



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-246

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT:

“The September 12, 2023 Regular Meeting of Council be called to order at
6:02 p.m. and noted that quorum has been achieved.”

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-247

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“The procedural by-law be suspended for the duration of this meeting.”

Discussion:

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-248

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

“The Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as circulated, less any items requested for separate review and discussion.”

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Consent Agenda

**If you wish to separate an Item from the Consent Agenda
please contact the Clerk prior to the meeting so a
resolution can be prepared.**

1. September 06, 2023: Police Record Check Revenue to Municipalities
2. September 01, 2023: Nipissing Forest 2019-2029 Forest Management Plan
3. August 23 2023: District of Nipissing Social Services Administration Board (DNSSAB) Vink Consulting Sessions
4. August 21 2023: Board of Health Meeting Minutes June 28 2023.
5. August 11 2023: Climate Emergency Just Transition Transfer Letter from Township of Severn

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télééc.: 705 330-4191

File Reference:

612-10

September 6, 2023

To All OPP-policed Municipalities

Re: Distribution of Police Record Check Revenue to Municipalities

In June 2022, the Ontario Provincial Police (OPP) centralized the police record check process by transferring the responsibility for the process from detachment staff to an Online Police Record Check Unit (OPRCU). The centralization of the police record check process eliminates the need for detachment staff to perform duties associated with the police record checks, with the exception of fingerprinting. This OPRCU has been staffed by reinvesting numerous administrative detachment positions from across the province. The change in staffing at OPP detachment locations will be captured in the overall municipal policing cost-recovery in accordance with the terms set out in *Police Services Act*, Ontario Regulation 267/14.

Historically, the revenue generated from detachment staff completing record checks for municipal residents has been credited back to the applicable municipalities. With the reassignment of the police record check workload to the OPRCU, there will be a gradual reduction of the revenue provided to municipalities, except for the revenue for fingerprinting. Fingerprinting remains a detachment responsibility and, therefore, the revenue for conducting fingerprint services at the detachments will continue to be allocated to municipalities. The gradual reduction of police record check revenue (not related to fingerprinting) will be accompanied by the introduction of some cost savings for municipalities resulting from the impact of reinvesting some detachment positions into the OPRCU. This will provide municipalities with an extended period of time to make appropriate adjustments to any impacted financial plans.

OPP-policed municipalities will continue to receive police record check revenue in 2023 and 2024. Commencing in 2025, the revenue will be reduced by 25% per year. In 2028, OPP-policed municipalities will cease to receive police record check revenue associated with police record checks processed by the OPRCU. Municipalities will continue to receive revenue for fingerprinting services provided at the detachment.

The OPP will continue to deliver adequate and effective policing services while focusing on meeting the municipalities' unique policing needs.

Should you have any questions, please email the OPP Municipal Policing Bureau Financial Services Unit at OPP.Financial.Services.Unit@opp.ca.

Respectfully,



Phil Whitton Superintendent
Commander,
Municipal Policing Bureau

cc OPP Deputy Commissioner Chris Harkins
OPP Provincial Commander Mary Silverthorn
A/Inspector Kirsten Buligan, Community Safety Services
OPP Detachment Commanders

Administration

From: MNRF North Bay (MNRF) <MNRF.NOR@ontario.ca>
Sent: Friday, September 1, 2023 8:10 AM
Subject: Review of Proposed Minor Amendment: Nipissing Forest 2019-2029 Forest Management Plan
Attachments: Minor-Amendment-Review-FINAL-Feb2023.pdf; Minor-Amendment-Review-FINAL-Feb2023-fr.pdf; MU754_2019_FMPAM_027_MAP_Sum_00.pdf

To whom it may concern:

Please find enclosed a copy of both the English and French versions of the Minor Amendment advertisement to the Nipissing Forest 2019-2029 Forest Management Plan for your review. This amendment is to provide for an addition of white pine shelterwood final removal harvest areas, addition of a new branch road corridor to access harvest areas, and name edition of two existing branch roads.

This Minor Amendment will be available for review online, for a 15-day period from September 1, 2023, by contacting any of the offices listed on the attached notice.

Please note that any comments regarding this amendment must be received no later than September 16, 2023, by Francisco Murphy, R.P.F. of the North Bay District MNRF office. Thank you for your interest and time in reviewing this amendment.

Thank you,

Ministry of Natural Resources and Forestry
North Bay District | Northeast Region
875 Gormanville Rd, North Bay, ONP1B 8G3
Email: francisco.murphy@ontario.ca
Tel: 705-491-5875



For General Inquiries: Call 705-475-5501 or email: mnr.northbay@ontario.ca

Please Note: As part of providing accessible customer service, please let me know if you have any accommodation needs or require communication supports or alternate formats.

REVIEW

MINOR AMENDMENT REVIEW

NIPISSING FOREST 2019-2029 FOREST MANAGEMENT PLAN

The Ontario **Ministry of Natural Resources and Forestry (MNR)**, **Nipissing Forest Resource Management Inc. (NFRM)** and the **Nipissing Local Citizens' Committee (LCC)** invite you to review a minor amendment to the 2019-2029 Forest Management Plan (FMP) for the **Nipissing Forest** and to provide comments.

This amendment provides for the addition of white pine shelterwood final removal of harvested areas, the addition of a new branch road corridor to access harvest areas, and the name edition of two existing branch roads.

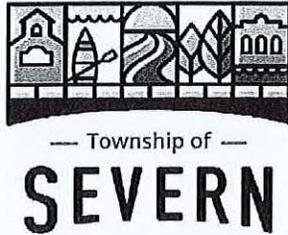
Comments and/or concerns from those affected by the operations with respect to this minor amendment must be received within the 15-day review period and no later than **September 16, 2023** by Francisco Murphy, R.P.F. of the MNR North Bay Office, see contact information below. If no concerns have been raised following the 15-day review period, the minor amendment will be approved. After approval the amendment will remain on the Natural Resources Information Portal for the duration of the FMP at <https://nrip.mnr.gov.on.ca/s/fmp-online>.

Francisco Murphy, R.P.F.
Ministry of Natural Resources and Forestry
875 Gormanville Road
North Bay, ON P1B 8G3
Tel: 705-491-5875
Email: francisco.murphy@ontario.ca

During the 15-day review period, there is an opportunity to make a written request to seek resolution of issues with the MNR District Manager or the Regional Director using a process described in the *Forest Management Planning Manual (2020) (Part C, Section 6.1.5)*.

The Ministry of Natural Resources and Forestry (MNR) is collecting your personal information and comments under the authority provided by the Forest Management Planning Manual, 2020 approved by regulation under Section 68 of the *Crown Forest Sustainability Act, 1994*. Any personal information you provide (home and/or email address, name, telephone number, etc.) may be used and shared between MNR and/or the sustainable forest licensee to contact you regarding comments submitted. Your comments will become part of the public consultation process and may be shared with the general public. Your personal information may also be used by the





Administration Office 1024 Hurlwood Lane, Severn
Mailing address PO Box 159, Orillia, Ontario L3V 6J3
Email info@severn.ca
Phone 705-325-2315

August 11, 2023

Climate Emergency Unit
c/o The David Suzuki Institute
201 Pringle Farm Rd
Saltspring Island, BC
V8K 2Y2

Dear Erin Blondeau, Director of Communications

Re: Climate Emergency Just Transition Transfer (JTT)

Please be advised that the Council for the Township of Severn received correspondence respecting the Just Transition Transfer (JTT) at their recent August 9th, 2023 Council meeting.

Following discussion Motion C2023-042 was passed:

Moved by Councillor - Ward 3 Phil Brennan

Seconded by Deputy Mayor Judith Cox

WHEREAS Canada's greenhouse gas (GHG) emissions are slowly starting to trend downward, but the reduction trajectory remains incongruent with what science and justice demands;

WHEREAS Canada must spend what it takes to confront the climate emergency, and there is an urgent need for Canada to spend more on climate infrastructure that would drive down GHGs and hasten the transition off fossil fuels;

WHEREAS Canada needs to make an audacious and hopeful offer to those workers and communities whose employment and economic security is currently tied to the fossil fuel industry (and to a lesser extent the auto, steel, concrete, and agriculture industries, etc., all of which face substantial transition challenges), and to Indigenous communities on the frontlines of fossil fuel extraction;

WHEREAS the federal government has introduced a *Sustainable Jobs Act*, but this Act needs to be paired with and backed-up by a substantial investment in the jobs of the future;

WHEREAS much of the climate infrastructure needed will come under provincial, municipal and Indigenous jurisdiction (renewable energy, grid upgrades, public transit, zero-emission housing, etc.), and training comes under provincial jurisdiction, but it is the federal government that has the greatest capacity to pay;

WHEREAS a new federal Climate Emergency Just Transition Transfer (JTT) specifically linked to funding climate infrastructure projects that would create hundreds of thousands of jobs, along with training and apprenticeships programs for workers and those leaving the oil and gas industry -- would be a transformative program that signals that Canada is indeed entering emergency mode;

WHEREAS the JTT would be an annual transfer of approximately \$25 billion from the federal government to provincial/territorial, municipal and Indigenous governments, purpose-built to meet the climate emergency imperative to decarbonize our society, ensuring communities can fund the infrastructure and training needed to transition off fossil fuels, while creating thousands of sustainable jobs in a way that is specific to their needs and locale;

WHEREAS the JTT's distribution would be based on a formula linked to recent GHG emissions in each province (but fixed from that point onward, so as not to perversely incentivize continued high GHGs), recognizing that some jurisdictions face a more challenging task to transition their local economies;

WHEREAS the JTT would transfer federal funds to newly established just transition agencies in each province and territory -- jointly governed by the federal government, provincial/territorial governments, municipal governments, and local Indigenous nations -- and in some case directly to Indigenous nations, ensuring the transfer money is not simply absorbed into provincial or municipal budgets or used to displace other infrastructure or

training funds, but rather, ensuring the money is used for its intended purpose, and that funds are allocated in a manner sensitive to local climate action plans, the unique GHG profiles of each region, and to local labour market/training needs;

WHEREAS a JTT could provide significant, stable, multi-year funding for the climate infrastructure and training/employment needs of municipalities, Indigenous communities, energy utilities, public transit authorities and public housing authorities;

WHEREAS the federal government is welcome to title such a new transfer as they see fit (e.g. a Sustainable Jobs Transfer or a Climate Infrastructure Transfer);

NOW THEREFORE BE IT RESOLVED, that the Township of Severn formally endorses the call for a new Just Transition Transfer; and

THAT the Township of Severn urges the federal government to establish a new Just Transition Transfer, starting with a major financial commitment in the next federal budget; and will write to the federal ministers concerned expressing this support;

AND THAT this resolution be circulated to all municipalities.

Carried

Should you have any questions or concerns, please feel free to contact me at (705) 325-2315 x 232 or by email at agray@severn.ca

Regards,

Alison Gray

Alison Gray, BAH, CMO, AOMC
Clerk

Cc Ontario Municipalities

Administration

From: Nelly Bothelo <nelly.bothelo@healthunit.ca>
Sent: Monday, August 21, 2023 3:50 PM
To: Armour, Township of; Bonfield, Township of; Bonfield, Township of; Burk's Falls, Village of; Callander, Municipality of; Calvin Clerk; Carling, Township of; Chisholm, Township of; East Ferris, Municipality of; Joly, Township of; Kearney, Town of; Machar, Township of; Machar, Township of; Magnetawan, Municipality of; Mattawa, Town of; Mattawan, Municipality of; McDougall, Township of; McKellar, Township of; McKellar, Township of (2); Cheryl Marshall - Naloxone Community of Practice; McMurrich/Monteith, Township of (2); Nipissing, Township of; North Bay, City of; Papineau-Cameron, Township of; Parry Sound, Town of; Perry, Township of; Powassan, Municipality of; Ryerson, Township of; Seguin, Township of; South River, Village of; Strong, Township of; Sundridge, Village of; The Archipelago, Township of; West Nipissing, Municipality of; Whitestone, Municipality of
Subject: BOH minutes of the meeting June 2023

Hi everyone,

The minutes of the meetings of BOH held on June 28 have been posted on the Health Unit [website](#) for your information.

Regards,

Nelly Bothelo | Executive Assistant, Office of the Medical Officer of Health/ Executive Officer
North Bay Parry Sound District Health Unit | 345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada
705.474.1400 ext. 5272 | 1-800-563-2808
nelly.bothelo@healthunit.ca | myhealthunit.ca

[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

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Administration

From: Marianne Zadra <Marianne.Zadra@dnssab.ca>
Sent: Wednesday, August 23, 2023 3:21 PM
To: Amanda Smith; Chris Mayne; Dan O'Mara; Jamie Restoule; Justine Mallah; Lana Mitchell; Linda Cook; Maggie Horsfield; Mark King; Mayor Ethel LaValley; Mayor Peter Chirico; Melanie Chenier - Papineau Cameron Councillor (melanie.chenier@gmail.com); terry.kelly@eastferris.ca; Bryan Martin CAO Clerk/Treasurer; Bryan Walker (cao.clerk@bonfieldtownship.com); Calvin Clerk; Craig.D; Francine Desormeau; Jason McMartin Clerk Treasurer; Jason Trottier; Jean Pierre Barbeau, CAO West Nipissing; Jenny Leblond; JoAnne Montreuil; John Severino; Nicki Kunkel
Cc: Catherine Matheson; Stacey Cyopeck
Subject: Vink Consulting Sessions

Hi everyone,

In response to the email I sent out last week (copied far below) regarding the consultation sessions, there was a question about whether there will be another session if someone is unable to attend.

At this time, the August 25th session is the only one being offered. The consultants will be sending out the questions in advance, and anyone who is unable to attend are invited to submit their responses via email.

If a future opportunity for a focus group becomes available at a later date, anyone that was unable to attend their scheduled session will be advised.

