



**Corporation of the Municipality of Calvin**  
Regular Council Meeting  
Agenda  
April 25, 2023, 7:00 p.m.  
Council Chambers

- 1. CALL TO ORDER**
- 2. WRITTEN DISCLOSURE OF PECUNIARY INTEREST/ CONFLICT OF INTEREST**
- 3. APPROVAL OF PREVIOUS MEETING MINUTES : April 11, 2023, April 14, 2023**
- 4. BUSINESS ARISING FROM PREVIOUS MEETINGS:**
  - 4.1 Renewal of Dog Pound Agreement - Township of Bonfield - Deferred
  - 4.2 Fire Chief Posting Update - Posted on www. & in Mattawa Recorder
  - 4.3 Minutes of November 25, 2022– unable to locate (A. Sprunt Clerk)
- 5. DELEGATIONS** – none this meeting
- 6. LEGISLATIVE MATTERS**
  - 6.1 CONSENT AGENDA ITEMS**
    - 6.1.1 FONOM and Police Services Board – Bail Reform & Impacts on Property Damage
    - 6.1.2 District of Nipissing Social Services Board re Housing Needs & Supply RFP Scope Draft
    - 6.1.3 Township of Perry Resolution 2023-112 Bill 5
  - 6.2 BY-LAWS**
    - 6.2.1 North Bay & District Humane Society Agreement
- 7. ADMINISTRATIVE MATTERS**
  - 7.1.1 Treasurer Report
  - 7.1.2 Landfill Report
  - 7.1.3 Motion by Councillor Latimer Re: Improvements to the Mechanism for Calvin Residents when Filing Complaints Related to the Code of Conduct or the Municipal Act
  - 7.1.4 Town of Cobourg Resolution 114-23 Municipalities Retaining Surplus Proceeds from Tax Sales
  - 7.1.5 Lake Talon Dock Condition Meeting
  - 7.1.6 PCL 26648 Sec Nip; PT LT 36 CON 11 Calvin PT 2; 36R3901. Municipal address 142 Talon Lake Road - Unsolicited Offer to Purchase
  - 7.1.7 Part of Broken Lot 24 Con 2, Being Part 1 on PL 36R14991; Calvin; District of Nipissing, approval of the transaction at the advice of the East Nipissing Planning Board
  - 7.1.8 Information – Roundtable Mayor and Councillors
- 8. CLOSED SESSION**

Council will discuss confidential human resource matters, pursuant to section 239(2)(b) and to deal with a personal matter about an identifiable individual, including municipal employees, and pursuant to section 239(2) (b), advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 9. RETURN TO OPEN SESSION**
- 10. CONFIRMATORY BY-LAW**

## 11. ADJOURNMENT.



## PART TIME FIRE CHIEF SEARCH

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The Municipality of Calvin is seeking an individual with the right competency and fit to fill the Municipality's Fire Chief position.

The Fire Chief is expected to be a leader, act as a problem solver within the Fire Department, have excellent written and oral communication skills, have experience in human resource management, including supervisory experience, preferably in a Fire Department. He/She will be required to provide a Criminal Background and Vulnerable Sector Check prior to hiring.

**Compensation:** To be discussed.

If you are interested and qualified to fill this role, please submit a cover letter and resume prior to April 30<sup>th</sup>, 2023 by email to [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca). Indicate: "Re: Fire Chief Position" in the subject line.

### **ROLE PROFILE**

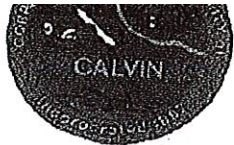
**Reports to:** Chief Administrative Officer

Responsible for the coordination, administration and delivery of the Municipality of Calvin's Volunteer Fire Department services.

### **Knowledge, Education, and Experience**

- Completion of technical training which may include components of NFPA 1001 Firefighter Standard, NFPA 1021 Fire Officer Standard and NFPA 1041 Fire Instructor Standard.
- Training in MSDS, WHMIS, and dangerous goods emergency response practices.
- Experience as a firefighter or fire officer, including experience as an incident commander.
- Experience with emergency/disaster responses.
- Working knowledge of applicable provincial and municipal legislation, bylaws, and policies.
- Working knowledge of computers, including Microsoft office and excel.
- A valid DZ driver's license is required for this position.





