



Municipal Office
1355 Peddlers Dr.
Mattawa, ON
POH 1V0

Hours of Operations

Monday to Friday
8:30 a.m. to 4:00 p.m.

Phone Number

705-744-2700

Fax Number

705-744-0309

Email

administration
@calvintownship.ca

Website

www.calvintownship.ca

After Hours Number

705-497-6961

Call if you need to get a
hold of staff for
**Animal Control, Road
Concerns, Livestock
Valuer**

**Ministry of
Agriculture, Food and
Rural Affairs
November 2021
Newsletter Link**



[http://
www.omafra.gov.on.ca/
english/rural/edr/events-
training.htm](http://www.omafra.gov.on.ca/english/rural/edr/events-training.htm)

Municipality of Calvin Newsletter

Issued November 15, 2021 by Cindy Pigeau Clerk/Treasurer

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WE ARE GOING DIGITAL IN JANUARY 2022!

In an effort to reduce costs and be more environmentally friendly, we would like to go completely digital for our Monthly Newsletter. If you would like to continue to receive the Monthly Newsletter in paper copy, please contact the Municipal Office and register to continue to receive the Monthly Newsletter in paper format. Thank you.

Hydro One

Hot tips for cold weather.

As colder weather sets in, try these simple, no-cost tips to reduce electricity use and lower your bills through fall and winter. Making your home greener is easier than ever!

Seasonal savings tips & tricks

Fall & Winter

- 1. Set it & forget it;** Install a programmable or smart thermostat to help you reduce heating costs automatically.
- 2. Efficient eats;** Microwaves, slow cookers and toaster ovens use up to half the energy of a conventional oven.
- 3. Replace filters;** Help reduce furnace fan energy use by replacing furnace filters every three months.
- 4. Seal air leaks;** Caulk, draft proof and weather-strip doors and windows to keep heat from escaping.
- 5. Clear the way;** Ensure heating vents are free from furniture, appliances or other objects that can block airflow.
- 6. Reverse rotation;** In colder months, set ceiling fan blades to run clockwise to help push warm air downward.
- 7. Early off;** Turn the oven off 10-15 minutes before you are done cooking – food will continue to cook.
- 8. Close the damper;** Have a fireplace? Cover the flue damper when not in use to avoid air leaks and heat loss.
- 9. Clean coils;** Vacuum your refrigerator's coils to help it run more efficiently and extend compressor life.
- 10. Get a tune-up;** Have a qualified technician inspect your HVAC system annually to ensure it's running efficiently.

Holiday Landfill Hours: CLOSED --- December 25th, 2021 & January 1st, 2022. **OPEN** — Tuesday December 28th, 2021 — 10am-4pm. Regular Hours will resume January 4th, 2022

Holiday Municipal Office Hours: The Calvin Municipal Office will be closed for the Holiday Season from December 24th at 1pm to January 2nd, 2022. Regular Office hours will resume Monday January 3rd, 2022 at 8:30am.

COVID-19 VACCINATION CLINIC COMING TO THE CALVIN COMMUNITY HALL

WHEN? FRIDAY NOVEMBER 19TH, 2021

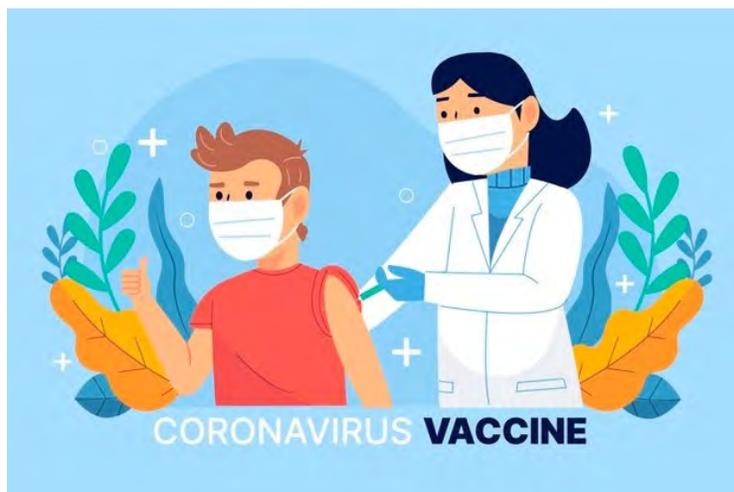
WHAT TIME? 5PM-7PM

Please bring:

Your Ontario health (OHIP) card (if you have one) or another piece of government-issued identification Assistive or accessibility devices (if you need them)

Please wear:

- A face covering at all times
- A T-shirt or sleeveless top that allows easy access to your upper arm and shoulder area.



November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	Penalties and Interest			A/P		
7	8	9	10	11	12	13
		Council Meeting				
		A/P		Remembrance Day		
		Payroll				
14	15	16	17	18	19	20
Funeral Luncheon				A/P	Mobile Vaccine Clinic 5-7pm	
21	22	23	24	25	26	27
		Council Meeting			Year End Documents Due to Accountant	
		A/P				
		Payroll				
28	29	30				
Council		Administration	Fire	Recreation		Roads

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			Penalties and Interest	A/P		Firefighters Annual Parade of Lights at 6PM
5	6	7	8	9	10	11
		Council Meeting				
		A/P				
		Payroll				
12	13	14	15	16	17	18
		Council Meeting				
		A/P				
19	20	21	22	23	24	25
				A/P		 Merry Christmas
		Payroll	OCIF Report Due	Website Upgrade Due	Municipal Office closed at 1pm	
26	27	28	29	30	31	1
	Municipal Office Closed!					 Happy New Year
Council		Administration	Fire	Recreation		Roads

'TIS THE SEASON TO BE FIRE SAFE!