PREVIOUS EMAIL

Good afternoon Board members and Municipal CAOs/Mayors,

As previously communicated, DNSSAB has obtained the services of two consultants:

- **Vink Consulting** will be conducting the review of the **Homelessness Service System** which includes the feasibility of a homelessness hub (to begin in August)
- **SHS Inc.** will be conducting the review of **Housing Needs and Supply Study** (to begin in September/October)

You will be invited to an engagement sessions with each consultant – either for North Bay DNSSAB Board members/City of North Bay CAO, or for the District municipal DNSSAB Board members/municipal CAOs. There will be separate engagement sessions with community partners, which means you may be contacted again if you have a *professional* role in this area. In addition, for the SHS Study, there will be key informant interviews for the Mayors and CAOs of each municipality represented on the Board.

Vink Consulting is now moving ahead and would like you to register for one of the sessions below:

North Bay Board Members and CAO

You are invited to attend a focus group on **August 25th from 9:30-10:30 AM** being held via Zoom. Participants will need to register for the session to participate. Click on the following link to register for the session:

https://us06web.zoom.us/meeting/register/tZYudu2grD4iG9Si_KXvQ1BM2jWJNYaYzZQr

Board Members and CAOs from District municipalities

You are invited to attend a focus group on **August 25th from 11 AM – 12:00 PM** being held via Zoom. Participants will need to register for the session to participate. Click on the following link to register for the session:

<https://us06web.zoom.us/meeting/register/tZAlc-6hqT0iHNerjsrSgTdbPO5YOrY2S6cl>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-249

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin has received correspondence and Agreement from Ontario Provincial Police Municipal Policing Specialist regarding the Municipality’s S.10 Police Service Act group agreement advising the policing services expires on Dec 31, 2023 and have indicated options for council to consider one of the following:

Accordingly, we can proceed with:

- 1) An extension of current s. 10 agreement-for either 1 year (expiry Dec 31/24) or 2 years (expiry Dec 31, 2025)- by way of Amending Agreement to the current contract.
- 2) Full Renewal of s.10 agreement (with a term of 3,4,5 or 6 years). *Please note we cannot proceed with this option until the 2024 billing estimate is available Oct 1/23.*
- 3) Current Contract expires on Dec 31, 2023 and reversion to a PSA s. 5.1 non-contract arrangement on January 1, 2024.

For options 1 & 2 above, we would indicate in the agreement that the contract would conclude on either the expiry date, or the date when the CSPA comes into force.

Discussion/Direction:

Results: Deferred

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

Administration

From: Looker, Simon (OPP) <Simon.Looker@opp.ca>
Sent: Wednesday, August 23, 2023 3:55 PM
To: CAO
Subject: S.10 PSA Agreement Expiry
Attachments: Mattawa Group of Four Final Signed contract 2020.pdf

Good Afternoon Donna,

Thank you for your time on the phone this afternoon. As discussed the reason for my reach out is that the Municipality's S.10 Police Service Act group agreement for policing services expires on Dec 31, 2023; I have attached a copy of the agreement to this email.

It is anticipated that the Community Safety and Policing Act will come into full force in the near future and will nullify the agreements in place, however this will likely be after Dec 31 of this year.

Accordingly, we can proceed with:

- 1) An extension of current s. 10 agreement - for either 1 year (expiry December 31, 2024) or 2 years (expiry December 31, 2025) - by way of an Amending Agreement to the current contract.
- 2) Full renewal of s. 10 agreement (with a term of 3, 4, 5, or 6 years)
*Please note we cannot proceed with this option until the 2024 billing estimate is available Oct. 1, 2023
- 3) Current contract expires on December 31, 2023 and reversion to a PSA s. 5.1 non-contract arrangement on January 1, 2024.

For options 1 & 2 above, we would indicate in the agreement that the contract would conclude on either the expiry date, or the date when the CSPA comes into force.

Please let me know once the municipality has decided on the preferred option and I will provide further details about the process to bring any of the above options to completion.

Thanks,
Simon

Simon Looker

Municipal Policing Specialist
Municipal Policing Bureau
Ontario Provincial Police
777 Memorial Ave, Orillia ON L3V 7V3
Tel: 705-329-6226
Cell: 705-345-1418

The term of this Agreement is effective as of the 01 day of January 2020.

**AGREEMENT FOR THE PROVISION OF POLICE SERVICES
UNDER SECTION 10 OF THE POLICE SERVICES ACT, R.S.O. 1990, c. P.15, as am.**

BETWEEN:

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE
SOLICITOR GENERAL**

(“Ontario”)

OF THE FIRST PART

AND:

**THE CORPORATION OF THE TOWN OF MATTAWA
THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN
THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON
THE CORPORATION OF THE MUNICIPALITY OF CALVIN
(the “Municipality”)**

OF THE SECOND PART

RECITALS:

- (a) Under s. 4(1) of the *Police Services Act*, R.S.O. 1990, c. P.15, as am., the Municipality is required to provide adequate and effective police services in accordance with its needs;
- (b) Under s. 5 of the *Police Services Act*, the Municipality's responsibility for providing police services may be discharged by entering into an Agreement with the Solicitor General under s. 10 of the Act;
- (c) The Municipality has expressed its intent to provide police services, in pursuance of its responsibilities under s. 5 of the *Police Services Act*, by means of this Agreement, as evidenced by by-laws: (attached as Schedule “A”);

Municipality	By-Law #	By-Law Date
1. Town of Mattawa	19-31	November 11, 2019
2. Municipality of Mattawan	2019-23	December 12, 2019
3. Township of Papineau-Cameron	2019-25	November 26, 2019
4. Municipality of Calvin	2019-028	November 26, 2019

- (d) This Agreement reflects the intent of the parties to provide an adequate and effective level of police services for the Municipality as set out in the "Contract Policing Proposal," dated September 25, 2019 (attached as Schedule “B”);

NOW THEREFORE, in consideration of the premises and covenants herein, the parties agree as follows:

1. The parties warrant that the recitals are true.

Definitions

2. In this Agreement:

- (a) "Annual Billing Statement" means a statement prepared by Ontario and submitted to the Municipality for review and approval which contains:
 - (i) the Municipality's policing costs for the year following the year in which the statement is prepared, based on an estimate of salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable); and
 - (ii) a year-end adjustment reconciling salary, benefits, overtime, shift premium, statutory holiday payouts, prisoner transportation, court security (if applicable), and accommodation/cleaning (if applicable) costs to those billed for the preceding year.
- (b) "Board" means The Mattawa Group Police Services Board.
- (c) "Commissioner" means the Commissioner of the O.P.P.
- (d) "Detachment Commander" means the O.P.P. officer in charge of North bay Detachment.

General Provisions

3. Ontario shall provide adequate and effective police services in accordance with the needs of the Municipality in compliance with the terms and conditions of the Agreement. The Municipality shall pay Ontario for the police services provided under this Agreement in accordance with this Agreement.
4. The Commissioner shall ensure that the Detachment Commander responds appropriately to the Board's objectives and priorities for police services, developed after consultation with the Detachment Commander, pursuant to s. 10(9)(b) of the *Police Services Act*.
5. The Commissioner shall cause the Detachment Commander or his or her designate to report to the Board at mutually agreed upon intervals in accordance with the *Police Services Act* regarding the provision of police services in and for the Municipality. The O.P.P. will determine the information to be contained in the reports and the format in which they will be provided.

6. (a) For the purposes of s. 10(6) of the *Police Services Act*, the O.P.P. shall provide police services to the Municipality, including the enforcement of mutually agreed upon by-laws. The parties shall review this part of the agreement annually, with a view to revising or updating the list of by-laws requiring O.P.P. enforcement.
(b) Any by-law violations in relation to; building codes, or animal control will not form part of this agreement.
7. The parties agree that sections 132 and 133 of the *Police Services Act* will be applied as if the North bay Detachment of the O.P.P. was a municipal police force, and as if the Detachment Commander was a Chief of Police.

Service Levels

8. (a) Ontario shall cause the Commissioner to assign police officers and other persons to duties relating to the police services in and for the Municipality so as to provide the municipality adequate and effective policing services.
(b) Where the Municipality receives dedicated enhancement positions, it shall be responsible for all costs associated with those dedicated resources. In the event that the Municipality decides to reduce the number of enhancement positions, it shall provide Ontario with at least one year's prior written notice and shall be responsible for all costs associated with such reduction.

Liability of Ontario

9. The O.P.P. shall be liable for any damages that may arise as a result of any negligent acts or omissions of its members in the performance of this Agreement.

Provincial Services Usage

10. The O.P.P. as legislated by the *Police Services Act*, must be capable of providing provincial level response that can be mobilized for emergencies, disaster or specialized needs. The O.P.P. may meet this requirement by deploying resources that normally would be assigned to the Detachment that serves the Municipality. The O.P.P. shall ensure that in the event resources are deployed to a situation requiring provincial level response, appropriate resources remain available to the Detachment to provide adequate and effective policing to the Municipality. The use of O.P.P. officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

Equipment and Facilities

11. Ontario shall supply or cause to be supplied all vehicles and equipment reasonably necessary and appropriate for the use of the O.P.P. in providing police services under this Agreement.

12. The parties will enter into negotiations concerning the provision and payment of appropriate buildings and rental agreements, including, but not limited to, location, leasehold improvements, and capital costs, where applicable.

Adequacy Standards Regulation

13. The O.P.P. shall undertake and be responsible for ensuring that all mandatory standards of adequate and effective police services as required by *Ontario Regulation 3/99* under the *Police Services Act* are met and maintained.
14. The Detachment Commander shall provide the Board with reasonable documentation, as agreed upon between the Board and the O.P.P., to allow the Board to evaluate the services and satisfy itself that adequate and effective standards and policies are in place.
15. It shall be the responsibility of the Board to monitor the delivery of police services to ensure that the provisions of the *Ontario Regulation 3/99* under the *Police Services Act* are satisfied on an ongoing basis.

Cost of Police Services

16. (a) On or before October 01st in each year, Ontario shall prepare and deliver to the Municipality for review and approval, the Annual Billing Statement for the following year, together with sufficient documentation and information reasonably necessary to explain and support the billing.

(b) The Municipality shall review the Annual Billing Statement upon receipt and, within 90 days of such receipt, shall approve the Annual Billing Statement or deliver to Ontario a request to review the Annual Billing Statement.
17. (a) In the event that the Municipality fails to approve or request a review of the Annual Billing Statement within 90 days of receipt, the Municipality shall be deemed to have approved the Annual Billing Statement.

(b) In the event that the Municipality requests a review of the Annual Billing Statement as provided in this paragraph, the Annual Billing Statement shall be approved, or amended and approved in accordance with Section 18.
18. Where the Municipality has delivered to Ontario a request to review the Annual Billing Statement, Ontario shall carry it out expeditiously, and Ontario shall cooperate to permit such a review to be carried out. If the parties are unable to agree on the Annual Billing Statement, either party may submit the matter to the dispute resolution mechanisms set out in paragraphs 22 and 23. In the event that the Municipality delivers a request to review to Ontario, the Annual Billing Statement shall be deemed to apply during the period of review.

19. The Municipality shall make monthly installment payments to Ontario due no later than 30 days following receipt by the Municipality of each monthly invoice, each one being one twelfth of the Annual Billing Statement for that year. Any amounts which have become due and owing shall bear interest at the rate set by the Minister of Finance from time to time.
20. Ontario shall keep all records, statements of account, invoices and any other such documents necessary to support the Annual Billing Statement, and all such records shall be kept for a period of seven years. Ontario shall permit the Municipality, upon notice to Ontario, to examine all such records and books of account and conduct a review of the Annual Billing Statement.
21. Upon the approval or deemed approval of the Annual Billing Statement, as provided in this Agreement, adjustments shall be made in the amounts paid by the Municipality by installment so that (i) the total amount paid in respect of the preceding year is equal to the amount shown on the approved Annual Billing Statement and (ii) the installments for the year following the year in which the statement is prepared are each equal to one twelfth of the approved Annual Billing Statement. Any amounts payable by one party to the other shall be paid to the appropriate party in the remaining monthly billings for the year following the year in which the statement is prepared.

Dispute Resolution Mechanisms

22. (a) The provisions of this paragraph apply in the event of a dispute between the Municipality and Ontario concerning financial and related issues arising out of the interpretation, application, administration, or alleged violation of this Agreement ("Financial Disputes") or between the Board and the O.P.P. concerning policing issues arising out of the interpretation, application, administration, or alleged violation of this Agreement ("Policing Disputes").
 - (b) In the event that a dispute arises, the Detachment Commander, or representative, and the Municipality or the Board, as the case may be, or their representative, shall meet within 30 days of such dispute arising, and use all best good faith efforts to resolve the dispute.
 - (c) If the dispute remains unresolved, the Regional Commander, or representative, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (d) If the dispute remains unresolved, the Commissioner, or Deputy Commissioner, and the Municipality or the Board, as the case may be, or representative, shall meet and use all best good faith efforts to resolve the dispute.
 - (e) If a Financial Dispute remains unresolved, the issue may be referred to mediation by either party, and each party shall use all good faith efforts to resolve the dispute.

23. (a) Financial Disputes that cannot be resolved through any of the methods described within paragraph 22, may be referred to and settled by binding arbitration. The provisions of the *Arbitration Act, 1991* shall apply to any such arbitration, unless otherwise indicated below:
- (i) The language of the arbitration shall be English.
 - (ii) The place of the arbitration shall be the Town of Mattawa.
 - (iii) Each party agrees that the arbitration shall be conducted in a summary manner to ensure a full hearing in a cost effective and efficient manner.
 - (iv) Each party shall make prompt full disclosure to the other and, subject to the availability of an arbitrator the arbitration shall be commenced within 30 days of the conclusion of the meeting with the Commissioner, or the mediator, if applicable.
 - (v) Each party shall be responsible for its own legal expenses and for an equal share of the fees and expenses of the arbitration and any other related expenses. Section 54 of the *Arbitration Act* shall not apply; the arbitrator shall have no right to make an award relating to costs.
 - (vi) The parties shall have no right of appeal to a final decision of an arbitrator.
- (b) Policing Disputes shall not be subject to mediation or arbitration.
- (c) Neither party shall be entitled to proceed to mediation or arbitration until all of the meetings referred to in paragraphs 22 have been held, and each party undertakes to exert all best good faith efforts to resolve the dispute in those meetings.
- (d) Mediations or arbitrations of disputes conducted under this Agreement shall remain closed to the public. All parties to any dispute shall keep all details, admissions or communications made in the course of the dispute resolution process strictly confidential, nor shall such information be admissible in any legal proceeding, except as follows:
- (i) on consent of all parties;
 - (ii) as may be ordered by a court of competent jurisdiction;
 - (iii) the final decision of the arbitrator may be released.
- (e) Each of the meetings outlined in paragraph 22 shall be commenced no earlier than 15 days, and concluded no more than 30 days, from the conclusion of the prior stage unless the parties otherwise agree.