## **POSITION RESPONSIBILITIES**

The Fire Chief is responsible for the following major functions:

### **Planning and Development**

- Assists and advises Municipal Administration, Mayor and Council regarding short and long-term operational and strategic planning.
- Prepares and recommends annual Fire Services operating/training budgets to Municipal Administration.
- Prepares long-range operating and capital plans.

### **Fire Service Personnel Recruitment and Retention**

- Recruits, and recommends appointment of volunteer firefighter & fire officers.
- Provides leadership and is responsible for productivity and cooperation of fire personnel under his/her direction.
- Models productive workplace management practices such as ongoing performance feedback and accountability, full staff participation with delegated responsibility and ownership, open sharing of information.
- Coaches and mentors fire personnel; ensures ongoing development, cross-training, and succession planning.
- Maintain open communication, personal accessibility to all fire personnel and staff and foster a team oriented environment.

### **Delivery of Fire Services**

- Responsible for leadership and operational effectiveness of the Fire Department with a focus on customer service, productivity, and cost-effectiveness. Ensures a focus on successful outcomes are achieved.
- Responds to emergencies as required, and acts as incident commander, when necessary, at emergency incidents.
- Ensures appropriate records are retained of emergency responses. Submits fire response incident reports in a timely manner to the Ontario Fire Marshal Office.
- Ensures adherence to all legislative requirements of the Municipal Government Acts, and all of the Municipalities' bylaws, policies and Fire Department Standard Operating Guidelines.

### **Public Relations**

- Maintains productive public relations at all times and represents the Municipality of Calvin at various functions, when required.
- Exhibits behavior to the highest standard, both personally and professionally.

## News Release

For Immediate Release

### **FONOM and Police Services meet again to discuss Bail Reform and impacts of Property Damage on Northern Communities**

April 14, 2023, Timmins, Ontario

Citizens expect to live in safe and vibrant communities. Bill C75 is negatively affecting many neighbourhoods across Northern Ontario. At the second meeting of the Northern Ontario Bail Reform Working Group, a Resolution was discussed that will be used to advocate for Federal Legislative change. The taskforce agrees the Resolution will be shared at the FONOM AGM in Parry Sound on May 10<sup>th</sup>. It will be shared not only with the FONOM Membership for support, but with all Municipal Associations in Ontario and their membership. President Whalen commented, *"the Resolution stands for itself, and we will leverage our relationship with other Municipal Caucus' to get Province wide support"*. With Province wide support, FONOM will work with the Association of Municipalities of Ontario to bring forward to the Federation of Canadian Municipalities.

The four main points of the Resolution are as follows.

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

The Taskforce also discussed the impact property crime, sometimes with violence, is having on the people of Northern Ontario. "We have businesses and homes that are repeatedly targeted" commented Chief Foy, "it can lead to defeatism and cause one to lose faith in the justice system".

In some communities a small number of individuals are responsible for a significant percentage of the Break and Enters. The Court System is releasing many offenders back into the community without spending time incarcerated. *"Violent crime is up 80% in the last five years,"* stated Sault Ste Marie Police Service Chief Hugh Stevenson, *"this cyclical issue costs municipalities on EMS, police, fire, bail hearings, and correction services."*

The Taskforce discussed the cost to governments for those offenders and discussed ways to quantify the number in Northern Ontario. This information would aid Municipalities in Budget discussions, but also the empirical data will help FONOM, and the Province determine the best path to help the Region.

The next Taskforce meeting will be held in North Bay in June. Chief Foy, from the Timmins Police Service, will participate in a Bail Reform Session during the May FONOM Conference in Parry Sound.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from Northeastern Ontario and is governed by an 11-member board.

Some of the Participants at the April 12<sup>th</sup>, 2023, Bail Reform Task Force meeting.

Kramer Grenke – Timmins Police Services Board Chair  
Chief Hugh Stevenson – Sault Ste. Marie Police Service  
Deputy Chief Robert MacLachlan – Sault Ste. Marie Police Service  
Chief Daniel Foy – Timmins Police Service  
Inspector Darren Dinell – Timmins Police Service  
Deputy Chief Henry Dacosta – Timmins Police Service  
Inspector Richard Blanchett – Timmins Police Service  
Corporate Communications Coordinator Marc Depatie – Timmins Police Service  
Mayor Michelle Boileau – City of Timmins  
Sandra Hollingsworth – SSM City Council Ward 1  
Lynn Watson – Mayor Echo Bay  
John Curly – Timmins Councillor  
Danny Whalen – Temiskaming Shores Councillor – FONOM President

Mac Bain – FONOM, Executive Director

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Danny Whalen  
FONOM President  
705-705-622-2479



## **Bail Reform Resolution**

**WHEREAS** the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues

**WHEREAS** a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes

**WHEREAS** many of those committing crimes are not housed in the correctional system, therefore, remain in our communities, often those that do require treatment for their Addiction issue receive none.

