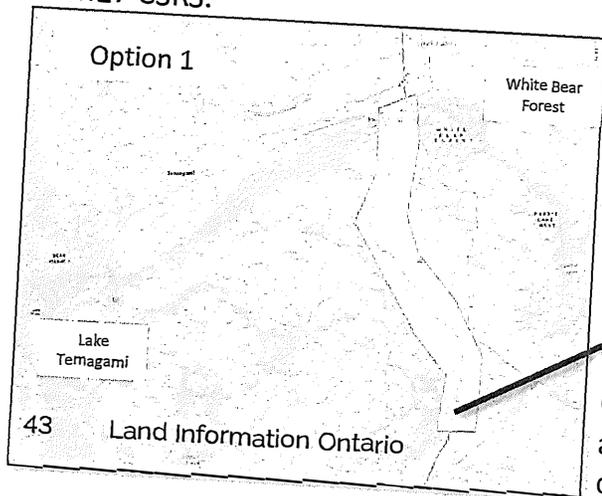
COOP 2021 Area(s) of Interest Selection & Submission

Option 1

- use the provided COOP 2021 potential orthophotography (ortho) index:
 - "COOP2021_UTM17(CSRS)_Ortho_Index_v0"
- load the index into a GIS with contextual basemap layers
- select tiles spatially and save to a shapefile (AOI shapefile)

Option 2

- Create AOI shapefile(s) in NAD1983 UTM17 CSRS.

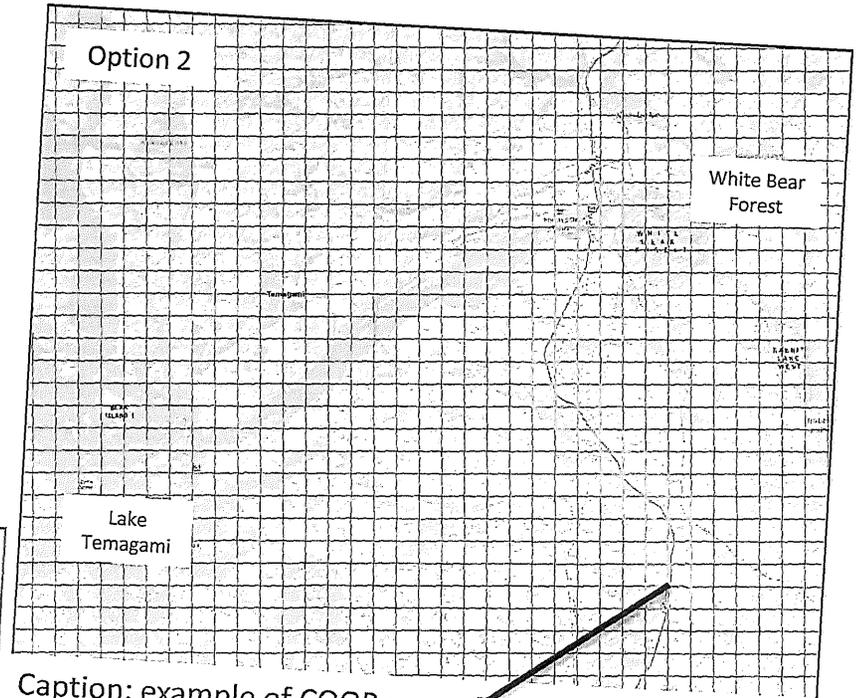


Email shapefile(s) to imagery@Ontario.ca with the subject "COOP AOI Submission".



imagery@Ontario.ca

Caption: example of COOP area of interest selection by digitized shapefile.



Caption: example of COOP area of interest selection by gridded spatial index.

Table

| FID | Shape * | Id | FileName |
|-----|---------|----|------------------------|
| 0 | Polygon | 0 | 1km17195052060COOP2021 |
| 1 | Polygon | 0 | 1km17195052070COOP2021 |
| 2 | Polygon | 0 | 1km17195052080COOP2021 |
| 3 | Polygon | 0 | 1km17195052090COOP2021 |
| 4 | Polygon | 0 | 1km17195052100COOP2021 |

Environmental Acquisition Challenges

Late winter, early spring
environments



COOP 2021 Acquisition Challenges

- Imaging requires deciduous leaf-off, no snow, no ice, no flooding and no cloud conditions
 - the natural environment can make these terms difficult to achieve
- Deciduous leaves tend to emerge across the project area in late May – early June, but can fluctuate with local weather (warm sunny days), latitude and soil conditions
- Ice jams, floods and rain / clouds are frequent in the region during the acquisition period
- The resulting suitable acquisition window for the whole project is often about 5 - 6 weeks
- Communication will be required from COOP steering committee & volunteers reporting ground conditions to achieve the best possible product
- Recent experience: SWOOP 2020 and DRAPE 2019

Current Objectives, Next Steps and Project Timelines

Steering Committee and
Securing Partnerships

COOP 2021 Steering Committee (Main Function)

Currently looking for COOP Steering Committee Members!

- Planning, acquisition will be coordinated between the vendor and Land Information Ontario with steering committee consultation
- Report, relay local conditions prior-to and during the acquisition period (late winter and early spring)
 - Local weather, snow thaw and deciduous leaf off conditions
- Partnering, review partner list and identify new potential partners
- Consultation, discuss, evaluate and escalate concerns

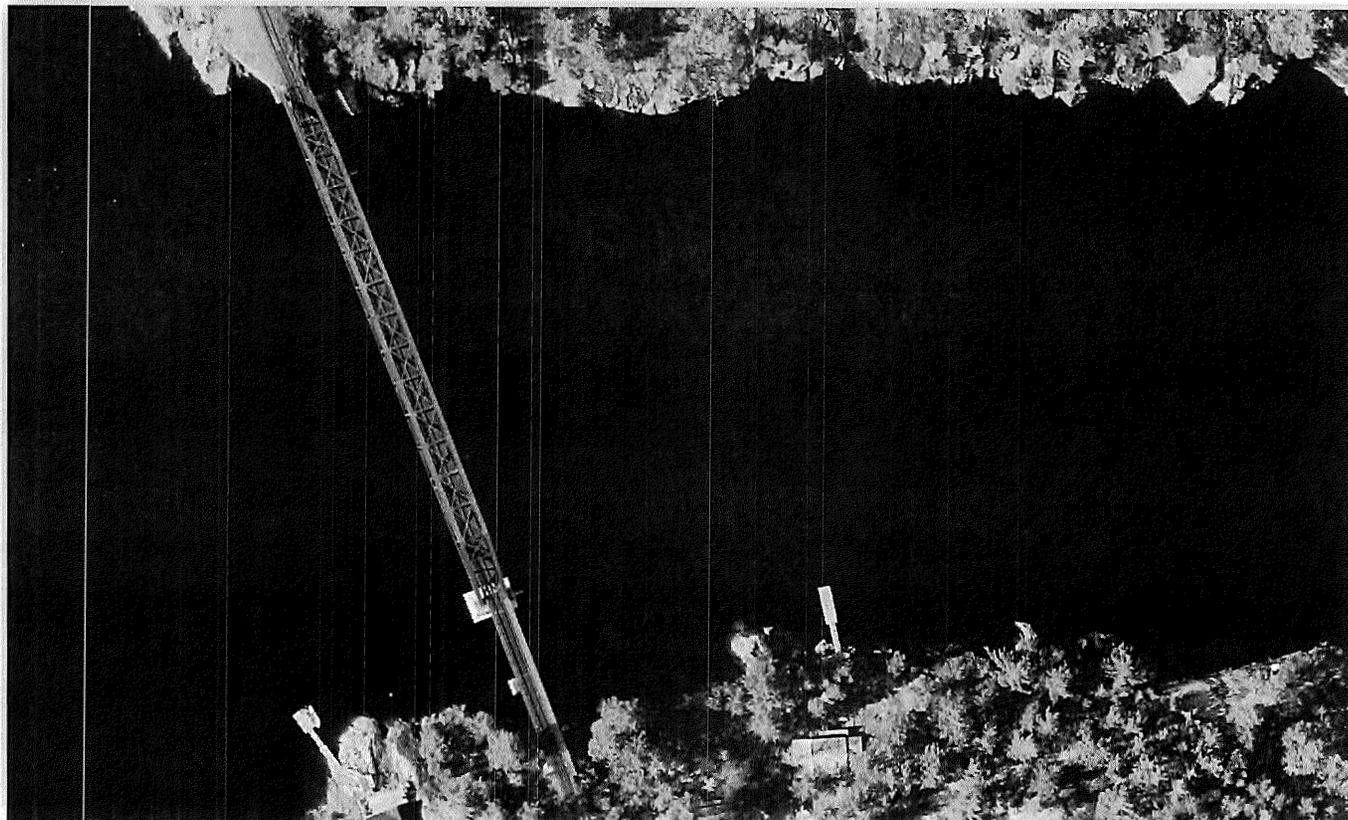


If interested, email imagery@ontario.ca

COOP 2021 Steering Committee (Membership)

Members

- Bryce Matthews – OMNRF
- Chad Cordes – OMNRF
- ENDM (TBD)
- Northern Extent (TBD)
- Western Extent (TBD)
- Eastern Extent (TBD)
- Southern Extent (TBD)
- Can be more than one per area



Projected Timeline

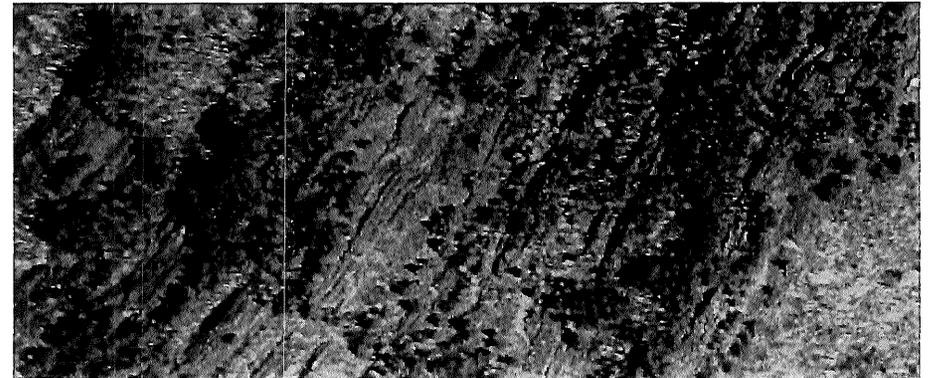
Time Sensitive Submissions

1. Letter of intent submission deadline:
 - October 30th 2020 (like now!)
2. Area of Interest (AOI) declaration deadline:
 - November 20th 2020
3. Signed partnership agreement and funding finalization deadline:
 - August 2021
4. Invoicing
 - After delivery (by March 2022)

Acquisition / Delivery Schedule

- Acquisition of Imagery:
 - May – June 2021.*
- Imagery delivery:
 - By March 2022.*

**Environmental conditions permitting.*



Projected Timeline

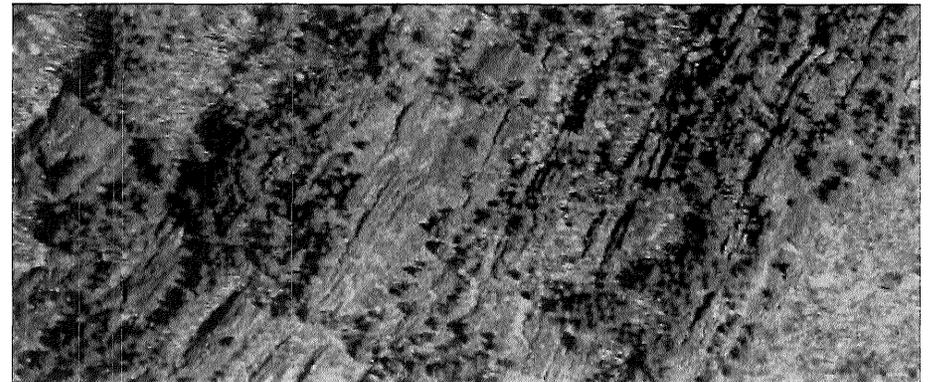
Time Sensitive Submissions

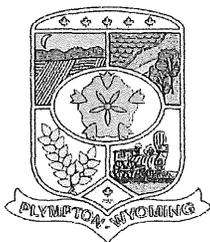
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 - After delivery (by March 2022)

Acquisition / Delivery Schedule

- Acquisition of Imagery:
 - May – June 2021.*
- Imagery delivery:
 - By March 2022.*

**Environmental conditions permitting.*





Wollaston Township (via e-mail)
90 Wollaston Lake Road
COE HILL, ON K0L 1P0

October 8, 2020

Re: Support of Resolution from Wollaston Township regarding a Request to review the Municipal Elections Act

Please be advised that on September 30th 2020 the Town of Plympton-Wyoming Council passed the following motion to support Wollaston Township's motion (attached) regarding a Request to review the Municipal Elections Act that was passed on September 16th 2020:

Motion #13 – Moved by Muriel Wright , Seconded by Gary Atkinson that Council support the correspondence item 's' regarding changes to the Municipal Elections Act.

Motion Carried.

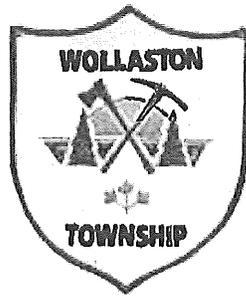
If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekw:arcia@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk
Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Premier of Ontario
M.P.P for Hastings-Lennox and Addington
M.P.P for Sarnia-Lambton
AMO
All municipalities within the Province of Ontario

90 Wollaston Lake Road
COE HILL, ON K0L 1P0
clerk@wollaston.ca
www.wollaston.ca



MAYOR: BARBARA SHAW
CLERK: BERNICE CROCKER
613-337-5731 (Phone)
613-337-5789 (Facsimile)

September 16, 2020

**MINISTRY OF MUNICIPAL
AFFAIRS AND HOUSING**
17th Floor, 777 Bay street
TORONTO, ON
M7A 2J3

ATTN: THE HON. STEVE CLARK

Dear Minister Clark:

At a special meeting of council held on August 24, 2020, members discussed concerns regarding the 2018 municipal election.