Prevent These Leading Causes Of Fire During the Holidays.



▲ **Cooking** is the leading cause of fires during the holidays. **Always stay in the kitchen** while cooking!



◀ **Heating equipment** is the second leading cause of fires during the holidays. Heating systems and chimneys should be **inspected and cleaned annually** by a qualified service technician.

▼ **Smoking** is the leading cause of fatal fires during the holidays. Butt-out cigarettes in **large, deep ashtrays**.



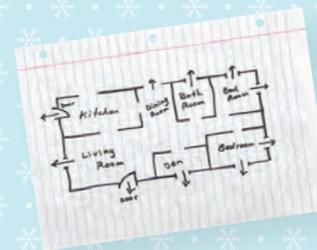
▲ **Alcohol** is a factor in approximately one in five fatal fires during the holidays. **Drink responsibly during the holiday season.**

You Need To Be Responsible For Your Family's Fire Safety!

Fire Moves **FASTER** Than You!



Install **smoke** and **carbon monoxide alarms** in your home. Test them every month.



Practice a **home fire escape plan** so everyone in your home knows what to do when the smoke and carbon monoxide alarms sound in an emergency.

NEWS RELEASE

For immediate release: November 3, 2021

Learning and Caring for Yourself During Your Senior Years, Seniors' Symposium

NORTH BAY, ON - The North Bay Parry Sound Stay On Your Feet (SOYF) coalition invites you to attend the free online Seniors' Symposium "Learning and Caring for Yourself During Your Senior Years" November 22 to 26, 2021. With funding from the Government of Canada's New Horizon's for Seniors Program, technology support, local viewing locations and transportation will be made available. These sessions can be accessed across Nipissing and Parry Sound districts from home or from local viewing locations. Viewing locations will follow COVID-19 prevention and protection measures such as physical distancing and wearing a face covering.

Everyone is welcome to attend the five-day symposium. Topics include:

- How to age healthy;
- Panel discussions on programs and opportunities to live an independent life in the community;
- Information from local service providers;
- Support from businesses that are able to help you live independently longer.

Falls are the leading cause of injury-related death, hospitalization and emergency department visits for older adults in Canada. It is estimated that one in three adults, 65 years and older, and one in two adults, 80 years and older experience a fall each year.

"Falls affect everyone. We encourage people to register for sessions that interest them to learn tips and tricks that promote healthy aging and fall prevention," explains Samantha Docherty, Community Health Promoter at the North Bay Parry Sound District Health Unit. "As we know not everyone is online we are encouraging individuals to attend a local viewing location, with transportation available if needed."

For more information, to pre-register for the symposium, or to learn about viewing locations call 705-474-7600 ext. 7989, email micheline.mcwhirter@canadorecollege.ca or visit www.myhealthunit.ca/soyf.

A big THANK YOU to this year's hosts and sponsors including:

- Home Instead
- CareLink Advantage & Helpline
- West Nipissing Community Health Centre
- Nipissing Wellness Ontario Health Team
- The Village at Canadore College, this project is funded in part by the Government of Canada's New Horizon's for Seniors Program.

SOYF is a collective of local partners that work to improve the quality of life of older adults living in Nipissing and Parry Sound districts by reducing their risk, rate and severity of falls.

-30-

Media Inquiries:

Alex McDermid, Public Relations Specialist

P: [705-474-1400](tel:705-474-1400), ext. 5221 or [1-800-563-2808](tel:1-800-563-2808)

E: communications@healthunit.ca



The Corporation of the Municipality of Calvin

Public Notice

Calvin Residents, Landowners and Tenants

TAKE NOTICE that Resolution NO. 2021-266

Passed by Council on November 9th, 2021 has declared 2 Vacancies on Council

As per the Municipal Act 2001, c.25, c. 263(5)1.i, Council hereby resolves that it will fill the vacancies by appointing a person/persons who has consented to accept the office if appointed and that the appointment process will first include a call for Expressions of Interest from those qualified to hold office as a member of Council in the Municipality of Calvin, followed by Council interview to determine who Council will decide is the most suitable interested and qualified person/persons to fill these vacancies for the remainder of this term of Council.

If you are interested in filling these vacant Council seats for the remainder of this Term of Office (to November 2022), please submit your "Expression of Interest" with your name, address and contact information to:

Attn: Clerk-Treasurer, By Fax: (705)744-0309

By Email to: clerk@calvintownship.ca

Or

By Mail to:

Council of the Municipality of Calvin

c/o Clerk-Treasurer

1355 Peddlers Drive, R.R.#2

Mattawa, ON POH 1V0

Please include your related experience, personal strengths or attributes and any other information which may make you a suitable choice to represent Calvin as a Municipal Councillor.

