



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Resolution Number: 2023-336

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin have received the October 25, 2023 Meeting Agenda Package for the District of Nipissing Social Services Administration Board (DNSSAB).

Results:

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Moreton	☐	☐
Councillor Latimer	☐	☐
Councillor Grant	☐	☐
Councillor Manson	☐	☐



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Resolution Number: 2023-337

Moved By: Councillor

Seconded By: Councillor

WHEREAS:

Council for the Corporation of the Municipality of Calvin have received correspondence regarding **By-Law 2021-026** Appointing Joint Community Emergency Management Coordinators (CEMC) and their alternates for the Corporation of the Municipality of Calvin and for the Corporation of the Township of Papineau -Cameron).

NOW THEREFORE BE IT RESOLVED THAT:

As previous CEMC per **By-Law 2021-026** has resigned his position in 2021-22, By-Law 2021-026 be repealed and the CAO proceed with the replacement.

Results:

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Moreton	☐	☐
Councillor Latimer	☐	☐
Councillor Grant	☐	☐
Councillor Manson	☐	☐

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2021-026

BEING A BY-LAW TO APPOINT JOINT COMMUNITY EMERGENCY MANAGEMENT COORDINATORS (CEMC) AND THEIR ALTERNATES FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND FOR THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

WHEREAS the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 subsection 2.1(1) requires that every municipality develop and implement an emergency management program;

AND WHEREAS the Municipal Act, SO 2001 c. 25, as amended Part II & Part III, Section 20(1) and Section 130 authorizes municipalities to enter into an agreement;

AND WHEREAS the Council of the Municipality of Calvin passed By-law No. 2018-024 on November 13, 2018 and the Council of the Township of Papineau-Cameron passed By-law No. 2004-19 on September 14, 2014 which established a joint emergency management program for both municipalities;

AND WHEREAS subsection 10(1) of Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act requires that every municipality shall designate an employee of the municipality, or a member of council, as its CEMC and alternate CEMC;

AND WHEREAS the Municipality of Calvin and the Township of Papineau-Cameron wish to appoint a new CEMC, as well as a new Alternate CEMC for both municipalities;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That Venessa Whalley be hereby designated as CEMC for the Township of Papineau-Cameron and Mariel Labreche as Alternate CEMC for the Township of Papineau-Cameron; and both also as Alternate CEMCs for the Municipality of Calvin;
2. That Rene Knight Sr. be hereby designated as CEMC for the Municipality of Calvin and William Moreton as Alternate CEMC for the Municipality of Calvin; and both also as Alternate CEMCs for the Township of Papineau-Cameron;
3. That the CEMC shall be responsible for the development, implementation and maintenance of the joint emergency management program of the Municipality of Calvin and the Township of Papineau-Cameron in accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, Ch. E. 9, and the regulations passed thereunder;
4. That the remuneration for the CEMC and CEMC Alternate shall be determined by Council, by resolution, from time to time.
5. That all previous By-laws appointing a CEMC or alternate CEMC be and are hereby repealed;
6. That this By-law shall come into full force and effect immediately upon its passing.

A handwritten signature in black ink, appearing to read "Ian Pennell", written in a cursive style.

Ian Pennell - Mayor

Cindy Pigeau - Clerk & Treasurer

Deputy Clerk

From: CAO
Sent: Monday, November 20, 2023 9:34 PM
To: Jason McMartin
Cc: Deputy Clerk; Venessa Wilson
Subject: G-BY-LAW 2021-026 - Appoint CEMC
Attachments: G-BY-LAW 2021-026 - Appoint CEMC.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Jason

As Rene Knight has not been employed by the Municipality for near 2 yrs, we will need to update this bylaw.

Before we do so, can you please confirm

- a. the information for PC found within the bylaw attached to this email is current?

b. I also note when reading <https://www.ontario.ca/laws/statute/90e09#BK3>, that:

- (6) Every municipality shall review and, if necessary, revise its emergency plan every year. 2002, c. 14, s. 5 (3).

While I cannot find a copy of the Joint Plan on either of our websites, I located one in a file dated 2018. Has the plan been updated since then?

- c. I don't see any mention in <https://www.ontario.ca/laws/statute/90e09#BK3> of who can and cannot be CEMC or the alternate CEMC. I've been recently informed by a council member that neither position can be occupied by fire dept personnel. Is this new? As in both our cases, the bylaw I attach names people in these positions who were at the time the bylaw passed, fire dept personnel.

Thank you for your help.

Donna

Donna-

Anything I need to do?
being on a future Agenda..?