In the last six weeks of the 2018 municipal election in Wollaston Township, seasonal property owners presented signed leases with family members for sleeping cabins, bunkies and sheds. The \$100.00 leases added a significant number of new non-resident electors to the voters' list.

Although concerns were raised regarding the Township's Comprehensive Zoning By-law and non-use of the standard lease form, the leases were used as eligibility, allowing the children of seasonal property owners access to a Township election for the first time.

Because this gave the appearance of a pay to play campaign, and because the leases were with family members, and because no people actually lived in these structures that lacked hydro, running water and washroom facilities, this was reported to the OPP, who have a duty to enforce the rules and regulations of the *Municipal Elections Act*.

The OPP did not proceed with charges because they said there was no case law.

The following Motion was adopted:

MOTION NO.: 03
MOVED BY: TIM CONLIN
SECONDED BY: DARLENE COLTON

BE IT RESOLVED, that the Council of Wollaston Township ask Minister of Municipal Affairs and Housing, the Hon, Steve Clark, to review the *Municipal Elections Act* and provide amendments to ensure that loopholes are closed on any pay to play schemes in rural communities where non-resident electors are permitted to participate in elections so that \$100.00 leases do not turn into ballots for garden sheds.

AND BE IT FURTHER RESOLVED, that the County of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that there is a clear and accessible way to report election fraud.

AND BE IT FURTHER RESOLVED, that Council of Wollaston Township ask the Minister of Municipal Affairs and Housing, the Hon. Steve Clark, to ensure that the rules described in the Municipal Elections Act are actually enforceable even if there is not current case law.

AND BE IT FURTHER RESOLVED, that support for this resolution be sent to Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, all Ontario Municipalities and the Association of Municipalities of Ontario.

CARRIED

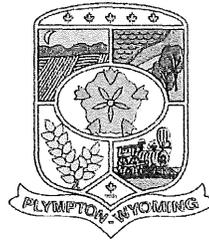
Should you have any questions or concerns regarding the above, do not hesitate to contact me.

Sincerely,



BERNICE CROCKER
Clerk/Administrator

cc. Premier Doug Ford, Daryl Kramp, M.P.P. for Hastings-Lennox and Addington, AMO and all Ontario Municipalities.



Municipality of Tweed (via e-mail)
255 Metcalf St.
Tweed ON K0K 3J0

October 8, 2020

Re: Support of Resolution from the Municipality of Tweed – Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines

Please be advised that on September 30th 2020 the Town of Plympton-Wyoming Council passed the following motion to support the Municipality of Tweed's motion (attached) regarding Cannabis Production Facilities, the Cannabis Act, and Health Canada Guidelines that was passed on August 25th 2020:

Motion #12 – Moved by Netty McEwen, Seconded by Tim Wilkins that Council support the correspondence item 'o' from the Municipality of Tweed regarding Cannabis Production.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)
Municipality of Tweed
Prime Minister of Canada
Health Canada
Premier of Ontario
Minister of Municipal Affairs and Housing
Ontario Provincial Police
AMO
All municipalities within the Province of Ontario

Municipality of Tweed Council Meeting



Resolution No.

343.

Title:

County of Hastings and County of Lennox & Addington

Date:

Tuesday, August 25, 2020

Moved by

J. Flieler

Seconded by

J. Palmateer

WHEREAS the Government of Canada passed the *Cannabis Act S.C. 2018, c. 16* legislation legalizing properties to grow a maximum of 4 plants without a licence; and

WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including *Narcotic Control Regulations C.R.C., c 1041* and *Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234*; and

WHEREAS Municipalities are authorized under the *Planning Act, R.S.O. 1990, C. P 13* to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under *The Planning Act, 2020*; and

WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed *Comprehensive Zoning By-Law 2012-30* and further amended it by the *Cannabis Production By-Law 2018-42*, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries;

AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single tier municipalities within the Province of Ontario.

Carried

Defeated by a Tie

Defeated

Mayor

Jo Anne Albert



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario N0J 1G0

Phone: 519-463-5347
Fax: 519-463-5881
Web: www.blandfordblenheim.ca

October 13, 2020

Emailed to the Federal Minister of Health, Federal Minister of Justice and Attorney General, Federal Minister of Public Safety and Emergency Preparedness, Oxford MP, Oxford MPP, the Association of Municipalities of Ontario and all municipalities in Ontario.

Re: Unlicensed and unmonitored cannabis grow operations

Please be advised that at the Regular Meeting of Council on October 7th, 2020, the Council of the Township of Blandford-Blenheim passed the following resolution:

Resolution Number: 2020-14

Moved by: Councillor Nancy Demarest

Seconded by: Councill Bruce Banbury

“That Whereas unlicensed and unmonitored cannabis grow operations have increasingly become a problem in communities in Ontario as well as across the Country; and,

Whereas these operations are allowed to establish with little or no consultation with the local community and municipalities are often only made aware of their existence after conflicts arise with neighboring land owners; and,

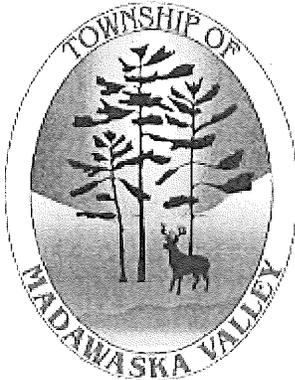
Whereas loopholes in existing Federal legislation allow these large scale grow op’s to establish and operate without any of the regulations or protocols that licensed and monitored operations need to adhere to,

BE IT RESOLVED that the Council of the Township of Blandford-Blenheim urges the Federal Government to amend the legislation under which these facilities operate to ensure the safety and rights of the local communities in which they are situated are respected; and,

That this resolution be forwarded to the Federal Minister of Health, Federal Minister of Justice and Attorney General, Federal Minister of Public Safety and Emergency Preparedness, Oxford MP, Oxford MPP, the Association of Municipalities of Ontario and all municipalities in Ontario.”

Regards,

Sarah Matheson
Deputy Clerk
Township of Blandford-Blenheim



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000

85 Bay Street

Barry's Bay ON K0J 1B0

Ph 613-756-2747 Fax 613-756-0553

info@madawaskavalley.ca

Moved by: Councillor Peplinski
Seconded by: Councillor Willmer

2020-01-15 Sep 2020
15 September 2020

BE IT RESOLVED

THAT the Township of Madawaska Valley supports the following resolution from the Municipality of Tweed:

WHEREAS the Government of Canada passed the Cannabis Act S.C. 2018, c. 16 legislation legalizing properties to grow a maximum of 4 plants without a licence; and WHEREAS Health Canada issues licences for medicinal cannabis production that are specific to set properties without municipal consultation and regardless of land use zoning by-laws; and

WHEREAS pharmaceutical companies and industries are required to follow strict regulations and governing legislation to produce medicinal products including Narcotic Control Regulations C.R.C., c 1041 and Controlled Drugs and Substances Act (Police Enforcement) Regulations SOR/9-234; and WHEREAS Municipalities are authorized under the Planning Act, R.S.O. 2020, C. P 13 to pass a comprehensive zoning by-law that is in compliance with the appropriate County Official Plan which must be in compliance with the Provincial Policy Statement, Under The Planning Act, 2020; and WHEREAS the Provincial Policy Statement, Official Plan and Zoning By-Law in effect for each area is designed to secure the long-term safety and best use of the land, water and other natural resources found in that area's natural landscape; and

WHEREAS the Municipality of Tweed has passed Comprehensive Zoning By-Law 2012-30 and further amended it by the Cannabis Production By-Law 2018-42, limiting cannabis production facilities to rural industrial zoned lands with required setbacks from residential zoned properties; and

***Replies to this correspondence can be forwarded
electronically to gdombroski@madawaskavalley.ca***

WHEREAS the Municipality of Tweed has not been consulted by Health Canada prior to the issuance of licences for properties not in compliance with the Municipal zoning by-laws for a cannabis production facility; and

WHEREAS the Province needs to amend legislation to establish a new Provincial Offence Act fine regime that creates an offence(s) when unlicensed cannabis operations break planning and environmental regulations, ignore Building Code requirements and build without a permit at a fine of at least \$100,000 per offence;

NOW THEREFORE BE IT RESOLVED THAT the Municipality of Tweed requests that immediate action be taken by all levels of government for medical cannabis licencing to follow similar regulations and guidelines as all other pharmaceutical industries;

AND FURTHER, that the Association of Municipalities of Ontario advocate with the Federation of Canadian Municipalities for advocacy to the Government of Canada for similar regulations and guidelines for medical cannabis licencing in alignment with other pharmaceutical industries; AND FURTHER, that the distribution of medical cannabis be controlled through pharmacies in consistency of all other medications;

AND FURTHER, that Health Canada withhold licencing until the potential licence holder can provide evidence of acceptable zoning of the intended property in question;

AND FURTHER, that licenced locations be disclosed in advance to the municipalities hosting the licenced locations; and

AND FURTHER, that this resolution be circulated to the Prime Minister of Canada, Health Canada, the Premier of the Province of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Provincial Police, the Association of Municipalities of Ontario, and all upper, lower and single-tier municipalities within the Province of Ontario.

Gwen Dombroski

X CARRIED.

Gwen Dombroski, Deputy Clerk

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

Ministry of the Solicitor General

Ministère du Solliciteur général



Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

October 15, 2020

MEMORANDUM TO: Municipal CAOs

SUBJECT: Court Security and Prisoner Transportation Program Review

The Ministry of the Solicitor General (ministry) is committed to keeping communities across Ontario safe, supported and protected.

As you may recall, in August 2020, the ministry communicated to stakeholders and municipalities that a Request for Services would be issued to retain an external vendor to review programs that support the delivery of court security and inmate transportation across the province, including the Court Security and Prisoner Transportation (CSPT) Transfer Payment (TP) Program. Under the CSPT TP Program, the ministry allocates funding to municipalities to offset costs associated with both court security and prisoner transportation services to and from courts.

The ministry has now retained an independent consultant, Goss Gilroy Inc. (GGI), with expertise in public safety and security to conduct the review, following a competitive procurement process.

In the upcoming weeks, Goss Gilroy Inc. will engage ministry stakeholders – including municipalities, police services and other justice sector partners – to help assess and identify improvements to the court security and inmate transportation process and the design of the CSPT TP Program.

The review will explore best practices and ways to improve the delivery of services, streamline processes and maximize effectiveness to ensure the continued safety of Ontarians. This continuous improvement effort is part of the government's ongoing work to build a more responsive and resilient justice system.

Page 2

Throughout this process, the safety of Ontarians and frontline staff will remain the ministry's top priority.

Be well and stay safe,

A handwritten signature in black ink, appearing to read "R. Stubbings". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

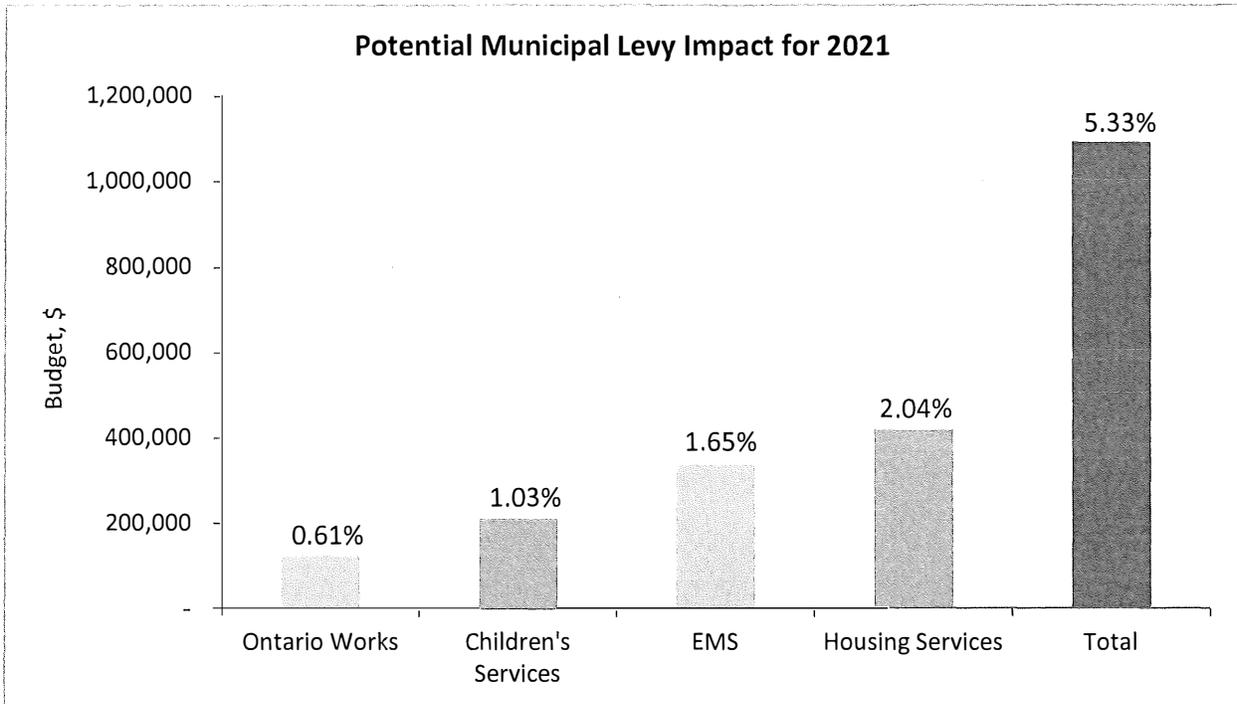
Richard Stubbings
Assistant Deputy Minister
Public Safety Division

DNSSAB 2021 BUDGET ISSUES

Here is short summary that outlines DNSSAB's 2021 budget pressures and the corresponding potential impact on the municipal levy.