"Expressions of Interest" must be received by

3:00 pm on November 30th, 2021

Municipal Office Hours:

Monday – Friday 8:30 am to 4:00 pm

Phone: (705) 744-2700 Fax: (705) 744-0309

Email: clerk@calvintownship.ca

Website: www.calvintownship.ca

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, OCTOBER 12, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Christine Shippam and Clerk-Treasurer, Cindy Pigeau.

Regret: 2 - Dean Maxwell, Fire Chief
- Chris Whalley, Roads Superintendent

Guests: 2 – Tammy Albers, E4M Solutions
- Colleen Hannigan, E4M Solutions

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST:

Mayor Pennell declared a conflict of interest on Item No. 6K – Acceptance of Integrity Commissioner Report – Mayor Ian Pennell, Reason: “The item is regarding a report about me.”

Councillor Maxwell declared a conflict of interest on Item No. 6L/N – Acceptance of Integrity Commissioner Report – Councillor Maxwell & Integrity Commissioner Report – Councillor Maxwell – Recommendations of Penalty by Integrity Commissioner, Reason: “Named in Report.”

Councillor Olmstead declared a conflict of interest on Item No. 6M – Integrity Commissioner Report – Councillor Olmstead – Recommendations of Penalty by Integrity Commissioner, Reason: “My Name is on the Document.”

PRESENTATIONS/DELEGATIONS:

Mr. Mike Lalonde, Extension for Compliance with Zoning By-Law -written document only

2021-235 ADOPT MINUTES OF TUESDAY, SEPTEMBER 28, 2021

Moved by Coun Shippam and seconded by Coun Maxwell that the minutes of the regular meeting of Council held on Tuesday, September 28, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-236 ADOPT MINUTES OF TUESDAY, OCTOBER 5, 2021

Moved by Coun Cross and seconded by Coun Maxwell that the minutes of the special meeting of Council held on Tuesday, October 5, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea

Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-237 CALL FOR AN EMERGENCY MEETING OF MAYORS AND SENIOR MUNICIPAL STAFF - CASSELLHOLME
Moved by Coun Olmstead and seconded by Coun Cross that whereas the Corporation of the Municipality of Calvin is a partner in the Cassellholme Long term-care facility; AND WHEREAS the partners to Cassellholme have been attempting to undertake a redevelopment project; AND WHEREAS there have been several resignations from the board of Management recently; AND WHEREAS these resignations may indicate significant issues between the Board of Management, the Management of Cassellholme and the partner Municipalities; THEREFORE, be it resolved that the Council of the Municipality of Calvin requests an urgent meeting of the Mayors and CAO/Clerk/Treasurers of the partner municipalities to discuss the issues and opportunities to move forward; FURTHER be it resolved this meeting of the Mayor's and CAO/Clerk/Treasurers of the partner member municipalities, to the Board of Management, be held in the absence of appointed members, of the Board of Management or the Management of Cassellholme to allow for candid conversations related to the direction of management and the municipal appointees to the board.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-238 REQUEST FOR AN APOLOGY - CASSELLHOLME
Moved by Coun Maxwell and seconded by Coun Shippam that whereas the Municipality of Calvin is a member of the District of Nipissing Cassellholme; AND WHEREAS Al McDonald and Tanya Vrebosch of the City of North Bay, Terry Kelly of the Municipality of East Ferris and Dean Backer from the Town of Mattawa have all resigned from the Board of Management for reason of governance concerns; AND WHEREAS due to concerns with the fact that the recent "Open Letter from Cassellholme" was not approved by the Cassellholme Board of Management; THEREFORE the Council of the Municipality of Calvin joins the Municipality of East Ferris in expressing disapproval of the "Open Letter from Cassellholme". In particular, we reject comments about municipalities dithering and it resulting in the addition of costs and also the statement that "it's not about cost, it's about priorities" when according to the Municipality of Calvin it is about both. It is unacceptable for Cassellholme to state that it has been working with all nine municipalities when in fact in recent months it opted to levy its partners and issue the "Open Letter." For these reasons and in particular for behavior that has led to numerous representatives stepping down from the Board of Management, we request an apology; BE IT HEREBY RESOLVED that this resolution be forwarded to the Ministry of Long Term Care, the Ministry of Municipal Affairs and Housing, our Member of Provincial Parliament, all our Member Municipalities and the Cassellholme Board of Management.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-239 REQUEST TO REMOVE ACCOUNTS APPROVAL REPORT FROM AGENDA
Moved by Coun Olmstead and seconded by Coun Cross that whereas Council approves an annual budget and all

expenditures should be included within this budget for the year; AND WHEREAS if an expenditure is not included in the budget, the procurement by-law should be followed as well as Council should be made aware or authorization provided depending on the circumstances of the purchase; THEREFORE, be it resolved that the Council of the Corporation of the Municipality of Calvin would like to remove Item #10 - Accounts Approval Report from the meeting agenda from this date forward and hereby requests the Clerk-Treasurer proceed with the necessary steps to amend the "Procedural By-Law" to have Item #10 – Account Approval Report removed from the meeting agenda.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea	
Councillor Maxwell		Nay
Councillor Olmstead	Yea	
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

