



Calvin
Meeting Minutes
Regular Meeting of Council October 12, 2022 - 07:00 PM

Electronic Meeting Livestreamed on YouTube

Attendance:

Council: Mayor Pennell
Councillor Casteljin
Councillor Cross
Councillor Shippam

Staff: Jacob Grove, Municipal Administrator
Peggy Young-Lovelace, Meeting Clerk
Colleen Hannigan, RPP, MCIP, Municipal Planning and Governance Consultant (E4m)

1 Call To Order

The Chair called the meeting to order at 7:04 P.M..

Resolution No: 2
2022-315

Appoint Clerk Pro Tempore
Moved By: Councillor Castelijn
Seconded By: Deputy Mayor Cross

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin hereby appoint Peggy Young-Lovelace as Clerk Pro Tempore for the purpose of this Regular Council meeting October 12, 2022.”

Name	Yes	No	Abstained	Absent
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Bart Castelijn	✓
Sandy Cross	✓
Ian Pennell	✓
Christine Shippam	✓

CARRIED

Resolution No: 3
2022-316

Approval of Agenda**Moved By:** Councillor Shippam**Seconded By:** Deputy Mayor Cross**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin hereby adopts the Agenda as presented.”

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**4 Declarations of Disqualifying Interest (Pecuniary)**

None Were Declared

5 Approval of the Minutes of the Most Recent Meeting(s)**5.1 September 27, 2022, Meeting Minutes - not available - deferred****6 Council Direction from the Previous Meeting(s)**

Resolution No: 6.1
2022-317

Report from E4m Regarding Fees**Moved By:** Councillor Castelijn**Seconded By:** Councillor Shippam**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin hereby receives the report from E4m outlining fees billed to the Municipality from 2018 to July 31, 2022.”

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**7 Delegations (None)**

None

8 Legislative Matters

Resolution No: 8.1
2022-320

Consent to Sever 2022-17- Robert Bush**Moved By:** Councillor Shippam**Seconded By:** Deputy Mayor Cross

Whereas an application for Consent No. 2022-17 in the name of Robert Bush has been filed with the East Nipissing Planning Board affecting property described as Concession 03 Lot 15, Municipality of Calvin along Homestead Rd, to sever one (1) approximately two (2) acre lot (application 2022-17) from the approximately thirty (30) acres of property described as Con 3 lot 15 for the purpose of creating a residential lot and to retain approximately twenty-eight (28) acres in the Municipality of Calvin, where Homestead Road is a year-round maintained road;

Now Therefore Be it Resolved That:

Council for the Corporation of the Municipality of Calvin hereby:

1. Recommends that the East Nipissing Planning Board give provisional consent to this application;
2. A copy of the completed survey for the new lot and right of way shall be provided to the municipality, in both digital format and hard copy, and;
3. That the 5% Cash In Lieu is payable in full to the municipality as a requirement of consent.

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED

Resolution No: 8.2
2022-321

Consent Agenda**Moved By:** Councillor Castelijn**Seconded By:** Deputy Mayor Cross

"Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items of October 12, 2022, as circulated, less any items requested for separate review and discussion."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			

Christine Shippam ✓

CARRIED

8.3 Bylaws for Consideration

Resolution No: 8.3.1 Bylaw 2022-056 Being a Zoning Bylaw Amending Bylaw
2022-322**Moved By:** Councillor Shippam**Seconded By:** Councillor Castelijn

"Bylaw 2022-056 being a Bylaw to Amend the Zoning Bylaw be read a second and third time and adopted."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**Resolution No: 8.3.2 Bylaw 2022-058 Being a Bylaw to appoint an Interim Clerk**
2022-323**Moved By:** Councillor Castelijn**Seconded By:** Deputy Mayor Cross

"Bylaw 2022-058 being a Bylaw to Appoint an Interim Clerk be read and adopted."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**Resolution No: 8.4 Committee (Internal/External Reports)**
2022-324**Moved By:** Councillor Shippam**Seconded By:** Councillor Castelijn

"Council for the Corporation of the Municipality of Calvin hereby receive the Committee/Board Reports as circulated."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED

8.4.1 DNSSAB

8.4.1.1 NDHC**9 Administrative Matters****New Business/Reports from Officers/Employees on Various Issues
(Including reports from Departments which require Council approval- NIL)****Resolution No:** 9.1
2022-325**Building Report****Moved By:** Councillor Shippam**Seconded By:** Deputy Mayor Cross

"Council for the Corporation of the Municipality of Calvin hereby receive the Building Report as submitted by the Chief building Official."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**Resolution No:** 9.2
2022-326**Request for reconsideration - Direction to Amend the Procedure Bylaw****Moved By:** Deputy Mayor Cross**Seconded By:** Councillor Castelijn

"Council for the Corporation of the Municipality of Calvin hereby agree to reconsider their decision, and direct E4m to prepare an updated Draft Procedure Bylaw for Council's consideration at the October 25, 2022, meeting."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED**Resolution No:** 9.3
2022-327**Request for reconsideration - Direction to Amend the Record Retention Bylaw****Moved By:** Deputy Mayor Cross**Seconded By:** Councillor Castelijn

"Council for the Corporation of the Municipality of Calvin hereby agree to reconsider their decision, and direct E4m to prepare an updated Draft Record Retention Bylaw for Council's consideration at the October 25, 2022, meeting."

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			

Ian Pennell ✓
Christine Shippam ✓

CARRIED

10 Leadership Issues (None)

11 Closed Session

11.1 Purpose

11.2 Return to Open Meeting and Report Nature of Discussion in Closed Session.

12 Confirmatory Bylaw

Resolution No: 12.1 Bylaw 2022-059 Being a Bylaw to Confirm the Proceedings of Council
2022-328 **Moved By:** Deputy Mayor Cross
Seconded By: Councillor Shippam

“By-Law #2022-059 being a By-Law to confirm the proceedings of Council, its Public Meeting of October 11, 2022, and its Regular Council Meeting held Tuesday October 11, 2022, be read and adopted.”

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED

Resolution No: 13 Adjournment
2022-329 **Moved By:** Councillor Castelijn
Seconded By: Councillor Shippam

NOW THEREFORE BE IT RESOLVED THAT:

“The Regular Council Meeting of October 11, 2022, be adjourned at 8:20 P.M..”

Name	Yes	No	Abstained	Absent
Bart Castelijn	✓			
Sandy Cross	✓			
Ian Pennell	✓			
Christine Shippam	✓			

CARRIED

Mayor

Clerk