**WHEREAS** some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.

6.1.2

Calvin Clerk

**From:** Marianne Zadra <Marianne.Zadra@dnssab.ca>  
**Sent:** Monday, April 17, 2023 4:09 PM  
**To:** Bryan Walker, CAO Clerk/Treasurer, Bryan Walker, Calvin Clerk, Craig D. Francine Desormeaux, Jason D. McMillan, Clerk/Treasurer, Jason D. McMillan, Jean-Pierre Bouchard, CAO West Nipissing, Jenny Leblond, Joanne Morin, Jill John, Severine Chris Cairns, Catherine Matheson  
**Cc:**  
**Subject:** Housing Needs & Supply Study - RFP Scope for Review and Distribution  
**Attachments:** Housing Needs & Supply Study RFP Scope Draft.docx  
**Importance:** High

Hi everyone,

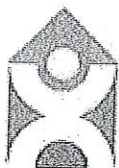
Please see below for a message from Chris Cairns, DNSSAB's contract specialist (and the attached):

To: District of Nipissing Stakeholders,

On March 29<sup>th</sup>, 2023 the District of Nipissing Social Services Administrative Board (DNSSAB) passed motion #2023-33 to hire an outside consultant(s) to prepare a comprehensive Housing Needs & Supply Study for our region. As such, DNSSAB is in the preparation stages of this "Housing Needs & Supply Study" RFP. We are seeking various stakeholder, municipal, First Nations and community input as to reviewing the proposed Scope. As such, we have attached a draft document outlining an initial and proposed scope for this RFP to review and provide input on. Once input is received, DNSSAB will finalize and release a formal RFP document, with said / revised scope included within, and is intended to form the value proposition of the RFP.

If interested, please review this scope and provide any feedback to [dnssab.contracts@dnssab.ca](mailto:dnssab.contracts@dnssab.ca) or [chris.cairns@dnssab.ca](mailto:chris.cairns@dnssab.ca) prior to Friday April 21<sup>st</sup> at 5pm.

Thanks,  
Marianne



Marianne Zadra (she/her)  
Communications & Executive Coordinator | Communications et Coordonnatrice exécutive  
District of Nipissing Social Services Administration Board (DNSSAB) |  
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy, Sustainable Communities | Des communautés saines et durables

200 McIntyre Street East, | 200, rue McIntyre Est, | North Bay, ON, P1B 8V6  
Phone | Téléphone: (705) 474-2151 x. 63127  
Fax | Télécopieur: (705) 474-7155

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**NOTE: Below information is limited to the Scope and Timetable of the proposed RFP. Terms & Conditions / Evaluation Scoring Criteria will be added once Scope is finalized.**

## **Introduction**

The District of Nipissing Social Housing Administration Board (DNSSAB) is the designated Service Manager for housing and homelessness services in the district.

The Housing Needs and Supply studies that cover the Nipissing District are either outdated or surpassed their useful life period. The last housing analysis that was completed in 2008 which was undertaken and supported on the Board's own accord.

The Nipissing District's current 10-Year Housing and Homeless Plan (2014-2024) was adopted by the DNSSAB Board of Directors in 2013 (Resolution No. 2013-210). The plan was based on a mission: through leadership, integration and collaboration, our communities can create housing options and solutions to prevent homelessness and help citizens retain a home in Nipissing District.

To continue this mission for suitable, adequate, and affordable housing, a new 10-Year Housing and Homeless Plan is being developed for DNSSAB in consultation with our partners, stakeholders, and residents.

In support of this initiative, the DNSSAB is seeking to develop a new Housing Needs and Supply Study (HNSS) for municipalities in the District of Nipissing (see Appendix A: The District). By conducting detailed research and analysis on current housing supply and demand, the HNSS will help DNSSAB, municipalities, and housing developers in the district to prioritize investment for housing development. The needs across the entire housing continuum both market and non-market housing, will be assessed. (see Appendix B: The Housing Continuum Model).