- (f) Notwithstanding any of the above provisions, nothing in this Agreement shall be construed so as to give the Municipality or the Board the right to alter any policy of the O.P.P. or the Ministry. Nothing in this Agreement shall be construed so as to give the Municipality or the Board, the right to supercede or vary the duties and obligations of the Solicitor General pursuant to s. 3(2) of the *Police Services Act*, or of the Commissioner pursuant to s. 17 and s. 41 of the *Police Services Act*, and further, the rights of the Municipality and the Board pursuant to the Agreement are subject to the Municipality's obligations under s. 4 of the *Police Services Act*.

Detachment Commander Selection

24. The Detachment Commander shall be selected from a short-listed pool of candidates as determined by the OPP in accordance with its relevant provincial policies. Following the formulation of the short-list, a joint committee consisting of Board members and persons nominated by the Commissioner, shall select the successful candidate in accordance with the process set out in the OPP's provincial policies.

Notice

25. Any notice, statement, invoice or account to be delivered or given by any of the below listed groups to any other of them shall be delivered to such groups using the delivery methods as listed below. Any notice, statement, invoice or account sent by mail shall be deemed to be received on the third day following the date of mailing unless shown to the contrary, and if sent by fax or by email, it shall be deemed to be received on the date it was sent. Any group may change its contact information by giving notice provided herein:
- (a) by mail to Ontario addressed to: The Solicitor General, 25 Grosvenor Street, 11th Floor, Toronto, Ontario, M7A 1Y6, or by fax to (416) 325-6067
 - (b) by mail to the Commissioner addressed to: The Commissioner, Ontario Provincial Police, 777 Memorial Avenue, Orillia, Ontario, L3V 7V3, to the attention of the Manager, Municipal Policing Bureau, by fax to (705) 330-4191, or by email to opp.municipalpolicing@opp.ca
 - (c) by mail to the Municipality addressed to: The Mayor, Town of Mattawa, 160 Water Street PO Box 390, Mattawa, Ontario, P0H 1V0, or by fax to (705) 744-0104
by mail to the Municipality addressed to: The Mayor, Municipality of Mattawan, 947 Hwy 533 PO Box 610, Mattawa, Ontario, P0H 1V0, or by fax to (705) 744-4141
by mail to the Municipality addressed to: The Mayor, Township of Papineau-Cameron, 4861 Highway 17 PO Box 630, Mattawa, Ontario, , or by fax to (705) 744-0434
by mail to the Municipality addressed to: The Mayor, Municipality of Calvin, 1355 Peddlers Drive, Mattawa, Ontario, P0H 1V0, or by fax to (705) 744-0309

(d) by mail to the Board addressed to: The Mattawa Group Police Services Board, 160 Water Street PO Box 390, Mattawa, Ontario, P0H 1V0, or by fax to (705) 744-0104

Commencement and Termination of Agreement

- 26. Notwithstanding the date upon which this Agreement is signed, the term of this Agreement shall commence on the 01 day of January 2020, and shall conclude on the earlier of (i) December 31, 2023 or (ii) the date that the *Community Safety and Policing Act*, 2019 comes into force.
- 27. Either party to this Agreement may terminate this Agreement upon one year written notice of termination to the other party, in which case this Agreement shall terminate one year following the delivery of such notice. Should a notice to terminate be given, the Municipality shall continue to be obligated to pay for the cost of providing police services under this contract to, and including the date of such termination and Ontario shall continue to be responsible to provide the services outlined in this Agreement.
- 28. Should the Municipality's designated responsibility to provide policing under the *Police Services Act* be changed, either by statute or government interpretation, the Municipality maintains its right upon being so informed to give written notice of its intention to terminate this Agreement forthwith.

Entire Agreement

- 29. This Agreement and the schedules attached constitute the entire Agreement between the parties, and there are no representations, warranties, collateral agreements or conditions affecting this Agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. Any amendment to this Agreement must be in writing, duly executed by the parties.

IN WITNESS WHEREOF, the Municipality has affixed its Corporate Seal attested by the signature of its duly authorized signing officers, and the Deputy Solicitor General, Community Safety has personally signed this Agreement to be effective as of the date set out herein.

FOR ONTARIO

Deputy Solicitor General, Community Safety

FOR THE MUNICIPALITY

Town of Mattawa

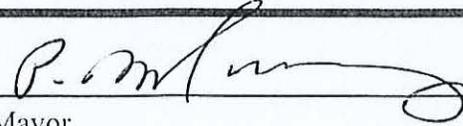

Mayor

Francie Desormeau
Clerk

Date signed by the Municipality December 31, 2019

FOR THE MUNICIPALITY

Municipality of Mattawan


Mayor

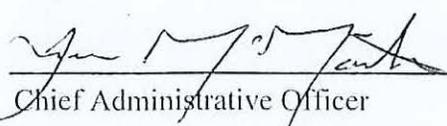
Joane Montreuil
Clerk

Date signed by the Municipality December 31, 2019

FOR THE MUNICIPALITY

Township of Papineau-Cameron

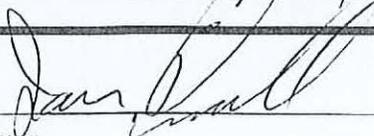

Mayor

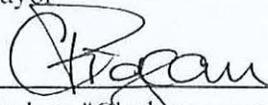

Chief Administrative Officer

Date signed by the Municipality December 31, 2019

FOR THE MUNICIPALITY

Municipality of Calvin


Mayor


Clerk or "Clerk as appropriate"

Date signed by the Municipality December 31, 2019

SCHEDULE "A"

BY-LAW OF THE MUNICIPAL COUNCIL

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 19-31

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL FOR THE PROVISION OF POLICE SERVICES IN THE CORPORATION OF THE TOWN OF MATTAWA;

WHEREAS Section 10 of the Act provides that municipalities may enter into an agreement with the Solicitor General for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS a Contract Policing Proposal dated September 25, 2019 has been prepared setting out the mutual rights and obligations of the Ontario Provincial Police and the Mattawa Group of Four, consisting of the Corporation of the Town of Mattawa, Municipality of Calvin, Township of Papineau-Cameron and the Municipality of Mattawan;

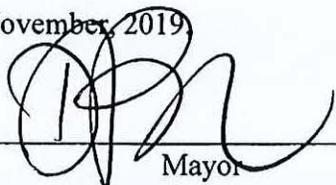
AND WHEREAS it is deemed useful and expedient for the Town of Mattawa to enter into such an agreement;

NOW THEREFORE BE IT ENACTED by the Council of the Corporation of the Town of Mattawa as follows:

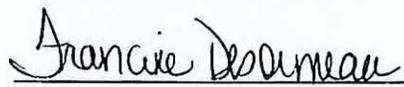
1. **THAT** the Mayor and Clerk are hereby authorized to execute an agreement with the Solicitor General for the provision of police services by the Ontario Provincial Police for a four year term commencing January 1, 2020 and expiring December 31, 2023.
2. **THAT** the Contract Policing Proposal shall be attached as Appendix "A" and form part of this by-law.
3. **THAT** the Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first and second time this 11th day of November, 2019.

READ a third time and finally passed this 11th day of November, 2019.



Mayor



Francine Desormeaux
Clerk



BY-LAW NO. 2019 – 23

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN AND HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTRY OF SOLICITOR GENERAL FOR THE PROVISION OF POLICE SERVICES;

WHEREAS Section 10 of the Act provides that municipalities may enter into an agreement with the Solicitor General for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS a Contract Policing Proposal dated September 25, 2019 has been prepared setting out the mutual rights and obligations of the Ontario Provincial Police and the Mattawa Group of Four, consisting of the Corporation of the Municipality of Mattawan, the Town of Mattawa, the Municipality of Calvin, and the Township of Papineau-Cameron;

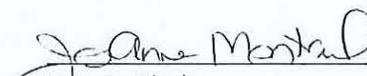
AND WHEREAS it is deemed useful and expedient for the Municipality of Mattawan to enter into such an agreement;

NOW THEREFORE BE IT ENACTED by the Council of the Corporation of the Municipality of Mattawan as follows:

1. **THAT** the Mayor and Deputy Clerk are hereby authorized to execute an agreement with the Solicitor General for the provision of police services by the Ontario Provincial Police for a four-year term commencing January 1, 2020 and expiring December 31, 2023.
2. **THAT** the Contract Policing Proposal shall be attached as Appendix "A" and form part of this by-law.
3. **THAT** the Agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.

READ a first, second and third time, considered and enacted and finally passed before an open Council this 12th day of December, 2019.


Mayor


Deputy Clerk

CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

BY-LAW NUMBER 2019-25

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE SOLICITOR GENERAL ONTARIO FOR THE PROVISION OF POLICE SERVICES IN THE TOWNSHIP OF PAPINEAU-CAMERON

WHEREAS the Municipal Act, R.S.O. 2001, c.25 as amended, authorized municipalities to enter into an agreement;

AND WHEREAS Section 10 of the Police Services Act R.S.O. 1990, Chapter P.15, provides that municipalities may enter into an agreement with the Solicitor General Ontario for the provision of police services for the municipality by the Ontario Provincial Police;

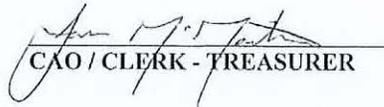
AND WHEREAS the Council of the Corporation of the Township of Papineau-Cameron deems it expedient to enact such a By-Law.

NOW THEREFORE, the Council of the Corporation of the Township of Papineau-Cameron hereby enacts the following:

1. THAT the Mayor and Clerk are authorized to execute an agreement with the Solicitor General Ontario for the provision of police services by the Ontario Provincial Police.
2. THAT the Agreement shall be attached hereto as "Schedule A" (together with its schedules) as incorporated herein forms a part hereof of this By-Law.
3. THAT this Agreement shall be effective the 1st day of January, 2020, and shall remain in effect until the expiration date of December 31, 2023 in accordance with the terms of the agreement subject to any amendments thereto or the termination of the said agreement.
4. THAT this Agreement shall be a contract agreement under Section 10 of the Police Services Act with the Solicitor General Ontario for the provision of Police Services by the Ontario Provincial Police for a four year term with no enhancements.
5. THAT this Agreement "Schedule A" outlines an annual billing statement value for The Corporation of the Township of Papineau-Cameron in the amount of \$191,586.00 for year 2020.
6. THAT this by-law shall become ratified upon the signing thereof.

READ A FIRST, SECOND AND THIRD TIME, ENACTED AND PASSED BEFORE AN OPEN COUNCIL, THIS 26 DAY OF November, 2019.


MAYOR


CAO / CLERK - TREASURER

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-028

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH THE SOLICITOR GENERAL FOR THE PROVISION OF POLICE SERVICES IN THE CORPORATION OF THE MUNICIPALITY OF CALVIN

WHEREAS *Section 10 of the Act* provides that municipalities may enter into an agreement with the Solicitor General for the provision of police services for the municipality by the Ontario Provincial Police;

AND WHEREAS a draft proposal has been prepared setting out the mutual rights and obligations of the Solicitor General and the Mattawa Group of Four, consisting of the Town of Mattawa, Municipality of Calvin, Township of Papineau-Cameron and the Municipality of Mattawan;

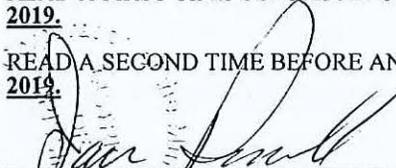
AND WHEREAS it is deemed useful and expedient for the Municipality of Calvin to enter into such an agreement.

NOW THEREFORE BE IT ENACTED by the Council of the Corporation of the Municipality of Calvin as follows:

1. That the Mayor and Clerk are hereby authorized to execute an agreement with the Solicitor General for the provision of police services by the Ontario Provincial Police for a four year period (from January 1, 2020 to December 31, 2023).
2. That this agreement shall be attached as Schedule "A" and form part of this by-law.
3. That this By-law shall come in to force and take effect on the date of its passing.

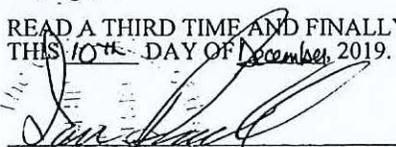
READ A FIRST TIME BEFORE AN OPEN COUNCIL THIS 26th DAY OF NOVEMBER, 2019.

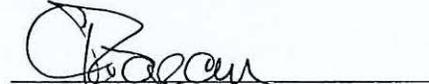
READ A SECOND TIME BEFORE AN OPEN COUNCIL THIS 26th DAY OF NOVEMBER, 2019.


MAYOR


CLERK-TREASURER

READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS 10th DAY OF December, 2019.


MAYOR


CLERK-TREASURER

SCHEDULE "B"

PROPOSAL FOR POLICE SERVICES



The Mattawa Group

Contract Policing Proposal

Prepared by: Sergeant Kelly Withrow
Ontario Provincial Police
Municipal Policing Bureau

Date: September 25, 2019

Table of Contents

Executive Summary	3
2020 Annual Billing Statement	5
OPP Contacts	6

Executive Summary

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The The of Mattawa Group requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the The paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the The of Mattawa Group with OPP highway patrol services and provincial responsibilities under one administration. The North Bay OPP Detachment will remain as the Administration/Operations Centre. The resources will be deployed to the municipality from this facility.