OVERALL POTENTIAL LEVY IMPACT

The chart below summarizes the potential municipal levy impact for each service department.



Please note that this is a pre-budget analysis and does not reflect savings or changes in services that may be identified through the budgeting process. This is simply meant to be an analysis on the impact of the funding changes and budget pressures compared to the previous year budget.

It needs to be highlighted that 2021 is effectively the second year being impacted by the provincial funding changes announced in 2019. These funding changes will continue to have an impact on the municipal levy for several years as the DNSSAB has adopted a strategy to use reserves to phase in the impacts on the municipal levy over several years. Also, the freezing of OW employment and program delivery funding and the elimination of the incremental increase for EMS funding will have perpetual negative impacts on the levy as these funding changes shift the inflationary budget pressures to the municipal levy.

Additionally, the Board has expanded services to address the challenges facing those individuals experiencing homelessness within the district. This includes transitional housing and the low barrier emergency shelter. While these are great initiatives, there is currently no provincial operating funding available, meaning these services will need to be funded by the municipal levy unless provincial/federal funding opportunities can be found. The DNSSAB will continue to advocate for operating funding for these programs. It should be highlighted that the province did provide \$1.2 million in capital funding to get this program started.

ONTARIO WORKS (OW) PROGRAM DELIVERY AND EMPLOYEMENT ASSISTANCE FUNDING

MINISTRY DIRECTIVE

Provincial funding has been frozen for 3 years (2019, 2020 and now 2021).

CONTEXT / CHALLENGE

Despite provincial funding being frozen, the province still sets aggressive outcome targets so services need to be maintained at a certain level to achieve these targets. The budget pressure from inflation is shifted to the municipal levy.

2021 POTENTIAL MUNICIPAL LEVY IMPACT

A normal annual increase to salaries and benefits of 2.5% - 3.0%, due to an annual increase of 1.5% and step movements within the salary ranges, would result in an increase to the levy of \$126,000 to \$151,000 or 0.61% to 0.74%.

CHILDREN'S SERVICES

MINISTRY DIRECTIVE

In addition to the cost sharing formula change for Expansion Plan operating funding in 2020 (changed from 100% provincial to 80/20), all administrative funding will be cost shared at a rate of 50/50 beginning January 1, 2021.

CONTEXT / CHALLENGE

This is the minimum required contribution per the DNSSAB's transfer payment agreement with the Ministry of Education.

2021 MUNICIPAL LEVY IMPACT

Impact on the municipal levy is estimated at \$369,551 or 1.80%.

EMERGENCY MEDICAL SERVICES (EMS)

MINISTRY DIRECTIVE

The funding formula is expected to stay the same as the last two years which saw the elimination of the annual incremental increase. This increase was historically tied to collective bargaining increases and the CPI index.

CONTEXT / CHALLENGE

EMS continues to face annual budget pressures (6.17% average increase over the last five years). The elimination of the incremental increase has shifted the inflationary budget pressure within EMS to the municipal levy.

2021 MUNICIPAL LEVY IMPACT

It's too early in the budget process to estimate levy impact, but an increase based on historical trends would be approximately \$338,202 or 1.65%.

Over the next few months DNSSAB will be reviewing direct delivery and third party contracting options for EMS in the Nipissing district.

HOUSING SERVICES

MINISTRY DIRECTIVE

DNSSAB has not received notification of any significant, ongoing funding changes from the Provincial Government.

On September 17, 2020 the Ontario government announced Bill 204, Helping Tenants and Small Business Act which freezes residential rent rates for 2021.

CONTEXT / CHALLENGE

While Housing Services continues to face budget pressures, the municipalities have historically been largely responsible for those costs.

New, much needed services such as transitional housing and the low barrier emergency shelter will put further strain on the housing budget.

The 2021 rent freeze will put pressure on social housing providers' budgets, including Nipissing District Housing Corporation, which provides over 830 units across the District. This may lead to greater subsidy needs from the DNSSAB which would need to be funded by the municipal levy.

2021 MUNICIPAL LEVY IMPACT

It's too early in the budget process to estimate levy impact, but an increase based on historical trends would be approximately \$418,424 or 2.04%.

2022 AND BEYOND

ONTARIO WORKS PROGRAM DELIVERY AND EMPLOYEMENT ASSISTANCE FUNDING

Details are limited for 2022, but there was a planned reduction in this funding for 2021 which has been delayed, likely as a result of the pandemic. Given the difficulty the DNSSAB is facing with the current funding freeze, an additional reduction would likely have a significant impact on the municipal levy.

The Ontario government has recently announced that they are moving forward with the modernization of OW. If fully implemented this would impact DNSSAB OW services in 2023.

CHILDREN'S SERVICES

On January 1, 2022, the threshold for allowable administrative funding CMSMs/DSSABs can spend on Children's Services will be reduced from 10% to 5% in addition to the ongoing cost sharing requirements previously introduced.

Any impact this change may have on the municipal levy is not known at this time.

EMERGENCY MEDICAL SERVICES (EMS)

No details are currently available for 2022 EMS funding.

HOUSING SERVICES

Limited details are available at this time. As stated previously, Housing Services have historically been significantly funded by the municipalities so we would expect continued municipal levy pressure in this area.

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Monday, October 19, 2020 4:19 PM
To: Cindy Pigeau
Subject: AMO Policy Update – Ontario Proposes New Blue Box Regulations, Modified Stage 2 Restrictions Expanded to York Region, Halloween Guidance

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October 19, 2020

AMO Policy Update – Ontario Proposes New Blue Box Regulations, Modified Stage 2 Restrictions Expanded to York Region, and Halloween Guidance

Draft Blue Box Regulation Released

Today the Ontario government announced the proposed producer responsibility regulation of the Blue Box program. The proposed regulation under the *Resource Recovery and Circular Economy Act, 2016* would make producers responsible for the Blue Box Program, including meeting regulated outcomes for providing collection services, managing Blue Box materials, and meeting diversion targets to address plastic waste, and recover resources for use in the economy.

If passed, the regulation would expand the list of materials accepted in the Blue Box including paper and plastic cups, wraps, foils, trays and bags and other single use items, and expand Blue Box services to more communities, including smaller, rural and remote areas.

This is welcome news for municipal governments and has been the result of over a decade of advocacy in support of full producer responsibility. Producers are in the best position to finance and operate this program as they make the decisions on the type of material and design of their packages and products. If passed, the costs of the program would transition away from municipal taxpayers to producers and result in an estimated savings of \$135 million annually for municipalities.

The draft regulation will be posted for a 45-day consultation period on the Environmental Registry, with comments due on December 3, 2020. AMO is hosting a

webinar on November 4, 2020 for municipal waste management staff to discuss the regulation in detail. To register, click [here](#).

York Region Entering Modified Stage 2

As of 12:01 a.m. this morning, York Region joined Ottawa, Peel, and Toronto public health regions in a modified Stage 2 for a period of 28 days as a result of including higher than average rates of COVID-19 transmission. Modified Stage 2 measures include:

- limiting team sports to training sessions (no games or scrimmages);
- reducing limits for all social gatherings and organized public events to a maximum of 10 people indoors and 25 people outdoors while maintaining physical distancing ;
- prohibiting indoor dining in restaurants and bars, and personal care; and
- closing businesses where it is difficult to adhere to public health measures, including indoor gyms and fitness centres, cinemas and casinos, among others.

Schools, child care centres, and places of worship will remain open and must continue to follow the public health measures in effect. A complete list of modified stage 2 measures can be found [here](#).

Halloween Guidance: Trick-or-Treating

Ontario's Chief Medical Officer of Health, Dr. David Williams, issued a statement today detailing public health advice to limit COVID-19 transmission this Halloween. Given the high transmission of COVID-19 in the modified Stage 2 public health unit regions of Ottawa, Peel, Toronto and York Region, traditional door-to-door trick-or-treating is **not recommended**. Individuals should consider alternative ways to celebrate.

For other areas of the province, the statement suggests measures to make Halloween safer while enjoying the holiday. Dr. Williams advises residents to check with their local municipality or public health unit for additional advice or restrictions, and urges Ontarians not travel outside of their neighbourhoods to celebrate Halloween.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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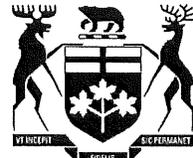
Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

Tribunals Ontario

25 Grosvenor Street, Suite 1900
Toronto ON M7A 1Y6
Tel: 1-866-448-2248
Fax: 416-314-3717

Tribunaux décisionnels Ontario

25 rue Grosvenor, bureau 1900
Toronto ON M7A 1Y6
Tél. : 1-866-448-2248
Télééc. : 416-314-3717



Ontario

October 19, 2020

TO: ARB Stakeholders
Counsel of the Assessment Bar
Property Tax Representatives
Municipal Property Assessment Corporation (MPAC)
Municipalities

RE: Proposed changes to the Assessment Review Board's Rules of Practice
and Procedure

We are writing to seek your input on proposed changes to the Assessment Review Board's (ARB) Rules of Practice and Procedure.

We are now in the fourth year of the assessment cycle, and ARB continues to evaluate the caseload and the processes that were established at the beginning of 2017. ARB is taking this opportunity to consider how changes to the service delivery model can enhance our effectiveness and efficiency.

The ARB is proposing the following changes:

- reducing the Schedule of Events timelines from 66 - 104 weeks to 40 weeks
- removal of any reference to mediation
- streamlining, clarifying and re-positioning the rules and language to help with understanding processes

These changes are attached to the email and available on our website. Please email your comments and suggestions to ARB.Registrar@ontario.ca, with the subject line ARB Rules of Practice and Procedure – Comments. The consultation period will end on November 19, 2020.

We look forward to your valuable feedback.

The ARB is committed to providing fair, effective and timely services to the people of Ontario

Thank you,

Maureen Helt
A/Associate Chair
Assessment Review Board

Kelly Triantafilou
Registrar
Assessment Review Board

Cindy Pigeau

From: Lucie Viel
Sent: Monday, October 19, 2020 1:05 PM
To: Cindy Pigeau
Subject: FW: Ontario Developing a Stronger, More Effective Blue Box Program

From: FONOM Office/ Bureau de FONOM [mailto:fonom.info@gmail.com]
Sent: Monday, October 19, 2020 12:01 PM
Subject: Fwd: Ontario Developing a Stronger, More Effective Blue Box Program

Good Morning

I do not usually send out these Provincial announcements to our membership, as they would flood your inbox. Saying that, I am sending this one to you because FONOM has spent a considerable amount of time and money on the Blue Box transition over the past decade. This is a good news story, as there will be a common Blue Box across the Province with **all** communities to have a system in place by the end of Transition.

Also, the list of places that the recycled goods will be collected come 2026 is a positive addition. FONOM has lobbied for them to be included and the Ministry listened. Note that the Producers have lobbied against some of what is in this announcement, but I believe the Government has listened to our members and FONOM!

Some of our communities will have a challenge as they have a Blue Box program for their downtowns or business areas. They will have to negotiate with the Producers to continue those programs, at a cost. But keep in mind the financial savings our municipalities will be seeing.

The FONOM Board will be involved in the *Improving Ontario's Blue Box - Proposed Producer Responsibility Regulation*, (**a second email will be sent out shortly regarding the Regulation**), and we would encourage your staff to be as well.

Along with FONOM, there are a few other organizations that we have worked alongside with and they should be recognized. AMO, under the direction of Monika Turner, Dave Gordon and Amber Crawford have done much of the heavy lifting over the years. The members of the Municipal 3Rs Collaborative, which is made up of staff from many of the larger Municipalities, the Regions and Municipal Waste Associations in the Province, have represented the entire Municipal sector with distinction. The Ministry of the Environment team lead by

Minister Yurek and Director Charles O'Hare's team, have worked respectfully with all parties to get to today's announcement.

FONOM believes this announcement will achieve the Environmental outcomes that were envisioned when the Blue Box was first created in the 80's. We thank Minister Yurek for this announcement and we look forward our continued partnership to complete the Blue Box Transition.
Talk soon, Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-478-7672

----- Forwarded message -----

From: **Ontario News** <newsroom@ontario.ca>

Date: Mon, Oct 19, 2020 at 9:42 AM

Subject: Ontario Developing a Stronger, More Effective Blue Box Program

To: <fonom.info@gmail.com>



Newsroom

News Release

Ontario Developing a Stronger, More Effective Blue Box Program

October 19, 2020

Province consulting on plan to increase recycling in more communities and help divert more waste from landfills

TORONTO — Ontario is kicking off Waste Reduction Week by unveiling regulations to improve the blue box program. The enhancements include expanding the items that can be recycled and making producers of products and packaging fully responsible for the waste they create.

"We're creating a stronger and more effective Blue Box program that actually works," said Minister Yurek. "By harnessing the innovation and ingenuity of industry and expanding recycling opportunities for people and businesses across the province, we can divert more waste away from landfills by finding new purposes for products and reinserting them back into the economy."

The proposed new Blue Box regulation will:

- Standardize and increase the list of materials accepted in the blue box including paper and plastic cups, wraps, foils, trays, and bags and other single use items such as stir sticks, straws, cutlery and plates.
- Transition the costs of the program away from municipal taxpayers by making the producers of products and packaging fully responsible for costs, resulting in an estimated savings of \$135 million annually for municipalities.
- Expand blue box services to more communities, such as smaller, rural and remote communities, including those under 5,000 people.
- Set the highest diversion targets in North America for the various categories of waste producers are expected to recycle such as paper, glass, beverage containers and rigid and flexible plastic, encouraging innovation such as better product design and the use of new technologies for better environmental outcomes.

The province will also expand blue box services to facilities such as apartment buildings, long-term care homes, schools and municipal parks in 2026 to provide the people of Ontario with more opportunities to recycle and keep their communities clean.

The [draft Blue Box regulation](#) will be posted for 45 days for public feedback, ending December 2, 2020.