2021-240 REQUEST FOR RELEASE OF FINANCIAL INFORMATION POLICY

Moved by Coun Maxwell and seconded by Coun Shippam that whereas on a quarterly basis, a trial balance is provided to Members of Council and included in the Council Package for Members of the Public; AND WHEREAS requests for financial information from the community are commonly received; AND WHEREAS the Municipality currently does not have a policy on what type of financial information can be provided to the public; THEREFORE, be it resolved that the Council of the Corporation of the Municipality of Calvin would like the Clerk-Treasurer to research what type of financial information can be released to the public and potentially develop a policy to include this information.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-223 BY-LAW NO. 2021-26 BEING A BY-LAW TO APPOINT JOINT COMMUNITY EMERGENCY MANAGEMENT COORDINATORS (CEMC) AND THEIR ALTERNATES FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND FOR THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

Moved by Coun Maxwell and seconded by Coun Shippam that by-law No. 2021-26 being a by-law to appoint joint community emergency management coordinators (CEMC) and their alternates for the Corporation of the Municipality of Calvin and for the Township of Papineau-Cameron. This by-law received third and final reading on Tuesday, October 12, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-226 BY-LAW NO. 2021-27 BEING A BY-LAW TO AUTHORIZE A ROAD USE AGREEMENT BETWEEN MATHEW AND STUART WRIGHT AND THE CORPORATION OF THE MUNICIPALITY OF CALVIN.

Moved by Coun Cross and seconded by Coun Olmstead that by-law No. 2021-27 being a by-law to authorize a road use

agreement between Mathew and Stuart Wright and the Corporation of the Municipality of Calvin. This by-law received third and final reading on Tuesday, October 12, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-241 BY-LAW NO. 2021-29 BEING A BY-LAW TO AUTHORIZE A ROAD USE AGREEMENT BETWEEN CHRISTOPHER AND LAURIE BOILEAU AND THE CORPORATION OF THE MUNICIPALITY OF CALVIN.

Moved by Coun Olmstead and seconded by Coun Cross (First Reading). Moved by Coun Maxwell and Seconded by Coun Shippam (Second Reading) that by-law No. 2021-29 being a by-law to authorize a road use agreement between Christopher and Laurie Boileau and the Corporation Municipality of Calvin. This by-law received 1st & 2nd reading on Tuesday, October 12, 2021 and will come before Council for a 3rd and final reading on Tuesday, October 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-242 SUPPORT FOR CONSOLIDATION OF AGENCIES FOR OPIOD CRISIS - FONOM

Moved by Coun Shippam and seconded by Coun Maxwell that whereas communities across the province are addressing an intensified social crisis and Northern Ontario is no different. We recognize that creating solutions will require a multi-ministry approach but if there are lessons to be learned from this pandemic, what were once cracks in the health care foundation, there are now large gaps forming especially around mental health, addictions, and homelessness; WHEREAS Northern Ontario has significant challenges when it comes to accessing mental health and addictions services for our people in our communities; WHEREAS over 300 Child care staff who provide services to over 21,000 licensed child care spaces in over 340 locations across the North and they see the effects of Mental Health and Addictions every day in the children they care for and the parents they support; WHEREAS, the defined area of Northern Ontario is over 800,000 square kilometers. Also, annually over 500 Social Services staff provide financial and employment assistance to over 15,000 families in 37 delivery sites across the North. Over 300 Community Housing staff provide safe and affordable housing to over 17,000 families in the North. In addition, there are many Police Officers and over 900 paramedics who responded to 200,000 medical emergency 911 calls. Paramedics have seen the direct results of the Mental Health and Addictions crisis in the North and some cases becoming ill themselves trying to cope with what they have seen;

WHEREAS the Municipality of Calvin appreciates the efforts of all the agencies that are working to help and support those addicted to opioids. In some districts, over 30 agencies are providing some assistance. But we would like to see consolidation of these agencies with the input of Municipalities/DSSAB's and local stakeholders. As we believe, a streamlined agency would be able to put the combined funds to better use; THEREFORE BE IT RESOLVED that the Municipality of Calvin ask that our Northern Ontario Health Teams, in consultation with FONOM/Municipalities/DSSAB's and local stakeholders, support a province-wide strategy that supports such consolidation; FUTHER BE IT RESOLVED that a copy of this Resolution to be shared with Premier Ford, Christine Elliott the Minister of Health, Michael Tibollo the Associate Minister of Mental Health and Addictions, the Leaders of the Provincial Oppositions, and the Association of Municipalities of Ontario (AMO).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-243 ACCEPTANCE OF INTEGRITY COMMISSIONER REPORT – MAYOR IAN PENNELL

Moved by Coun Shippam and seconded by Coun Maxwell that the following report, item A below, has been presented to Council at the October 5, 2021 Special Council meeting by E4M Solutions: A – Office of the Integrity Commissioner – Inquiry Report/Decision, Allegation: Contravention of the Municipality of Calvin Code of Conduct, by: Mayor Ian Pennell; NOW BE IT THEREFORE RESOLVED that Council hereby accepts this report as presented.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Declared Conflict of Interest
Carried

2021-244 ACCEPTANCE OF INTEGRITY COMMISSIONER REPORT – COUNCILLOR DAN MAXWELL

Moved by Coun Olmstead and seconded by Coun Cross that the following report, item A below, has been presented to Council at the October 5, 2021 Special Council meeting by E4M Solutions: A – Office of the Integrity Commissioner – Inquiry Report/Decision, Allegation: Contravention of the Municipality of Calvin Code of Conduct, by: Councillor Daniel Maxwell; NOW BE IT THEREFORE RESOLVED that Council hereby accepts this report as presented.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Declared Conflict of Interest
Councillor Olmstead Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-245 ACCEPTANCE OF INTEGRITY COMMISSIONER REPORT – COUNCILLOR HEATHER OLMSTEAD

