

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA

“INAUGURAL MEETING”

December 11, 2018 @ 7:00 p.m.

Calvin Community Centre

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS** Pauline Carmichael/ Role as Calvin Representative to the EN-NPS Vet Services Committee
4. **REPORTS FROM MUNICIPAL OFFICERS** None
5. **REPORTS FROM COMMITTEES** None
6. **ACTION LETTERS**

New Appointments to Boards

- Deputy Mayor (1)
- Workplace Respect Committee (3)
- East Nipissing Planning Board (2)
- Nipissing/Parry Sound Veterinary Unit (1)
- North Bay-Mattawa Conservation Authority/North Bay-Mattawa Source Protection Authority (1)
- FONOM Representative Appointment to Board of Directors (Joint Appointment)
- VMUTS Board Term of Council Appointment

7. **INFORMATION LETTERS**

Ministry of Municipal Affairs

Congratulatory Letter to Mayor and Council

5. **ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: December 11, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby appoints Councillor Sandy Cross as Deputy Mayor for the Municipality of Calvin for this term of Council, to act in place of the Mayor/Head of Council, to preside at meetings when the Mayor/Head of Council is absent or refuses to act or the office is vacant and while so acting, shall have all of the powers and duties of the Mayor/Head of Council.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE December 11, 2018

NO. _____

MOVED BY _____

SECONDED BY _____

“That the following three (3) Council Members be and are hereby appointed to the Workplace Respect Committee (WRC) for the purposes required under the Workplace Harassment and Violence Policy, By-law No. 2010-020, and will hold this appointment for the remainder of this term of Council (to November 30, 2022) at which time a new WRC shall be appointed as soon as reasonably possible once the new term of Council begins.

1. _____

2. _____

3. _____.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

WRC - info. from By-law # 2010-020
WORKPLACE HARASSMENT POLICY

4. Duties of Supervisors

Supervisors must assist in creating a harassment free workplace and must immediately contact the Workplace Respect Committee (WRC) if they receive a complaint of workplace harassment or violence or witness or are aware of harassing or violent behaviour. Supervisors must also take every reasonable precaution to protect employees from workplace violence, including evaluating a person's history of violent behavior to determine whether and to whom this employee poses a risk. In making this evaluation supervisors should consider the following:

- whether the person's history of violence was associated with the workplace or work
- whether the history of violence was directed at a particular employee or employees in general
- how long ago the incidence of violence occurred

In certain circumstances, supervisors may have a duty to provide information about a risk of workplace violence from a person with a history of violent behavior, if an employee can be expected to encounter that person during the course of his or her work and if the risk of workplace violence is likely to expose the employee to physical injury. Supervisors will only release as much personal information about the person with a history of violent behaviour as is reasonably necessary to protect the employee from physical injury.

5. Duties of All Employees

All employees are expected to do their part by ensuring that their behaviour does not violate this policy and to foster a work environment that is based on respect and is free of harassment.

6. Duties of Advisor

To assist in understanding the rights and obligations under this policy, the Municipality of Calvin has appointed the municipal clerk to act as Advisor.

The role of the Advisor is to:

- act as a resource and answer inquiries with respect to this policy
- discuss complaints on a confidential basis, unless the Advisor is required to release information by law, or where there is a risk of harm to any individual
- assist individuals who may be experiencing domestic violence that may expose them to a risk of physical injury in the workplace
- assist in the informal resolution of complaints through counseling
- engage in discussions with the respondent to see if the matter can be resolved informally

The Advisor is impartial and may provide assistance in resolving issues of harassment and discrimination to any employee, contractor or consultant. This assistance may include facilitating a solution between two or more affected parties or assisting a complainant, respondent or witness during an investigation.

The Advisor is an advocate for a respectful workplace, he/she does not advocate for a particular individual. The Advisor maintains confidentiality to the extent practicable and appropriate under the circumstances. He/she is not an investigator under the policy nor the decision maker.

In carrying out their duties under this policy, the Advisor is directly responsible to the Workplace Respect Committee (WRC).