Reducing plastic waste and litter and making producers responsible for managing the full life-cycle of their products is a key part of the [Made-in-Ontario Environment Plan](#) commitment to balance a healthy economy, a healthy environment and keep Ontario clean and beautiful.

QUICK FACTS

- The proposed framework ensures that programs already having a positive impact on the environment, like the Beer Store's deposit return program, can continue under the new producer responsibility model.
- Waste Reduction Week runs from October 19-25 to promote environmental stewardship and increase opportunities for Ontarians to participate in efforts to reduce waste.

ADDITIONAL RESOURCES

- [Made-in-Ontario Environment Plan](#)
- [Waste management in Ontario](#)
- [Waste Discussion Paper](#)

QUOTES

"The Ontario Waste Management Association supports the Ontario government's commitment to strengthen the Blue Box recycling program and set some of the highest waste diversion targets in North America. Shifting funding responsibility of the Blue Box to producers will create a catalyst to improve Ontario's recycling performance. This is not only good for the environment, it is good for the economy, and will encourage investment, job creation and innovation in the recycling and resource recovery sector."

— *Mike Chopowick, CEO, Ontario Waste Management Association*

"The Canadian Beverage Association welcomes the government's proposed beverage container diversion targets of 75 per cent by 2026 and 80 per cent by 2030. Our sector plans to build on the success of the Blue Box collection system and meet these targets by introducing a new, comprehensive beverage container recycling program with convenient public space recycling at parks, public buildings and special events."

— *Jim Goetz, President, Canadian Beverage Association*

"As one of Canada's leading beverage companies, Keurig Dr Pepper Canada supports the Ontario Government's policy to expand and improve the recycling system, by ensuring items like recyclable coffee pods will be included. Our company remains steadfastly committed to reducing packaging waste. We look forward to continuing to work with the government and municipalities across the province to build a more sustainable Ontario for generations to come."

— *Stéphane Glorieux, President, Keurig Dr Pepper Canada*

CONTACTS

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437-224-4599
Andrew.Buttigieg@ontario.ca

Gary Wheeler
Communications Branch
416-314-6666
Gary.S.Wheeler@ontario.ca

Ministry of the Environment, Conservation and Parks
<http://www.ontario.ca/mecp>

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Cindy Pigeau

From: Lucie Viel
Sent: Thursday, October 8, 2020 1:56 PM
To: Cindy Pigeau
Subject: FW: Condition of Blanchard's Landing Dock on Talon Lake Road

From: Brian Baker [mailto:acedubl@gmail.com]
Sent: Thursday, October 8, 2020 1:49 PM
To: Lucie Viel <administration@calvintownship.ca>; cao.clerk@bonfieldtownship.org
Subject: Condition of Blanchard's Landing Dock on Talon Lake Road

Mayor & Members of Council for Township of Bonfield and Township of Calvin

Many of you may have read the recent BayToday.ca article (link below) on the condition of the floating dock at Blanchard's Landing at Lake Talon. You will also recall that our Lake Talon Conservation Association (LTCA) was part of an effort several years ago whereby the MBEDC, Township of Bonfield and Township of Calvin along with Ontario Parks were trying to generate a funding application to the senior levels of government for replacement of the existing floating dock and dredging of the boat launch ramp. Unfortunately there was no agreement to proceed at that time.

The dock continues to deteriorate and many feel it is currently unsafe as the flotation system has failed and the corner of the dock sinks when loaded and when the water level is high. Ontario Parks have not shown any interest in upgrading this dock and now is the time to act before they decide it is actually unsafe and remove it.

MPP Vic Fedeli has reviewed the BayToday article and advised that the best course of action would be to make a Funding Application to The Ontario Trillium Foundation. I think it safe to say that our MPP would be very helpful in supporting this Application.

As this facility is a major attraction for both local residents and others across Ontario and Canada, it is recommended that the Application be jointly submitted by both Townships with the support of Ontario Parks, MBEDC and of course our Association.

Please place this matter before your Township Council for discussion and public input. I look forward to hearing from your Township Clerk once the matter has been dealt with.

Brian Baker
LTCA President

<https://www.baytoday.ca/local-news/lake-talon-launch-needs-some-tlc-association-says-2739998>

Shared via the [Google app](#)

Sent from my iPad

Cindy Pigeau

From: Ontario Clean Air Alliance <angela@cleanairalliance.org>
Sent: Tuesday, October 20, 2020 1:21 PM
To: Cindy Pigeau
Subject: A golden opportunity to reduce climate damaging emissions



Plugging Ontario into
a renewable future.

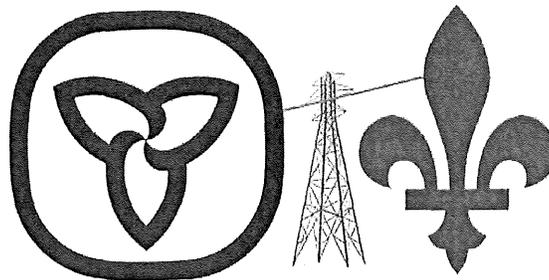
BULLETIN

[View online](#)

A golden opportunity to reduce climate damaging emissions

In early October, Prime Minister Trudeau directed the Canada Infrastructure Bank to invest \$2.5 billion in projects to support renewable electricity generation and storage and to expand Canada's east-west electricity grid.

An excellent way to invest some of these funds would be to build a new 20 km transmission line between Ontario and Quebec through Ottawa. This line, which could be built within an existing transmission corridor, would increase our import capacity by 2,000 megawatts for a cost of approximately \$80 million.



The increased power import capacity provided by this line would allow Ontario to phase out its gas-fired power plants by 2030 instead of ramping up their greenhouse gas pollution by more than 300%.

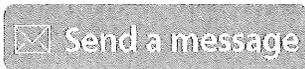
An additional benefit would be creating a low-cost way to back up renewable power produced in Ontario. According to a recent Massachusetts Institute of Technology study, *Two Way Trade in Green Electrons*, Hydro Quebec's reservoir system is the lowest-cost, carbon-free back-up option for wind and solar energy.

Phasing out Ontario's gas-fired power plants by 2030 will provide Ontario with all (or virtually all) of the greenhouse gas pollution reductions that it needs to achieve its 2030 climate target.

More than 45 organizations, including the David Suzuki Foundation and the Registered Nurses Association of Ontario, are calling for Ontario to phase-out its gas plants using an integrated combination of energy efficiency investments, Made-in-Ontario wind and solar energy and Quebec water power. You too can sign on here.

What you can do

Please contact Premier Ford and your local MPP here and tell them that you want Ontario to seek funding from the Canada Infrastructure Bank for a new 20 km transmission line that will double our ability to buy low-cost water power from our next door neighbour.



Thanks for making the time.

Please share this message:   

Angela Bischoff, Campaigns Director



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**ONTARIO
CLEAN AIR
ALLIANCE**

Ontario Clean Air Alliance
160 John St., #300
Toronto M5V 2E5

Phone: 416 260-2080 x 1
angela@cleanairalliance.org

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Employment & Labour Law

Ontario employers now legally required to screen employees coming to work – using the government's "Screening Tool"

By Adrian Miedema and Emily Kroboth

September 28, 2020

COVID-19

Ontario's "**Stage 3**" **Regulation** now requires employers to conduct employee screening for COVID-19 whenever employees come to work, using questions set out in a new "**Screening Tool**" issued by the Ontario Ministry of Health. The Regulation was made on Friday, September 25, 2020, and is already in effect.

Although many Ontario employers were already conducting screening as a best practice, the new legislation makes it a legal requirement – and employers' screening must comply with the government's new Screening Tool. Failure to conduct screening as directed in the Screening Tool can lead to charges and significant fines.

Screening Tool

The Regulation now requires:

The person responsible for a business or organization that is open shall operate the business or organization in compliance with the advice, recommendations and instructions issued by the Office of the Chief Medical Officer of Health on screening individuals.

The Screening Tool is called "COVID-19 Screening Tool for Workplaces (Businesses and Organizations)". It is published by the Ministry of Health and specifically states that it is the screening tool mentioned in the Regulation. The Screening Tool:

- Requires employers to "**implement this screening** for any workers or essential visitors  tering the work environment".

- Provides that “Screening should occur **before or when a worker enters** a workplace at the beginning of their day or shift, or when an essential visitor arrives”.
- Requires employers to **use, “at a minimum”, the screening questions** in the Screening Tool to screen individuals for COVID-19 “before they are permitted entry into the workplace”, but permits employers to adapt the Screening Tool “based on need and the specific setting”.
- Requires that employers advise any person who does not pass the screening to “**not enter the workplace**” and that they should self-isolate, call their health care provider or Telehealth Ontario.

What should employers do?

Ontario employers should now:

- Check their screening form and ensure that it includes the questions in the government's Screening Tool and otherwise complies with the requirements in the Screening Tool.
- Ensure that all employees answer the screening questions before coming to work, either electronically or by paper form, and keep all completed screening forms.

It appears from the Regulation and the Screening Tool that it is not enough to require employees to simply “self-screen”. The employer should collect the completed screening form for each employee for each day the employee is in the office. Failure to do so could lead to legal trouble for the employer – particularly if there is an outbreak in the workplace.

The Ontario government's full news release on the new screening requirements can be read [here](#).

If you have any questions regarding these new regulations, please contact a member of the [Dentons Employment](#) and Labour team in Toronto or in Ottawa.

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STAY IN TOUCH





About Adrian Miedema

Adrian is a partner in the Toronto Employment group of Dentons Canada LLP. He advises and represents public- and private-sector employers in employment, health and safety and human rights matters. He appears before employment tribunals and all levels of the Ontario courts on behalf of employers. He also advises employers on strategic and risk management considerations in employment policy and contracts.

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Ministry of Health

COVID-19 Screening Tool for Workplaces (Businesses and Organizations)

Version 1 – September 25, 2020

This tool provides basic information only and contains recommendations for businesses or organizations for COVID-19 screening as per Ontario Regulation 364/20. It is not to be used as a clinical assessment tool or intended to take the place of medical advice, diagnosis or treatment. Where the document includes references to legal requirements, it is not to be construed as legal advice. This document may also not be applicable to health care settings, and some non-health care workplaces (e.g., congregate living settings) where existing screening is already in place.

Workplaces should implement this screening for any workers¹ or essential visitors² entering the work environment. This does not include patrons entering a workplace (e.g., customers entering a grocery store, restaurant, bar or other food or drink establishment). It also excludes emergency services or other first responders entering a workplace for emergency purposes. Further, essential workers who travel outside for Canada for work purposes should not be excluded entry on this basis alone.

Screening should occur before or when a worker enters the workplace at the beginning of their day or shift, or when an essential visitor arrives.

At a minimum, the following questions should be used to screen individuals for COVID-19 before they are permitted entry into the workplace (business or organization). This tool may be adapted based on need and the specific setting.

Instructions in the tool should be followed. Anyone who does not pass screening should be advised that they should not enter the workplace and should self-isolate, call their health care provider or Telehealth Ontario. Once an individual has passed the screening questions, they should be allowed to enter the workplace, but should report any symptoms immediately

Employers must also meet all obligations under the Occupational Health and Safety Act.

¹ Refers to staff (e.g., workers) and is intended to include students, contractors or volunteers that conduct business or related activities where applicable and appropriate.

² Essential visitors include individuals providing a service in the establishment who are not employees or patrons of the establishment (e.g., delivery, maintenance, contract workers).

Resources:

- [COVID-19 \(coronavirus\) in Ontario](#) webpage (find a testing location, check your results, how to stop the spread of the virus).
- Ministry of Labour, Training and Skills Development's [Resources to prevent COVID-19 in the workplace](#)
- Ministry of Health's [COVID-19 Guidance for Essential Workplaces](#)

Cindy Pigeau

From: AMO Communications <Communicate@amo.on.ca>
Sent: Wednesday, October 21, 2020 3:54 PM
To: Cindy Pigeau
Subject: AMO Policy Update – COVID-19 Liability Protection, Municipal Elections Act; An Ontario Digital Identity; Public Health Orders; Child Care

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October 21, 2020

AMO Policy Update – COVID-19 Liability Protection, Municipal Elections Act; An Ontario Digital Identity; Public Health Orders; and Child Care

Bill 218 - Supporting Ontario's Recovery and Municipal Elections Act

Attorney General Doug Downey introduced *Bill 218 - Supporting Ontario's Recovery and Municipal Elections Act*. If passed, the legislation will provide targeted liability protection for health and long-term care, non-profit and private sector workers, volunteers, and organizations that make an honest effort to follow public health guidelines and laws related to limiting the exposure of Ontarians to COVID-19. Bill 218 will also maintain the right of Ontarians to take legal action against those who willfully, or with gross negligence, endanger others. Municipal governments, workers, and by-laws that are aimed at protecting public health are referenced in the Bill, as AMO has advocated for. Similar legislation is in place in British Columbia and Nova Scotia.

The Bill includes changes to the *Municipal Elections Act, 1996*, proposing to remove the option to use ranked ballots for municipal elections, moving all municipal governments to First-Past-The-Post. This will impact a number of municipal governments that were contemplating the change and one already using ranked ballots. The rationale for this proposed legislative change is not known.

In addition, the nomination date for municipal elections will also be changed from the fourth Friday in July to the second Friday in September in the year of the election and there are proposed changes to the timelines leading up to municipal elections (see Section 42 of the *Municipal Elections Act, 1996*). AMO advises that municipal clerks review the proposed changes for implications for their electoral planning processes.

The rationale for this change is unclear and may have the effect of discouraging broader participation in municipal elections.

Ontario Onwards Action Plan

The Ontario government launched its new Action Plan, Ontario Onwards: Ontario's COVID-19 Action Plan for a People-Focused Government to make government services simpler, more accessible, and convenient. The plan has over 30 projects including developing a digital identity, based on digital wallet technology, by the end of 2021.

