

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, DECEMBER 14, 2021

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijm, Fire Chief Dean Maxwell and Clerk-Treasurer Cindy Pigeau.

Regrets: Chris Whalley

Guests: Mr. Dean Grant, Peggy Young-Lovelace (E4M)

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST:                      None

PRESENTATIONS/DELEGATIONS:                      Mr. Dean Grant – Road Use Agreement  
Expertise for Municipalities (E4M) – HR Policy Update

REPORTS FROM MUNICIPAL OFFICERS:                      Chris Whalley, Roads Superintendent  
Dean Maxwell, Fire Chief  
Shane Conrad, Chief Building Official – Written Report Only

2021-295            AMENDMENT TO AGENDA

Moved by Coun Cross and seconded by Coun Shippam that Council hereby authorizes the following amendments to the December 14, 2021 agenda:

1A)            Municipality of Calvin                                      Amendment to Agenda

11.            As per Section 239 (3.1) for the purpose of education and training RE: Council’s Role and legal obligations as an Employer; Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer; **Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board RE: Stewarts Road.**

Recorded Vote as per Electronic Meeting Best Practices

Councillor Cross            Yea  
Councillor Shippam        Yea  
Mayor Pennell              Yea  
Carried

2021-296            BY-LAW NO. 2021-035 BEING A BY-LAW TO CONFIRM THE APPOINTMENT OF TWO PEOPLE TO FILL TWO VACANCIES ON COUNCIL

Moved by Coun Shippam and seconded by Coun Cross (First Reading), moved by Coun Brooker and seconded by Coun Castelijm (Second Reading), moved by Coun Cross and seconded by Coun Shippam (Third and Final Reading), that by-law no. 2021-035 being a by-law to confirm the appointment of two people to fill two vacancies on council. This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker        Yea  
Councillor Cross            Yea

Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-297 ADOPT MINUTES OF TUESDAY, NOVEMBER 23, 2021 COUNCIL MEETING

Moved by Coun Castelijn and seconded by Coun Brooker that the minutes of the regular meeting of Council held on Tuesday, November 23, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-298 ADOPT MINUTES OF TUESDAY, DECEMBER 7, 2021 COUNCIL MEETING

Moved by Coun Shippam and seconded by Coun Brooker that the minutes of the special meeting of Council held on Tuesday, December 7, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-287 BY-LAW #2021-034 THAT BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE TOWNSHIP OF CHISHOLM, TOWNSHIPS OF BONFIELD AND PAPINEAU-CAMERON AND THE MUNICIPALITIES OF CALVIN AND EAST FERRIS FOR THE ENFORCEMENT OF MUNICIPAL BY-LAWS

Moved by Coun Castelijn and seconded by Coun Cross that being a by-law to enter into an agreement between the

Township of Chisholm, Townships of Bonfield and Papineau-Cameron and the Municipalities of Calvin and East Ferris for the enforcement of Municipal By-laws. This by-law received third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker     Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell           Yea  
Carried

2021-299            APPOINTMENT OF MEMBER IF PAPINEAU-CAMERON COUNCIL TO THE CASSELLHOLME BOARD OF MANAGEMENT

Moved by Coun Cross and seconded by Coun Shippam that whereas the Council of the Township of Papineau-Cameron has been requested to represent the Townships of Papineau-Cameron and South Algonquin, the Municipality of Calvin and the Town of Mattawa on the Cassellholme Board of Directors for the remainder of the term by Cassellholme; Now therefore be it resolved that the Council of the Corporation of the Municipality of Calvin fully supports a member of the Township of Papineau-Cameron Council being appointed to the Cassellholme Board of Directors for the remainder of the term.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker     Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell           Yea  
Carried

2021-300            CONDITIONAL SUPPORT OF BORROWING SUMS NECESSARY TO MEET CAPITAL COSTS OF REBUILD OF CASSELLHOLME – CONDITIONAL ON REVIEW AND TRANSITION OF CASSELLHOLME FROM A TERRITORIAL HOME TO A MUNICIPAL HOME FOR THE CITY OF NORTH BAY