Moved by Coun Maxwell and seconded by Coun Shippam that the following report, item A below, has been presented to Council at the October 5, 2021 Special Council meeting by E4M Solutions: A – Office of the Integrity Commissioner –

Inquiry Report/Decision, Allegation: Contravention of the Municipality of Calvin Code of Conduct, by: Councillor Heather Olmstead; NOW BE IT THEREFORE RESOLVED that Council hereby accepts this report as presented.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Declared Conflict of Interest
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		

2021-246 INTEGRITY COMMISSIONER REPORT – COUNCILLOR MAXWELL – RECOMMENDATIONS OF PENALTY BY INTEGRITY COMMISSIONER

Moved by Coun Olmstead and seconded by Coun Cross that whereas a request for inquiry was made to the Integrity Commissioner alleging that Councillor Maxwell had contravened the Municipality’s Code of Conduct; WHEREAS an inquiry was conducted by the Integrity Commissioner in response to the request and a report was presented to Council on October 5, 2021; WHEREAS the Integrity Commissioner found that Councillor Maxwell did:

- “Did use Indecent, abuse or insulting words, tone or expression toward past Council and Councillors, during the May 11, 2021, closed portion of the Council meeting and he, thereby violated Section 7(2) of the Code of Conduct.”
- “Did contravene sections 6.1 and 6.2 of the Code of Conduct which requires him to be civil and respectful in meetings and to respect the decision-making process. Councillor Maxwell is also required to communicate the attitudes and decision of Council accurately and adequately, even if he disagrees with a majority decision of Council.”
- “Upon finding a breach of the Code of conduct, section 223.4(5) of the Municipal Act, 2001 permits Council to levy a penalty of either a reprimand or a suspension of the remuneration paid to the member in respect of his services as a member of council for a period of up to 90 days for each breach.”

WHEREAS the recommendations of the Integrity Commissioner are as follows:

- “Council was present for and witnessed the behavior of Councillor Maxwell and is in a better position than the Integrity Commissioner to measure the offence and the appropriate penalty.”
- “Additionally, we recommend that Council consider recording their closed session meetings. This is a best practice supported by the Ombudsman.”

WHEREAS Council has considered the findings and recommendations of the Integrity Commissioner; NOW THEREFORE BE IT RESOLVED THAT:

- a) Councillor Maxwell shall formally apologize to Council;
- b) Councillor Maxwell will be given a suspension of remuneration for 270 days. (formal reprimand or suspension of remuneration for ____ days)
- c) Council requests the Clerk-Treasurer to investigate how closed meetings can be recorded.

Recorded Vote as per Electronic Meeting Best Practices

Division Vote; Section a) Apology to Council

Councillor Cross	Yea	
Councillor Maxwell		Declared Conflict of Interest
Councillor Olmstead	Yea	
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		

Division Vote; Section b) Suspension of Remuneration for 270 days

Councillor Cross	Yea
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Councillor Maxwell	Declared Conflict of Interest
Councillor Olmstead	Nay
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Division Vote; Section c) Investigate how closed meetings can be recorded

Councillor Cross	Yea
Councillor Maxwell	Declared Conflict of Interest
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-247 INTEGRITY COMMISSIONER REPORT – COUNCILLOR OLMSTEAD – RECOMMENDATIONS OF PENALTY BY INTEGRITY COMMISSIONER

Moved by Coun Cross and seconded by Coun Maxwell that whereas a request for inquiry was made to the Integrity Commissioner alleging that Councillor Olmstead had contravened the Municipality’s Code of Conduct; WHEREAS an inquiry was conducted by the Integrity Commissioner in response to the request and a report was presented to Council on October 5, 2021; WHEREAS the Integrity Commissioner found that Councillor Olmstead did:

- “Did contravene the Council-Staff Relations (CSR) Policy when she was found to have breached the OHSa due to her actions toward the Road Superintendent. This contravention is also a breach of the Code of Conduct.”
- “Did contravene section 7.1 and 8.1 of the code of Conduct when she was found to have breached the OHSa due to her actions toward the Road Superintendent.”
- “Did contravene section 1.2(d) when she retrieved her Live Trap and then was deceitful to Ms. Campbell about collecting it causing undo distress to Ms. Campbell.”
- “Did contravene section 7.2 of the Code of Conduct when she made disparaging remarks about Councillor Cross and other members of Council when she dropped off the Live Trap and was speaking with Ms. Campbell.”