## **Needs**

DNSSAB is seeking proposals from qualified Consultants to prepare a Housing Needs and Supply Study (HNSS) that will provide DNSSAB and partners with the information necessary to inform decisions about future housing development, and support business cases and funding submissions to other levels of government. This study, in turn, will aid and inform the District's 10-Year Housing and Homelessness Plan 2024-2034.

This research needs to identify both housing supply and housing demand requirements in the District, by addressing the following:

- 1) What are the demographic characteristics for Nipissing District and the unique respective municipalities (11), First Nations (2) and unincorporated areas (2). Please include 2021 census demographics relevant to the study including, but not limited to, population, dwellings, type and size of dwellings, tenure, acceptable/unacceptable housing, core housing need, severe housing need, income, housing costs, shelter-to-income ratio, age, and family household type. This will form the quantitative aspect of the HNSS.

- 2) Based on demographics and resident input (obtained through interviews, surveys, focus groups, public consultations or any combination of these), what are the housing needs in Nipissing District, and the respective municipalities, First Nations, and unincorporated areas? (Include housing needs by household, unit size, tenure, form and price point where applicable). This will form the qualitative aspect of the HNSS.
- 3) Taking into consideration local economic activities and the structure of the workforce, what is the current demand for housing - by household/unit size, tenure, form and price point - in Nipissing District and in the respective municipalities, First Nations, and unincorporated areas?
- 4) Using the housing continuum model as a reference, what is the current housing supply by unit size, tenure, form and price point, in Nipissing District and in the respective municipalities, First Nations, and unincorporated areas?
- 5) What are the pressures, gaps or shortfalls between the identified housing needs, demand and supply (above) in Nipissing District and the respective municipalities, First Nations, and unincorporated areas?
- 6) Are there any barriers to meeting housing need and demand or creating supply in Nipissing District and within the respective municipalities, First Nations, and unincorporated areas? (Barriers can include: availability of contractors/builders, skilled labour, serviced land, and amenities; municipal planning approvals process and by-laws; and competing markets such as access to funding and short-term rentals).
- 7) What strategies and actions or best practices could be employed to close the housing gaps and remove any barriers identified above, in Nipissing District and within the respective municipalities, First Nations, and unincorporated areas?
- 8) What is the forecasted demand for housing, by household/unit size, tenure and price over the next 10 years in Nipissing District and the respective municipalities, First Nations and unincorporated areas?
- 9) Define and identify prioritization of housing needs across the geographic area.

## **Experience**

DNSSAB expects that the Proponent submitting a Proposal is/has/can:

- Proficiencies and experience in housing and homelessness research, including collecting information on resident's current and future housing needs.
- Experience working with municipalities and/or non-profit organizations; particularly if the work was related to social and/or housing issues.
- Expertise in demographic & economic analysis.
- Expertise in statistical analysis.



- An understanding of data available through Canada Mortgage and Housing Corporation (CMHC), Statistics Canada, Employment and Social Development Canada, and Service Manager.
- Experience creating high-quality and visually appealing reports.
- Provide accurate and reliable analysis through analytical tables and technical notes.
- A designated project manager.

**Requirements (these are yes/no requirements we would identify with each proponent).**

DNSSAB requires a Housing Needs and Supply Study which:

- Quantifies existing supply and demand to evaluate the current housing market.
- Assesses the current housing stock's condition, characteristics and availability.
- Determines current and future housing needs by quantifying demographic and economic indicators related to housing.
- Identifies barriers in the provision of affordable housing.
- Identifies current and future housing requirements of residents.
- Recommends indicators for monitoring the housing market to respond to ongoing and future needs.

**Solution Expectations (Within this section, we ask proponents to help us understand how they can deliver a solution. It is scored evaluation criteria (vs. a y/n requirements)).**

Proponents will be evaluated on their ability to meet the needs of DNSSAB. For this solution, please identify how you will prepare:

- An assessment that includes quantities of research drawn from new or existing housing-related studies and available statistics that shall include:
  - 2021 Census Data review and analysis for the Nipissing District, the 11 district Municipalities, two unorganized areas, and 2 First Nations; Special data requests from Statistics Canada may be necessary.
  - Canada Mortgage and Housing Corporation market data review and analysis for the available geographies in the Nipissing District;
  - Nipissing District Centralized Waiting List for social and market housing review and analysis;
  - Rental Housing stock review and analysis; and
  - Emergency shelter usage review and analysis.