Creating a digital identity for Ontarians was identified by AMO and LAS as a key step in helping municipalities move towards more digital government service delivery especially as better quality high-speed internet and broadband access is expanded to unserved and underserved areas. More details are expected on these projects in the coming months.

Emergency Order Changes

Ontario extended most orders under the Reopening Ontario (A Flexible Response to COVID-19) Act, 2020 (ROA) by 30 days until November 21, 2020, with exemptions for consumer electricity prices and access to personal health information through electronic health records.

The Province also amended emergency orders for modified Stage 2 regions (Toronto, Ottawa, York, and Peel Regions) to allow classes teaching or training dancers provided conditions are met. Regulations for Stage 2 and Stage 3 areas have been amended also to remove restrictions on in-person instruction for fire departments, similar to police training.

Provincial Investment for Schools and Child Care

This week, the government announced that it will invest \$550 million to build and upgrade schools in 2020-21. The initiative will add 870 new licensed child care spaces into the schools. The government has reconfirmed their commitment to create up to 30,000 new child care spaces over five years, including up to 10,000 spaces in new schools. AMO has advocated for effective child care as a critical service for investment in the COVID-19 recovery.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



**Northumberland
County**

Resolution

Moved By _____

**Agenda
Item 8b**

**Resolution No.
2020-10-21-322**

Last Name Printed Martin

Seconded By _____

Council Date: October 21, 2020

Last Name Printed Ostander

"Now Therefore Be It Resolved That Northumberland County Council provide support for the resolution adopted by Wellington County regarding Aggregate Resource Property Valuation including that;

- Northumberland County does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and
- Northumberland County believes there is a need to review the current assessment process for aggregate resource properties to address the inequity of property values; and
- Northumberland County calls upon the Province to work with the Municipal Property Assessment Corporation (MPAC) to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

Further Be It Resolved That Council provides a copy of this resolution to the Minister of Finance, the Minister of Municipal Affairs and Housing; the Minister of Natural Resources and Forestry; MPP David Piccini (Northumberland Peterborough South), the Association of Municipalities of Ontario (AMO), and the Rural Ontario Municipal Association (ROMA), all Ontario municipalities."

**Recorded Vote
Requested by** _____
Councillor's Name

Carried 
Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



**Northumberland
County**

Resolution

Moved By _____

**Agenda
Item 8a**

**Resolution No.
2020-10-21-321**

Last Name Printed Cane

Seconded By _____

Council Date: October 21, 2020

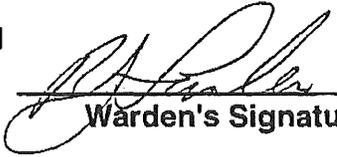
Last Name Printed Henderson

"Now Therefore Be It Resolved That Northumberland County Council provide support for the resolution adopted by the Township of Asphodel Norwood regarding their request that:

- a governing body be created to regulate cannabis production; and
- the governing body take a unified approach be taken to land use planning restrictions; and
- the governing body enforce the regulations under the Cannabis Act on behalf of the licencing agency and ensures local authorities are in fact provided with notification of any licence issuance, amendment, suspension, reinstatement, or revocation within their region; and
- the governing body communicates more readily with local governments; and
- the governing body provides local government with more support; and

Further Be It Resolved That Northumberland Council forward this resolution to all municipalities in Ontario, MP Philip Lawrence and MPP David Piccini (Northumberland-Peterborough South), the Minister of Agriculture, Food and Rural Affairs, requesting that legislation be enacted to support local governments with cannabis land use management and enforcement issues."

**Recorded Vote
Requested by** _____
Councillor's Name

Carried

Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



Northumberland County

Resolution

Moved By _____

Agenda
Item 8d

Resolution No.
2020-10-21-324

Last Name Printed Martin

Seconded By _____

Council Date: October 21, 2020

Last Name Printed Came

"Now Therefore Be It Resolved That Northumberland County Council provide support for the resolution adopted by Wollaston Township regarding requesting a review of the Municipal Election Act to with a view to making amendments that allows for reporting of election fraud and ensuring that legislation can be enforced; and

Further Be It Resolved That a copy of this resolution be forwarded to the Honourable Premier Doug Ford, the Minister of Municipal Affairs and Housing, MPP David Piccini (Northumberland Peterborough-South), all Ontario municipalities and the Association of Municipalities of Ontario (AMO)."

Recorded Vote
Requested by _____
Councillor's Name

Carried

Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



Northumberland County

Resolution

Moved By _____

Agenda
Item 8c

Resolution No.
2020-10-21-323

Last Name Printed Martin

Seconded By _____

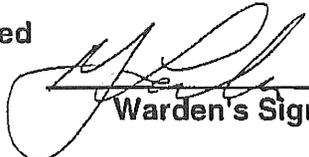
Council Date: October 21, 2020

Last Name Printed Crate

"Now Therefore Be It Resolved That Northumberland County Council provide support for a letter that the Mayor of the Town of Wasaga Beach sent to the Honourable Premier Doug Ford, regarding her concerns about an unauthorized car rally that was recently held in Wasaga Beach; and

Further Be It Resolved That a copy of this resolution be sent to Premier Ford, the Ministry of the Solicitor General, the Ministry of the Attorney General, MPP David Piccini (Northumberland Peterborough-South), the local OPP Detachment Commander, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities."

Recorded Vote
Requested by _____
Councillor's Name

Carried 
Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



R. R. # 1, Mount Elgin, ON N0J 1N0
312915 Dereham Line
Phone: (519) 877-2702; (519) 485-0477;
Fax: (519) 485-2932

October 22nd, 2020

The Right Honourable Rod Phillips
Minister of Finance
Frost Bldg S 7th Floor
7 Queen's Park Cres, Toronto M7A 1Y7

Dear Mr. Phillips:

Re: Assessing Aggregate Resource Properties

This letter will confirm support of the Council of the Township of South-West Oxford of County of Wellington Resolution dated September 24th, 2020 from the Administration, Finance and Human Resources Committee including that:

That South-West Oxford Council does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

That South-West Oxford Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

That South-West Oxford Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

That South-West Oxford Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

Yours truly,

A handwritten signature in black ink, appearing to read 'Julie Forth', is written over a faint, larger version of the signature.

Julie Forth, Clerk
Township of South-West Oxford

cc. Ministry of Municipal Affairs and Housing;
Ministry of Natural Resources and Forestry;
Association of Municipalities of Ontario;
Rural Ontario Municipal Association;
all Ontario municipalities;
MPP Ernie Hardeman



October 21, 2020

Via email: george.cornell@simcoe.ca

Warden George Cornell
1110 Highway 26
Midhurst ON L9X 1N6

Dear Warden Cornell and County Councillors:

Re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for their efforts to Declare Snowsports, Skiing and Snowboarding, Alpine and Nordic Deemed Essential in Stage 2.

The Council of the Township of Oro-Medonte, at its October 14th Council meeting, passed the following motion with respect to the above-noted matter:

Be it resolved:

that the correspondence dated October 9, 2020 from Sarah Huter, Assistant General Manager, Mount St. Louis Moonstone Ski Resort re: Request for Support from Mount St. Louis Moonstone/Skyline Horseshoe Resort and Hardwood Ski & Bike for their efforts to Declare Snowsports, Skiing and Snowboarding, Alpine and Nordic Deemed Essential in Stage 2 be received.

And whereas on March 11, 2020 the World Health Organization declared COVID-19 a global pandemic;

And whereas the Government of Ontario, County of Simcoe and Township of Oro-Medonte remain in declared state of emergency in response to the COVID-19 pandemic;

And whereas all levels of Government are effectively working collaboratively in response to the evolving COVID-19 situation;

And whereas the Government of Ontario has developed a comprehensive *Framework for Reopening our Province*;

And whereas many low risk outdoor activities were permitted to re-open in Stage 1 and 2 of the *Provincial re-opening framework*;

And whereas the timing of the release of *Stage 3 framework* and Ontario Regulation 364/20 made under *Reopening Ontario(A Flexible Response to COVID-19) Act, 2020* has not fully considered outdoor winter recreation and the operations of Ontario's ski industry;

And whereas Ontario's ski industry generates approximately \$420 million annually to the provincial economy and supports over 14,000 jobs;

And whereas nordic skiing, alpine skiing, snowboarding and snowshoeing provide low risk opportunities and outlets for participation in outdoor based activities that improve physical and mental health and overall well-being;

And whereas the ski industry has developed comprehensive operating plans and established best practices through its *Ski Well, Be Well* program to ensure compliance with regulations and public health directives and reduce the risk of COVID 19 transmission;

And whereas the Township of Oro-Medonte is the proud home to three of Ontario's largest ski resorts, Hardwood Ski and Bike, Horseshoe Resort and Mount St Louis Moonstone which provide significant local, regional and provincial economic benefits.

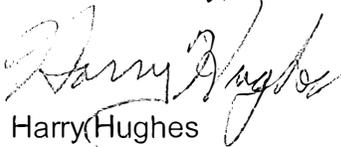
And whereas MPP Downey has advocated on behalf of these businesses.

Now therefore

On behalf of Hardwood Ski and Bike, Horseshoe Resort and Mount St. Louis Moonstone, the Council of the Township of Oro-Medonte hereby respectfully requests that the Government of Ontario consult with the ski industry through the Ontario Snow Resorts Association to review re-opening policy considerations currently impacting the industry.

And Further that a copy of this resolution be sent, under the Mayor's signature, to the County of Simcoe and Ontario municipalities for their consideration.

Yours sincerely,



Harry Hughes
Mayor
/vc

Cc: MPP Doug Downey
MPP Jill Dunlop
MP Doug Shipley
MPP Jim Wilson
Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries
Council
Shawn Binns, Director Operations & Community Services
Ontario Municipalities

Farm Property Class Tax Rate Program

Joint municipal webinar presented by OMAFRA, Agricorp and MPAC

October 21, 2020





Policy Framework Overview



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Program Objective/Authority

Purpose of the Program:

- The Farm Property Class Tax Rate Program (Farm Tax Program) is one of the ways the province of Ontario supports agriculture. Through the program, eligible farmland owners receive a reduced property tax rate

Program Authority:

- The authority for the Program comes from the Assessment Act, O. Reg 282/98 and is the responsibility of the Ministry of Finance (MoF)

Delivery: Partners and Roles



OMAFRA is responsible to the Minister of Finance (MoF) for Program delivery. They provide MoF with agricultural policy advice to shape the Program.



Beginning February 25, 2019, OMAFRA has delegated delivery to Agricorp – a provincial agency that delivers many of the province’s agricultural programs.



Municipal Property Assessment Corporation (MPAC) assesses and classes properties.



Municipalities set tax rates and issues tax bills.



Assessment Review Board (ARB) grants time extensions (about 700 annually) and hears appeals (in the case of the Farm Tax Program, refers class appeals to the Tribunal).



Agriculture, Food and Rural Affairs Appeal Tribunal hears about 60-80 Farm Property Class Tax Rate Program cases annually.

Background and Context

- The Program has existed since 1998 and before that since 1970 as the Farm Tax Rebate Program
- Eligibility requirements delineate commercial from hobby farming (FBR and primary products) and help ensure tax benefits accrue to those in the community (citizenship and single level corporate structuring)
- The farm tax rate is no higher than 25% of the municipal residential tax rate. Municipalities have the ability to set a lower tax rate for eligible farm properties
- About 210,000 parcels of land classed as farmland, with about 170,000 at the farm tax rate
- Based on an average 200-acre farm and typical municipal property tax rates, the Farm Tax Program provides an estimated reduction of \$18,000-\$20,000 annually in property taxes

Similar programs include:

Managed Forest Tax Incentive Program (MNRF)

Conservation Land Tax Incentive Program (MNRF)

Farm Forestry Exemption (MPAC)



Farm Business Registration



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Obtaining a Farm Business Registration (FBR) Number

- A FBR number is a requirement under the *Farm Registration and Farm Organizations Funding Act*
- Farmers contact Agricorp to register their farm business
 - If generating \$7,000 or more in gross farming income, they are required to register for an FBR number
 - Registrants must demonstrate that they have generated \$7,000 in gross farm income in the previous year, and have reported the income to the CRA
- New registrants must contact Agricorp prior to August 31 to register
- Agricorp receives payment from the registrant on an annual basis to maintain their registration

Obtaining/Maintaining an FBR Number

- Once registered, farmers will receive an invoice from Agricorp each January:
 - Payment is due March 1 of each year
 - Agricorp will direct the payment to the accredited farm organization of their choice
- An exemption from the requirement to pay the fee and/or register may be requested through AFRAAT for religious reasons
- Additional exemptions due to gross farm income <\$7,000 may be applied for through the Farm Property Class Tax Rate Program

Linkages to other Programs

Holding a valid FBR number is an eligibility criteria for participation in the following programs:

- **Farm Property Class Tax Rate Program**
 - Farmland taxed at no more than 25% of the residential property tax rate
- **Ministry of Transportation farm vehicle license plates**
 - Access to farm plates for farmers with valid FBR numbers including new plates and transfer of plates between vehicles
- **Strategic Initiatives under Canadian Agricultural Partnerships and the Ontario Wildlife Damage Compensation Program**
 - Covers livestock, honey bees, poultry killed and/or injured as a result of wildlife predation



Farm Property Class Tax Rate Program



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Farm Property Class Tax Rate Program Overview

- Properties approved for the program are eligible for a reduced tax rate of no more than 25% of the municipality's residential tax rate
- Typically, the farm residence and one acre of land surrounding it are taxed at the municipality's residential tax rate
- The property classification and value is determined by MPAC
- Eligibility for the Farm Property Class Tax Rate Program is determined by Agricorp
- The property tax rate is determined and applied by the municipality

Eligibility

The property must be classified as farmland by MPAC

Classifies the property based on requirements set out in the *Assessment Act*.

Reports all properties classified as farmland to Agricorp on a monthly basis, including property ownership.

If property ownership or other significant changes occur, Agricorp will issue an application to the property owner.