S.

add the bylaw
(existing on)
to agenda

On agenda yes. CEMC 2021-4 - Donna
I will make
a recommendation from
the appointment process

June 2, 2023

SENT ELECTRONICALLY

MEMO from the Acting Medical Officer of Health: New Emergency Management Contact

To: Municipal Clerks and CEMCs

The Health Unit has restructured its organizational chart with respect to emergency management, and Robert A-Muhong, Program Manager of Environmental Health, has assumed the role of Community Emergency Management Liaison for the North Bay Parry Sound District Health Unit. As such, Robert is your new point of contact for emergency management matters.

CONTACT INFORMATION:

Robert A-Muhong, Program Manager, Environmental Health / Community Emergency Management Liaison

Email: robert.a-muhong@healthunit.ca

Phone: 705-474-1400 x5320

Environmental Health Regular Hours Contact: 705-474-1400 x5400

After-hours Emergency Contact: 705-474-1400 x0 (answering service relays message for on-call response)

As part of this new role, Robert has started to review existing municipal Emergency Management Plans and will contact you in the near future to attend upcoming meetings.

Thank you for your continued efforts related to emergency management planning.

Sincerely yours,



Carol Zimbalatti, M.D., CCFP, MPH
Acting Medical Officer of Health/Executive Officer

/sm



Corporation of the Municipality of Calvin

Council Resolution

Date: December 20, 2023

Resolution Number: 2023-338

Moved By:

Seconded By:

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin have received a tentative Schedule for 2024 Calendar as outlined in the Procedural By-Law By Law 2022-062 outlining the Regular Council Meetings for consideration and adoption, noting that during the Months of July, August and December, there shall only be one Meeting of Council and shall be held on the date and time and in such a location as chosen by the Clerk, therefore the dates will be as attached”

Result Options.

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Grant	☐	☐
Councillor Moreton	☐	☐
Councillor Latimer	☐	☐
Councillor Manson	☐	☐



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Per Interim Procedural By-Law 2022-062

4.2.3 Summer and December. During the months of July, August and December, there shall only be one Meeting of Council will shall be held on the date and time and in such a location as is chosen by the Clerk.

Schedule for 2024 Calendar Regular Council Meetings

- January 9, 2024
- January 30, 2024
- February 13, 2024
- February 27, 2024
- March 12, 2024
- March 26, 2024
- April 8, 2024
- April 29, 2024
- May 14, 2024
- May 28, 2024
- June 11, 2024
- June 25, 2024
- July 30, 2024
- August 27, 2024
- September 10, 2024
- September 24, 2024
- October 15, 2024
- October 29, 2024
- November 12, 2024
- November 26, 2024
- December 10, 2024

5. Notice of Meetings

5.1 Annual Schedule of Meetings

5.1.1 The Clerk shall, by January 31st of each calendar year, submit a schedule of the upcoming Regular Meetings for each Council year for consideration and adoption by Council.

5.1.2. The Clerk shall post on the municipal website notice of all Meetings. This posting will constitute notice to the public of the Meeting.

5.1.3 Prior to the first Meeting in January of each year, the Clerk shall post on the municipal website the schedule for all Regular Meetings for the calendar year.

5.1.4 The Clerk may amend the schedule from time to time with the direction of Council to reflect scheduling conflicts and holidays. The Clerk's amendments shall be circulated to all Members and will be posted on the municipal website as soon as possible after the amendments are made.

5.1.5 The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings and Committee Meetings unless the time for notice is waived unanimously by Members who are in attendance at the Special Meeting or Committee Meeting.

5.1.6 Where a statute or the Notice By-Law requires, notice will be published in accordance with the statute/By-Law. The notice will also be posted on the municipal website.

5.1.7 Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

5.1.8 Lack of receipt of notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decision of Council or the Committee made at the Meeting.

6. Agenda

6.1 Agenda

6.1.1 It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor. Where there is a dispute about including or



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Resolution Number: 2023-339

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin has received a report from the Chief Building Official.

Results:

Recorded Vote:

Member of Council

Mayor Gould
Councillor Moreton
Councillor Latimer
Councillor Grant
Councillor Manson

In Favour

☐
☐
☐
☐
☐

Opposed

☐
☐
☐
☐
☐



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, P0H 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownship.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: November, 2023

1. NUMBER OF PERMITS ISSUED	3
2. TOTAL MONTHLY VALUE	\$322,600
3. TOTAL FEES COLLECTED	\$1,160
4. TOTAL BUILDING VALUE TO DATE	\$910,600
5. TOTAL FEES COLLECTED TO DATE	\$5,550

COMMENTS:

Permit: 23-2022 Type: Single Family Dwelling Value: \$300,000 Fee: \$685
Address: 1398 Peddlers Dr.

Permit: 19-2023 Type: Canopy over trailer + small room Value: \$10,000 Fee: Not Issued
Address: 166 C Talon Lake Rd.