WHEREAS the recommendations of the Integrity Commissioner are as follows:

- “Upon finding a breach of the Code of Conduct, section 223.4(5) of the *Municipal Act, 2001* permits Council to levy a penalty of either a reprimand, or a suspension of the remuneration paid to the member in respect of her services as a member of council for a period of up to 90 days for each breach.”
- “The conduct of Councillor Olmstead in these matters was astounding. She has shown not only disregard for the ethical responsibilities in the Code of Conduct, but egregious and flagrant disregard for serious legislation like the *OHSa*. Further that she has not taken responsibility for any of her actions and instead blames others or attempts to legitimize her behaviour by deflecting/or focusing on the behaviour of others.”
- “This is the second Integrity Commissioner inquiry related to the actions of Councillor Olmstead wherein she was found to have contravened the Code of Conduct. Of significant concern is that Councillor Olmstead criticized the Road Superintendent using the most offensive language known to our legal system.”
- “We are most concerned that this behaviour must stop. It is destructive to the operation of the Municipality and is poisoning the work environment for staff and is diverting valuable taxpayer resources from providing appropriate service.”
- “We very strongly recommend that Council request that Councillor Olmstead resign her position on Council. It is clear that she does not acknowledge, and even denied her behaviour(s) toward the Road Superintendent as well as others involved in this inquiry. It is our opinion that her behaviour will be ongoing and will place the Municipality and perhaps Councillor Olmstead personally at considerable risk of litigation.”
- “Alternatively, should Council not wish to take such action or should Councillor Olmstead refuse to resign Council should strictly impose the following:

a. With respect to the contravention of the *OHSA* and subsequently 1.2 (f) of the Code of Conduct our recommendation is that Council suspend her remuneration for a period of ninety (90) days for the multiple breaches. This is the maximum financial penalty we can recommend.

b. With respect to the contravention of the *CSR* and the Code of Conduct related to her vexatious comments to and about the Road Superintendent, we recommend that Councillor Olmstead

- i. Not be allowed to participate in any performance management related to the Road Superintendent who currently reports to Council as a whole;
- ii. Be removed from all boards and committees;
- iii. Not be allowed to communicate with staff directly, that all communications to staff go through an anonymized email address;
- iv. Not be allowed to attend the Municipal Office or Municipal worksites where staff may be except for retrieving Council mail/packages, make bill payments, and attend Council meetings or otherwise fulfilling her statutory roles.
- v. Be able to request the restrictions be reviewed in six (6) months.

c. With respect to the contraventions of sections 1.2(d) and 7.2, that Councillor Olmstead be required to make a public apology to Ms. Campbell and Councillor Cross and Council generally, for her behaviour.”

- “We further recommend that Council consider adopting an administrative or CAO model where employees report to one senior manager and only the senior manager reports to Council.”

WHEREAS Council has considered the findings and recommendations of the Integrity Commissioner; NOW THEREFORE BE IT RESOLVED THAT:

- a) Councillor Olmstead shall Resign Immediately
- b) Councillor Olmstead shall Remuneration removed for 5 breaches for a total of 450 days.
- c) Councillor Olmstead shall Be removed from all boards and committees
- d) Councillor Olmstead shall Have no direct contact with Staff
- e) Councillor Olmstead shall Not be allowed on Municipal Property where staff may be except for statutory duties or to pick up mail packages, make bill payments or attend Council Meetings.
- f) Councillor Olmstead shall Make a Public Apology to Ms. Campbell, Councillor Cross and Council generally for her behaviour.

Recorded Vote as per Electronic Meeting Best Practices

Division Vote; Section a) Resign Immediately

Councillor Cross	Yea
Councillor Maxwell	Nay
Councillor Olmstead	Declared Conflict of Interest
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Division Vote; Section b) Remuneration removed for 5 breaches for a total of 450 days

Councillor Cross	Yea
Councillor Maxwell	Nay
Councillor Olmstead	Declared Conflict of Interest
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Division Vote; Section c) Removed from all boards and committees

Councillor Cross	Yea
Councillor Maxwell	Nay

Councillor Olmstead Declared Conflict of Interest
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

Division Vote; Section d) No direct contact with staff

Councillor Cross Yea
 Councillor Maxwell Nay
 Councillor Olmstead Declared Conflict of Interest
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

Division Vote; Section e) Not be allowed on Municipal Property where staff may be except for statutory duties or to pick mail packages, make bill payments or attend Council Meetings

Councillor Cross Yea
 Councillor Maxwell Nay
 Councillor Olmstead Declared Conflict of Interest
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

Division Vote; Section f) Public apology to Ms. Campbell, Councillor Cross and Council generally for her behaviour

Councillor Cross Yea
 Councillor Maxwell Nay
 Councillor Olmstead Declared Conflict of Interest
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

2021-248 MUNICIPAL VACCINATION POLICY BEING A BY-LAW TO ADOPT A POLICY REGARDING THE VACCINATION OF WORKERS AGAINST COVID-19 FOR THE MUNICIPALITY OF CALVIN.

Moved by Coun Olmstead and seconded by Coun Shippam (First Reading). Moved by Coun Shippam and seconded by Coun Cross (Second Reading); that a Municipal vaccination policy being a by-law to adopt a policy regarding the vaccination of workers against COVID-19 for the Municipality of Calvin. This by-law received 1st & 2nd reading on Tuesday October 12, 2021 and will come before Council for a 3rd and final reading on Tuesday, October 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross Yea
 Councillor Maxwell Yea
 Councillor Olmstead Nay
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

Second Reading

Councillor Cross Yea
 Councillor Maxwell Yea
 Councillor Olmstead Nay
 Councillor Shippam Yea
 Mayor Pennell Yea
 Carried

2021-249 BEING A BY-LAW TO AMEND BY-LAW 2020-020 and BY-LAW 2020-025 - A POLICY OUTLINING THE TERMS AND CONDITIONS AND FEES FOR THE RENTAL OF THE CALVIN COMMUNITY CENTRE AND ITS EQUIPMENT (Commonly Known as the Hall Rental and Equipment Use Policy) TO INCLUDE PANDEMIC SCREENING, CONTRACT TRACING AND VACCINATION REQUIREMENTS.