The North Bay OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the North Bay Detachment.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the The of Mattawa Group Council, the The's Police Services Board and the North Bay OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The The of Mattawa Group will continue to benefit as additional staff are readily available from within the North Bay OPP Detachment as well as neighboring detachments and regions, should the need arise.

The The of Mattawa Group will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the North Bay OPP Detachment responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the North Bay OPP Detachment, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the The of Mattawa Group chooses to accept an OPP contract for its policing service, the North Bay OPP Detachment Commander will assign resources, focusing on meeting the The's unique policing needs.

Value for the The of Mattawa Group:

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the The's Police Services Board; and
- Access to a comprehensive infrastructure and specialized services

The estimated policing cost for 2020 associated to this proposal as presented in the Annual Billing Statement is **\$863,796**. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2018 totalling **\$943** is listed separately from the 2020 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

Not included in this proposal are:

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

OPP 2020 Annual Billing Statement

Mattawa Group of Four

Estimated cost for the period January 1 to December 31, 2020

Please refer to www.opp.ca for 2020 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	1,992		
	Commercial and Industrial	124		
	Total Properties	2,116	183.23	387,717
Calls for Service				
	Total all municipalities	162,805,510		
	Municipal portion	0.2532%	194.80	412,203
Overtime			23.42	49,551
Prisoner Transportation	(per property cost)		1.99	4,211
Accommodation/Cleaning Services	(per property cost)		4.78	10,114
Total 2020 Estimated Cost			408.22	863,796
2018 Year-End Adjustment				943
Grand Total Billing for 2020				864,739
2020 Monthly Billing Amount				72,062

OPP Contacts

Please forward any questions or concerns to Staff Sergeant Bill McMullen, Detachment Commander, North Bay Detachment, or Sergeant Kelly Withrow, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.

Staff Sergeant Bill McMullen (705) 495-3878

Sergeant Kelly Withrow (705) 329-6252



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-250

Moved By: Councillor Manson

Seconded By: Councillor Grant

“Council for the Corporation of the Municipality of Calvin has received Resolution 284-2023 from the Corporation of the Municipality of South Huron RE: Support Time for Change-Municipal Freedom of Information and Protection of Privacy Act”.

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin is in support of this Resolution with the originating Resolution from Corporation of the Municipality of South Huron RE: Support Time for Change-Municipal Freedom of Information and Protection of Privacy Act be forwarded to Anthony Rota MP, Victor Fedeli MPP Information and Privacy Commissioner of Ontario, AMCTCO Legislative and Policy Advisory Committee and AMO.

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

NOM 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

www.southhuron.ca

August 2, 2023

Via email: Kaleed.Rasheed@ontario.ca

Honourable Rasheed
Minister of Public and Business Service Delivery (MPBSD)

Re: Support Time for Change – Municipal Freedom of Information and Protection of Privacy Act

South Huron Council passed the following resolution at their July 17, 2023 Regular Council Meeting:

Motion: 284-2023
Moved by: T. Oke
Seconded by: M. Denomme

That South Huron Council support the June 26, 2023 resolution of the Municipality of Chatham-Kent regarding Time for Change - Municipal Freedom of Information and Protection of Privacy Act.

Disposition: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 ext 225

Encl.

cc: Judy Smith, Clerk/Freedom of Information Coordinator, Municipality of Chatham-Kent ckclerk@chatham-kent.ca
Lisa Thompson MPP lisa.thompsonco@pc.ola.org

Ben Lobb, MP ben.lobb@parl.gc.ca

Information and Privacy Commissioner of Ontario info@ipc.on.ca

AMCTO Legislative and Policy Advisory Committee amcto@amcto.com

Amo amo@amo.on.ca

All Municipalities in Ontario



Municipality of Chatham-Kent

Corporate Services

Municipal Governance

315 King Street West, P.O. Box 640
Chatham ON N7M 5K8

July 5, 2023

Via Email: Kaleed.Rasheed@ontario.ca
Minister of Public and Business Service Delivery (MPBSD)

Honourable Rasheed:

**Re: Time for Change
Municipal Freedom of Information and Protection of Privacy Act**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 26, 2023 passed the following resolution:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Municipality of Chatham-Kent, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;

AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requestors to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-ketn.ca

Sincerely,

Judy Smith

Digitally signed by
Judy Smith
Date: 2023.07.05
10:48:27 -04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

c.

Lianne Rood, MP
Dave Epp MP
Trevor Jones, MPP
Monte McNaughton, MPP
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
AMCTO Legislative and Policy Advisory Committee
Ontario municipalities



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-251

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

“The Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated”

Discussion:

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-252

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“The Council for the Corporation of the Municipality of Calvin hereby approve the Special and Regular Meeting Minutes of August 22 2023 and August 28 2023 to be hereby adopted and signed as circulated. ”

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
P0H 1V0

**Corporation of the Municipality of Calvin
Public Meeting
Minutes
August 22, 2023
6:00 – 7:00 p.m.
Council Chambers**

In attendance: Mayor Gould, Councillors Grant, Latimer (remotely), Manson and Moreton. Staff, Donna Maitland, Leanne Crozier and Teresa Scroope.

Each year the Municipality prepares and adopts a budget. The budgeting process allows municipalities to prioritize projects, programs and service levels based on anticipated revenues and expenses.

We invite you to attend this Special Meeting of Council for the final presentation of the 2023 proposed budget.

Presentation: Treasurer Leanne Crozier

By-law 2023-035 - Schedule "A"

	as of Jun 30	PROPOSED BUDGET
REVENUE		
TAXATION REVENUE	0.00	(1,546,482)
ONTARIO UNCONDITIONAL GRANTS	(91,400.00)	(182,800)
ONTARIO CONDITIONAL GRANTS	(101,463.00)	(95,477)
USER FEES AND SERVICE CHARGES	0.00	(3,000)
LICENCES, PERMITS, FEES	(11,286.95)	(34,100)
OTHER REVENUE	(39,627.15)	(52,000)
TRANSFERS FROM RESERVES	0.00	(204,999)
SURPLUS/DEFICIT PREVIOUS YEAR	0.00	60,300
Total REVENUE	(243,777.10)	(2,058,558)

EXPENDITURES

GENERAL GOVERNMENT		
COUNCIL	31,038.87	71,000
GENERAL GOV'T OPERATIONS	174,655.74	431,405
CAPITAL/TRANSFER TO RESERVE	0.00	15,000
Total GENERAL GOVERNMENT	205,694.61	517,405

By-law 2023-035 - Schedule "A"

	as of Jun 30	PROPOSED BUDGET
PROTECTION TO PERSONS & PROPERTY		
FIRE PROTECTION - OPERATIONS	29,578.59	105,180
FIRE PROTECTION - TRANSFER TO RESERVE	0.00	25,000
POLICING	31,226.00	95,040
BUILDING DEPARTMENT	9,460.99	26,050
CONSERVATION AUTHORITY	11,407.00	11,410
ENFORCEMENT	1,702.48	5,500
EMERGENCY MANAGEMENT	0.00	1,200
Total PROTECTION TO PERSONS & PROPERTY	83,375.06	269,380
TRANSPORTATION - ROADS		
OPERATIONS	218,877.02	505,250
CAPITAL/TRANSFER TO RESERVE	0.00	230,500
Total TRANSPORTATION - ROADS	218,877.02	735,750
ENVIRONMENTAL		
OPERATIONS	14,101.87	66,500
CAPITAL/TRANSFER TO RESERVE	0.00	20,000
Total ENVIRONMENTAL	14,101.87	86,500
HEALTH SERVICES		
CEMETERY	0.00	10,300
HEALTH UNIT	8,997.10	18,050
Total HEALTH SERVICES	8,997.10	28,350
SOCIAL SERVICES		
COMMUNITY & SOCIAL SERVICES	107,654.71	258,400
CASSELLHOLME	0.00	49,720
MATTAWA HOSP STAFF RECRUITMENT	0.00	2,500
TRANSFER TO RESERVES MATTAWA SENIOR HOME	0.00	23,136
Total SOCIAL SERVICES	107,654.71	333,756

By-law 2023-035 - Schedule "A"

	as of Jun 30	PROPOSED BUDGET
RECREATION		
OPERATIONS	10,709.63	54,687
CAPITAL/TRANSFER TO RESERVE	0.00	5,000
<u>Total RECREATION</u>	<u>10,709.63</u>	<u>59,687</u>
PLANNING AND DEVELOPMENT		
OPERATIONS	3,482.72	12,000
EAST NIPISSING PLANNING BOARD	0.00	2,500
ASSESSMENT SERVICES	6,638.14	13,230
<u>Total PLANNING AND DEVELOPMENT</u>	<u>10,120.86</u>	<u>27,730</u>
<u>Total Expenditures</u>	<u>659,530.86</u>	<u>2,058,558</u>



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R.# 2
Mattawa, ON
POH 1V0

**Corporation of the Municipality of Calvin
Regular Meeting of Council Minutes
August 22, 2023
7:00 p.m.
Council Chambers**

In attendance: Mayor Gould, Councillors Grant, Latimer (remotely), Manson and Moreton. Staff, Donna Maitland and Teresa Scroope.

1. Call to order

Resolution: 2023-222

By: Mayor Gould

THAT Council call the meeting to order with quorum at 7:05 p.m.

2. Motion to suspend the procedural by-law

Resolution: 2023-223

By: Mayor Gould

Moved by Councillor Manson

Seconded by Councillor Moreton

THAT the Procedural Bylaw be suspended for the duration of this meeting.

3. Written disclosures of pecuniary interest/ conflict of interest

Nil

4. Approval of the agenda

Resolution: 2023-224

Moved by Councillor Manson

Seconded by Councillor Moreton

THAT Council approves the agenda as circulated

Carried

5. Council for the Corporation of the Municipality of Calvin

Resolution: 2023-225

Moved by Councillor Moreton

Seconded by Councillor Latimer

THAT the previous meeting summaries dated June 27, July 11, July 20 and August 15, 2023 approved as circulated.

Carried

6.1.1 Tax Ratios

Resolution: 2023-226

Moved by Councillor Manson

Seconded by Councillor Grant

THAT By-law 2023-034 being a by-law to establish tax ratios for the 2023 taxation year be read, enacted and passed this 22nd day of August 2023

Carried



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
POH IVO

6.1.2. Tax Rates

Resolution: 2023-227

Moved by Councillor Latimer
Seconded by Councillor Moreton

THAT By-law 2023-035 being a By-law to adopt the 2023 estimates and strike tax rates for 2023 be read, enacted and passed this 22nd day of August, 2023

Carried

6.2.1 Results of Public Works Tandem Truck Tender

Resolution: 2023-228

Moved by Councillor Manson
Seconded by Councillor Moreton

THAT A Special Meeting of Council be held on Monday, August 28, 2023 at NOON in Council Chambers to receive and review the Tandem Truck Request for Tenders received and award the Tender.

Carried

6.2.2 Results of Tandem Truck Financing Investigation

Resolution: 2023-229

Moved by: NIL
Seconded by: NIL

THAT Council here by authorize staff to:

DEFERRED

Resolution: 2023-230

7.0 Delegations

Moved by Councillor Moreton
Seconded by Councillor Manson

THAT COUNCIL FOR THE Corporation of the Municipality of Calvin hereby authorizes the CAO to consider Council's comments at this meeting and bring a formal recommendation regarding Tamara Sylverstone's request for a road maintenance agreement back to Council on or before October 01, 2023.

Carried

8. Consent Agenda Items

Resolution: 2023-231

Moved by Councillor Moreton
Seconded by Councillor Manson

THAT the Consent Agenda Items be accepted as presented.

Carried

9.1.1 Bridge Management Study Report

Resolution: 2023-232

Moved by Councillor Latimer
Seconded by Councillor Moreton

THAT Council for the Corporation of the Municipality of Calvin received the Bridge Management Study Report (Dec 2022) prepared by HP Engineering Inc.

AND FURTHER THAT

Future Municipal plans and budgets and where applicable, road maintenance agreement request s consider the findings of this report.

Carried

9.12 Integrity Commissioner Contract For Services

Resolution: 2023-233

Moved by Councillor Manson
Seconded by Councillor Moreton

THAT the appointment of Guy Giorno of Fasken Martineau DuMoulin LLP as the IC for an interim period of 6 months, as approved in By-Law 2023-006 be extended for a one-year period from Sept 1, 2023 to Sept 1, 2024.

Carried

9.2 Treasury Report

Resolution: 2023-234

Moved by Councillor Manson
Seconded by Councillor Moreton

THAT Council for the Municipality of Calvin receives and accepts the year-to-date Treasury Report provided by Leanne Crozier.

Carried

9.3 LOCAL PLANNING BOARD APPLICATION 2023-01 RECIRCULATION MEINDERSMA AND MISSAGHI

Resolution: 2023-235

THAT Council for the Municipality of the Corporation of Calvin, receive a copy of the East Nipissing Planning Board's correspondence concerning Application 2023-02 Recirculation MEINDERSMA AND MISSAGHI

AND FURTHER THAT

Council awaits the results of the planning board's August 22nd postponed from the Aug 16th meeting to provide comment on the application

Carried

9.34 Council Meeting Times Change
Moved by Councillor Manson
Seconded by Councillor Grant

Resolution: 2023-235.1

That there the procedural by-law be amended to reflect the start time of regular council meetings from 7:00 pm to 6:00 pm with an end time of no later than 10:00 pm.

Carried

10.a Closed Meeting
Moved by Councillor Manson
Seconded by Councillor Grant

Resolution: 2023-236

Council for the Corporation of the Municipality of Calvin hereby move into closed session @ 8:31 pm pursuant to the Municipal Act Section Section 239 (2)(b) and (d) a Closed portion of Council shall be held during the regular Council Meeting of August 22, 2023 for the purpose of personal matters about an identifiable individual, including municipal and local board employees and labour relations and Employee Negotiations, Contracts, Employee Wages.

