



# Municipality of Calvin

## Regular Meeting Agenda

September 13, 2022  
at 7:00 P.M.

Electronic Meeting ID: 880 9221 6354

Passcode: 608165

1. **Call to Order**
2. **Approval of Agenda**
3. **Declarations of Disqualifying Interest (Pecuniary)**
4. **Approval of the Minutes of the Most Recent Meeting(s)**  
August 23, 2022
5. **Council Direction From the Previous Meeting-August 9, 2022- Nil**
6. **Delegations- Nil**
7. **Legislative Matters**
  - a. **Consent Agenda** (includes items of correspondence not requiring administrative reports/action, committee reports not requiring any action by Council - matters that are for information purposes only).
  - b. **By-Laws for Consideration**
  - c. By-Law 2022-047: Adopting the 2022 estimates and striking tax rates for 2022
  - d. **Public Hearings: Planning/Zoning Matter- Nil**
  - e. **Committee (Internal/External Reports)**
8. **Administrative Matters- Nil**  
**New Business/Reports from Officers/Employees on Various Issues**  
**(Including reports from Departments which require Council approval)**

Zoning By-Law update from Colleen Hanningan
9. **Leadership Issues- Nil**
10. **Closed Session Nil**
11. **Confirmatory By-law No. 2022-055**
12. **Adjournment**





# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-295

**Moved by:** Choose an item.

**Seconded by:** Choose an item.

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin hereby approve the agenda as circulated.”

**Result** Options.

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



## Minutes

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Regular Meeting of Council  
Municipality of Calvin  
August 23, 2022  
7:00 p.m.  
ELECTRONIC MEETING  
Meeting ID: 867 7934 5209

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic).

### ATTENDANCE

Council: Mayor Pennell  
Councillor Cross  
Councillor Castelijm  
Councillor Shippam

Staff: Mary Stock- Deputy Clerk  
Jacob Grove-Landfill & Recreation Manager  
Chris Whalley, Roads Supervisor  
Peggy Young-Lovelace

### 1. CALL TO ORDER

Chair Mayor Pennell called the meeting to order at "7:01" pm.

### 2. APPROVAL OF AGENDA

#### **2022-285: Approval of Agenda**

Moved By: Councillor Castelijm

Seconded By: Councillor Cross

#### **NOW THEREFORE BE IT RESOLVED THAT:**

"Council for the Corporation of the Municipality of Calvin hereby approve the agenda as circulated and amended."

**"Carried"**

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**3. DECLARATIONS OF DISQUALIFYING INTEREST (PECUNIARY) - "NIL"**

**4. APPROVAL OF MINUTES OF THE MOST RECENT MEETINGS**

**2022-286: Approval of Minutes**

Moved By: Councillor Shippam

Seconded By: Councillor Cross

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin hereby approve the minutes for the Regular Council Meeting August 9, 2022.”

**“Carried”**

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**5. COUNCIL DIRECTION FROM PREVIOUS MEETINGS- August 9, 2022**

- a) Vacant Council Seat- Resolution to approve Vacancy to end of Council term

**2022-287: Vacant Council Seat**

**Moved by:** Councillor Shippam

**Seconded by:** Councillor Casteljin

WHEREAS Council for the Corporation of the Municipality of Calvin directed staff to contact two individuals to determine if they would be willing to let their name to fill the Councillor seat vacancy;

AND WHEREAS Council was informed that the two individuals. Mr Gould and Ms. Homer, both declined to let their name stand;

AND WHEREAS Council’s further direction was to advertise for the position with consideration to former members of Council;

AND WHEREAS Council was informed by staff that due to the fact that nomination day is August 19, 2022, the limited time available to advertise, undertake interviews, and there being only six Council meetings to November 14, 2022 when the current term to Council ends, it was recommended that Council reconsider their decision to advertise and not fill the vacancy.

**NOW THEREFORE BE IT RESOLVED THAT** the Council for the Corporation of the Municipality of Calvin hereby not advertise for appointments for the council vacancy that the seat remain vacant.

- b) PSW Program

**2022-288: PSW Program**

**NOW THEREFORE BE IT RESOLVES THAT**

“Council for the Corporation of the Municipality of Calvin support the Near North District School Board PSW Program and approve a maximum contribution of \$966, representing 10.728%, of the Municipality of Calvin’s percentage on the Police Service Board, toward the total \$9,000 requested for the program and furthermore that funding come from reserves, conditional that the PSW program proceeds.”