- Quantitative Analysis focussed on areas and/or themes that include general demographic information, housing market indicators, housing supply indicators, housing needs indicators, housing challenges and gaps along the housing continuum.
- Qualitative Analysis focused on demographics and resident input, obtained through interviews, surveys, focus groups, public consultations or any combination of these.
- Analysis on rental and homeownership gaps in housing supply with identification of current, near future and long-term housing needs along the housing continuum, especially affordability, suitability and appropriateness.
- Recommendations on current and future housing needs of specific groups, including but not limited to families, seniors, youths, Indigenous people, and low-income individuals and families.
- Data presented in charts, graphs and maps, where suitable.
- Visuals relating household income by deciles to housing supply and need, as detailed through the housing continuum.
- Fact sheets that include information on households and housing stock characteristics, focusing on the affordability of the particular sub-market and highlighting current and future housing gaps in the District.
- Analytical data tables, GIS files, data sources and technical notes in the report and electronically.

## **Deliverables**

The Proponent will deliver:

- A work plan that defines the proposed methodology while identifying the assumptions, data variables, key deliverables and milestones, research questions, a report outline, and project schedule (Gantt chart preferred).
- A report submitted that thoroughly addresses all the RFP Research Questions 1 through 9 as identified in “Needs” Section. This report shall also include but not be limited to, housing indicators, issues and gaps, limitations and recommendations for additional data sources and funding / financial options that list potential funding opportunities that DNSSAB could consider to help it address identified limitations and gaps. This report will also focus on appropriate strategies (or actions) driven from demand/supply study and identified gaps. Ideally, at minimum, report includes a 1 page executive summary, a 5 page overview to DNSSAB and Nipissing District Housing Corporation (NDHC) board, and is supported by a comprehensive study.

- Submission of all metadata associated with the analysis accompanied by a technical memo that describes the information.
- A presentation of the final report to the Board of Directors of the DNSSAB.
- Two (2) electronic copies of the Housing Needs and Supply Study, one in Microsoft Word and the other a designed version in PDF, both of which are web-compatible and AODA-compliant.
- Please note that the HNSS report will be shared with the DNSSAB and NDHC Board of Directors, the North Bay Community Advisory Board (the "CAB") and other related community and government stakeholders.
- It is understood that all final materials produced by the Consultant, including all data sets, reports, and presentations, will become the property of DNSSAB who will be able to use and reproduce all materials, reports and data as it sees fit.

#### **Timetable**

<b>ITEM</b>	<b>DATE</b>	<b>TIME</b>
Issue Date	4/28/2023	6:00 p.m.
Deadline for Questions	5/12/2023	4:00 p.m.
Deadline for Issuing Addenda	5/26/2023	4:00 p.m.
Closing Date	6/2/2023	1:00 p.m.

Feedback or questions regarding this document can be directed to [dnssab.contracts@dnssab.ca](mailto:dnssab.contracts@dnssab.ca).

## Calvin Clerk

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**Subject:** FW: Housing Needs & Supply Study - RFP Scope for Review and Distribution

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**From:** Calvin Clerk  
**Sent:** Thursday, April 20, 2023 11:18 PM  
**To:** Chris.Cairns@dnssab.ca  
**Subject:** Fw: Housing Needs & Supply Study - RFP Scope for Review and Distribution

Hello Chris

On behalf of the Municipality of Calvin, whose Council will be carrying out a strategic planning exercise during the early years of its term, one planned to include determining the community's need and interest in, as well as the feasibility of providing affordable housing within the Municipality of Calvin, we are happy to provide feedback to your draft RFP.

A review of the materials provided indicates *the needs across the entire housing continuum both market and non-market housing, will be assessed based on.. resident input (obtained through interviews, surveys, focus groups, public consultations or any combination of these)..to determine what are the housing needs in Nipissing District, and the respective municipalities...*

We will be very interested to learn the results of Calvin residents' input and offer our Community Hall as a location to co- host public consultation/focus group meetings.

Please let us know if and how we can be of assistance. On behalf of Mayor and Council, we look forward to participating in this important project and to learning the results of the study as they apply not only to our surrounding municipalities and the District, but specifically to the Municipality of Calvin.

