

**APPROVED**  
FEB 25 2025  
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# Corporation of the Municipality of Calvin

## REGULAR MEETING OF COUNCIL

### MEETING SUMMARY

Date: February 11, 2025

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer (TEAMS), Manson, Moreton.

Staff: CAO Maitland, Deputy Clerk Araujo, Public Works Superintendent Carr, CBO S. Conrad

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#### 1. CALL TO ORDER

Resolution Number: 2025-46

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT this Feb 11, 2025 Regular Meeting of Council be called to order @6:00 p.m. noting that quorum has been achieved. Since we have a couple of public members in the audience tonight who may want to ask questions during agenda item 8.2's presentation, we will suspend the procedural by-law to allow questions from the floor during that agenda item only.

Result: Carried

#### 2. APPROVAL OF AGENDA

Resolution Number: 2025-47

Moved By: Councillor Latimer

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

#### 3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - NONE

#### 4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2025-48

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of January 28, 2025, and February 03, 2025, be approved as presented and circulated.

Result: Carried

#### 5. DELEGATIONS TO COUNCIL - NONE

#### 6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

##### 6.1 Agreement between Minister of Natural Resources and the Forestry (Forest Fire Management Renewal Agreement)

Resolution Number: 2025-49

By-Law 2025-05 Forest Fire Management Renewal Agreement

Moved by: Councillor Moreton

Seconded by: Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin approves this By-Law 2025-05 being a By-Law to accept the Forest Fire Management Renewal Agreement for a five (5) year period beginning April 1<sup>st</sup>, 2025, with a review prior to March 31<sup>st</sup>, 2030. Read and passed in open council on this 11<sup>th</sup> day of February, 2025.

**Result: Carried**

## 7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

- 7.1 The [Board of Health Minutes](#) for December 4, 2024
- 7.2 Support for Seniors and Caregivers Act, 2024 Proposed Amendments to the Fixing Long Term Care Act, 2021
- 7.3 Northeastern Fire Education Conference & Trade Show March 27-30, 2025
- 7.4 Approved December 2024 Cassellholme Board of Management Meeting Minutes
- 7.5 Industrial Inquiry Commission Reviewing Canada Post
- 7.6 Fly the Flag on April 02, 2025 for World Autism Day
- 7.7 Northumberland County- Deposit Return Program
- 7.8 The 2025 Northern Ontario Broadband Report
- 7.9 DNSSAB 2025 Levy Letter
- 7.9.1 DNSSAB 2025 Appointment on Assessment 2024
- 7.9.2 DNSSAB Explanation of March Adjusted Levy Invoice
- 7.10 Building Report-Shane Conrad CBO
- 7.11 Peterborough County Council Resolution Re: Proposed U.S. tariffs on Canadian Goods
- 7.12 Bonfield Public Library Feb. 3rd Minutes

**Resolution Number: 2025-50**

**Moved By:** Councillor Grant

**Seconded By:** Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items as presented.

**Result: Carried**

## 8. ADMINISTRATIVE MATTERS:

### 8.1 2025 Interim Tax Due Date Amended

**Resolution Number: 2025-51**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Manson

**WHEREAS** at its January 28<sup>th</sup>, 2025, Regular Meeting of Council, By-Law 2025-07, being a by-law to Provide Interim Tax Rates for Year 2025, Council adopted Feb 28<sup>th</sup>, 2025 as the due date for interim tax bill payments,

**AND WHEREAS** Council meetings are open to the public, with the full meeting package including the by-law referenced in this motion, is available to the public prior to Council meetings on the municipal website, with video recordings of those meetings including discussions and decisions posted to the municipal website and the municipal You-tube channel the day following Council meetings,

**AND WHEREAS** staff has brought to the Head of Council's attention that this change in due date of the interim taxes has caused some concern for a few residents,

**NOW THEREFORE BE IT RESOLVED** that Council supports staff's recommendation that for 2025, interest not be charged on unpaid interim tax bills until after March 31<sup>st</sup>, 2025.

**Result: Carried**



**8.2 The Ontario Building Code – Information Session- Shane Conrad**

**Resolution Number: 2025-52**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin hereby heard and received information from the Building Code Official Shane Conrad in an open information session.

