

Municipality of Calvin Regular
Meeting Agenda
July 26, 2022, at
7:00 P.M.
Electronic Meeting
Meeting ID: 894 4943 2331

1. Call to Order

2. Suspend Procedure Bylaw

1. Suspend Section 7 of the Procedural By-law related to the Agenda

3. Approval of Agenda

4. Declarations of Disqualifying Interest (Pecuniary)

5. Approval of the Minutes of the Most Recent Meeting(s)

1. July 12, 2022
2. July 14, 2022

6. Council Direction From the Previous Meeting:

- July 12, 2022,
 1. Mayor Pennell Delay in Person Council Meetings
 2. Council Vacancy (Verbal Report)

7. Delegations - Nil

8. Legislative Matters:

- a) Consent Agenda July 26 2022** (includes items of correspondence not requiring administration reports/action, committee reports not requiring any action by Council-matters that are for information purposes only).
- b) By-Laws for Consideration**
 - i. By-Law No. 2022-044 – Road Use Agreement (3 Readings)
- c) Public Hearings: Planning/Zoning Matters-Nil**
- d) Committee (Internal/External Reports-Nil)**

9. Administration Matters:

- a) New Business/Reports from Officers/Employees on Various Issues
(including reports from departments which require Council approval)
 - i. Microsoft Billing
 - ii. PSW Program
 - iii. Closure of Office
 - iv. Notice of Motion: Nil

10. Leadership Issues:

New Policy

- a) Human Resource Management Policies Calvin Fire Department
- b) Appointment of Municipal Administrator

11. Closed Session: Nil

12. Confirmatory By-law No. 2022-049

13. Adjournment



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-263

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Section 7 of the Procedure By-Law, related to agenda, be suspended until such time when the Procedural By-Law is updated.

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-264

Moved By:

Seconded By:

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approve the agenda as circulated.”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26 2022

Resolution Number: 2022-265

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby approve the minutes for the Regular Council Meeting July 12, 2022 and minutes from the Special Budget Meeting July 14, 2022”.

Result Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-266

Moved By:

Seconded By:

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin Council Meetings In person will not be resumed until further notice from Mayor Pennell”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijm	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-267

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

"BE IT RESOLVED THAT By-Law No. 2022-044, being a by-law to enter into a Roads Agreement be read a First, Second and Third time this 26th day of July, 2022, enacted and passed.

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-268

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

“BE IT RESOLVED THAT that the Municipality of Calvin Council agree to the terms of Micro Soft Billing update as recommended by John Janssen IT support”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijns	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-269

Moved by: Choose an item.

Seconded by: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

“Council to agree to support Near North District School Board PSW Program by way of promoting of advertisement on the Municipality of Calvin Township Website, In Office Board and Newsletter.”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-270

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

"Municipality of Calvin Council approve the closure of the Municipal Office to the public for one week commencing August 8, 2022 to accommodate updating of municipal records and files and furthermore the attendance of the Elections Clerk and e4m consultant be approved."

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-271

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

“Municipality of Calvin Council receive the by-law to Codify Human Resource Management Policies for the Municipality of Calvin Fire Department and authorize it to be considered at the next meeting”.

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-272

Moved By: Choose an item.

Seconded By: Choose an item.

NOW THEREFORE BE IT RESOLVED THAT:

WHEREAS Council for the Corporation of the Municipality of Calvin passed By-law 2021-038 to Appoint a Municipal Administrator;

AND WHEREAS subsequently, Council undertook a comprehensive search to fill the Municipal Administrator position with an individual who would also be designated the Clerk and the Treasurer of the Municipality;

AND WHEREAS The Municipality was unsuccessful in receiving applications from individuals with the required fit and competency;

AND WHEREAS more recently, the Municipality has appointed a Municipal Clerk and a Municipal Treasurer and is still in need of overall administrative oversight as would be provided by the Municipal Administrator position;

AND WHEREAS Mr. Jacob Grove has agreed to assume the added responsibility of the Municipal Administrator.

NOW THEREFORE BE IT RESOLVED that Jacob Grove be appointed as Municipal Administrator, effective immediately and furthermore the Mayor be authorized to execute the employment agreement with Mr. Grove.

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijm	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-273

Moved By:

Seconded By:

NOW THEREFORE BE IT RESOLVED THAT:

“By-Law No. 2022-049 being a By-Law to confirm the proceedings of the Regular Meeting of Council held Tuesday, July 26, 2022 be read and adopted.”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin Council Resolution

Date: July 26, 2022

Resolution Number: 2022-274

Moved By: Choose a name.

Seconded By: Choose a name.

NOW THEREFORE BE IT RESOLVED THAT:

“That Council for the Corporation of the Municipality of Calvin adjourns this meeting at X:XX pm.”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijm	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>