Kind Regards,

Donna Maitland  
Interim Clerk

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**From:** Marianne Zadra <Marianne.Zadra@dnssab.ca>  
**Sent:** April 17, 2023 4:06 PM  
**To:** 'Bryan Martin CAO Clerk/Treasurer' <clerk@southalgonquin.ca>; 'Bryan Walker' <Cao.clerk@bonfieldtownship.org>; Calvin Clerk <clerk@calvintownship.ca>; 'Craig.D' <craig.d@Temagami.ca>; 'Francine Desormeau' <Francine.desormeau@mattawa.ca>; 'Jason McMartin Clerk Treasurer' <clerk@papineaucameron.ca>; 'Jason Trottier' <Jason.trottier@eastferris.ca>; 'Jean Pierre Barbeau, CAO West Nipissing' <jbarbeau@westnipissing.ca>; 'Jenny Leblond' <j.leblond@chisholm.ca>; 'JoAnne Montreuil' <admin@mattawan.ca>; John Severino <John.Severino@northbay.ca>  
**Cc:** Chris Cairns <Chris.Cairns@dnssab.ca>; Catherine Matheson <Catherine.Matheson@dnssab.ca>  
**Subject:** Recall: Housing Needs & Supply Study - RFP Scope for Review and Distribution





PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

April 11, 2023

Via Email

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Room 281  
Queens Park  
Toronto, ON M7A 1A1

Dear Honourable Doug Ford, Premier of Ontario:

**RE: Resolution of Support – Township of Perry – Bill 5 "Stopping Harassment and Abuse by Local Leaders Act"**

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Please be advised that at their last regular meeting on Wednesday April 5, 2023, the Council of the Corporation of the Township of Perry supported the following resolution:

**"Resolution No.: 2023-112**

***Moved by: Margaret Ann MacPhail***

***Seconded by: Paul Sowrey***

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby supports the Municipality of Chatham-Kent's resolution "Support Bill 5 – Stopping Harassment and Abuse by Local Leaders Act";

***And further that*** Council directs the Clerk-Administrator to circulate this resolution to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; Honourable Stephen Blais, local MPP's, the Municipality of Chatham-Kent, and all Ontario municipalities.

***Carried."***

Your attention to this matter is greatly appreciated.

Sincerely,

Erica Cole, Dipl.M.A.  
Deputy Clerk

Encl.

cc: Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Honourable Stephen Blais  
Graydon Smith, MPP Parry Sound Muskoka  
Municipality of Chatham-Kent  
All Ontario municipalities

March 6, 2023

The Honourable Doug Ford  
[Premier@ontario.ca](mailto:Premier@ontario.ca)

**Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act**

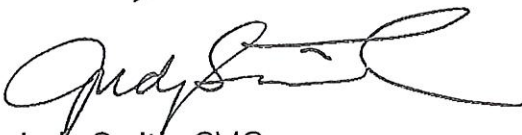
Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs."

If you have any questions or comments, please contact Judy Smith at  
[ckclerk@chatham-kent.ca](mailto:ckclerk@chatham-kent.ca)

Sincerely,



Judy Smith, CMO  
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing  
Local MPPs  
Ontario Municipalities

**SERVICE CONTRACT AGREEMENT BETWEEN:  
THE NORTH BAY AND DISTRICT HUMANE SOCIETY  
AND  
THE CORPORATION OF THE MUNICIPALITY OF CALVIN**

The following outlines an agreement for the North Bay and District Humane Society to provide pound keeping services for the Corporation of the Municipality of Calvin.

**1. DEFINITIONS:**

For the purpose of this Agreement, the term "animal" shall refer to domestic dogs.

For the purpose of this Agreement, the North Bay and District Humane Society will be referred to as "NBDHS".

For the purpose of this Agreement, the Corporation of the Municipality of Calvin will be referred to as "the Municipality".

**2. THE HUMANE SOCIETY AGREES:**

Shelter:

To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping and veterinary care (when deemed necessary) for animals impounded, and of meeting the requirements set for this type of building by the NBDHS, and of meeting the requirements of all applicable provincial legislation.