Permit: 20-2023 Cancelled

Permit: 21-2023 Type: Install a Park Model Trailer Value: \$12,600 Fee: \$475
Address: 623 Hwy 630

NOTES:

SHANE CONRAD
CHIEF BUILDING OFFICIAL

Building Report

November 2023

Nov 01: - Submitted building report to MPAC, CMHC, StatsCan.

- Submitted building report to council.
- Emails and phone calls.
- Researched platforms stages and tents.
- Travelled to 1770 Peddlers Dr. for inspection, then to 676 Hwy 630 for site visit.

Nov 06: - Text from property owner.

- Call from property owner.

Nov 08: - Building permit data sheet from 2013 until Oct. 2023

- Issued permit 23-2022 for a single family dwelling.
- Travelled to 258 McLaren Dr. for inspection.
- Emails and phone calls.

Nov 15: - Emails and phone calls.

- Worked on permit 19-2023 at 166 C Talon Lake Rd.
- Plan review and issued permit 21-2023 at 623 Hwy 630 to install a Park Model Trailer.
- Listed lots that should be zoned LSR as per CAO's request.

Nov 17: - Call from property owner.

Nov 22: - Review of Barrier Free Design of Hall as per CAO's request.

- Emails and phone calls.
- Travelled to 925 Suzanne's Rd. for inspection.
- Travelled to 411 Hwy. 630 for inspection
- Inspection at 1398 Peddlers Dr.
- Inspection at 1348 Peddlers Dr.
- Travelled to 99 Moreau Rd. for inspection.

Nov 27: - Call from property owner.

Nov 29: - Emails and phone calls.

- Drafted letter to CAO about requirements to bring hall up to Barrier Free Design.
- Travelled to 258 McLaren Dr. for inspection.
- Chapters meeting in East Ferris.



Shane Conrad
CBO



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Committees of Council-Information & Reports

Agenda Item 10.1.8:

- Collective Bargaining Update UNIFOR-Councillor Latimer
- North Bay Mattawa Conservation Authority-Deputy Mayor Moreton
- East Nipissing Planning Board-Deputy Mayor Grant
- Physicians Recruitment-Mayor Gould
- Talon Lake Docks-Councillor Latimer
- Code of Conduct-Councillor Manson



Corporation of the Municipality of Calvin

Council Resolution

Date: December 14, 2023

Resolution Number: 2023-340

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin has received a report from Councillor Manson regarding the Nipissing Housing Needs Study Zoom Meeting held on November 23, 2023.

Results:

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Moreton	☐	☐
Councillor Latimer	☐	☐
Councillor Grant	☐	☐
Councillor Manson	☐	☐

Eastern Group Discussion for the Nipissing Housing Needs Study Nov 23, 2:30 to 4:30

5 of us on the call, Donna from DSAB, Kim from Bonfield, Joanne from Mattawan, John Manson from Calvin.

We spoke about housing issues facing our communities and potential solutions. North bay had a separate meeting to deal with their unique issues around housing.

Organized by SHS consulting.

Our discussion included the following ideas:

Lighten zoning rules with a mind to balance safety with affordability.
Province get a standard single and duplex modular build that is efficient and cost effective to mass produce and distribute.
Councils and planning boards make severing easier and cheaper
Propose banking reform to encourage banks to finance more acreage with their home mortgages (CMHC)
Crown Land – Petition the government to open it up to use for housing
Gov't incentives for individuals who help with creating housing. Ie, you create a rental opportunity and you receive a grant/tax credit.
Municipalities partnering with developers and making it easy to build and matching with residents who have acreage to use for housing that is surplus
Community Land Trust. 100 acres, people build their own home on 10 acres. Land is owned by a company or the developer.

There will be a report to their board in Jan and a report available to us in Feb with the results.



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

ROUND TABLE DISCUSSION

1. Mayor Gould
2. Councillor Grant
3. Councillor Latimer
4. Councillor Manson
5. Councillor Moreton



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Resolution Number: 2023-341

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2023-350 Being a By-Law to confirm the proceedings of Council

Results:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Grant	☐	☐
Councillor Latimer	☐	☐
Councillor Moreton	☐	☐
Councillor Manson	☐	☐

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2023-350

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of December 12, 2023.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2023-341 this 12th Day of December, 2023.

MAYOR

CAO/ CLERK TREASURER



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Resolution Number: 2023-342

Moved By: Councillor

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

"Council for the Corporation of the Municipality of Calvin now be adjourned @ _____ pm."

Results:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	☐	☐
Councillor Grant	☐	☐
Councillor Latimer	☐	☐
Councillor Manson	☐	☐
Councillor Moreton	☐	☐