**Result: Carried**

**8.3 Amendment to By-Law 2019-027- Public Comment Period**

**Building Procedures, Permits and Fees**

**Resolution Number: 2025-53**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Latimer

**WHEREAS** at its Regular Meeting on October 29<sup>th</sup>, 2024, Council read and approved as First Reading, By-Law 2024-062, a By-Law to amend By-Law 2019-027, a By-Law to Establish Municipal Building Procedures, Regulations, and Prescribe Permit Fees and Other Fees as Applicable to Building and Related Matters;

**AND WHEREAS** Public Notice has been served with respect to this By-Law, providing an opportunity for the public to comment on the draft By-Law in writing or in person for consideration at this meeting of February 11, 2025;

**NOW THEREFORE BE IT RESOLVED** that there was no public comment delivered on the matter.

**Result: Carried**

**8.4 Amendment to By-Law 2019-027 2<sup>nd</sup> and final reading**

**Building Procedures, Permits and Fees**

**By-Law 2024-62 Building Procedures, Permits and Fees**

**Resolution Number: 2025-54**

**Moved by:** Councillor Manson

**Seconded by:** Councillor Moreton

**WHEREAS** at its Regular Meeting on October 29<sup>th</sup>, 2024 Council read and approved as First Reading, By-Law 2024-062, a By-Law to amend By-Law 2019-027, a By-Law to Establish Municipal Building Procedures, Regulations, and Prescribe Permit Fees and Other Fees as Applicable to Building and Related Matters;

**AND WHEREAS** Public Notice has been served with respect to this By-Law, providing an opportunity for the public to comment on the draft By-Law in writing or in-person for consideration at this meeting of February 11, 2025;

**AND WHEREAS** there was no public comment.

**NOW THEREFORE BE IT RESOLVED** that By-Law 2024-062 now be read a second and final time, and that this By-Law 2024-062 come into force and effect on this February 11<sup>th</sup>, 2025;

**AND FURTHER THAT** By-Law 2025-11 being a By-Law to amend the Fees and Charges By-Law 2024-54 be amended to reflect the adoption of By-Law 2024-062

**Result: Carried**

**8.5 Amendment to Schedule B, Building Inspection Services, By-Law 2024-54 Fees and Charges  
Resolution Number: 2025-55**

**By-Law 2025-11 Fees and Schedules**

**Moved by:** Councillor Manson

**Seconded by:** Councillor Latimer

**WHEREAS** at its regular Meeting of Council held on February 11<sup>th</sup>, 2025, Council adopted By-Law 2024-62, being a By-Law to Establish Municipal Building Procedures, Regulations, and Prescribe Permit Fees and Other Fees as Applicable to Building and Related Matters;

**AND WHEREAS** the fees found within By-Law 2024-062 are to be reflected in the By-Law to Impose and Consolidate the Fees and Charges for the Municipal Services, Activities and For the Use of Its Property (currently By-Law 2024-054);

**AND WHEREAS** By-Law 2024-054, Schedule B, Building Inspection Services found in the current By-Law is now, with the adoption of By-Law 2024-62 is outdated;

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin now hereby approves that Schedule B of By-Law 2024-54 be amended to reflect the most up to date fees and charges set out in By-Law 2024-62;

**AND FURTHER THAT** this revised By-Law, 2025-11 repeals By-Law 2024-54 and comes into force and effect on this 11<sup>th</sup> day of February, 2025.

**Result: Carried**

**8.6 FONOM Correspondence, Resolution for Consideration – Expanding Extended Producer Responsibility for Household BlueBox program.**

**Resolution Number: 2025-56**

**Moved by:** Councillor Manson

**Seconded by:** Councillor Grant

**WHEREAS** Council is in receipt of email correspondence dated Jan 23, 2025 from FONOM entitled Resolution for Consideration - Expanding EPR to the ICI sector, and;

**WHEREAS** under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

**AND WHEREAS** 'ineligible' sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

**AND WHEREAS** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**AND WHEREAS** these costs will further burden the municipalities' finances and potentially take resources away from vital infrastructure projects;

**THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Calvin hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

**AND FURTHER THAT** this resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, MPP Vic Fedeli, AMO, ROMA and FONOM

**Result: Carried**

**8.7 Motion by Councillor Latimer**

**Resolution Number: 2025-57**

**Moved by:** Councillor Latimer

**Seconded by:** Mayor Gould

**WHEREAS** signs on Ontario's roadways make it easier for tourists to find local municipalities, attractions and services,