**“Carried”**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**6. DELEGATIONS-NIL**

**7. LEGISLATIVE MATTERS**

**A) Consent Agenda- NIL**

**B) By-Laws for Consideration:**

**1) 2022-289: By-law 2022-051 Codify Human Resource Management Policies for Calvin Fire Department**

Moved By: Councillor Shippam

Seconded By: Councillor Cross

**NOW THEREFORE BE IT RESOLVED THAT**

"By-Law No. 2022-051 Being a by-law to Codify Human Resource Management Policies for the Municipality of Calvin Fire Department be read and enacted on this 23<sup>rd</sup> day of August , 2022"

**"Carried"**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**2) 2022-290: By-law 2022-053 Remuneration for Council**

Moved by: Councillor Shippam

Seconded by: Councillor Casteljin

**NOW THEREFORE BE IT RESOLVED THAT:**

By-Law No. 2022-053 being By-Law to establish Council remuneration for the Council of the Municipality of Calvin be read and enacted this 23<sup>rd</sup> day of August 2022."

**"Carried"**

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**C) Public Hearings: Planning/Zoning Matters:**

**1) 2022-291: Consent Application- Nathan Pearson**

Moved by: Councillor Casteljin

Seconded by: Councillor Cross

Now therefore be it resolved that:

Council for the Corporation of the Municipality of Calvin receive the letter from the Ministry of Municipal of Calvin receive the letter from the Ministry of Municipal Affairs and Housing seeking comment with respect to a draft consent application, MMAH File No. 48-C-220426, owners Quinn and Denis Felker, with respect to Lot 4, Concession 10, PIN 49112-0029 (benefitting); PT Lot 5, Concession 10, PIN 49112-0028, 50 Floods Road (severed); Lauder unincorporated township, Nipissing District and responds as follows:

- No objections or concerns with respect to the proposal to provide both the new lot and the retained lot have access to the yearly maintained portion of Floods Road;
- That the new owners enter into a road use agreement with the Municipality of Calvin for the seasonal portion of the roadway prior to granting a severance.
- No objections or concerns that the proposed lot addition will place a strain on municipal public service facilities and/or infrastructure; and
- No additional general land use planning comments about the proposed development.

**“Carried”**

Recorded Vote:

Member of Council

In Favour

Opposed

Mayor Pennell

Councillor Castelijn

Councillor Cross

Councillor Shippam

**D) Committee (Internal/External Reports)- NIL**

**8. Administrative Matters**

1) Elections Clerk Report

**2022-292 Elections Report**

Moved by: Councillor Shippam

Seconded by: Councillor Casteljin

**NOW THEREFOR BE IT RESOLVED THAT:**

Council for the corporation of the Municipality of Calvin herby accept the election report provided by election official Barbara Major.

**“Carried”**

Recorded Vote:

Member of Council

In Favour

Opposed

Mayor Pennell

Councillor Castelijn

Councillor Cross



Councillor Shippam

**9. Leadership Issues- NIL**

**10. Closed Session: Nil**

**11. Confirmatory By-Law 2022-052**

**2022-293 Confirmatory By-law**

Moved By: Councillor Cross  
Seconded By: Councillor Casteljin

**NOW THEREFORE BE IT RESOLVED THAT:**

"By-Law No. 2022-052 being a By-Law to confirm the proceedings of the Regular Meeting of Council held Tuesday, August, 23, be read and adopted."

**"Carried"**

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**13. Adjournment:**

**2022-294: Adjournment**

Moved By: Councillor Casteljin  
Seconded By: Councillor Shippam

**NOW THEREFORE BE IT RESOLVED THAT:**

"Council for the Corporation of the Municipality of Calvin adjourns this meeting at 8:07 pm."