7. Procedures for Resolving and Investigating Harassment Complaints

7.1 Informal Procedure

a) If an individual believes that they are being harassed, they should first tell the person harassing them to stop, as soon as any unwelcome comments or conduct is perceived. Although this may be difficult to do, telling the person that their actions are not liked or appreciated is often enough to stop the behaviour.

Some of the things to say that might stop the behaviour include:

- I don't want you to do that.
- Please stop doing or saying _____.
- It makes me uncomfortable when you _____.
- I don't find it funny when you _____.

b) If the harassment continues after the individual is confronted, provide him or her with a written statement of the situation. Include specific details of the behavior/s considered to be harassing, a few words about the verbal request to the harasser to stop and the expectations that he or she will stop. Provide details of the next steps planned if the harassment does not stop. (e.g. filing a formal complaint). Make sure to keep a copy of this written statement.

It helps to keep a record of any incident(s) that are experienced. This may include:

- when the harassment started
- what happened
- whether there were any witnesses
- what were the responses of both parties

c) If it is believed that someone, who is not a member of our organization (e.g. a customer, client, supplier, etc.), has harassed or discriminated, report the harassment to the supervisor or a member of the WRC. Although the Municipality of Calvin has limited control over third parties, every effort will be made to address the issue and prevent further problems from arising.

7.2 Formal Procedure

a) Workplace Respect Committee (WRC) - If a complaint cannot be resolved informally or if it is too serious to handle on an informal basis, a Formal Complaint should be brought to the WRC. The WRC acts as the workplace coordinator with respect to harassment and violence in the workplace. The WRC shall consist of three (3) members of Council.

A formal complaint requires as much written information as possible, including the name of the complainant, the person believed to be harassing, the place, date and time of the incident(s) and the names of any possible witnesses. A copy of the Complaint Form is available from the Advisor or from the WRC.

b) Formal complaints must be received by the WRC as soon as possible after the harassment incident so that the problem does not escalate or happen again. Upon receipt of the formal complaint, the WRC will initiate a formal investigation, if necessary and appropriate to do so.

Discrimination and harassment are serious matters. Therefore, if steps to file a formal complaint are not taken, the WRC may still proceed to have a harassment matter investigated and take steps to prevent further harassment. For example, there may be need for the WRC to carry out an investigation if the allegations are serious or if there have been previous complaints or incidents involving either the complainant or the respondent.

To avoid any potential conflict of interest, the members of the Workplace Respect Committee (WRC) are not involved in the actual conducting of formal investigations.

Investigation into anonymous complaints will not be addressed, unless the WRC believes there are extenuating circumstances.

7.3 Investigation Procedure

a) The WRC will commence an investigation as quickly as possible, either as an internal or external investigator, depending on the nature of the complaint.

The investigation will include:

- interviewing the complainant and respondent to ascertain all of the facts and circumstances relevant to the complaint, including dates and locations
- interviewing witnesses, if any
- reviewing any related documentation
- making detailed notes of the investigation and maintaining them in a confidential file

b) Once the investigation is complete, the WRC will prepare a detailed report of the findings to Council. A summary of the findings will also be provided to the complainant and respondent.

Whenever possible, the WRC will complete any investigation and communicate the results to the complainant and respondent within thirty (30) days after a Formal Complaint is received.

7.4 Corrective Action

a) The Council will determine what action should be taken as a result of the investigation.

b) The WRC will inform the complainant and respondent of the results of the investigation and whether (but not necessarily what) corrective measures were/are to be taken, if any were/are necessary.

If a finding of harassment is made, the Municipality of Calvin will take appropriate corrective measures, regardless of the respondent's office, seniority or position within the Municipality's organizational structure.

Corrective measures may include one or more of the following:

- verbal warning, written warning or suspension without pay
- termination with or without cause
- referral for counseling such as sensitivity training, anger management training, supervisory skills training or attendance at educational programs dealing with respect in the workplace
- demotion or denial of a promotion
- reassignment or transfer
- financial penalties such as the denial of a bonus or performance related salary increase
- any other disciplinary action deemed appropriate under the circumstances

If there is not enough evidence to substantiate the complaint, corrective measures will not be taken.