Carried

10.b. Move into Open Session
Moved by Councillor Manson
Seconded by Councillor Latimer

Resolution: 2023-237

Council for the Corporation of the Municipality of Calvin hereby move back into open session at 10:26 pm and report that Council discussed employment contracts, employee wages and gave direction to the Municipality's CAO.

Carried

11. Confirmatory By-Law
Moved by Councillor Moreton
Seconded by Councillor Grant

Resolution: 2023-238

NOW THEREFORE BE IT RESOLVED THAT BY-LAW 2023-036 being a by-law to confirm the proceedings of Council's Regular Meeting held this 22nd day of August 2023, be read and adopted

Carried

12. Adjournment
Moved by Councillor Moreton
Seconded by Councillor Grant

Resolution: 2023-239

THAT we do now adjourn the meeting at 10:32 pm.

Carried

**CALVIN TOWNSHIP
COUNCIL PRESENTATION
August 22, 2023
Bi-Annual Bridge Inspection**

1) CALVIN TOWNSHIP BRIDGE STRUCTURE

a. Six Bridge (6) Structures

<i>BCI Range</i>	<i>Number of Structures in Range</i>	<i>Percent of Structures in Range</i>
70-100	5	83.3
60-70	1	16.7
Less than 60	0	0.0

- Good (BCI Range **70-100**); for this range, maintenance is not usually required with the next five years.
- Fair (BCI Range **60-70**); for this range, maintenance work is usually required / scheduled within the next five years. Carrying out work within this timeframe (next five years) is typically considered the ideal time to get the most out of bridge spending.
- Poor (BCI **Less than 60**); for this range, maintenance work is usually required / schedule with the next year.

b. Culvert Structure – None Reported (3m diameter or larger)

2) Regulation 104/97

a. Section 2. (3)

“The structural integrity, safety and condition of every bridge shall be determined through the performance of at least one inspection in every second calendar year under the direction of a professional engineer and in accordance with the Ontario Structure Inspection Manual.”

3) Type of Inspection

- OSIM – Ontario Structure Inspection Manual – Approximate Cost \$350/bridge.
- Structural and Comparative evaluation.
- Sub-evaluation recommendations.
- High Level Budget Recommendation.

4) HP Engineering has conducted the Inspections since 2012. The next inspection is scheduled for 2024 and also were retained to complete an Asset Management Component (10 YEAR Capital Plan).

Site No	Bridge Name	Bridge Type	Year Built (Age)	Replacement Cost - Existing Geometry (\$000)	Replacement Cost - Current Geometric Standards (\$000)	BCI	2023	2024
B1	Hackenbroke Bridge	Concrete Rigid Frame	2018	232	373	75		
B2	Walley Bridge	Steel Girder	-	1,595	2,587	73		
B3	Crothers Bridge	Steel Girder	1988	1,932	2,199	75		
B4	Stewarts Bridge	Timber Girder	-	208	388	68		86.5
B5	Pautois Bridge	Steel Girder	2012	1,206	1,297	75		
B6	Crosses Bridge	Concrete Rigid Frame	1983	600	690	70	63.0	
TOTALS				5,772	7,534		63	87

TO SUMMARIZE THE ABOVE TABLE...

The estimated replacement value of the Township's bridge and culvert inventory (based on 6 structures in the inventory) is approximately 5.8 million dollars. The estimated value of all the bridges and culverts (based on 6 structures in the inventory) if reconstructed to current geometric standards would be approximately 7.5 million dollars.

Immediate repair / rehabilitation costs for the 6 structures inspected are estimated to be a total of approximately 130 thousand dollars. There were no longer term repair / rehabilitation costs (1-5 years or 6-10 years) identified for the 6 structures inspected.

The costs associated with recommended further Engineering Investigations for the 6 structures inspected was estimated to be a total of approximately 40 thousand dollars.]

TO KEEP IN MIND FOR ASSET MANAGEMENT PURPOSES

B4:	Rehabilitation/Replacement Study:	\$ 5,000
	Traffic Barriers:	\$21,500
	Approach Barrier and End Treatment:	<u>\$60,000</u>
		\$86,500

Rehabilitation/replacement study is for traffic barrier only (based on current road user condition)

Overall Comments: Structure is generally in fair condition. No barriers were present at the time of the inspection; review an adequacy of the approach barrier and install code compliant deck barriers. Some minor scaling on the abutment and foundation footing. Splits, shakes, checks and rot noted on the timber curb. Honeycombing at north ballast wall and wide horizontal crack at south ballast wall.

B6:	Rehabilitation/Replacement Study:	\$ 5,000
	Detailed Deck Condition Survey:	\$15,000
	Approach Barrier and End Treatment:	<u>\$48,000</u>
		\$68,000

Rehabilitation/replacement study is for traffic barrier only. A detailed deck condition survey is recommended due to the vintage of structure and condition of deck.

Overall Comments: Structure is generally in good condition. Adequacy of existing traffic barrier should be verified. End treatments are substandard and should be replaced with code compliant end treatments. Potholes on wearing surface should be filled. Wide horizontal crack observed on half the length on north fascia. Medium to wide horizontal crack full length with some localized delamination and efflorescence noted on south fascia.

5) Copy or report for circulation.

6) Questions?



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
POH 1V0

Special Meeting of
Council Municipality of
Calvin DATE: August 28,
2023
TIME: 12:00 pm
In Person

ATTENDANCE

Council: Mayor Gould

Remotely:
Councillor Grant
Councillor
Manson

In Person:
Councillor
Moreton

Absent: Councillor Latimer

Staff: Donna Maitland CAO
Brandon Mayhew Interim Roads Superintendent
Teresa Scroope Administration

Residence: 0

1. CALL TO ORDER

Resolution 2023-240

Moved By: Councillor

Moreton Seconded By:

Councillor

Manson **Results: Carried**

"BE IT RESOVED THAT The August 28, 2023 Special Meeting of Council be called to order @ 12:05 p.m. and noted the quorum has been achieved.

2. Suspend Procedural By-Law

Resolution 2023-241

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Results: Carried

"BE IT RESOVED THAT The procedural by-law be suspended for the duration of this meeting.

3. APPROVAL OF AGENDA

Resolution 2023-242



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
POH 1V0

Moved By: Councillor Grant
Seconded By: Councillor
Moreton

Results: Carried

"BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approve the agenda as circulated."

4. Tandem Truck Submission

Resolution 2023-243

Moved By: Councillor
Moreton
Seconded By: Councillor
Manson

Results: Carried

NOW THEREFORE BE IT RESOLVED THAT:

"That Council and Senior Municipal Official Brandon Mayhew will open submissions received by the deadline at noon Aug 28 2023 in the Community Centre @ 1355 Peddler's Drive, RR2, Mattawa ON.

And hereby: Authorizes and Awards Contract to Freightliner North Bay . Supply of One (1) NEW Dump Truck Tandem Axel Diesel Truck complete with Snow plow and Sanding Equipment. Requested GVWR 68,000 lbs.

Recommendation: Be it Resolved that: the Tender 2023-DT dated August _11_2023, regarding Award of Contract for the Supply of One (1) New Municipal Dump Truck with Attachments be received; and further, that the quote from Freightliner North Bay in the amount of \$401,437.42 (cost of unit HST included) for One (1) New dump truck with attachments, as per the approved 2023 Budget be accepted. And further that staff bring Financing options to Council for approval for the September 12 2023 meeting.

5. Confirmatory By-Law 2023-037

Resolution 2023-244

Moved By: Councillor
Moreton
Seconded By: Councillor
Manson

Results: Carried

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2023-037 BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

6. Adjournment

Resolution 2023-245

Moved By: Councillor
Manson
Seconded By: Councillor Grant
Results: Carried

" "This Special Meeting of Council now be adjourned at __12:32_____p.m...."



THE MUNICIPALITY OF CALVIN

1355 Peddler's Drive
R.R. # 2
Mattawa, ON
POH 1V0

X

X

Mayor –Richard Gould

CAO/Clerk-Donna Maitland



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-253

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

"**WHEREAS** an application for Consent No. 2023-011 in the name of Christopher and Sarah Martin has been filed with the East Nipissing Planning Board on land known as 487 Moreau Road, Lot 31, Concession 8 Municipality of Calvin for the purposes of creating one (1) residential lot approximately 10 acres.

NOW THEREFORE the council of the Municipality of Calvin resolves that:

- 1) It is recommended that the East Parry Sound Planning Board give provisional consent to this application; and
- 2) A copy of the completed survey for the residential lot and right-of-way shall be provided to the municipality in both digital and hard copy."
- 3) An error in the application should be noted – P5, Section 4.12, NO Garbage Collection

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2023-011

Applicant: Christopher and Sarah Martin

Agent: Tulloch Geomatics Inc.

Subject Lands: 487 Moreau Road, Lot 31 Concession 8, Municipality of Calvin

Purpose: To create: one residential lot of approximately 10 acres

See Sketch Attached

Other Applications

Inquires and written submission about the application can be made to JoAnne Montreuil, Secretary of the East Nipissing Planning Board, PO Box 31, Mattawa ON P0H 1V0 Telephone (705) 825-2523 or, by email: admin@enpb.ca

The meeting to hear this application will be on **September 27, 2023 at 7 pm, at the Municipality of Mattawan Hall located at 947 Hwy 533, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown below.

Getting Additional Information:

Additional information about the application is available by contacting the numbers listed above.

SKETCH FOR CONSENT



SCALE 1 : 5000

CAUTION

- a) THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.
- b) THIS SKETCH IS PROTECTED BY COPYRIGHT ©



METRIC

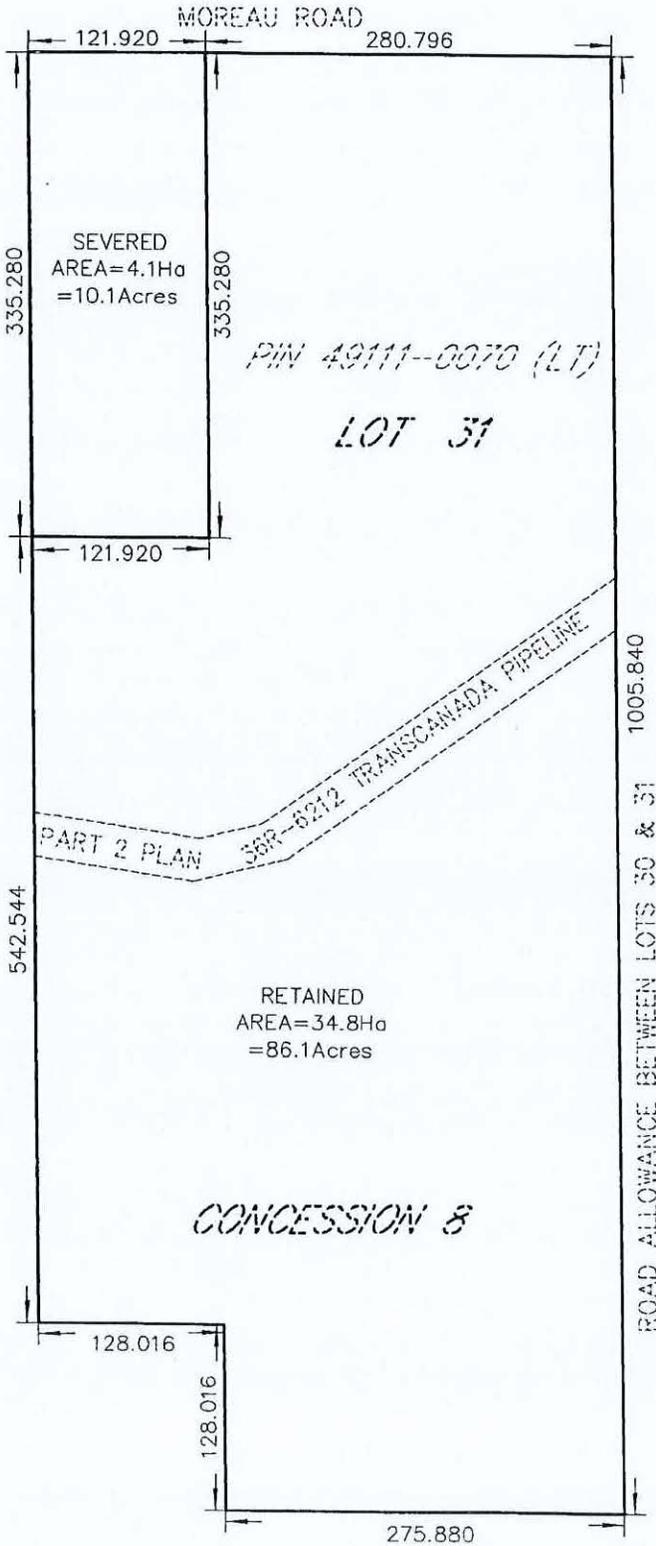
DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTE

DIMENSIONS WERE OBTAINED FROM VARIOUS PLANS.

NOTE

LOT 31
CONCESSION 8
TOWNSHIP OF CALVIN
DISTRICT OF NIPISSING



CLIENT: SARAH MARTIN

	TULLOCH GEOMATICS INC.	
	1501 SEYMOUR STREET NORTH BAY ON P1A 0C5 northbay@tulloch.ca	T. 705-474-1210 F. 705-474-1783
DRAWN BY: D.D.	FILE No. 232359	



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-254

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

WHEREAS an application for Consent No. 2023-012 in the name of Randy Guilbeault has been filed with the East Nipissing Planning Board on land known as 618 Hwy 630, Pt, Lot 16, Concession 6 Municipality of Calvin for the purposes of creating Two (2) residential lots approximately 5.5 acres and 3.3 acres and a right of way.

NOW THEREFORE the council of the Municipality of Calvin resolves that:

- 1) It is recommended that the East Parry Sound Planning Board give provisional consent to this application; and
- 2) A copy of the completed survey for the residential lot and right-of-way shall be provided to the municipality in both digital and hard copy."