**"Carried"**

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Mayor Ian Pennell, Chair

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Teresa Scroope, Municipal Clerk



# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-296

**Moved by:** Choose an item.

**Seconded by:** Choose an item.

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin hereby approve the minutes of the Regular Council meeting of August 23, 2022”

**Result** Options.

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>





# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-298

**Moved By:** Choose an item.

**Seconded By:** Choose an item.

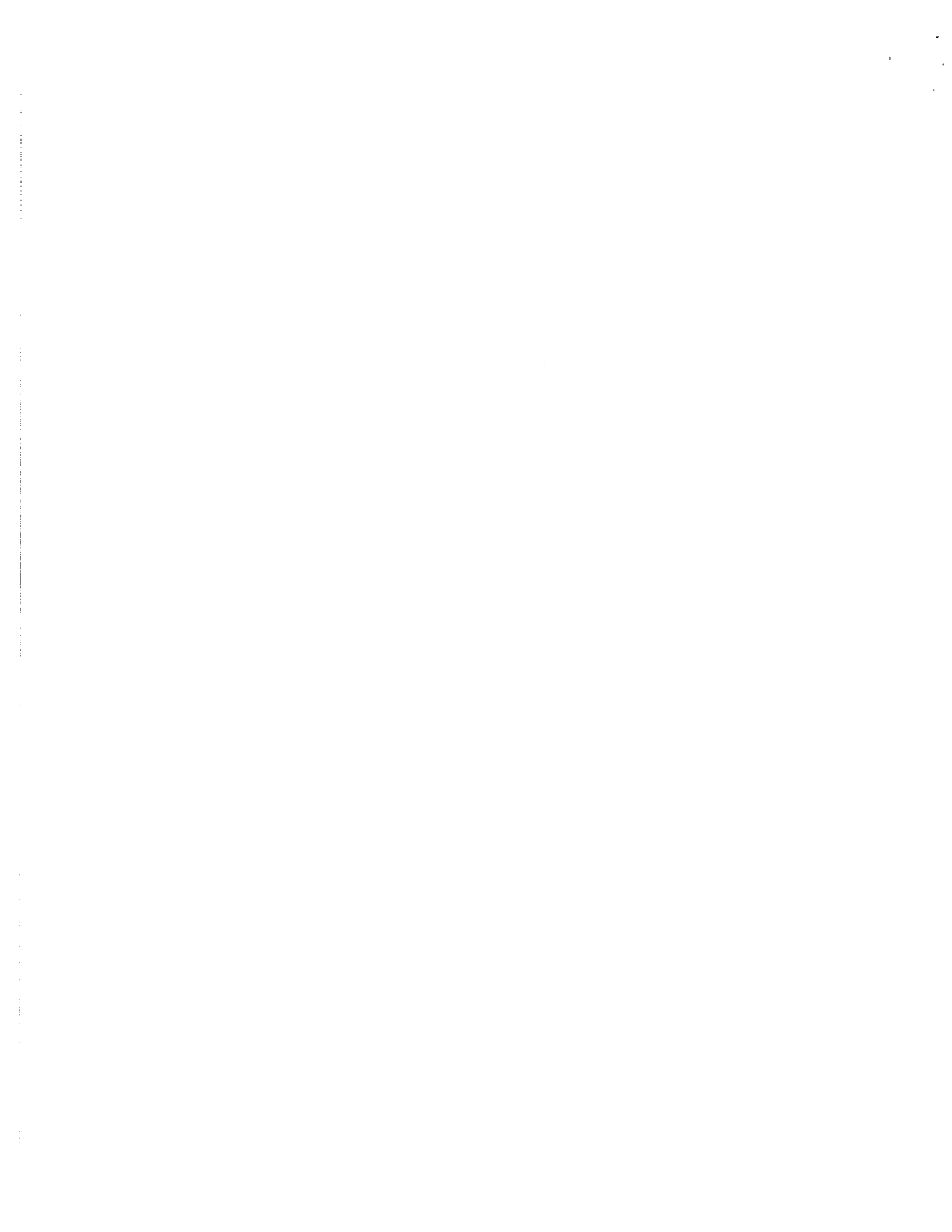
**NOW THEREFORE BE IT RESOLVED THAT:**

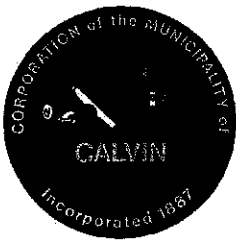
“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items of September 13, 2022 as circulated, less any items requested for separate review and discussion.”