General Service Provision:

- a) To provide pound services up to an annual limit of 10 animals. Any decision relating to animals above the annual limit will be made at the discretion of the NBDHS.
- b) To hold for claiming by owners, any stray animal delivered to the NBDHS shelter or any animal received or impounded by the Animal Control Officer of the Municipality, and, if not claimed by the owner, to dispose of such animal by sale or euthanasia. Owners of licensed and/or microchipped dogs will be contacted, whenever possible.
- c) To provide an animal shelter capable of providing adequate accommodations, food and water, daily housekeeping and veterinary care (when deemed necessary) for animals impounded.
- d) To meet the requirements set for this type of building by the NBDHS and Provincial legislation.



- e) To install in the animal shelter all the equipment necessary for the proper operation of the animal shelter, and, in particular, to supply the methods and equipment necessary to humanely euthanize unwanted or unclaimed animals, if necessary. Such methods and equipment must meet the standards and comply with the applicable Provincial legislation.
- f) NBDHS will only receive stray animals as defined in the Town's by-laws. NBDHS will not receive seized, removed or aggressive dogs in relation to the *Dog Owners' Liability Act* or any other piece of legislation outside of the Town's by-laws.

#### Hours of Operation:

The NBDHS shelter will be open to the public and in operation between 10:00 a.m. and 4:30 p.m. Monday to Friday (exclusive of statutory holidays), between 10:00 a.m. and 3:30 p.m. Saturdays, and between 12:00 p.m. and 3:30 p.m. Sundays. Hours of Operation may change from time to time at the discretion of the NBDHS.

It is understood by the Municipality and the NBDHS that ALL calls reporting complaints or concerns from residents will be forwarded to the Municipality.

It is understood by the Municipality and NBDHS that any animal brought to the NBDHS by any person(s) other than the Animal Control Officer of the Municipality or his/her authorized delegate, will not be accepted by the NBDHS and that the person(s) bringing in the animal will be advised by the NBDHS to return to and contact the Municipality. The Municipality will not be charged for animals accepted by the NBDHS which are not brought in to the NBDHS by the Animal Control Officer of the Municipality or his/her delegate.

#### Licenses:

The NBDHS will NOT issue licenses for dogs within the Municipality jurisdiction.

#### Invoicing:

The NBDHS will invoice the Municipality \$100.00 per animal. There will be no additional charges to the Municipality (e.g. for euthanization).

### Indemnity:

To indemnify and save harmless the Municipality in respect to all charges, costs, expenses, suits, and damages, and claims for loss or accident or injury of any nature or kind whatsoever in connection with the carrying out of this agreement and in connection with the shelter.

### Insurance:

To insure and keep insured the shelter building for fire and any other hazards and to provide, if required, the Municipality a proof of insurance.

Such liability policy shall provide for the indemnification of the Municipality and the NBDHS against the loss arising from claims of damage, injury or otherwise in connection with the carrying out of the terms of this agreement.

The NBDHS shall maintain the policy of insurance in force during this agreement. The limits of such policy shall not be less than One Million Dollars (\$1,000,000.00) inclusive for public liability and property damage and for liability coverage for injury to animals caused by an accident and resulting in the death or destruction while in the care, custody and control of the NBDHS.

Such policy shall include the names of the Municipality and the NBDHS as the insured.

The NBDHS shall pay the premium on the policy.

### **3. THE CORPORATION OF THE MUNICIPALITY OF CALVIN AGREES:**

- a) To appoint the NBDHS as a Pound Keeper.
- b) To grant the NBDHS the right to dispose of all animals impounded by the NBDHS in accordance with the By-laws.
- c) To grant the NBDHS the right to dispose of the carcasses of all animals lawfully impounded and lawfully euthanized or found dead in accordance with the By-laws.
- d) To grant the NBDHS the right to collect impound fees, fines, destruction, and disposal fees levied by the NBDHS in accordance with the scale of fees and penalties authorized by the NBDHS.

**4. DURATION OF AGREEMENT:**

The duration of this service contract agreement shall be for three (3) years from the date of signing.

This agreement may be terminated by either party upon ninety (90) days written notice of intention to terminate, delivered to the other party by prepaid registered mail.

This agreement is made on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN:

\_\_\_\_\_, Mayor  
The Corporation of the Municipality of Calvin

\_\_\_\_\_, Clerk  
The Corporation of the Municipality of Calvin

FOR THE NORTH BAY AND DISTRICT HUMANE SOCIETY:

\_\_\_\_\_  
Steven Johnson, President of the Board of Directors  
North Bay and District Humane Society

\_\_\_\_\_  
Liam Cullin, Executive Director  
North Bay and District Humane Society