If a complaint is made in good faith and without malice, regardless of the outcome of the investigation, the complainant will not be subject to any form of discipline. However, the Municipality of Calvin will discipline or terminate anyone who files or brings forth a false and malicious complaint.

8. Procedure for Resolving and Investigating Workplace Violence

8.1 Workplace Violence

Workers have the right to refuse work if workplace violence is likely to endanger them. Workers must first contact their supervisor at which point appropriate measures will be taken to protect the worker(s) and investigate the situation. The worker(s) will be moved to a safe place, as near as reasonably possible to their normal work station, and must be available for the purposes of investigating the incident. In some circumstances the worker(s) may be provided with reasonable alternative work during normal working hours.

Police or other emergency responders, may be contacted as appropriate, to assist, intervene or investigate workplace violence. Details about the measures and procedures for summoning immediate assistance will be provided and may include:

- equipment to summon assistance such as fixed or personal alarms, locator or tracking systems, phones, cell phones, etc.
- emergency telephone numbers and/or email addresses
- emergency procedures
- contact Workplace Respect Committee

Provided the situation is dealt with quickly and the danger to workers is removed, the necessity of work refusal may be alleviated.

8.2 Investigation Procedure

Workers are required to report the existence of any workplace violence or threat of workplace violence to their supervisor or the WRC. If a Formal Complaint is filed, the WRC will commence an investigation as quickly as possible. The WRC may choose to use either an internal or external investigation, depending on the nature of the incident.

The investigation will include:

- conducting interviews of relevant individuals to ascertain all of the facts and circumstances relevant to the complaint, including dates and locations
- reviewing any related documentation
- making detailed notes of the investigation and maintaining them in a confidential file

Once the investigation is complete, the investigator(s) will prepare a detailed report of the findings. A copy of the report will be provided to the WRC.

8.3 Corrective Action

The WRC will take appropriate corrective measures, regardless of the respondent's seniority or position within the organizational structure of the Corporation of the Municipality of Calvin.

Corrective measures may include one or more of the following:

- discipline, such as a verbal warning, written warning or suspension without pay
- termination with or without cause
- referral for counseling (e.g. sensitivity training, anger management, supervisory skills training or attendance at educational programs on workplace respect)
- a demotion or denial of a promotion
- reassignment or transfer

- financial penalty such as the denial of a bonus or performance related salary increase
- any other disciplinary action deemed appropriate under the circumstances

If a complaint is filed in good faith and without malice, regardless of the outcome of the investigation, the complainant will not be subject to any other form of discipline. The Municipality of Calvin will however, discipline or terminate anyone who files a false and/or malicious complaint.

9. Procedure for Addressing Domestic Violence

If a worker is experiencing domestic violence that would expose them to physical injury in the workplace or, if a worker is experiencing workplace violence or believes that workplace violence is likely to occur, then the worker should seek immediate assistance by contacting any member of the WRC.

9.1 Confidentiality of Complaints and Investigations

The sensitive nature of harassment and violence complaints is recognized. All complaints will be treated as confidential, when and wherever possible. Information shall only be released as is necessary to investigate and respond to the complaint or situation or if required to do so by law.

Out of respect for the relevant individuals, it is essential that the complainant, respondent, witnesses and anyone else involved in the formal investigation of a complaint, maintain confidentiality throughout the investigation and afterwards.

9.2 Protection from Retaliation

The Municipality of Calvin shall not tolerate retaliations, taunts or threats against anyone who complains about harassment or takes part in a investigation. Any person(s) who taunts, retaliates against or threatens anyone in relation to a harassment or violence complaint shall be disciplined or terminated.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE December 11, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby appoints _____ and _____ as Calvin’s members to the East Nipissing Planning Board from January 1, 2019 until such time as Council makes another appointment.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: December 11, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby appoints Pauline Carmichael as our member to the Nipissing/Parry Sound Veterinary Unit for this term of council.