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Public Notice of Application for Consent

Clause 53(5) (a) of the Planning Act

The East Nipissing Planning Board has received the following consent application:

Application No: 2023-12
Applicant: Randy Guilbeault
Agent:

Subject Lands: 618 Hwy 630, Pt Lot 16 Concession 6, Municipality of Calvin

Purpose: To create: two residential lots of approximately 5.5 acres and 3.3 acres and a
right-
of-way

See Sketch Attached

Other Applications

Inquires and written submission about the application can be made to JoAnne Montreuil, Secretary of the East Nipissing Planning Board, PO Box 31, Mattawa ON P0H 1V0 Telephone (705) 825-2523 or, by email: admin@enpb.ca

The meeting to hear this application will be on **September 27, 2023 at 7 pm, at the Municipality of Mattawan Hall located at 947 Hwy 533, Mattawa ON.**

Need to Make Submissions:

If a person or public body that files an appeal of the decision to the East Nipissing Planning Board, in respect of the proposed consent does not make written submissions to the Board, before the Board give or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal.

Requesting Notice of Decision:

Any person or public body may appeal a decision of the East Nipissing Planning Board, not later than 20 days after the notice of decision is given. If you wish to be notified of the decision of the Board, in respect to the propose consent, you must make written request to the Board at the address shown below.

Getting Additional Information:

Additional information about the application is available by contacting the numbers listed above.

See Survey Sheet as well Attached

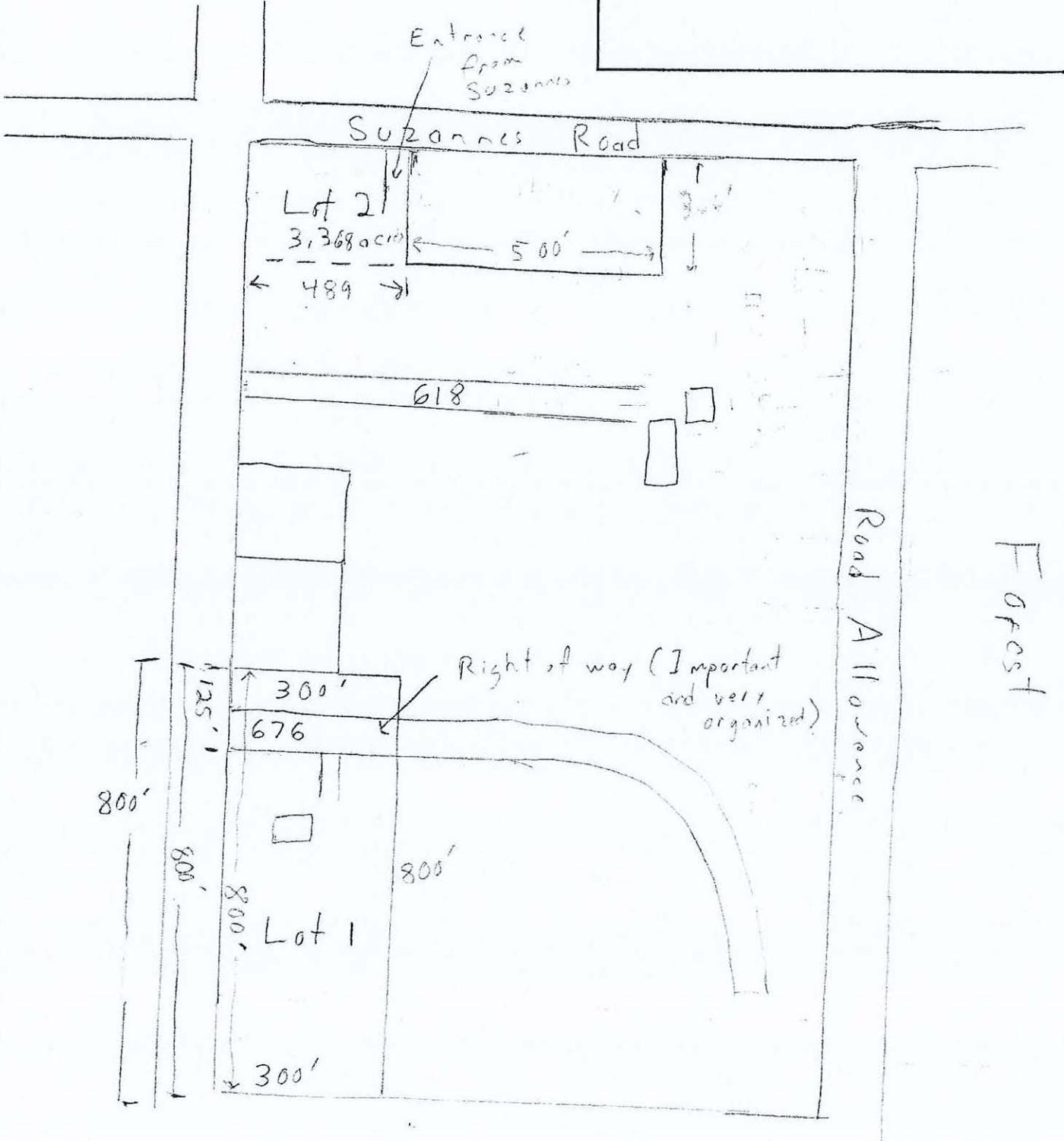
Sketch Sheet

Sketch Accompanying Application. (Please use "feet" units
(See section 8))

Key Plan

N
↑

Calvin





Corporation of the Municipality of Calvin Council Resolution

Date: Sept 12 2023

Resolution Number: 2023-255

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin approves of the amendment to By-Law 2023-006 by By-Law 2023-038 being the appointment of Guy Giorno of Fasken Martineau DuMoulin LLP as the Integrity Commissioner, and therefore by extending the services for a Three (3) year period from Sept 1, 2023 to Sept 1, 2026. ”

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin

BY-LAW NUMBER 2023-038

Being a By-Law to Amend 2023-006

BEING A BYLAW TO APPOINT AN INTEGRITY COMMISSIONER

Legal Authority

Scope of Powers

Subsection 8(1) of the *Municipal Act* (2001, S.O. 2001, c. 25, ("Municipal Act")), as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Broad Authority

Subsection 11(2) of the *Municipal Act* provides that a lower-tier municipality may pass bylaws respecting matters that include: 1. Governance structure of the municipality and its local boards. 2. Accountability and transparency of the municipality and its operations and of its local boards and their operations.

Powers Exercised by Council

Subsection 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council.

Powers Exercised by Bylaw

Subsection 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Integrity Commissioner

Subsection 223.3(1) of the *Municipal Act* provides that sections 9 and 11 [as well as section 10, which does not apply to Calvin] authorize a municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:



Corporation of the Municipality of Calvin

1. The application of the code of conduct for members of council and the
2. code of conduct for members of local boards.
3. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
4. The application of sections 5, 5.1, 5.2 and 5.3 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
5. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
6. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
7. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
8. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.

Preamble

By-law 2019-007, which appointed the previous Integrity Commissioner, was repealed December 9, 2022.

The Municipality has chosen to appoint Guy W. Giorno, partner in the law firm Fasken Martineau DuMoulin LLP, as Integrity Commissioner.

The initial appointment shall be for an interim period of six months.

The Municipality and Giorno and his law firm will enter into an agreement that sets the terms under which Integrity Commissioner services will be provided.



Corporation of the Municipality of Calvin

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. Guy W. Giorno is appointed as Integrity Commissioner of the Municipality, effective March 2, 2023.
2. The appointment shall extend the services for a Three(3) year period from Sept 1, 2023 to September 1, 2026.
3. The Mayor and Clerk pro tempore are hereby authorized to execute an agreement for Integrity Commissioner services between the Corporation of the Municipality of Calvin and Guy W. Giorno and his law firm.
4. Any bylaw previously passed that is contrary to this bylaw is repealed.
5. This bylaw comes into effect on the day it is passed.

Read a first, second, and third time, and passed, this 12th day of September 2023.

Mayor Gould: _____

CAO/Clerk Treasurer Donna Maitland: _____



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-256

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Council has received and reviewed the Staff report S2023-01 dated Sept 8, 2023 Re: Financing Options Report as provided from the Treasurer for the purchase of One (1) NEW Dump Truck Tandem Axel Diesel Truck complete with Snow plow and Sanding Equipment as requested on Aug 28, 2023.

NOW THEREFORE BE IT RESOLVED THAT:

“That Council request the Treasurer to proceed with financing through Scotiabank providing Council documents to finalize the financial agreement.”

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CORPORATION OF THE TOWNSHIP OF CALVIN

Report Number: S2023-01
Date: September 8, 2023
To: Members of Council
From: Leanne Crozier, Treasurer
Report Title: Financing new Freightliner

RECOMMENDATION

That Staff Report S2023-01 dated September 8, 2023 regarding Financing the new Freightliner be received;
And that Council request the Treasurer to proceed with financing through Scotiabank providing Council documents to finalize the financial agreement.

BACKGROUND

An RFP was issued for a new tandem axle diesel truck complete with snowplow and sanding equipment. One bid was received from Freightliner North Bay in the amount of \$ 401,437.42 including HST.

The municipal road reserve has a current balance of \$ 174,750.95 which includes the transfer to this reserve in the 2023 budget.

The truck cost before tax is \$ 355,254.35. To finance \$200,000 requires taking \$ 169,507.54 from the road reserve. While this only leaves \$ 5,243.41 in the road reserve at this time, the sale of the old truck will hopefully increase this amount to being close to the annual amount. (Remember there was not an annual contribution in 2022.)

As previously mentioned, a plan was put in place allowing for the continued replacement of equipment through the use of annual reserve contributions, short term debt. With the final grader payment in September, the financing of this truck falls into place as planned.

ANALYSIS/OPTIONS

Every year, the Minister of Finance issue municipalities an Annual Repayment Limit. This is based on a calculation and indicates the amount of debt a municipality can have. Calvin is well within this threshold.

Three financing options were pursued to attempt to find the best rate. At the time of writing this report, the Bank of Canada is considering another rate increase which will affect the rate at which we can borrow at the time we purchase the truck.

In discussion with some financial experts, some feel that the bank rates will increase or stay where they are for 1 – 2 years before dropping. Financing of the truck over a 24 month term with a 60 month loan enables renegotiating the rate when it may be lower for the remainder of the loan.

FINANCIAL CONSIDERATION

Upon review of the three options pursued, the option provided by Scotiabank enables the most flexible option at this time given the state of the economy and bank rates. Caisse Alliance provided a rate higher fixed rate with the option of making lump sum payments without penalty. As a non-member of Caisse Alliance more information would be required including financial returns to open an account and take out the loan. Daimler Truck Financial Services Canada Corporation provided a competitive package worth consideration with rates slightly higher than Scotiabank, open payment flexibility. Daimler also requires credit information

CONCLUSION

Scotiabank, being our bank of choice has provided the best rate and loan option to enable us to purchase the truck while maintaining the payment range desired, leaving room to finance equipment/infrastructure should it be required before current debt is paid. Please note, depending on when the truck is actually purchased the rates may be different than provided herein.

SUMMARY OF INFORMATION COLLECTED

SCOTIABANK

Financing \$ 200,000.00

Fixed rate 7.3

24 month term over 60 month loan

Approximate monthly payments of \$ 3,995.00

Floating Rate prime +.75

24 month term over 60 month loan

Monthly payments of \$ 4,561.06

CAISSE ALLIANCE

Financing \$ 200,000.00

Fixed rate 7.8 - 9

60 month loan

Approximate monthly payments of \$ 4,055.28 at 8%

Open financing – option to make lump sum payments without penalty

Credit approval required

DAIMLER TRUCK FINANCIAL SERVICES CANADA CORPORATION

2024 Freightliner T/A Snow plow truck

Estimated selling price of \$356,000 + taxes

\$200,000 to finance, to be documented on a conditional sale contract over a term of 60 months

Estimated monthly payment; \$4,007.33

Interest rate of 7.50% good until Sunday September 10, 2023

Also, some of the other advantages to dealing with Daimler Truck Financial are;

Because we are the captive financing company for Freightliner and Western Star dealers, our business is integrated with Freightliner North Bay which makes doing business easier than dealing with conventional banks

Our conditional sale contracts do not have an payment penalty.

We are presently offering extended terms and balloons on our conditional sale contracts for this type of equipment as well

60 months to a 30% balloon

72 months to a 25% balloon

84 months to a 1% balloon

Our first step would be obtaining a credit approval. As discussed, in order to complete the credit approval we would be looking for the following;

Accountant prepared financial statements for the year ended December 31, 2021

Trial balance and income statement for the 12 months ended December 31, 2022

Commercial Purchaser / Lessee Statement



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-257

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin has received Financial Report from our Treasurer, to the end of August. The Treasurer is currently inputting 2023’s financial transactions in the software program and a number of questions have arisen from the review of the report submitted. Response to these questions is forthcoming.”