If the property is not classified as farmland, property owners must contact MPAC to have the property reclassified. If the change is approved by MPAC, they will inform Agricorp, and an application will then be issued.

Eligibility

Requirements that must be met to be eligible for the Farm Property Class Tax Rate Program

The property must be classified and valued as farmland by MPAC.

The property must be actively farmed by the owner, a tenant, or both.

The farm business on the property must have a valid Farm Business Registration (FBR) number and generate \$7,000 or more in gross farm income (or hold an approved exemption).

Property owners must be Canadian citizens or permanent residents.

Eligibility

The property must be actively farmed by the owner, a tenant, or both, AND the farm business must have a valid FBR number

The farm business operating on the property must generate an annual gross farm income of at least \$7,000. All farm income and expenses need to be filed with the Canada Revenue Agency.

The farm business must hold a valid FBR number in the year before the tax year. The FBR invoice needs to be paid by March 1 to keep an FBR number valid. Payment may be accepted up to March 1 of the following year if extenuating circumstances are demonstrated.

The FBR number must be renewed annually to maintain Farm Property Class Tax Rate Program eligibility.

A gross farm income and/or religious exemption is required if a valid FBR number cannot be provided or maintained annually.

Eligibility

Property owners must be a Canadian citizen or permanent resident.

If owned by a corporation, more than 50% of the voting shares must be legally owned by individuals who are Canadian citizens or permanent residents.

If owned by a partnership, more than 50% of the income or loss must be allocated to individuals who are citizens or permanent residents.

Requirements for other owner types are outlined in the *Assessment Act* and Ontario Regulation 282/98.

Program Timelines

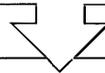
- MPAC reports property information to Agricornp on a monthly basis, from January to November. Agricornp reviews the data to identify changes to ownership or other information that warrants a program application
- Applications are generally issued/filed in the year prior to the taxation year
 - If MPAC reports a change in ownership in 2020, an application is generated for the 2021 property tax year
 - Applications are issued throughout the year, as changes are reported
 - If required during the property tax year, an application may be issued on request, e.g. if the property was purchased in 2020, and was not previously eligible for the program for the 2020 property tax year

Program Timelines

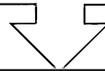
- The application deadline is August 31 of the year before the tax year; however, they may be accepted up to the end of the property tax year if there are circumstances that prevented them from being filed earlier
 - Applications are issued with a deadline of 60 days from the date issued
- If a deadline has been missed, the property owner must contact Agricorp to discuss their situation
- Properties that are determined to be eligible are reported to MPAC on a monthly basis
 - Reporting of eligible properties to MPAC for a property tax year begins in August of the year before the tax year (July in assessment years)

Request for Reconsideration (RfR)/Appeals

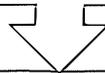
If it's determined that an application is not eligible and the property owner disagrees with the decision, they may file a RfR with Agricorp up to the RfR deadline (generally March 31 of the tax year, but is earlier in assessment years).



If the property owner wishes to submit a RfR after the RfR deadline, a deadline extension from the Assessment Review Board (ARB) is required. These can be issued up to the end of the tax year.

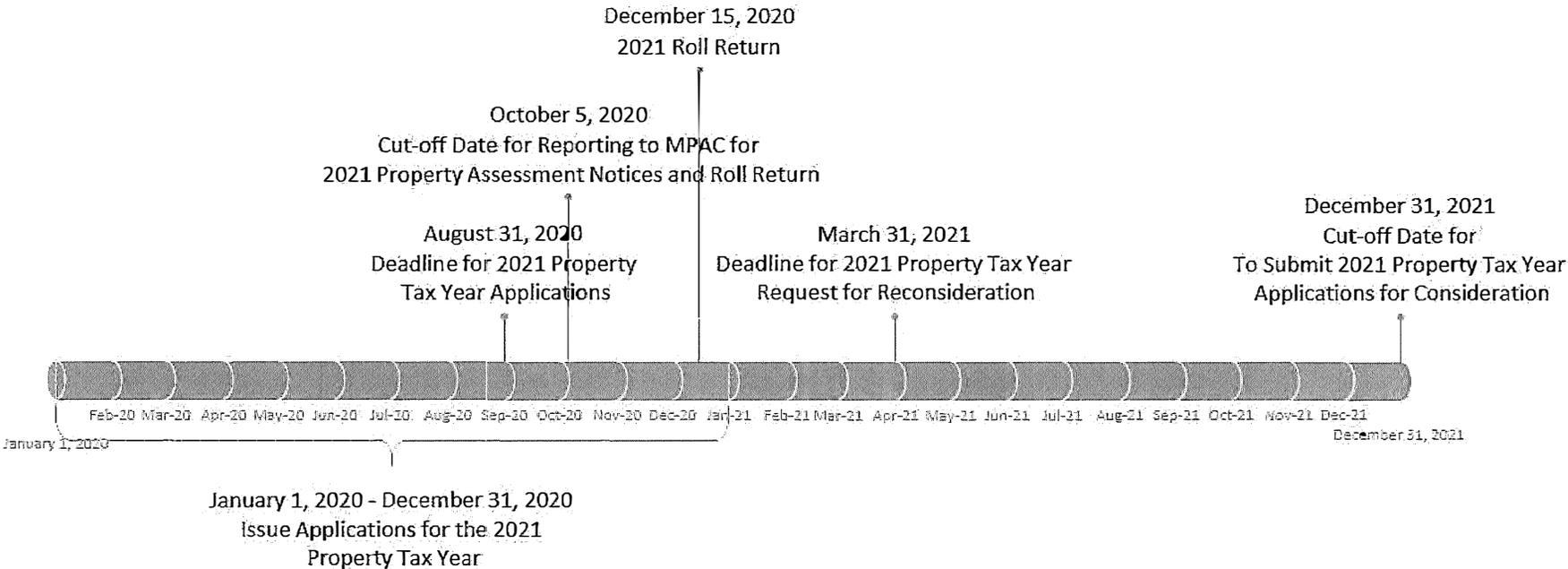


If the RfR is declined, the property owner may file an appeal with the ARB within 90 days of the decision date.



RfRs on property classification completed by MPAC may be accepted retroactively. In these cases, when Agricorp receives notification of the change from MPAC, applications will be issued for the tax year(s) indicated, and will be assessed if received by the given deadline date.

Key Program Timelines for Agricorp Activities for the 2021 Property Tax Year



Renewal

- Applications are multi-year, so once approved, the property will:
 - remain in the program;
 - taxed at the farm property class tax rate as long as eligibility requirements continue to be maintained;
 - no significant changes (ownership, business structure, citizenship etc.); and
 - the FBR number for the farm business operating on the property remains valid every year.
- If a property becomes ineligible, the owner will need to call Agricorp to reapply for the program

Maintaining Eligibility

- **Property owners** must inform Agricorp of any changes that may affect their eligibility, e.g. changes to land use, property rental agreements, FBR status, income, farm business structure or exemption status
- **Agricorp staff** will review the specific situation to determine next steps required to maintain eligibility, e.g. obtaining a new FBR number (if there is a change to the farm business structure or ownership), applying for an exemption, updating tenant information etc.
- If there is a change to a tenant farmer on a property, a tenant declaration form must be submitted to Agricorp to certify that the tenant is farming the property(ies), and to authorize use of their information



MPAC/Agricorp Integration

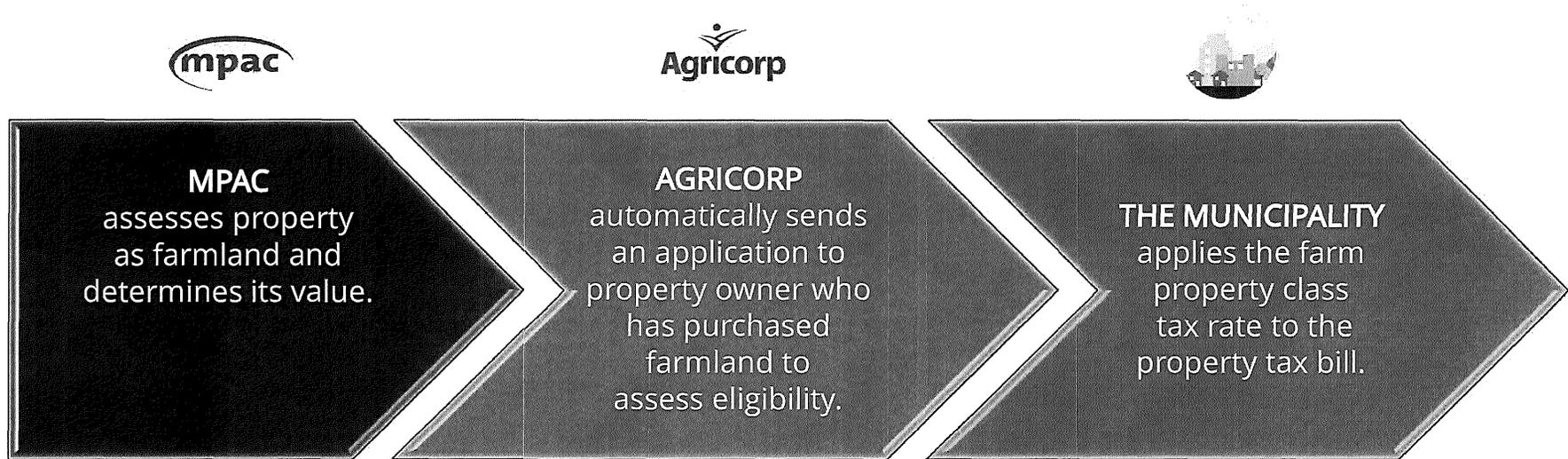


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Who Administers the Farm Property Class Tax Rate Program?

Agricorp, MPAC and municipalities work together to administer the program. The property tax rate is provided by the farmland owner's municipality.



MPAC/Agricorp Program Integration

Data related to the program is shared between MPAC and Agricorp on a monthly basis

MPAC shares data with Agricorp on all properties classified as farmland.

Agricorp will identify and review changes reported by MPAC, will issue an application where needed, and assess the application when returned.

Agricorp reports to MPAC on properties that are eligible for the Farm Property Tax Class Rate Program, who is farming the property (owner, tenant, or both), and provides tenant farmer information.

There may be **follow up between Agricorp and MPAC** on individual properties on an as needed basis.

MPAC/Agricorp Program Integration



Property owners who have questions about the Farm Property Class Tax Rate Program, including how to sign up or report changes, may contact Agricorp, and a customer service representative will assist them.



Property owners who have a property that is not currently classified and valued as farmland must contact MPAC to have the property reassessed before applying to the Farm Property Class Tax Rate Program.



Tax Incentive Approval (TIA) vs Tax Incentive Year-end (TIY)



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In Year Changes vs. Year End Changes

In-Year Changes

Agricorp provides a monthly list of properties eligible for the program. The effective date of the changes are for the current tax year or prior.

MPAC processes these changes by issuing a Tax Incentive Approval Notice (TIA). The TIAs are extracted monthly and sent to the property owner and the Municipality to adjust the taxes.

Year-End Changes

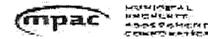
Agricorp provides listings to MPAC commencing in early August of properties that qualify for the programs or should be removed from the program for the following tax year.

These changes are updated for roll return. The property owner receives a Property Assessment Notice (PAN) and the municipality receives the new Roll.

Tax Incentive Approval (TIA)

What is a Tax Incentive Approval (TIA)?

- The purpose of the TIA is to report the revised classification and phase-in stream as a result of a decision by Agricorp designating a property eligible for the Farm tax class
- Notification to the owner is a Tax Incentive Approval Letter - a results letter which eliminates the need for signature
- The owner has the right to Appeal to the ARB within 90 days of issuance



JACKSON LAMON
ABC IMPORTS LIMITED
200 MAIN STREET
SUITE 3000
K1H 8H8
ANYWHERE ON MAIN 1BR

Issue Date:
January 1, 2019

THIS IS NOT A TAX BILL

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario in compliance with the Assessment Act and regulations set by the Government of Ontario.

Why am I receiving this notification?
Agricorp recently sent you the results of their reconsideration of your property's eligibility for the Farm Property Class Tax Rate Program.

As a result, MPAC has adjusted the classification of your property and the assessed value for the 2019 tax year. Please see below for information on the changes.

Account Information:

| | |
|--|---|
| Roll Number | 12 34 567 890 12345 1234 |
| Your property's location and description | 800 Dunes Rd. PLAN 169 B/L 1 PT 10/4 |
| Lot area | 183.92 acres |
| Municipality | Ottawa City |

Previous assessment information:

| Property class/qualifier | Value as of Jan. 1, 2012 | Value as of Jan. 1, 2016 | Phase-in value 2019 |
|--------------------------|--------------------------|--------------------------|---------------------|
| Residential Taxable | \$1,020,445 | \$1,075,000 | \$1,061,501 |

Adjusted assessment information:

| Property class/qualifier | Value as of Jan. 1, 2012 | Value as of Jan. 1, 2016 | Phase-in value 2019 |
|--------------------------|--------------------------|--------------------------|---------------------|
| Residential Taxable | \$479,000 | \$803,100 | \$770,975 |
| Farm Taxable | \$184,000 | \$204,900 | \$204,273 |
| Total | \$663,000 | \$1,008,000 | \$975,250 |

2020 Assessment Update:

This year, as part of a province-wide Assessment Update, MPAC will mail a Property Assessment Notice to every property owner in Ontario to reflect the updated assessed value and classification of their property. Updated assessments are used by municipalities to calculate property taxes for the 2021-2020 tax year.

Tax Incentive Approval

Farm Property Class Tax Rate Program

This Tax Incentive Approval has important information for you as a property owner.

Please review it and file it away for your records.

No action is required unless you disagree with your assessment.

CONTACT US

1-866-296-MPAC (6722)
TTY 1-877-689-MPAC (6722)
Monday to Friday
8 a.m. to 5 p.m.

If you have accessibility needs, please call us for assistance.