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE December 11, 2018

NO. _____

MOVED BY _____

SECONDED BY _____

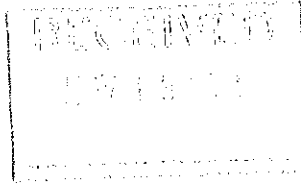
“That _____ be hereby appointed as our Board Member to the North Bay-Mattawa Conservation Authority Board of Directors and to the North Bay-Mattawa Source Protection Board of Directors for the 2018 to 2022 Term of Council.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

November 5, 2018



Lynda Kovacs
Clerk
Calvin Township
R.R.#2
Mattawa, Ontario P0H 1V0

Dear Ms. Kovacs,

Re: Board of Directors Appointment Notice

With the municipal elections now complete, please be advised that new appointments to the Board of Directors of the North Bay-Mattawa Conservation Authority (NBMCA) are required before the inaugural meeting of the Conservation Authority on January 30, 2019. Appointment terms typically follow the municipal election cycle and end with the holding of the first meeting in the new-year following the election, or when a new appointment is made by Council. The individuals appointed are to be residents of the member municipality and are not required to be members of council. The number of appointments by each municipality is based on population size as follows:

<p>Bonfield, Township of Callander, Municipality of Calvin, Municipality of Chisholm, Township of East Ferris, Municipality of Mattawa, Town of Mattawan, Township of Papineau- Cameron, Township of Powassan, Municipality of</p>	<p>One Member Each</p>
<p>North Bay, City of</p>	<p>Three Total Members</p>

It is important to note that the members who are appointed by their municipality to the NBMCA Board of Directors should also be appointed to the North Bay-Mattawa Source Protection Authority Board of Directors.

As part of the NBMCA's Administrative By-Laws, The NBMCA has a code of Conduct for all members who are appointed. For your information, the Code of Conduct is attached. For more information on our Administrative By-Laws, please visit our website at www.nbmca.on.ca

E. Appendices to the Administrative By-law

Appendix 1 - Code of Conduct

1. Background

The North Bay-Mattawa Conservation Authority demands a high level of integrity and ethical conduct from its General Membership. The Authority's reputation has relied upon the good judgement of individual Members. A written Code of Conduct helps to ensure that all Members share a common basis for acceptable conduct. Formalized standards help to provide a reference guide and a supplement to legislative parameters within which Members must operate. Further, they enhance public confidence that Members operate from a base of integrity, justice and courtesy.

The Code of Conduct is a general standard. It augments the laws which govern the behaviour of Members, and it is not intended to replace personal ethics.

This Code of Conduct will also assist Members in dealing with confronting situations not adequately addressed or that may be ambiguous in Authority resolutions, regulations, or policies and procedures.

2. General

All Members, whether municipal councillors or appointed representatives of a municipality, are expected to conduct themselves in a manner that reflects positively on the Authority.

All Members shall serve in a conscientious and diligent manner. No Member shall use the influence of office for any purpose other than for the exercise of his/her official duties.

It is expected that Members adhere to a code of conduct that:

- i. upholds the mandate, vision and mission of the Authority;
- ii. considers the Authority's jurisdiction in its entirety, including their appointing municipality;
- iii. respects confidentiality;
- iv. approaches all Authority issues with an open mind, with consideration for the organization as a whole;
- v. exercises the powers of a Member when acting in a meeting of the Authority;
- vi. respects the democratic process and respects decisions of the General Membership, Executive Committee, Advisory Boards and other Committees;
- vii. declares any direct or indirect pecuniary interest or conflict of interest when one exists or may exist; and
- viii. conducts oneself in a manner which reflects respect and professional courtesy and does not use offensive language in or against the Authority or against any Member or any Authority staff.

3. Gifts and Benefits

Members shall not accept fees, gifts, hospitality or personal benefits that are connected directly or indirectly with the performance of duties, except compensation authorized by law.

4. Confidentiality

The members shall be governed at all times by the provisions of the *Municipal Freedom and Information and Protection of Privacy Act*.

9. *Business Relations*

No Member shall borrow money from any person who regularly does business with the Authority unless such person is an institution or company whose shares are publicly traded and who is regularly in the business of lending money.

No Member shall act as a paid agent before the Authority, the Executive Committee or an Advisory Board or Committee of the Authority, except in compliance with the terms of the *Municipal Conflict of Interest Act*.