Moved by Coun Olmstead and seconded by Coun Maxwell (First Reading). Moved by Coun Maxwell and seconded by Coun Shippam (Second Reading); that being a by-law to amend by-law 2020-020 and by-law 2020-025 – A policy outlining the terms and conditions and fees for the rental of the Calvin Community Centre and its equipment (Commonly known at the Hall Rental and Equipment Use Policy), to include pandemic screening, contract tracing and vaccination requirements. This by-law received 1st & 2nd reading on Tuesday October 12, 2021 and will come before Council for a 3rd and final reading on Tuesday, October 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Second Reading

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-250 REQUEST FOR EXTENSION FOR COMPLIANCE WITH ZONING BY-LAW

Moved by Coun Olmstead and seconded by Coun Cross that the Council of the Corporation of the Municipality of Calvin has considered Mr. Mike Lalonde’s request for an extension and has agreed to the following: No extension will be provided to Mr. Lalonde.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Nay
Councillor Olmstead	Nay
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-251 DISBURSEMENTS

Moved by Coun Cross and seconded by Coun Maxwell that the disbursements dated October 7, 2021 in the amount of \$ 33,251.27 and October 12, 2021 in the amount of \$ 10,806.00 be hereby authorized and passed for payment.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-252 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Shippam that this Regular meeting of Council now be adjourned at 9:39 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea
Councillor Maxwell	Yea
Councillor Olmstead	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, OCTOBER 26, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Dan Maxwell, Coun Heather Olmstead, Coun Christine Shippam, Clerk-Treasurer, Cindy Pigeau, Fire Chief Dean Maxwell and Administrative Assistant, Aleysha Blake.

Regret: 0

Guests: 2 – Tammy Albers, E4M Solutions
- Colleen Hannigan, E4M Solutions

The meeting was called to order at 7:01 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: NONE

PRESENTATIONS/DELEGATIONS: NONE

2021-253 AMENDMENT TO AGENDA

Moved by Coun Cross and seconded by Coun Maxwell that Council hereby authorizes the following amendments to the October 26, 2021 agenda:

A1) Municipality of Calvin	Amendment to Agenda
M1) Ms. Tammy Albers, E4M	Apology

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Shippam Yea

Mayor Pennell Yea

Carried

2021-254 ADOPT MINUTES OF TUESDAY, OCTOBER 12, 2021

Moved by Coun Olmstead and seconded by Coun Shippam that the minutes of the regular meeting of Council held on Tuesday, October 12, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Yea

Councillor Olmstead Yea

Councillor Shippam Yea

Mayor Pennell Yea

Carried

2021-255 RESIGNATION

Moved by Coun Maxwell and seconded by Coun Cross that the Council of the Municipality of Calvin hereby accepts (accepts/rejects), Councillor Heather Olmstead's resignation as of Tuesday, October 26, 2021.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea

Councillor Maxwell Nay

Councillor Olmstead Resigned

Councillor Shippam Yea

Mayor Pennell Yea

Carried

2021-241 BY-LAW NO. 2021-029 ROAD USE AGREEMENT – CHRISTOPHER AND LAURIE BOILEAU BEING A BY-LAW TO AUTHORIZE A ROAD USE AGREEMENT BETWEEN CHRISTOPHER AND LAURIE BOILEAU AND THE CORPORATION OF THE MUNICIPALITY OF CALVIN.

Moved by Coun Shippam and seconded by Coun Maxwell that by-law No. 2021-29 being a by-law to authorize a road use agreement between Christopher and Laurie Boileau and the Corporation Municipality of Calvin. This by-law received third and final reading on Tuesday, October 26, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		

2021-248 BY-LAW NO. 2021-030 MUNICIPAL VACCINATION POLICY BEING A BY-LAW TO ADOPT A POLICY REGARDING THE VACCINATION OF WORKERS AGAINST COVID-19 FOR THE MUNICIPALITY OF CALVIN.

Moved by Coun Shippam and seconded by Coun Cross that by-law No. 2021-030 being a by-law to adopt a policy regarding the vaccination of workers against COVID-19 for the Municipality of Calvin. The third reading of this by-law was deferred to Tuesday November 9, 2021, Regular Council Meeting.

Recorded Vote as per Electronic Meeting Best Practices

Vote for 3rd Reading to be deferred to Tuesday, November 9th, 2021 Meeting.

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		

2021-249 BEING A BY-LAW TO AMEND BY-LAW 2020-020 and BY-LAW 2020-025 - A POLICY OUTLINING THE TERMS AND CONDITIONS AND FEES FOR THE RENTAL OF THE CALVIN COMMUNITY CENTRE AND ITS EQUIPMENT (Commonly Known as the Hall Rental and Equipment Use Policy) TO INCLUDE PANDEMIC SCREENING, CONTRACT TRACING AND VACCINATION REQUIREMENTS.