Moved by Coun Castelijn and seconded by Coun Brooker that whereas the Board of Management for the District of Nipissing East has selected a general contractor for the redevelopment of Cassellholme; And whereas the Province of Ontario will guarantee the Provincial Construction Fund Subsidy thereby removing this obligation of the member municipalities; And whereas the Ministry of Long-Term Care, on November 29, 2021 provided conditional approval for the Board of Management for the District of Nipissing East to secure a general contractor and proceed with construction; And whereas section 127(3) of the *Long-Term Care Homes Act, 2007*, S.O. 2007, c.8 (the "Act") provides as follows: "**Power of district homes to borrow for capital costs** 127(3) In circumstances prescribed by regulation and subject to any restrictions or requirements that may be prescribed by regulation, a board that meets the prescribed requirements may borrow such sums as the board considers necessary to meet the capital costs it estimates under subsection (1)." And whereas subsection 294.2 of O.Reg 79/10 to the Act provides as follows: "**Capital Costs** 294.2 For the purposes of subsection 127(3) of the Act, a board may borrow such sums as the board considers necessary to meet the capital costs it estimates under subsection (1) of that section in either of the following circumstances:

1. Every supporting municipality of the board has passed a resolution that,
  - i. Supports such borrowing by the board, and
  - ii. Acknowledges that any repayments on the borrowed sums that the board is required to make that are not covered by the available current revenues of the board are subject to apportionment to supporting municipalities under subsection 126(1) of the Act.

2. The board is refinancing existing debt.”

And whereas The Corporation of the Municipality of Calvin wishes to pass a resolution that supports the borrowing by the Board of Management for the District of Nipissing East;

The Corporation of the Municipality of Calvin hereby resolves as follows:

1. Provided that and conditional upon the Board of Management for the District of Nipissing East irrevocably and unconditionally resolving, covenanting and agreeing in writing to execute and deliver such further and other agreements, assurances, undertakings, acknowledgements or documents, cause such meetings to be held, resolutions passed and by-laws enacted, exercise their vote and influence and do and perform and cause to be done and performed any further and other acts and things as may be necessary or desirable in order for the review and transition of Cassellholme from a territorial district home established and maintained under a board of management to a municipal home to be maintained by The Corporation of the City of North Bay, then:
  - (a) In accordance with subsection 294.2 of O.Reg 79/10 to the Act, The Corporation of the Municipality of Calvin shall resolve to:
    - (i) support the Board of Management for the District of Nipissing East borrowing such sums as the board considers necessary to meet the capital costs it estimates under subsection 127(1) of the Act for the redevelopment of Cassellholme; and
    - (ii) Acknowledge that any repayments on the borrowed sums that the board is required to make that are not covered by the available current revenues of the board are subject to apportionment to supporting municipalities under subsection 126(1) of the Act.
  - (b) The Corporation of the Municipality of Calvin shall resolve to enter into a guarantee with Ontario Infrastructure and Lands Corporation, on terms and conditions satisfactory to The Corporation of the Municipality of Calvin in its sole and absolute discretion, to undertake and agree to guarantee The Corporation of the Municipality of Calvin’s proportionate contribution of the Board of Management for the District of Nipissing East’s debts, liabilities and obligations, present, or future, direct or indirect, absolute or contingent, at any time or from time to time due or accruing, due and owing by, or otherwise payable by, the Board of Management for the District of Nipissing East to Ontario Infrastructure and Lands Corporation that relate to the redevelopment of Cassellholme.
2. That a copy of this resolution be sent to the Board of Management for the District of Nipissing East and all member municipalities listed in Schedule 4 on O.Reg. 79/10, Minister of Long-Term Care, Rod Phillips, Minister of Health, Christine Elliott, MPP Vic Fedeli, and MPP John Yakabuski.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-301 RESULTS OF REQUEST FOR QUOTATIONS FOR 2022-2023 WELL MONITORING AT THE CALVIN LANDFILL SITE

Moved by Coun Shippam and seconded by Coun Brooker that Council acknowledged the following bids were received for RFQ (Request for Quote) CAL2021-03 for the 2022-2023 Well Monitoring and Reporting Contract:

1. EXP Services Inc. - \$21,776.23
2. Pinchin Ltd. - \$25,752.70
3. Story Environmental - \$35,300
4. A & A Environmental Consultants - \$51,001.60
5. DST Consulting Engineers Inc - \$ 22,422.59
6. Knight Piesold Ltd. - \$39,324.00

and will be subsequently reviewed by Staff for recommendation to Council on January 11, 2022 based on the merit point evaluation system as outlined in the RFQ.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-302 BY-LAW NO. 2021-037 BEING A BY-LAW TO ADOPT A STRATEGIC PLAN FOR THE YEARS 2022 TO 2026 Moved by Coun Castelijn and seconded by Coun Cross (First Reading), moved by Coun Cross and seconded by Coun Castelijn (Second Reading) that being a by-law to adopt a strategic plan for the years 2022 to 2026. This by-law received 1<sup>st</sup> & 2<sup>nd</sup> reading on Tuesday, December 14, 2021 and will come before Council for a 3<sup>rd</sup> and final reading on Tuesday, January 11, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2021-303 BY-LAW NO. 2021-036 BEING A BY-LAW TO AMEND THE APPOINTED MEMBERS TO THE COMMITTEE OF ADJUSTMENT FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Shippam and seconded by Coun Brooker (First Reading), Moved by Coun Brooker and seconded by Coun Cross (Second Reading), Moved by Coun Shippam and seconded by Coun Castelijn (Third and Final Reading), that being a by-law to amend the appointed members to the committee of adjustment for the Municipality of Calvin. This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker      Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell            Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker      Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell            Yea  
Carried

2021-304        ADDITION TO THE AGENDA – CONFIRMATORY BY-LAW

Moved by Coun Castelijn and seconded by Coun Shippam that the Council of the Corporation of the Municipality of Calvin authorize the addition to the agenda of a confirmatory by-law to be placed on the agenda at the end of every meeting.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker      Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell            Yea  
Carried

2021-305        BY-LAW NO. 2021-038 BEING A BY-LAW TO APPOINT A MUNICIPAL ADMINISTRATOR FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Cross and seconded by Coun Brooker (First Reading), Moved by Coun Brooker and seconded by Castelijn (Second Reading) that being a by-law to appoint a municipal administrator for the Municipality of Calvin. This by-law received 1<sup>st</sup> & 2<sup>nd</sup> reading on Tuesday, December 14, 2021 and will come before Council for a 3<sup>rd</sup> and final reading on Tuesday, January 11, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker      Yea  
Councillor Cross        Yea  
Councillor Castelijn    Yea  
Councillor Shippam     Yea  
Mayor Pennell            Yea  
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-306 CLOSED PORTION

Moved by Coun Cross and seconded by Coun Brooker that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (3.1) for the purpose of education and training RE: Council's Role and legal obligations as an Employer; Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer; Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board RE: Stewarts Road.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-307 OUT OF CLOSED

Moved by Coun Cross and seconded by Coun Brooker that be it resolved that the Council for the Corporation of the Municipality of Calvin arise from Closed Session at 10:32 p.m. and report as follows: That Council was presented with educational information and training from Expertise for Municipalities (E4M) – RE: Council's Role and Legal Obligations as an Employer, discussed performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer and Road Use Agreement for Stewarts Road.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea  
Councillor Cross Yea  
Councillor Castelijn Yea  
Councillor Shippam Yea  
Mayor Pennell Yea  
Carried

2021-308 BY-LAW NO. 2021-039 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (OCTOBER 1, 2021 TO DECEMBER 31, 2021).

Moved by Coun Castelijn and seconded by Coun Cross (First Reading), Moved by Coun Shippam and seconded by Coun Brooker (Second Reading), Moved by Coun Shippam and seconded by Coun Brooker (Third and Final Reading), that being a by-law to confirm the proceedings of council (October 1, 2021 to December 31, 2021). This by-law received first, second, third and final reading on Tuesday, December 14, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2021-309 ADJOURNMENT

Moved by Coun Castelijn and seconded by Coun Cross that this regular meeting of Council now be adjourned at 10:39 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	