10. *Encouragement of Respect for the Authority and its Regulations*

Members shall represent the Authority in a respectful way and encourage public respect for the Authority and its Regulations.

11. *Harassment*

It is the policy of the Authority that all persons be treated fairly in the workplace in an environment free of discrimination and of personal and sexual harassment. Harassment of another Member, staff or any member of the public is misconduct. Members shall follow the Authority's Harassment Policy as approved from time-to-time.

Examples of harassment that will not be tolerated include: verbal or physical abuse, threats, derogatory remarks, jokes, innuendo or taunts related to an individual's race, religious beliefs, colour, gender, physical or mental disabilities, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation. The Authority will also not tolerate the display of pornographic, racist or offensive signs or images; practical jokes that result in awkwardness or embarrassment; unwelcome invitations or requests, whether indirect or explicit and any other prohibited grounds under the provisions of the *Ontario Human Rights Code*.

12. *Breach of Code of Conduct*

Should a Member breach the Code of Conduct, they shall advise the Chair and Vice-Chair, with a copy to the CAO/Secretary Treasurer, as soon as possible after the breach.

Should a Member allege that another Member has breached the Code of Conduct, the said breach shall be communicated to the Chair, with a copy to the CAO/Secretary-Treasurer, in writing. In the absence of the Chair, or if a Member alleges that the Chair has breached the Code of Conduct, the said breach shall be communicated the Vice-Chair, with a copy to the CAO/Secretary-Treasurer, in writing.

Should a member of the public or a municipality allege that a Member has breached the Code of Conduct, the party making the allegation will be directed to follow the notification procedure outlined above.

Any breach, or alleged breach, of the Code of Conduct shall be investigated in accordance with the Enforcement of By-laws and Policies procedure outlined or referred to in the Authority's Administrative By-law.

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: December 11, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby supports the re-appointment of Councillor Terry Kelly to the Board of Directors of FONOM for the next Board Term (2019/2020) to represent the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, the Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the Nipissing District.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

FONOM

The Federation of Northern Ontario Municipalities

October 25th, 2018

Municipality of Calvin
1355 Peddlers Drive, RR 2
Mattawa, ON
POH 1V0

Dear Clerk,

Re: Representative on FONOM Board of Directors

The Constitution of the Federation of Northern Ontario Municipalities (FONOM) of which the Municipality of Calvin is a member, allows for a representative from the District of Nipissing to sit on the Board of Directors of FONOM. You are currently represented by Councillor Terry Kelly of the Municipality of East Ferris. As the current board appointments soon expire, we are seeking a resolution from your Council to fill the next Board term.

Please advise me of the name of your appointee to represent the District of Nipissing on the FONOM Board of Directors. Your resolution can be sent to me by email fonom.info@gmail.com, mail to 615 Hardy Street North Bay, Ontario P1B 8S2

If you have any questions regarding this matter, please do not hesitate to contact me by telephone or by email. Thank you for your assistance with this matter and for your municipality's continuing support of FONOM.

Sincerely,

Deb Bain
Project & Operations Coordinator
705-478-7672

cc: Terry Kelly

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

Telephone (705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Leo Jobin, Mayor

Lorena Thompson, Deputy Clerk-Treasurer

November 19, 2018

Municipality of East Ferris
390 Hwy. 94
Corbeil, Ontario
P0H 1K0



Attention: Monica Hawkins, Clerk

Dear Monica,

Re: Representative on FONOM Board of Directors

The Council of the Corporation of the Township of Chisholm, at its regular meeting held on Tuesday, November 13, 2018, passed Resolution No. 2018-319, supporting the resolution put forward by the Municipality of East Ferris for the reappointment of Councillor Terry Kelly to the Board of Directors of FONOM for the next Board Term (2019/2020) representing the Municipality of Calvin, The Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, the Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the District of Nipissing.