Moved by Coun Cross and seconded by Coun Maxwell that being a by-law to amend By-law 2020-020 and By-law 2020-025 – A policy outlining the terms and conditions and fees for the rental of the Calvin Community Centre and its Equipment (Commonly known as the Hall Rental and Equipment Use Policy) to include pandemic screening, contract tracing and vaccination requirements. This by-law received third and final reading on Tuesday, October 26, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		

2021-256 BY-LAW NO. 2021-031 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (JULY 1, 2021 TO SEPTEMBER 30, 2021).

Moved by Coun Shippam and seconded by Coun Maxwell (First Reading), moved by Coun Cross and Seconded by Coun Shippam (Second Reading) that by-law No. 2021-031 that being a by-law to confirm the proceeding of Council (July 1, 2021 to September 30, 2021.) This by-law received 1st & 2nd reading on Tuesday, October 26, 2021 and will come before Council for a 3rd and final reading on Tuesday, November 9th, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

2021-257 ADVERTISING IN THE CALVIN NEWSLETTER – LOCAL MATTAWA EVENTS

Moved by Coun Shippam and seconded by Coun Cross that the Council of the Municipality of Calvin ~~will hereby~~ _____ (allow/not allow), the regional municipalities to advertise in our monthly newsletter, will charge a fee of \$ _____ (per word/per page) and requests the Clerk-Treasurer to add this fee to the Fees and Charges By-Law requests the Clerk-Treasurer to research and develop a policy on outside sources advertising in our monthly newsletter including costs associated with advertising in the newsletter.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

2021-258 REQUEST FOR PURCHASE OF NEW PUMPER TRUCK

Moved by Coun Maxwell and seconded by Coun Shippam that the Council of the Municipality of Calvin hereby deems it in the best interest of the Municipality to replace the old 1985 pumper truck as parts are difficult to obtain, it is rusting quite badly and it repair bills are quite costly because of the age of the truck; Whereas the funds of approximately \$85,000 were not included in the 2021 budget for the replacement of the aging pumper truck as it was not anticipated to be replaced in 2021; Whereas Council acknowledges that they will be evoking clause 4.3.2.2. of the "Procurement By-Law" and consider this a sole source supply; Therefore Be It Resolved that Council hereby authorizes the Clerk-Treasurer to transfer funds in the amount of \$85,000 from the Fire Reserves to allow this important project to proceed in a timely manner and for the expense and revenue to be allocated into the applicable calendar year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Resigned
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-259 ACKNOWLEDGEMENT OF INSURANCE REQUEST PROPOSAL

Moved by Coun Maxwell and seconded by Coun Cross that the Council of the Municipality of Calvin hereby acknowledges that the Clerk-Treasurer will be putting out a Request for Proposal for a Municipal Insurance Provider.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Resigned
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-260 REQUEST FOR PETITION TO BE PUT IN TH MUNICIPAL OFFICE, RE: CASSELLHOME

Moved by Coun Maxwell and seconded by Coun Cross that the Council of the Municipality of Calvin hereby authorizes a copy of the petition made by Mr. Richard Gould, resident of the Municipality of Calvin to be placed in the Municipal Office for the convenience of those members of the community who wish to sign it; And further the petition will placed just inside the Municipal Office door to provide minimal contact with staff during a pandemic and residents with questions regarding the petition will be requested to contact Mr. Gould.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross Yea
Councillor Maxwell Yea
Councillor Olmstead Resigned
Councillor Shippam Nay
Mayor Pennell Nay
Defeated

2021-261 REQUEST FOR APOLOGY FROM TAMMY ALBERS, E4M REGARDING COMMENTS MADE AT THE OCTOBER 12, 2021 REGULAR COUNCIL MEETING

Moved by Coun Shippam and seconded by Coun Maxwell that the Council of the Municipality of Calvin hereby requests that Ms. Tammy Albers, Wellness and Relationship Building Consultant make a formal apology to Councillor Maxwell regarding her comments made at the October 12, 2021 Regular Council Meeting and that Ms. Albers not be allowed to attend any future Municipality of Calvin Council Meetings.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Cross		Nay
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam		Nay
Mayor Pennell		Nay

Defeated

2021-262 BY-LAW NO. 2021-032 BEING A BY-LAW TO AUTHORIZE ROAD USE AGREEMENT BETWEEN KEVIN AND CINDY GRANT AND THE MUNICIPALITY OF CALVIN.

Moved by Coun Cross and seconded by Coun Maxwell (First Reading), moved by Coun Shippam and seconded by Coun Cross (Second Reading) that being a by-law to authorize road use agreement between Kevin and Cindy Grant and the Municipality of Calvin. This by-law received 1st reading on Tuesday, October 26, 2021 and will come before Council for a 2nd, 3rd and final reading on Tuesday, November 9th, 2021.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading: Deferred to Regular Council Meeting of Tuesday, November 9, 2021 to hear response back from solicitor.

Councillor Cross		
Councillor Maxwell		
Councillor Olmstead		Resigned
Councillor Shippam		
Mayor Pennell		

Carried

2021-263 ADJOURNMENT

Moved by Coun Maxwell and seconded by Coun Shippam that this Regular meeting of Council now be adjourned at 9:10 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross	Yea	
Councillor Maxwell	Yea	
Councillor Olmstead		Resigned
Councillor Shippam	Yea	
Mayor Pennell	Yea	
Carried		