**Result:** Choose an item.

**Recorded Vote:** Choose an item.

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>





# MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, POH 1V0

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## BUILDING REPORT

**MONTH: August, 2022**

1. NUMBER OF PERMITS ISSUED	5
2. TOTAL MONTHLY VALUE	\$1,109,000
3. TOTAL FEES COLLECTED	\$3,170
4. TOTAL BUILDING VALUE TO DATE	\$1,905,627
5. TOTAL FEES COLLECTED TO DATE	\$5,220

### COMMENTS:

Permit: 10-2022	Type: Single Family Dwelling	Value: \$600,000	Fee: \$1,765
11-2022	Garage	\$250,000	\$490
12-2022	Deck	\$4,000	\$130
13-2022	Single Family Dwelling	\$250,000	\$655
14-2022	Porch	\$5,000	\$100

**Notes: Permit 08-2022 Picked up and paid for. \$685**

**Permit 13-2022 Not picked up or paid for. \$655**

A handwritten signature in black ink, appearing to read "Shane Conrad", written over a horizontal line.

SHANE CONRAD  
CHIEF BUILDING OFFICIAL







# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-299

**Moved By:** Choose an item.

**Seconded By:** Choose an item.

**NOW THEREFORE BE IT RESOLVED THAT:**

“BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby direct staff to proceed with the drafting of a formal amendment to zoning By-Law 2022-19 for consideration by Council that revisits Sections 4.21 Minimum Distance Separations and Special Setbacks and 4.21.2 Pits and Quarries.”

**Result:** Choose an item.

**Recorded Vote:** Choose an item.

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>



# Municipality of Calvin

**REPORT DATE:** September 13, 2022  
**ORIGINATOR:** Colleen Hannigan – E4m Municipal Governance and Planning Consultant  
**SUBJECT:** **Update on Zoning By-Law No. 2022-19 Staff Discussions of a Possible Amendment re Compatibility between Extractive Industrial (Aggregate) and Sensitive Land Uses**

## RECOMMENDATION:

That Council give direction, by resolution, for Staff to proceed with the drafting of a formal amendment to Zoning By-law 2022-19 for consideration by Council that revisits Sections 4.21 Minimum Distance Separations and Special Setbacks and 4.21.2 Pits and Quarries.

## UPDATE:

The new Zoning By-law No. 2022-19 was passed by Council and subsequently came into effect on July 12, 2022. Serious concerns have arisen with **Section 4.21.2** where the influence area and the minimum distance separation from sensitive land uses were set at 1,000m with respect to pits and quarries together with the associated wording in the first paragraph of **Section 4.12 Minimum Distance Separation and Special Setbacks**.

In recent discussion with a Ministry representative, it has been confirmed that some flexibility could be included particularly with respect to properties that would become effectively undevelopable under the existing wording, even where studies have been undertaken to reduce those setbacks.