Yours truly,

Lorena Thompson, A.M.C.T.
Deputy Clerk-Treasurer

LT/mm

Encl.

c.c. Municipality of Calvin
Municipality of Temagami
Township of Mattawan
Municipality of West Nipissing
Township of Papineau-Cameron
Town of Mattawa
Township of South Algonquin
Township of Bonfield

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

390 Hwy. 94
CORBEIL, ONTARIO
POH 1K0



TEL.: 705-752-2740
FAX: 705-752-2452
email: municipality@eastferris.ca

October 29, 2018

Municipality of Calvin,
Township of Bonfield,
Township of Chisholm,
Municipality of Temagami,
Township of Mattawan,
Municipality of West Nipissing,
Township of Papineau-Cameron,
Town of Mattawa, and
Township of South Algonquin

Dear Mayor and Council Members:

RE: Representative on FONOM Board of Directors

The Municipality of East Ferris is requesting your support for the re-appointment of Councillor Terry Kelly to the Board of Directors of FONOM for the next Board Term (2019/2020) to represent the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, the Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the District of Nipissing.

If you would like to support Councillor Kelly's re-appointment to the FONOM Board, please forward a formal Council resolution to the FONOM office by email fonom.info@gmail.com as indicated on their correspondence dated October 25th, 2018.

Thank you for your Municipality's continued support.

Sincerely,

Monica L. Hawkins,
Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: December 11, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council hereby appoints _____ as Calvin’s representative to the Voyager Multi-Use Trail System (VMUTS) Board for this 2018 – 2022 Term of Council.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
<u>Coun Cross</u>	_____	_____
<u>Coun Grant</u>	_____	_____
<u>Coun Maxwell</u>	_____	_____
<u>Coun Olmstead</u>	_____	_____
<u>Mayor Pennell</u>	_____	_____

Lynda Kovacs

To: Donna Maitland
Subject: RE: Vmuts

December 6, 2018 10:23 AM

To: Lynda Kovacs <clerk@calvintownship.ca>

Subject: Fwd: Vmuts

Hi Lynda

Jason forwarded to me your response to the VMUTS request.

Monthly mtgs with expectation of participation in one adhoc committee; no remuneration. Can be any person Council deems fitting. Calvin representation is as important as anyone's given the VMUTS' regional impact, especially as some are discussing expanding the trail system, the variety of trail users and the fact that most trail users come from outside of Mattawan etc.

Currently that board meets monthly at 6pm with dinner. I highly suspect that could change when new board is formed at agm in Feb. Municipal positions are appointed and should follow term of Council. No need to wait for the VMUTS agm to fill this seat as Calvin's seat is vacant once your new Council is inaugurated.

Thx

Donna responding on behalf of VMUTS board vs MBEDC

Lynda Kovacs

From: Minister (MMAH) <minister.mah@ontario.ca>
Sent: Friday, November 30, 2018 10:40 AM
To: Lynda Kovacs
Subject: un message du ministre Steve Clark

Ministry of
Municipal Affairs
and Housing

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

Ministère des
Affaires municipales
et du Logement

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



November 30, 2018

Ian Pennell
Mayor
Municipality of Calvin
clerk@calvintownship.ca

Dear Mayor Pennell and Council:

Please accept my congratulations on your success in the recent municipal elections. I want to thank you for your decision to serve the public, and I look forward to working with you in the years ahead.

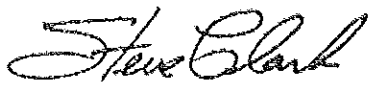
As a former mayor, I know firsthand that municipal government is closest to the people and delivers important services every day. I also know your constituents expect local government to be effective and responsive, and you expect the same in the provincial-municipal relationship.

At the AMO conference this year, I was proud to sign a renewed Memorandum of Understanding one year before it expired. The MOU signals our government's commitment to consult when introducing measures that affect municipalities.

There is much work ahead of us. Our government is working hard to remove red tape that stands in the way of job creation and development in communities across the province. We will be working together to increase housing supply and find efficiencies by reducing the reporting burden you face when dealing with the province. Our goal is to ensure that local governments are working well and supporting future economic prosperity.

As we work together to serve the people of our great province, I want to hear about the challenges you face. I know that local representatives understand their communities and that you can help us ensure that local government is working harder, smarter and more efficiently. Best wishes to you and to council for success over the next four years.

Sincerely,

A handwritten signature in cursive script that reads "Steve Clark".

Steve Clark
Minister