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
REVENUE			
101 TAXATION REVENUE			
140101110	TAXATION-GENERAL LEVY	-1,505,738.00	-1,505,738
140101111	SUPPS/OMITTS	0.00	
140101113	RAILWAY TAXATION	-5,239.00	-5,239
140101115	PAYMENTS-IN-LIEU	-35,505.00	-35,505
	<u>Total TAXATION REVENUE</u>	<u>-1,546,482.00</u>	<u>-1,546,482</u>
103 ONTARIO UNCONDITIONAL GRANTS			
140103117	OMPF Ont Mun Funding Program	-137,100.00	-182,800
140103118	COURT SECURITY & DETACHMENT REVENUE	0.00	
	<u>Total ONTARIO UNCONDITIONAL GRANTS</u>	<u>-137,100.00</u>	<u>-182,800</u>
104 ONTARIO CONDITIONAL GRANTS			
140104120	FIRE GRANT PROVINCIAL	0.00	-5,000
140104121	LIVESTOCK GRANT PROVINCIAL	-1,163.00	-1,000
140104122	LIBRARY GRANT PROVINCIAL	0.00	-1,177
140104123	OTHER PROV/FED GRANTS		0
140104124	INFRASTRUCTURE GRANTS/OCIF	-100,000.00	-83,000
140104125	DRAINAGE PROVINCIAL GRANTS	0.00	-5,000
	<u>Total ONTARIO CONDITIONAL GRANTS</u>	<u>-101,163.00</u>	<u>-95,177</u>
105 POA REVENUE			
140105126	CEMC REVENUE-OTHER MUNICIPALITIES	-300.00	-300
140105127	PROVINCIAL OFFENCES ACT	0.00	0
	<u>Total POA REVENUE</u>	<u>-300.00</u>	<u>-300</u>
106 USER FEES AND SERVICE CHARGES			
140106130	CEMETERY REVENUE	0.00	-2,000
140106131	RECREATION REVENUE	0.00	-1,000
	<u>Total USER FEES AND SERVICE CHARGES</u>	<u>0.00</u>	<u>-3,000</u>

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
107 LICENCES, PERMITS, FEES			
140107140	BUILDING DEPT. REVENUES	-775.00	-5,000
140107143	GENERAL GOVERNMENT REVENUE-OTHER	0.00	-2,000
140107144	ELECTION REVENUE	0.00	0
140107145	911 REVENUE	0.00	-50
140107146	FIRE DEPARTMENT REVENUE	0.00	-4,000
140107148	FIRE DEPARTMENT AGREEMENT REVENUE	0.00	-3,000
140107151	ROAD VEHICLE TRUCK CREDITS	0.00	0
140107153	ROAD VEHICLE LOADER/HOE CREDITS	0.00	0
140107155	AGGREGATES REVENUE	0.00	0
140107156	ROAD NON MACH REVENUE	0.00	0
140107160	LANDFILL REVENUE	-1,000.00	-10,000
140107161	BLUE BOX RECYCLING REVENUE	-6,865.23	-10,000
140107171	LOT AND PARKLAND REVENUE	-7,228.24	0
140107172	TAX CERT., MAPS AND COPIES	0.00	-50
140107175	PLANNING/ZONING FEES	0.00	0
	Total LICENCES, PERMITS, FEES	-15,868.47	-34,100
108 PENALTIES AND INTEREST			
140108180	PENALTIES AND INTEREST	-25,214.18	-22,000
	Total PENALTIES AND INTEREST	-25,214.18	-22,000
109 OTHER REVENUE			
140109185	INVESTMENT INCOME	-27,067.82	-30,000
	Total OTHER REVENUE	-27,067.82	-30,000
110 OTHER			
140110198	TRANSFER FROM GAS TAX RESERVES	0.00	-40,000
140110199	SURPLUS FROM PREVIOUS YEAR	0.00	60,300
	TRANSFER FROM ROADS RESERVE	0.00	-75,000
140110203	TRANSFER FROM WORKING RESERVE	0.00	-89,999
	Total OTHER	0.00	-144,699
	Total REVENUE	-1,853,195.47	-2,058,558

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
EXPENDITURES			
100 COUNCIL			
150100100	SALARIES AND BENEFITS-COUNCIL	40,754.51	65,000
150100102	MILEAGE AND MISC EXPENSES	0.00	500
150100106	INTEGRITY COMMISSIONER	5,056.87	5,000
150100138	COUNCIL TRAINING	0.00	500
	Total COUNCIL	45,811.38	71,000
101 ADMINISTRATION			
150101100	SALARIES AND BENEFITS - ADMIN	136,016.18	207,890
150101101	MATERIALS AND SUPPLIES - ADMIN	4,195.32	4,000
150101102	MILEAGE EXPENSE - ADMIN	188.43	500
150101103	TELEPHONE, FAX, CELL PHONE	1,556.49	2,400
150101105	SEMINARS, WORKSHOPS- ADMIN	0.00	0
150101106	MISCELLANEOUS & MEMBERSHIPS - ADMIN	2,852.24	3,500
150101110	SERVICES	103,356.45	114,450
150101115	COMPUTER EXPENSES	17,902.04	20,000
150101116	AUDITOR	0.00	20,000
150101117	COPIER EXPENSES	2,147.81	3,500
150101118	OFFICE REPAIRS	137.38	2,500
150101119	DONATIONS	50.00	50
150101120	LAWYER FEES	13,420.25	35,000
150101121	ELECTIONS	0.00	0
150101122	ELECTION REFUNDS	0.00	0
150101123	BANK SERVICE CHG, INTEREST	1,540.53	2,400
150101125	TAX REGISTRATION		0
150101126	TAXATION WRITE OFF'S	0.00	0
150101132	CAPITAL EXPENDITURES	0.00	0
150101133	TRANSFER TO RESERVES-working funds	0.00	15,000
150101138	NEW STAFF TRAINING	927.52	1,500
150101169	INSURANCE-ADMIN	10,572.46	11,000
150101171	POSTAGE	549.38	2,200
150101174	HEALTH AND SAFETY	290.02	500
150101188	FCM-MAMP PROJECT	0.00	0
150101189	INTEREST PHOTOCOPIER LEASE	0.00	15

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
150101700	PENNY ROUNDING	0.00	0
	Total ADMINISTRATION	295,702.50	446,405
200 FIRE PROTECTION			
150200100	SALARIES AND BENEFITS - FIRE	14,575.15	38,000
150200101	MATERIALS & SUPPLIES-FIRE	3,181.15	5,000
150200102	VEHICLE/MILEAGE EXPENSE - FIRE	1,422.69	12,000
150200106	MISCELLANEOUS-FIRE	96.83	1,500
150200107	HYDRO - FIRE	526.61	1,300
150200108	HEATING FUEL - FIRE	3,864.58	4,000
150200109	EQUIPMENT CHARGES - FIRE		0
150200132	CAPITAL EXPENDITURES - FIRE	0.00	0
150200133	TRANSFER TO RESERVES - FIRE	0.00	25,000
150200134	MEMBERSHIPS - FIRE	524.75	530
150200135	BUILDING MAINTENANCE - FIRE	0.00	1,000
150200136	BREATHING AIR & OXYGEN	0.00	2,500
150200137	COMMUNICATIONS - FIRE	5,373.72	5,000
150200138	TRAINING - FIRE	1,708.25	5,000
150200139	FIRE PREVENTION	0.00	500
150200140	PAYMENTS TO OTHER FIRE DEPT.	0.00	0
150200142	FOREST FIRE EXPENSE	0.00	0
150200169	INSURANCE-FIRE	7,725.30	7,750
150200402	FIRE TRUCK LOAN PAYMENT	10,000.00	20,000
150200404	FIRE TRUCK LOAN INTEREST	598.36	1,100
	Total FIRE PROTECTION	49,597.39	130,180
210 COMMUNITY EMERGENCY MEASURES			
150210100	SALARIES & BENEFITS - CEMC	0.00	1,000
150210101	MATERIALS & SUPPLIES - CEMC	0.00	100
150210138	CEMC TRAINING	0.00	100
	Total COMMUNITY EMERGENCY MEASURES	0.00	1,200
300 ROADS			
150300100	SALARIES AND BENEFITS - ROADS	150,510.07	215,400
150300101	MATERIALS AND SUPPLIES - ROADS	4,596.34	1,500

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
150300102	MILEAGE EXPENSE - ROADS	4,059.55	8,000
150300103	TELEPHONE, CELL PHONE - ROADS	635.21	600
150300105	SEMINARS, WORKSHOPS, MEMBERSHIPS - ROADS	75.00	3,000
150300107	HYDRO - ROADS	142.77	1,500
150300108	HEATING FUEL - ROADS	11,869.37	15,000
150300110	SERVICES - ROADS	0.00	0
150300120	LAWYER FEES - ROADS	0.00	0
150300132	CAPITAL EXPENDITURES - ROADS	0.00	198,000
150300133	TRANSFER TO RESERVES - ROADS	0.00	32,500
150300135	BUILDING MAINTENANCE-ROADS	3,334.26	4,000
150300149	SMALL TOOLS - ROADS	429.07	500
150300150	OFFICE AND SHOP EXPENSE - ROADS	747.03	1,200
150300169	INSURANCE-ROADS	10,978.06	11,000
150300402	Loan Interest - GRADER	0.00	310
150300404	LOAN PAYMENT - GRADER	21,341.66	21,120
150310101	MATERIALS AND SUPPLIES - HARDTOP	1,754.90	1,500
150311101	MATERIALS AND SUPPLIES - DITCHING	0.00	500
150311110	SERVICES - DITCHING	0.00	30,000
150312101	MATERIALS AND SUPPLIES - GRAVEL PATCHING	0.00	0
150314101	MATERIALS AND SUPPLIES - DUST LAYER	36,745.26	36,710
150315101	MATERIALS AND SUPPLIES - GRAVEL RESURF.	0.00	0
150316101	MATERIALS AND SUPPLIES - SAFETY DEVICES	0.00	0
150316110	SERVICES - SAFETY DEVICES	1,782.00	3,610
150317101	MATERIALS AND SUPPLIES - BRIDG/CULV	10,082.40	12,000
150317110	SERVICES - BRIDG/CULV	0.00	0
150318106	MATERIALS & SUPPLIES - RDSIDE. MAIN.	582.30	1,000
150318110	SERVICES - RDSIDE MAIN.	3,597.22	3,500
150319101	MATERIALS ANS SUPPLIES - SNOWPLOW	0.00	0
150320101	MATERIALS AND SUPPLIES - SANDING	47,662.59	25,100
150321106	MISCELLANEOUS - ICE BLADING	0.00	0
150325101	REPAIRS AND MAINTENANCE-TRUCK	21,896.36	30,000
150325106	FUEL & OIL - TRUCK EXPEND.	17,836.32	28,000
150326101	REPAIRS AND MAINTENANCE-GRADER	4,197.98	7,000
150326106	FUEL & OIL - GRADER EXPEND.	7,678.18	15,000
150327101	REPAIRS AND MAINTENANCE-LOADER	1,370.44	20,650

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
150327106	FUEL & OIL - LOADER/HOE EXP.	6,335.18	7,000
150328101	REPAIRS AND MAINTENANCE-STEAMER	0.00	50
150328106	FUEL & OIL - STEAMER EXP.	0.00	500
	Total ROADS	370,239.52	735,750
400 ENVIRONMENTAL			
150400100	SALARIES AND BENEFITS - ENVIRONMENT	16,184.23	26,550
150400101	MATERIALS AND SUPPLIES - ENVIRONMENT	780.61	2,500
150400102	MILEAGE EXPENSE - ENVIRONMENT	191.10	500
150400105	SEMINARS AND WORKSHOPS - ENVIRONMENT	0.00	0
150400106	MISCELLANEOUS - ENVIRONMENT	0.00	200
150400109	INTERNAL EQUIP CHARGES - ENVIRONMENT	0.00	5,000
150400110	OUTSIDE SERVICES - ENVIRONMENT	0.00	0
150400126	TAX WRITE OFF FOR LANDFILL TAXES	0.00	750
150400132	CAPITAL EXPENDITURES - ENVIRONMENT	0.00	0
150400133	TRANSFER TO RESERVES - ENVIRONMENT	0.00	20,000
150400146	MONITORING OF WELLS	3,666.61	15,000
150400147	RECYCLING	526.00	1,000
150400175	BLUE BOX RECYCLING COSTS	5,661.03	12,000
150400183	COMPACTION	0.00	3,000
	Total ENVIRONMENTAL	27,009.58	86,500
500 HEALTH SERVICES			
150500100	SALARIED AND BENEFITS - CEMETERY		9,000
150500101	MATERIALS & SUPPLIES - CEMETERY	0.00	500
150500102	MILEAGE EXPENSE - CEMETERY	124.52	300
150500108	HEALTH UNIT	12,011.58	18,050
150500109	EQUIPMENT CHARGES-CEMETERY	0.00	500
150500110	OUTSIDE SERVICES-CEMETERY	0.00	0
	Total HEALTH SERVICES	12,136.10	28,350
600 SOCIAL SERVICES			
150600110	COMMUNITY & SOCIAL SERVICES	150,716.59	258,400
150600111	MATTAWA SENIORS HOME	0.00	0
150600112	CASSELLHOLME	33,144.00	49,720

Budget to Actual as of August 31

Acct Code	Account Name	2023 Actual	2023 Budget
150600168	MATTAWA HOSP STAFF RECRUITMENT	0.00	2,500
150600181	TRANSFER TO RESERVES MATTAWA SENIOR HOME	0.00	23,136
	Total SOCIAL SERVICES	183,860.59	333,756
700 RECREATION			
150700100	SALARIES AND BENEFITS - RECREATION	3,099.60	26,450
150700101	MATERIALS AND SUPPLIES (HALL)	2,451.88	2,000
150700102	MILEAGE EXPENSE - RECREATION	97.61	500
150700105	SEMINARS AND WORKSHOPS - RECREATION	0.00	0
150700106	MISCELLANEOUS - RECREATION	31.58	200
150700107	HYDRO - RECREATION	1,732.30	4,000
150700108	HEATING FUEL-HALL	3,110.99	4,500
150700109	EQUIPMENT CHARGES - RECREATION	0.00	0
150700110	SERVICES - RECREATION	0.00	1,500
150700133	TRANSFER TO RESERVES - RECREATION	0.00	5,000
150700135	BUILDING MAINTENANCE	1,426.91	1,000
150700153	RINK & SPORTSCENTRE	453.55	8,600
150700155	SMITH LK. BOAT LAUNCH	0.00	0
150700156	LIBRARY	0.00	1,177
150700169	INSURANCE-RECREATION	3,251.77	3,260
150700182	WATER SYSTEM MAINTENANCE	1,107.32	1,500
	Total RECREATION	16,763.51	59,687
800 PLANNING AND DEVELOPMENT			
150800110	SERVICES - PLANNING	4,724.38	10,000
150800158	ZONING	365.07	500
150800160	EAST NIPissing PLANNING BOARD	0.00	2,500
150800161	ZONING AMENDMENTS	0.00	0
150800162	ASSESSMENT SERVICES	9,957.21	13,230
150800163	MUNICIPAL DRAINAGE	775.92	1,500
	Total PLANNING AND DEVELOPMENT	15,822.58	27,730
900 BUILDING			
150900102	MILEAGE EXPENSE - BUILDING	0.00	300
150900105	SEMINARS AND WORKSHOPS - BUILDING	0.00	0

Budget to Actual as of August 31		2023	2023
Acct Code	Account Name	Actual	Budget
150900106	MISCELLANEOUS - BUILDING	0.00	100
150900110	CBO/INSPECTION SERVICES - BUILDING	11,213.45	23,000
150900120	LAWYER FEES - BUILDING	0.00	1,000
150900169	INSURANCE-BUILDING	1,626.38	1,650
	Total BUILDING	12,839.83	26,050
950 ENFORCEMENT			
150950101	VALUER/FENCEVIEWER/CANINE EXP	1,113.00	2,000
150950102	MILEAGE EXPENSES-ENFORCEMENT	0.00	200
150950106	MISCELLANEOUS-ENFORCEMENT	0.00	300
150950141	POLICING SERVICES	54,485.00	95,040
150950143	911 MAINTENANCE	289.48	2,000
150950144	CONSERVATION AUTHORITY	11,407.00	11,410
150950145	ANIMAL CONTROL	300.00	1,000
	Total ENFORCEMENT	67,594.48	111,950
Total EXPENDITURES		1,097,377.46	2,058,558
		-755,818.01	0



Corporation of the Municipality of Calvin Council Resolution

Upon questioning the Treasurer about properties owned by the Municipality and the tax bill she issued to the Municipality, the CAO was informed that municipalities must pass a resolution to write off their own tax bills. A request then to the Treasurer to assist by providing the wording to this motion was declined only today after a few days since the meeting package was finalized. This item is deferred to a future meeting until staff within the office can reach back into records to locate past motions and bring this resolution forward as complete.