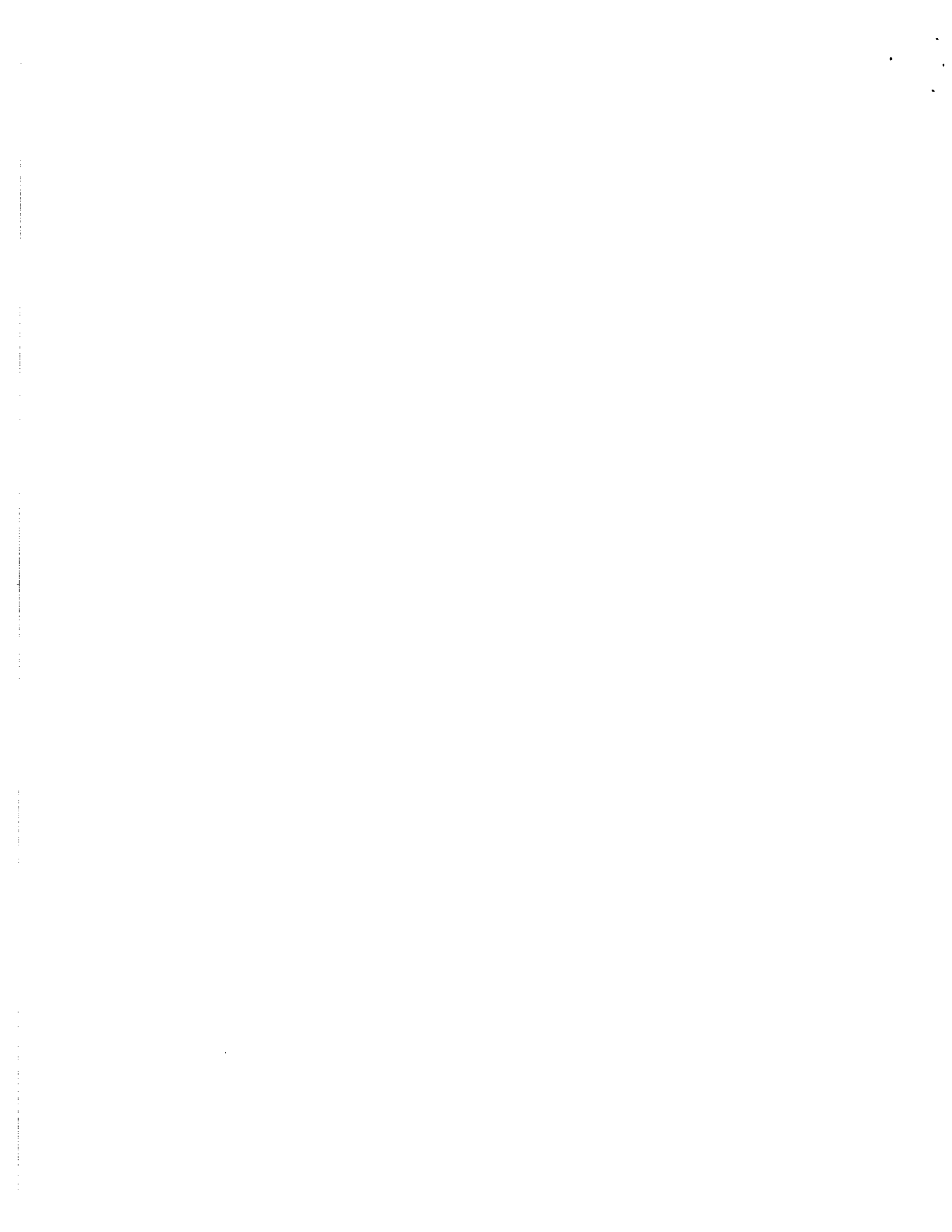
The Chief Building Official (CBO) and I are currently working on a proposed rewording of these sections to bring to Council as a draft amendment accompanied by a full report for discussion purposes at the next Council meeting.

**FINANCIAL/STAFF CONSIDERATIONS:** E4m's time in assisting staff with the preparation of this newest amendment particularly due to staff's workload in this peak building season.

**ANALYSIS/RATIONALE FOR RECOMMENDATION:** According to the Planning Act, there is generally a two-year period, where no application for amendment is permitted. However, there is an exception "*if the council has declared by resolution that such an application is permitted, which resolution may be made in respect of a specific application, a class of applications or in respect of such applications generally.*"

**NEXT STEPS:** A draft amendment and accompanying report be brought back to the next Council meeting for first reading.

**APPENDICES:** N/A



# THE CORPORATION OF THE MUNICIPALITY OF CALVIN

## ***BYLAW NUMBER 2022-055***

### **BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

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#### **Legal Authority**

##### **Scope of Powers**

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

##### **Powers of a Natural Person**

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

##### **Powers Exercised by Council**

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

##### **Powers Exercised by By-law**

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

#### **Preamble**

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

#### **Decision**

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

**Direction**

**NOW THEREFORE** the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of August 23, 2022.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2022-300 this 23<sup>RD</sup> Day of August, 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



# Corporation of the Municipality of Calvin

## Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-301

**Moved by:** Choose an item.

**Seconded by:** Choose an item.

**NOW THEREFORE BE IT RESOLVED THAT:**

“By-Law No. 2022-255 being a By-Law to confirm the proceedings of the Regular Meeting of Council held September 13, 2022 be read and adopted”

**Result** Options.

**Recorded Vote:**

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Pennell	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Castelijn	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Cross	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Shippam	<input type="checkbox"/>	<input type="checkbox"/>







# Corporation of the Municipality of Calvin Council Resolution

**Date:** September 13, 2022

**Resolution Number:** 2022-302

**Moved by:** Choose an item.

**Seconded by:** Choose an item.

**NOW THEREFORE BE IT RESOLVED THAT:**

“Council for the Corporation of the Municipality of Calvin adjourn this meeting at \_\_\_\_\_ p.m.”

**Result** Options.

**Recorded Vote:**

Member of Council

In Favour

Opposed

Mayor Pennell

Councillor Castelijn

Councillor Cross

Councillor Shippam