**AND WHEREAS** the Tourism-Oriented Directional Signing (TODS) program places signs on Ontario's roadways for motorists to find rural municipalities, tourist attractions, operations and services, increasing awareness of Ontario's tourism attractions, operations and services located off provincial highways, and enhancing traffic control through "advanced warning of turns" signs, promoting local assets on a province-wide basis,

**AND WHEREAS** there are no signs acknowledging the Municipality of Calvin's boundaries along Hwy 17 (east or west),



**NOW THEREFORE BE IT RESOLVED THAT** staff be directed to investigate the eligibility of and cost associated with the erection of TODS at both the east and west ends of the municipal boundary, **AND FURTHER THAT** if Calvin is not eligible for TODS, that staff investigate the cost of billboard signage that would welcome travelers to Calvin at both the east and west ends of the municipal boundary, **AND** that the results of this investigation be brought back to Council for further direction.

**Result: Carried**

### **8.8 Extending the Life of the Landfill and Financial Obligations**

**Resolution Number: 2025-58**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Latimer

**WHEREAS** at the Council meeting of January 28<sup>th</sup>, 2025 the environmental engineer provided Council with a capacity study of the municipality's landfill and the BDO provided the 2023 draft financials; **AND WHEREAS** it was found that the landfill will be at capacity in twenty-five (25) years at a cost of nine hundred seventy-two thousand three hundred three dollars (\$972,393.00) at the continued diversion rate; **AND FURTHERMORE**, the BDO described the legal obligation for a municipality to budget for the retirement obligation of the asset as per the Public Sector Accounting Board; **AND WHEREAS** Council to consider in its 2025 budget deliberations the need to increase the cost of the reserve for closure and post closure **\$11,473.44** in the 2025 budget to cover its legal financial obligation, **AND FURTHERMORE**, discussions of methods to prolong the life of the landfill were had and the Public Works Superintendent provided a report to Council for review; **AND FURTHERMORE**, the Public Works Superintendent recommends an educational and promotional period for a clear bag program for waste entering the landfill be implemented in conjunction with the current provisions of By-law 2024-46 "Being a by-law to establish and maintain a system for the disposal of waste and other refuse" be reviewed, **AND FURTHERMORE**, that a committee be formed to create a waste management plan and that the committee will be named the Environmental Advisory Committee and that the terms of reference for this committee be prepared for the next meeting of Council; **BE IT HEREBY RESOLVED** that the Council of the Municipality of Calvin approves of this recommendation and appoints Councillor Latimer to chair the Environmental Advisory Committee.

**Result: Carried**

### **9. AGENCIES, BOARDS, COMMITTEES**

- 9.1** North Bay Mattawa Conservation Authority – Councillor Moreton- No Report Received
- 9.2** East Nipissing Planning Board- Councillor Grant- No Report Received
- 9.3** Physician Recruitment -Mayor Gould **Feb 14, 2025**- No Report Received
- 9.4** Mattawa Regional Police Services Board - Councillor Grant- No Report Received
- 9.5** Canadian Ecology Centre – Mayor Gould- No Report Received
- 9.6** Cassellholme Exit Strategy- Mayor Gould- Report Received

**Resolution Number:2025-59**

**Moved By:** Councillor Grant

**Seconded By:** Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee verbal reports and/or Minutes provided by Council members at this meeting where they were submitted.

**Result: Carried**

## 10. CLOSED MEETING

**Resolution Number: 2025-60**

Moved By: Councillor Moreton

Seconded By: Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin move into Closed Session at 8:43 p.m. to discuss:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

**Result:** Carried

## 11. RETURN TO OPEN SESSION

**Resolution Number: 2025-61**

Moved By: Councillor Grant

Seconded By: Councillor Moreton

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin move back into Open Session at 9:24 p.m. and report that it discussed;

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

**Result:** Carried

## 12. CONFIRMATORY BY-LAW

**By-Law # 2025-12**

**Resolution Number: 2025-62**

Moved By: Councillor Moreton

Seconded By: Councillor Manson

**NOW THEREFORE BE IT RESOLVED THAT** By-Law 2025-12 being a By-Law to confirm the proceedings of Council be approved.

**Result:** Carried

## 13. ADJOURNMENT

**Resolution Number: 2025-63**

Moved By: Councillor Grant

Seconded By: Councillor Moreton

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin now be adjourned at 9:26 p.m.

**Result:** Carried