Tax Incentive Year-end (TIY)

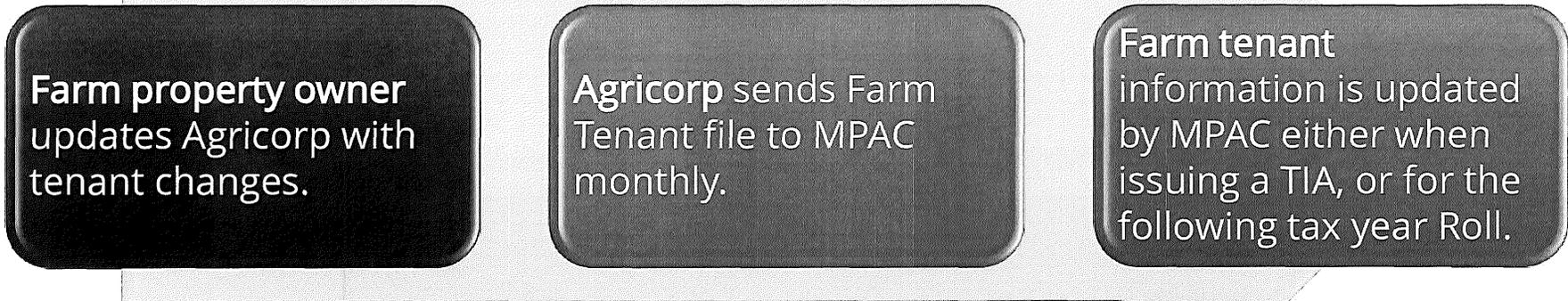
What is a
Tax Incentive
Year-end (TIY)?

TIY is a year-end update to a property to reflect *participation* in the Farm Property Class Tax Rate Program.

TIY is a year-end update that *removes* a property from the Farm Property Class Tax Rate Program.

The resulting TIY changes are reflected on the Property Assessment Notice (PAN) and following taxation year Roll.

Farm Tenant Changes





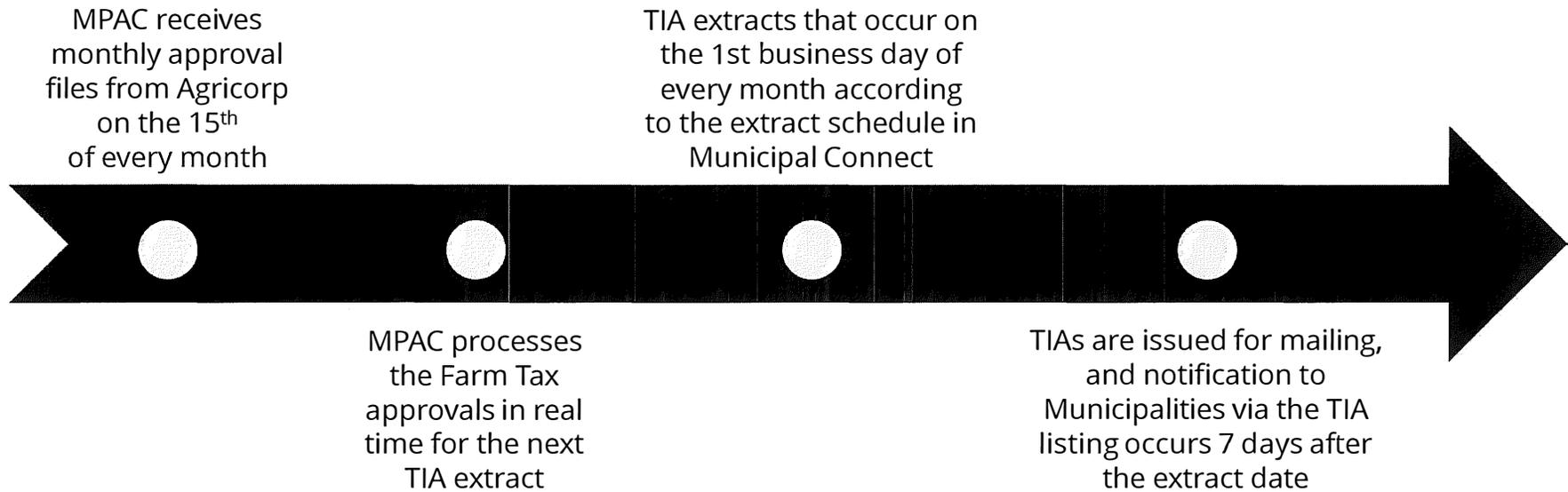
Processing Timelines



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Timelines: In-year Approvals (TIA)



Please note that **MOST OF THE TIME**, property owners receive their approval letters from Agricorp **AHEAD** of the notification to MPAC.

Timelines: Year-end Approvals (TIY)

MPAC typically receives files from Agricorp starting in August, up until mid-October

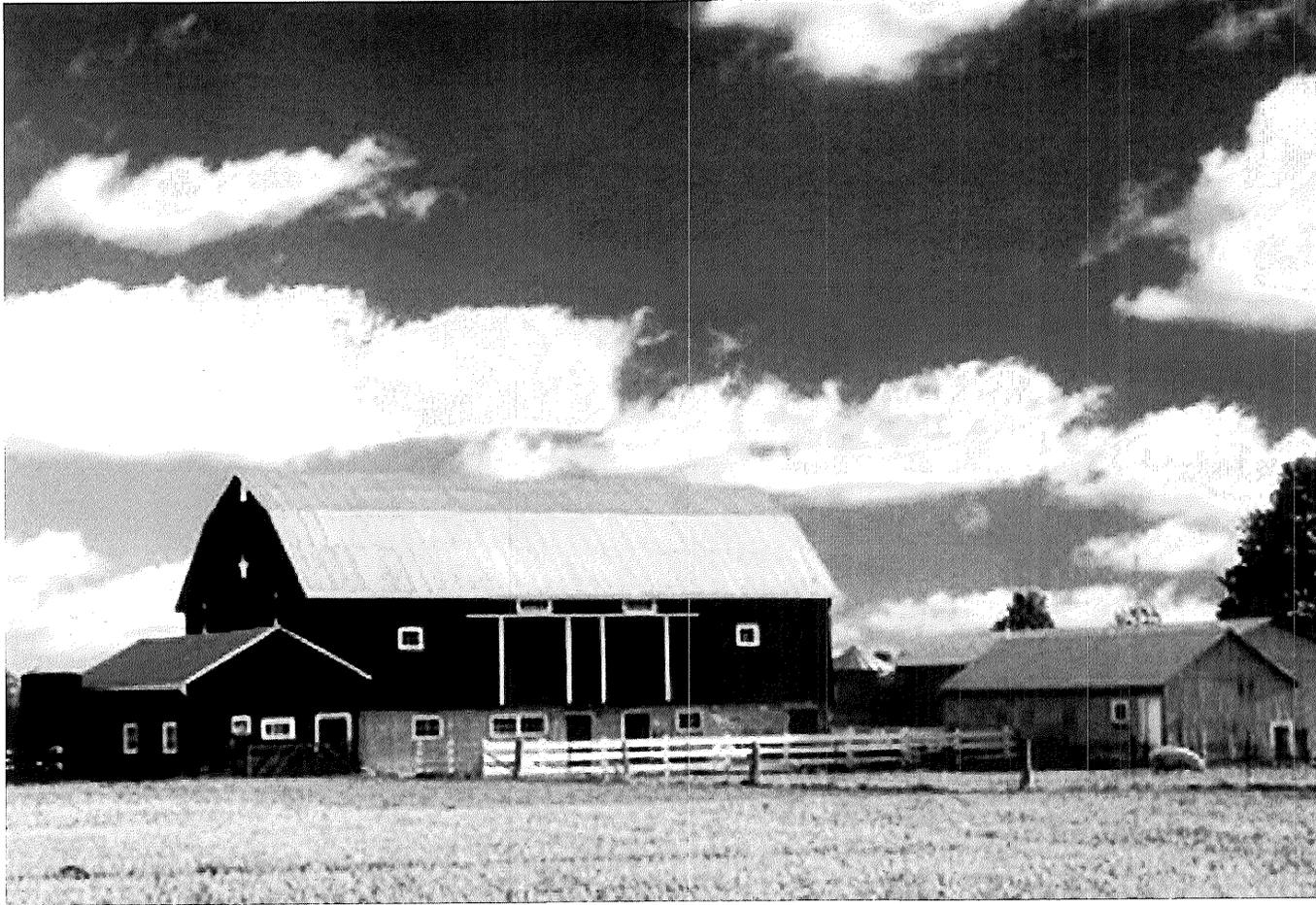
The Tax Incentive Group processes these approvals and removals to ensure that properties are updated in time for Roll Return so that the properties reflect the correct tax classes



Files received include approvals, as well as removals from the Farm Property Class Tax Rate Program

Request for Reconsideration (RfR) and Missed Deadlines

- If a property is already assessed as farm, but would like the Farm Tax class then the owner should file a RfR directly with Agricorp
- Where a property is not already assessed as a farm the owner must file a RfR with MPAC. The RfR would indicate the property owner requests farm valuation and tax class: if the property qualifies for farm valuation MPAC will create MoS to reflect the revaluation only
- Upon the property owner accepting the MoS a form confirming the farm valuation is sent to Agricorp
- Agricorp will then inform MPAC of the eligibility for the Farm Tax class, and then the TIA will be issued by the Tax Incentive group
- In cases where the RfR deadline has been missed the owner may request an extension with the Assessment Review Board (ARB)



Severances and Consolidations

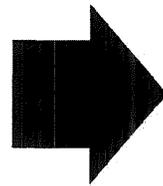


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Severances/Consolidations

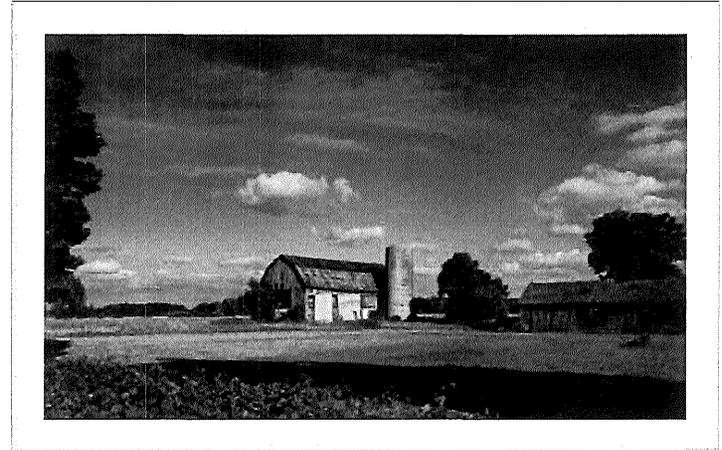
Parcelization department and the field office valuation staff review the severance/consolidation to determine if the new properties are farmland. These updates are effective for the following taxation year and the new properties are returned on the Roll.



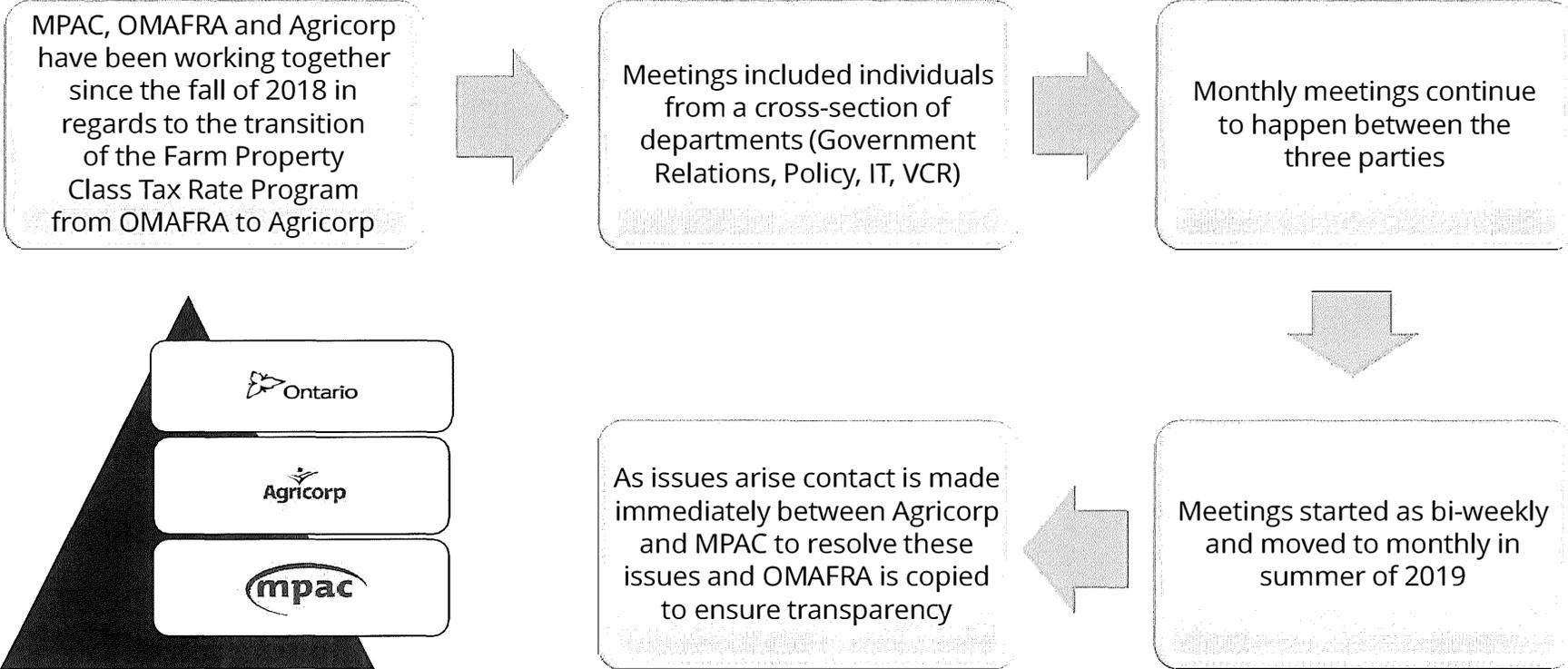
As soon as the severance/consolidation is complete, the newly created farm properties are included in the monthly file sent to Agricorp. Those properties receive an application for the Farm Property Class Tax Rate Program for the following year.