Date: September 12, 2023

Resolution Number: 2023-258

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin is in receipt of the Final Tax Bill for the Township and has been advised by the Treasurer ”

DEFERRED

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-259

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin is in receipt and reviewed the Building Report provided by the Chief Building Official for the Month of August 2023”

Discussion

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: August, 2023

1. NUMBER OF PERMITS ISSUED	5
2. TOTAL MONTHLY VALUE	\$105,500
3. TOTAL FEES COLLECTED	\$1095
4. TOTAL BUILDING VALUE TO DATE	\$561,000
5. TOTAL FEES COLLECTED TO DATE	\$3,780

COMMENTS:

Permit: 11-2023	Type: Shop/Storage Shed	Value: \$60,000	Fee: \$400
12-2023	Alterations & Improvements	\$7,000	\$100
13-2023	Wood Shed	\$7,500	\$220
14-2023	Garage	\$30,000	\$340
15-2023	Demolition	\$1000	\$75

NOTES:

Permit 11-2023 only paid \$360 ; \$40 is still outstanding



SHANE CONRAD
CHIEF BUILDING OFFICIAL



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-260

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin is in receipt of a verbal Roads Report provided by the CAO on behalf of the Roads Superintendent”

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-261

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

““Council for the Corporation of the Municipality of Calvin is in receipt and reviewed the Report provided by the CAO/Clerk Treasurer to proceed with the purchase of Blue Box program using the Gas Tax proceeds ”

Discussion:

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CAO Report to Council

Prepared Sept 7, 2023

OUTSTANDING ITEMS AT HIRING

UPDATE

- | | |
|---|--|
| 1. Lead the hiring process for a full-time administrative staff person. | Update to come out of closed session, this meeting |
| 2. Complete the hiring process for a part-time Fire Chief. | Update to come out of closed session, this meeting |
| 3. Lead the hiring process for 1 full time recreation personnel to cover a short fall of department employees. | Update to come out of closed session, this meeting |
| 4. Participate in the negotiation of the Municipality's first Collective Bargaining exercise with Employees/Unifor. | Information release to Unifor week of Sept. 11 |
| 5. Confer with the Municipality's Legal Counsel and its Integrity Commissioner to resolve matters deferred or submitted directly to those Officials. | Meeting with Legal Sept 11. First avail meeting time. |
| 6. Liaise with WSIB, Canada Life, Ministry of Labour to submit required documentation and subsequent correspondence to resolve human resource related claims recently submitted to those entities. | Complete |
| 7. Close out the Municipality's response to a current outstanding complaint brought forward to the Ombudsman's Office. | Complete |
| 8. Establish a process whereby they receive directly and process all planning related applications with recommendations brought forward as usual to Council. | Complete, www updated also. |
| 9. Bring forward recommendations to Council for two outstanding road maintenance agreements, and, if approved by Council, design road maintenance agreements recommendation for Legal Counsel review. | Engineer and CAO reviewing files. |
| 10. Address nonpayment of WSIB remittance/contributions all of 2022 to date | Investigated, and Aug 18 forwarded historical info. And Remittance forms to L. Crozier for payment processing. |
| 11. Address nonpayment contributions to Pension fund since? (As per L. Crozier) | Was overdue annual FSRA report (to Dec 31/22 vs fund. Worked with Canada Life and successfully submitted the report. |
| 12. Issue RFP for 3-year audit services | Requested L.Crozier to confirm I vs she would prepare. Awaiting response. This will be complete week Sept 11 |

13. Address outstanding reports due to various Ministries (at least 3).

Conference calls with all took place. Blue Box Transition, Program RPRA report due now submitted. Working towards completion of overdue Asset Management Plan (2021). Will be completed by Oct 31/23. Updated the funder and obtained extension to complete Plan and final report (to Dec 31). Meeting with NORDS reports funder rep week Sept 11. Continuous Improvement Fund (CIF) updated and in regular communications. More info, at this meeting.

14. Resolve electronic funds transfer issue whereby since May 2023, due to a change in process established by the last CAO/CLERK/TREASURER, they are not being deposited to the Municipality's bank account and some have been cancelled by the sender's bank due to being stale dated. These are typically tax payments.

Resolved week of Sept. 5

15. Ensure the bookkeeping for 2023 fiscal year is entered into Quick Books by Sept 30/23

Awaiting response from L. Crozier re status.

16. Final tax bills issued to citizens.

Mailed week of August 28th

17. Resolve outstanding MPAC issues related to the severance and December 2022 sale of 3 properties (tax bills are not being sent to the current owner).

Notified property owners MPAC indicates they've not completed and therefore we cannot until they have, amend property ownership data in our files.

18. Resolve outstanding unsolicited offer to purchase a municipal property.

Appraiser has multi month waitlist. Reached out to 2 local realtors to obtain realtor assessment of current market value. 1 responded. Report to come before end of Sept.

CURRENT ITEMS FOR DISCUSSION

1. Integrity Commissioner – Code of Conduct Bylaw and Sept 26/23 Council meeting
2. Local Recycle Program - Gas Tax Fund
3. Blue Box Transition Program – Oct Council Meeting
4. Theft issues at the Landfill
5. Roads – Seasonal Road maintenance 2023.

meeting
meeting



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-262

Moved By: Councillor Latimer

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin has received and reviewed the Second Quarter Fire Report for April to June 2023 Fire Dept. report from Jordan Whalley Interim Chief, Calvin Fire Department and a report on Fire Dept upcoming events from Dept. Member Bill Moreton.”

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CALVIN FIRE DEPARTMENT REPORT TO COUNCIL

AUG 22
July 11, 2023

Second Quarter report for April - June 2023

During the noted time period, the Calvin Fire Department responded to **seven calls for service** and participated in **two community events**.

The **calls** consisted of: assist OPP with road closure,

a chimney fire,

a mutual aid structure fire call in Papineau,

a mutual aid landfill/forest fire call in Mattawa,

a motor vehicle collision on Hwy 630, and

two unfounded 'smell of smoke' calls.

The **community events** were: a pancake breakfast/bake sale and a Calvin cleanup day. In addition, several firefighters also took the Safe Food Handling course so that we would comply with Health Board regulations to have the pancake breakfast.

OF NOTE: During the June 26 call 'smell of smoke' a personal ATV and the owner's drone were utilized to identify and confirm that the smell of smoke and resultant sighting in the bush area was not a fire, but steam rising from a river. The use of this equipment greatly enhanced the speed and effectiveness of addressing this call. Personal ATVs and/or snowmobiles have often been used in the past to access offroad areas. Many Fire Services have ready access to such equipment, and are now looking at adding ATVs and drone systems to the list of their equipment.

The RESCUE unit is still not operational, nor is it repairable. It sits at the rear of the township property awaiting a decision to sell it for parts or scrap it. A decision on replacing it has not been dealt with by past council, nor fire management. We currently await the appointment of a fire chief so that we can move forward with a proposal to replace this unit.

The PUMPER truck is still operational, but due to its age and constant need of repair, it was taken out of service and now sits at the side of the Township property for some decision. The previous Fire Chief was able to locate an excellent piece of Equipment (which we now call **ENGINE**) to replace the PUMPER and the past Council did approve it's purchase. There are apparently many reasons that a purchaser has not been found for the PUMPER and a decision on its future remains in doubt.

The remaining service vehicles are Pumper (**ENGINE**), Pumper Tanker 2 (**PT2**) and Pumper Tanker 1 (**PT1**).

As you are aware, the Calvin Fire Department meets each Thursday night at 7:00pm for briefing and training at the firehall. However, after the briefing, the actual training may take place at other locations in the community.

Any person wishing to become a Calvin Volunteer fire fighter is welcome to come out on a Thursday night at 7:00pm to meet the crew and see what is involved.

Jordan WHALLEY

Interim Chief, Calvin Fire Department



Corporation of the Municipality of Calvin

Date: September 7 2023

Fire Department Report

Enclosed is our weekly event attendance sheet (new format).
I've asked a few things and informed you of others.

At tonight's Fire Meeting, the boys decided a few things:

1. **To book the Municipal Hall for Sat. 9 Dec. 2023 from 0800-1200 to hold a Breakfast with Santa.**
2. We would like to hold a First Aid Certification Course at the end of November 2023. I'll have to get a specific weekend from the trainer.
3. **We would like hold a Halloween event at the firehall on October 31, 2023 from 1700-2100. We would also like to make a poster for the event asking people to drop off donations at the fire hall at our meeting night 1900-1930, or to the Municipal Office, hours to be determined, with your approval, of course.**
4. We will be participating in the Mattawa Christmas Parade (date TBA)

Please confirm the Dec. 9 Hall booking and
your wishes as to the alternative of dropping off Halloween donations to the municipal Office.

Thanks

Bill MORETON
Calvin Fire Department



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-262.10.6

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin has been advised that the Mattawa and Area Police Service Board’s current Secretary/Treasurer has resigned and the board is looking to offer this position to clerks of member townships in advance to the position being posted and that the staff of the Municipality of Calvin Township respectfully decline.”

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-263

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin hereby move into closed session at _7:26 pm___ pursuant to the Municipal Act Section 239 (2)(b) and (d) a Closed portion of Council shall be held during the Regular Council Meeting on this 12th day of September 2023 for the purpose of Municipal and Local Board Employees, Labour Relations, Employee Negotiations, Contracts and Employee Wages.

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-264

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin hereby move out of closed session at _8:12 pm__12th day of September 2023 for the purpose of Municipal and Local Board Employees, Labour Relations, Employee Negotiations, Contracts and Employee Wages and gave direction to Municipality Staff. ”

In accordance with the Municipality’s Human Resource Recruitment and Management Policies, whereby the initial hiring process strives to “ensure new hires fit the workplace culture” and encourages the “internal advancement of current employees”,

AND WHEREBY two “new positions be created to achieve a level of service set by Council” that are “best filled by an individual currently employed”,

AND WHEREBY given the realities of the Municipality’s staffing level and the many longstanding unattended to administrative, grounds, building and cemetery care and maintenance needs, many dating back to early 2022, prior to the swearing in of this Council,

AND WHEREBY these individuals have to date contributed professionally and positively to the Municipality, its staff team and for the ultimate benefit of Calvin’s ratepayers,

AND WHEREBY “the most appropriate recruitment strategy (is) to fill the positions expediently...” from within,

Cont’d

THEREFORE BE IT RESOLVED THAT:

Council for the Municipality of Calvin welcomes current staff members Teresa Scroope to the full-time position of Deputy-Clerk/ Records Management Coordinator, and Jacob Daniel as the full-time position of Municipal Labourer.

And whereas Pauline Carmichael retired from her landfill position late 2022,

And whereas the position was posted, interviews held and the position filled earlier this summer,

And whereas this person has since resigned,

And whereas the next highest rated candidate during the interview process, Danielle Albright, was recently offered and has accepted the position of landfill attendant,

Council for the Municipality of Calvin thanks Pauline Carmichael for her years of dedication to the role and welcomes Daniele Albright to the staff team.

And Whereas Bradlee Bernard, a student and Jacob Daniel, an adult were hired through the same posted and competitive process to carry out landfill attendant and groundskeeper duties this summer,

And whereas Bert Guignon the student landfill attendant resigned his position due to relocation,

Council wishes Bert well and thanks him for his dedication to the role and welcomes Bradlee Bernard as the year round, casual landfill attendant.

AND FURTHER THAT,

The CAO proceed with the recruitment of a full time Administrative Assistant.

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Date: September 12 2023



Corporation of the Municipality of Calvin Council Resolution

Date: September 12 2023

Resolution Number: 2023-265

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

“The Fire Chief Hiring Committee recommends the hiring of Mariel Labreche and that the CAO proceed with entering into an employment contract with her.

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-266

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2023-039 BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL.

Discussion:

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2023-039

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of September 12, 2023.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2023-266 this 12th Day of September, 2023.

MAYOR

CLERK



Corporation of the Municipality of Calvin Council Resolution

Date: September 12, 2023

Resolution Number: 2023-267

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT:

“This Regular Meeting of Council now be adjourned at 8:40 p.m.”

Result Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input checked="" type="checkbox"/>	<input type="checkbox"/>