Mid-year Ownership Changes

- Farm Property Class Tax Rate approval is for the entire year, MPAC does not add/remove properties from the program based on the sale of a property mid-year
- If the new property owner does not meet the requirements for the Farm Property Class Tax Rate Program the update would be reflected on the Roll for the following tax year
- MPAC does not update properties into, or out of the program unless directed by Agricorp who administers the program



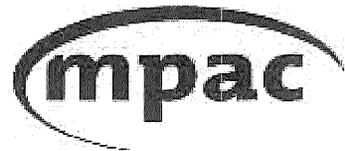
OMAFRA / Agricorp / MPAC Working Relationship



For more information



agricorp.com



mpac.ca

October 20 -20

Township of Calvin

RECEIVED
OCT 22 2020

Dear sir / madam,

Please find enclosed refund cheque for Mattawa-Bonfield Economic Development Corporation, with attached self-explanatory breakdown of funds.

The \$2,000.00 amount will be deposited in a trust fund at Papineau-Cameron and will be used to pay final legal fees for dissolution of company. Any remaining funds will be distributed by the same formula to member municipalities once all obligations have been paid.

Thank you for your patience and understanding.



Robert Corriveau

Chairman

MBEDC.

CORPORATION
de la Cité de / of the City of
Clarence-Rockland



October 22, 2020

The Honourable Rod Phillips
Ministry of Finance
Frost Building South
7th Floor
7 Queen's Park Cres.
Toronto, Ontario M7A 1Y7
rod.phillips@pc.ola.org

The Honourable Doug Downey
Ministry of the Attorney General
11th Floor
720 Bay St.
Toronto, ON M7A 2S9
doug.downey@pc.ola.org

Subject : Cannabis retail stores

Dear Ministers,

On behalf of the City of Clarence-Rockland, I am hereby requesting that the regulations governing the establishment of cannabis retail stores be amended in order to instruct the Alcohol and Gaming Commission to consider over-concentration as an evaluation criterion, and provide added weight to the comments of a municipality concerning matters in the public interest when considering the application of new stores.

Please find attached a certified true copy of Resolution #2020-191 adopted by the Council of the City of Clarence-Rockland on October 19, 2020, requesting a modification to the regulations governing the establishment of cannabis retail stores.

We trust that this request will be given serious consideration.

Sincerely,

Guy Desjardins
Signé avec ConsignO Cloud (22/10/2020)
Vérifiez avec ConsignO ou Adobe Reader.



Guy Desjardins, Mayor

CC: All Ontario Municipalities

Encl.



CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND
REGULAR MEETING

RESOLUTION

Resolution: 2020-191
Title: Member's resolution presented by Councillor Mario Zanth and seconded by Councillor Samuel Cardarelli regarding cannabis stores
Date: October 19, 2020

Moved by Mario Zanth
Seconded by Samuel Cardarelli

WHEREAS as the regulator for private cannabis retail in Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) has the authority to license, regulate and enforce the sale of recreational cannabis in privately run stores in Ontario; and

WHEREAS on December 17, 2018, Council agreed to 'opt-in' to the Provincial direction to allow Cannabis Retail to occur in the City of Clarence-Rockland; and

WHEREAS Council considers a matter of public interest to include a 150 metre distance separation from other Licensed Cannabis Stores, as the Board of Health has noted concerns that excessive clustering and geographic concentration of cannabis retail outlets may encourage undesirable health outcomes, and Economic Development and Planning are concerned that over-concentration may cause undesirable impacts on the economic diversity of a retail streetscape including the distortion of lease rates, economic speculation, and the removal of opportunity for other commercial businesses; and

WHEREAS cannabis retail is a new and unproven market, and no studies or precedent exists to determine the number or distribution of stores that can reasonably be supported by the local economy, and it is therefore prudent to establish the means by which the AGCO, with input from a municipality, can regulate over-concentration as the cannabis retail market evolves; therefore

BE IT RESOLVED THAT Council directs the Mayor, on behalf of City Council, to write the Honourable Rod Phillips, Minister of Finance of Ontario, and the Honourable Doug Downey, Attorney General of Ontario, requesting the Ministry to modify the regulations governing the establishment of cannabis retail stores to instruct the Alcohol and Gaming Commission to consider over-concentration as an evaluation criteria, and provide added weight to the comments of a municipality concerning matters in the public

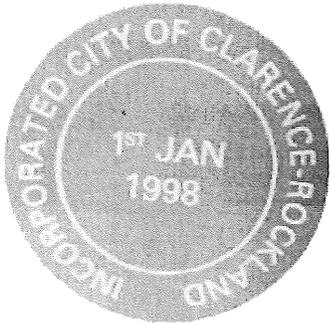
interest when considering the application of new stores; and

BE IT RESOLVED THAT a copy of this resolution be forwarded to the other municipalities in Ontario.

CARRIED



Maryse St-Pierre
Deputy Clerk



Certified true copy

Cindy Pigeau

Sent: Thursday, October 15, 2020 3:08 PM
To: Cindy Pigeau
Subject: FW: Ontario-Wide Request to Pass County of Wellington Aggregate Resolution

From: Karren Wallace [mailto:KWallace@wellington-north.com]
Sent: Thursday, October 15, 2020 2:31 PM
To: donnab@wellington.ca

Subject: FW: Ontario-Wide Request to Pass County of Wellington Aggregate Resolution

Please be advised this was passed at our October 13, 2020 meeting of Council

RESOLUTION: 2020-299

Moved: Councillor Burke

Seconded: Councillor McCabe

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Council of the Corporation of the Township of Wellington North supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation (MPAC) determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

THAT Council of the Corporation of the Township of Wellington North does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

AND FURTHER THAT Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

AND FURTHER THAT Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

AND FURTHER THAT Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

CARRIED

Karren Wallace, Director Legislative Services/Clerk Phone) 519-848-3620 ext 4227
Email) kwallace@wellington-north.com

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Oct 22, 2020

Time : 3:15 pm

Supplier : 0000000 To PT00000007

Batch : All

Department : All

Cash Requirement Date : 22-Oct-2020

Bank : 099 To 1

Class : All

| Supplier | Supplier Name | Batch | Inv Date | Inv Due Date | Amount |
|---------------------------|---|-------|-------------|--------------|-----------------|
| Invoice # | Invoice Description | | | | |
| G.L. Account | CC1 CC2 CC3 GL Account Name | | | | |
| DEPARTMENT 0101 | ADMINISTRATION | | | | |
| 10075 | JIM'S LOCKSMITHING & SHARP. | | | | |
| 007191 | Automatic Door Exterior Button Repairs | 118 | 21-Oct-2020 | 22-Oct-2020 | |
| 1-5-0101-118 | OFFICE REPAIRS | | | | 89.27 |
| 11033 | LONDON LIFE INSURANCE | | | | |
| PP#21 PENSIO | PP#21 Pension 2020 | 118 | 22-Oct-2020 | 22-Oct-2020 | |
| 1-2-0101-320 | EMPLOYEE PENSION PAYABLE | | | | 667.96 |
| 16073 | PROGRESSIVE COMPUTING SOLUTION | | | | |
| 1694 | Computer Services Sept 2020 & Laptop Clean Up | 118 | 30-Sep-2020 | 22-Oct-2020 | |
| 1-5-0101-115 | COMPUTER EXPENSES | | | | 703.99 |
| 19020 | SELECTCOM INC. | | | | |
| 0004884633 | Phone for Admin, Fire & Roads - Oct 2020 | 118 | 10-Oct-2020 | 22-Oct-2020 | |
| 1-5-0101-103 | TELEPHONE, FAX, CELL PHONE | | | | 210.23 |
| 22009 | VIEL LUCIE | | | | |
| SEPT6-OCT15/ | Postage & Lysol Wipes | 118 | 22-Oct-2020 | 22-Oct-2020 | |
| 1-5-0101-174 | HEALTH AND SAFETY | | | | 11.31 |
| 1-5-0101-171 | POSTAGE | | | | 40.67 |
| Department Total : | | | | | 1,723.43 |

| | | | | | |
|---------------------------|--|-----|-------------|-------------|---------------|
| DEPARTMENT 0200 | FIRE PROTECTION | | | | |
| 19020 | SELECTCOM INC. | | | | |
| 0004884633 | Phone for Admin, Fire & Roads - Oct 2020 | 118 | 10-Oct-2020 | 22-Oct-2020 | |
| 1-5-0200-137 | COMMUNICATIONS - FIRE | | | | 41.10 |
| 20036 | TRANS CANADA SAFETY | | | | |
| 15973 | Safety Glasses | 118 | 08-Oct-2020 | 22-Oct-2020 | |
| 1-5-0200-101 | MATERIALS & SUPPLIES-FIRE | | | | 159.33 |
| 17079 | Smoke Alarms | 118 | 16-Oct-2020 | 22-Oct-2020 | |
| 1-5-0200-139 | FIRE PREVENTION | | | | 203.20 |
| Department Total : | | | | | 403.63 |

| | | | | | |
|---------------------------|--|-----|-------------|-------------|---------------|
| DEPARTMENT 0300 | ROADS | | | | |
| 08010 | BUMPER TO BUMPER - H.E. BROWN | | | | |
| 411147/D | Shop Supplies | 118 | 09-Oct-2020 | 22-Oct-2020 | |
| 1-5-0300-150 | OFFICE AND SHOP EXPENSE - ROADS | | | | 86.22 |
| K11147/D | Shop Supplies | 118 | 13-Oct-2020 | 22-Oct-2020 | |
| 1-5-0300-150 | OFFICE AND SHOP EXPENSE - ROADS | | | | 15.76 |
| 12021 | MAXWELL DEAN | | | | |
| OCT 11/20 EXP | Mileage Expense for Oct 11/20 | 118 | 22-Oct-2020 | 22-Oct-2020 | |
| 1-5-0300-102 | MILEAGE EXPENSE - ROADS | | | | 57.50 |
| 19020 | SELECTCOM INC. | | | | |
| 0004884633 | Phone for Admin, Fire & Roads - Oct 2020 | 118 | 10-Oct-2020 | 22-Oct-2020 | |
| 1-5-0300-103 | TELEPHONE, CELL PHONE - ROADS | | | | 54.66 |
| Department Total : | | | | | 214.14 |

| | | | | | |
|---------------------------|-------------------------------------|-----|-------------|-------------|-----------------|
| DEPARTMENT 0700 | RECREATION | | | | |
| 11035 | LAWRENCE ELECTRICAL SERVICES I | | | | |
| 1309 | Electrical Work-Skating Rink & Hall | 118 | 17-Oct-2020 | 22-Oct-2020 | |
| 1-5-0700-110 | SERVICES - RECREATION | | | | 1,271.25 |
| 1310 | Bucket & Truck Rental | 118 | 19-Oct-2020 | 22-Oct-2020 | |
| 1-5-0700-153 | RINK & SPORTSCENTRE | | | | 1,175.20 |
| 23010 | WILSON'S BUILDERS SUPPLIES | | | | |
| 102994 | Vent Fan & Quick Links | 118 | 15-Oct-2020 | 22-Oct-2020 | |
| 1-5-0700-101 | MATERIALS AND SUPPLIES (HALL) | | | | 95.93 |
| Department Total : | | | | | 2,542.38 |

| | | | | | |
|------------------------|---------------------------------|--|--|--|--|
| DEPARTMENT 0800 | PLANNING AND DEVELOPMENT | | | | |
| 05031 | EAST NIPISSING PLANNING BOARD | | | | |

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Oct 22, 2020

Time : 3:15 pm

Supplier : 0000000 To PT00000007

Cash Requirement Date : 22-Oct-2020

Batch : All

Bank : 099 To 1

Department : All

Class : All

| Supplier | Supplier Name | | | | | Batch | Inv Date | Inv Due Date | Amount |
|---------------------------|---|-----|-----|-------------------------------|--|-------|-------------|--------------|-----------------|
| Invoice # | Invoice Description | | | | | | | | |
| G.L. Account | CC1 | CC2 | CC3 | GL Account Name | | | | | |
| DEPARTMENT 0800 | PLANNING AND DEVELOPMENT | | | | | | | | |
| OCT 2020 | 2020 Planning Fees | | | | | 118 | 22-Oct-2020 | 22-Oct-2020 | |
| 1-5-0800-160 | | | | EAST NIPISSING PLANNING BOARD | | | | | 2,500.00 |
| 10098 | K.SMART ASSOCIATES LTD. | | | | | | | | |
| 32001 | Drainage Super Services - Aug 1 to Sept 30/20 | | | | | 118 | 16-Oct-2020 | 22-Oct-2020 | |
| 1-5-0800-163 | | | | MUNICIPAL DRAINAGE | | | | | 1,341.88 |
| Department Total : | | | | | | | | | 3,841.88 |
| DEPARTMENT 0900 | BUILDING | | | | | | | | |
| 22009 | VIEL LUCIE | | | | | | | | |
| SEPT6-OCT15/ | Postage & Lysol Wipes | | | | | 118 | 22-Oct-2020 | 22-Oct-2020 | |
| 1-5-0900-106 | | | | MISCELLANEOUS - BUILDING | | | | | 24.45 |
| Department Total : | | | | | | | | | 24.45 |
| Unpaid Total : | | | | | | | | | 8,749.91 |

| | |
|---|-----------------|
| Total Unpaid for Approval : | 8,749.91 |
| Total Manually Paid for Approval : | 0.00 |
| Total Computer Paid for Approval : | 0.00 |
| Total EFT Paid for Approval : | 0.00 |
| Grand Total ITEMS for Approval : | 8,749.91 |