



# CORPORATION OF THE MUNICIPALITY OF CALVIN

Council Meeting Dates are Tuesday, February 13, 2018 at 7pm and  
Tuesday, February 27, 2018 at 7pm

PAYMENT OPTIONS FOR TAXES ..... pg. 2  
FIREFIGHTERS FAMILY SKATE..... pg. 3  
MBEDC INTERN POSITION ..... pgs. 4-5  
COUNCIL MEETING MINUTES ..... pgs. 6-8

## Calvin Fire Department

The Calvin Fire Department would like to thank the community for the funds donated in Memory of Mr. Dennis Whalley. A new Husqvarna 455 Rancher chainsaw with case was purchased with the funds

## Reminders

- Interim Tax Bill time - see payment options on page 2. Please pay by March 31st to avoid penalty.
- By-Law No. 2004-013—Excerpt: 3. No person shall move snow within the road allowance from one side of the cleared portion of the road allowance intended for vehicular & pedestrian traffic to the other side of the road allowance. Please take this into consideration when clearing your snow this winter. Please also keep snow clear from mailboxes and post so flying snow from the plows do not damage them.
- We are updating our Emergency Management System—If you require assistance in an Emergency Situation, please contact the Municipal Office to provide us with your contact details.

## CALVIN LANDFILL 111 Adams Road

CALVIN RECYCLES—Keep up the good work!

You are making a difference!

**Oct. 1 to Mar 31**

Tues. 1pm-4pm

Sat. 10am-3pm

(CALVIN RESIDENTS ONLY)

Happy Family Day from your Mayor, Council and Municipal Staff.

The Municipal Office will be closed on Monday, February 19th, 2018 for Family Day.

The office will re-open on Tuesday, February 20th at 8:30am.

## Outdoor Rink at the Calvin Community Centre

### **Ready for use!**

- \* Lights will be operational from 6 p.m. to midnight
- \* Are manually activated by timer in the rink building change room in 2 hour intervals

## COME AND JOIN US FOR THE CALVIN FIREFIGHTERS FAMILY SKATE NIGHT!



Saturday, February 17th.  
See page 3 for details.

## MUNICIPAL OFFICE HOURS

Monday to Friday, 8:30am to 4pm

1355 Peddlers Drive

Phone 705-744-2700

Email: [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca) or  
[administration@calvintownship.ca](mailto:administration@calvintownship.ca)

*Local Publication issued Feb 15/18: Lynda Kovacs, Clerk-Treasurer*

## OPTIONS FOR TAX REMITTANCE

- In person at our office using cash or cheque (sorry **no debit/credit cards**)
- By mail (cheque or money order)
- Canadian customers may use the following bill payment remittance services at participating financial institutions (eg Caisse Populaire/Desjardins, Scotiabank, or CIBC):
  - automated banking machine (ABM), or
  - over the counter, or
  - on line, or
  - telephone
- ePayment - All you need is internet access and a major credit card.

To start using ePayment:

1. Go to [www.calvintownship.ca](http://www.calvintownship.ca) and click on **"Make an ePayment"**
2. Click on **"Register"** and enter required information
3. When Email verification received click on link in email
4. Enter user ID, password, and verification code provided in email
5. Enter 19 digit property roll number, name, phone number, and amount
6. Click **"Make Payment"** (note there is a 3% convenience fee)
7. Pay with a major credit card or Paypal account

You are Invited to a  
**Family Skate Night**



**And Community Bonfire!**

*Free Hot Chocolate & Hot Dogs*

***Hosted by the Calvin Volunteer Firefighter  
Association***

Please join us at the outdoor rink at the Calvin Hall

Saturday, February 17<sup>th</sup> 6:00 to 8:30pm

## JOB OPPORTUNITY

**Position:** Regional Trails Promoter (NOHFC Internship)

Funded in part by the Government of Ontario, MBEDC and VMUTS

**Start:** ASAP

**Term:** Temporary full time, 40 hrs per week for 52 weeks

**Days/Hours of Work:** Mon-Fri 8a.m.-4p.m.; ½ hr lunch + some evening and odd weekend work

**Wage:** \$16.80 per hour plus benefit package

### Applicant Criteria:

- University and college graduates who have graduated within the last three years from an accredited college or university. Candidates must be graduates of post-secondary degree or diploma programs in one of the following fields of study:
  - Recreation, leisure, parks, outdoor adventure, tourism, travel, eco-adventure
  - Communications, marketing
- The position must provide the intern with first time employment in their field of study.
- Candidates are only eligible to participate in the internship program one time.
- Candidates must be legally entitled to work in Canada.

### Position Overview:

Working from the office of the Mattawa-Bonfield Economic Development Corporation, and reporting to its Board of Directors through and under the direct supervision of the Director of Economic Development, the Regional Trails Promoter Intern will be a key and focal point of contact and ambassador for the Voyageur Multi-Use Trail System (VMUTS).

<http://www.visitmattawa.travel/listing/voyageur-multi-use-trail-system>

Key duties and responsibilities the intern will undertake during the course of the work placement include:

- Designing, recommending and implementing a trails promotional and communication plan through social media, websites, newspaper articles, newsletter, brochures etc
- Developing relationships with the VMUTS, Ontario Federation of ATV (OFATV), regional accommodators and the service sector to design and implement a visitor tracking system; packaging opportunities; point of sale and marketing partnerships
- Working with regional and provincial stakeholders, assessing trends in trail use, trail needs, trail maintenance and the public's outdoor recreation needs and making recommendations for future planning
- Organizing and attending trade shows and special events such as rallies
- Developing and presenting regular activity reports for internal organizational use.

**How to apply:**

Submit a cover and resume outlining what makes you the ideal candidate to fill this position and detailing specifically your experience as it relates to and your ability to carry out the key position duties as described above.

Without exception, all applications must include proof of meeting this position's education requirements (copy of diploma/degree). Post-secondary students graduating at the end of the current school year term may apply to this position. Submit proof of education with resume. Cover letter must acknowledge meeting each of the applicant criteria points as stated above.

Applications will be accepted by email only, addressed to the attention of the Regional Trails Promoter Intern Hiring Committee until 4:00 p.m. March 2<sup>nd</sup> at [edc@mbedc.ca](mailto:edc@mbedc.ca)

**CORPORATION OF THE MUNICIPALITY OF CALVIN**  
**MINUTES OF THE REGULAR MEETING TUESDAY JANUARY 9, 2018**

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Brown, Deputy Mayor Pennell, Coun Adams, Coun O'Connor, Coun Cross, Chris Whalley, Dean Maxwell, Jacob Grove, Lynda Kovacs.

Regrets: 0

Guests: 1

The meeting was called to order at 7:00 p.m. by Mayor Brown

PECUNIARY/CONFLICT OF INTEREST:           None

PRESENTATIONS/DELEGATIONS:           None

**2018-001       MINUTES OF COUNCIL MEETING**

Moved by Coun Cross and seconded by Coun Adams that the Minutes of the regular meeting of Council held on Tuesday December 12, 2017 be hereby adopted and signed as circulated.

Carried

**2018-002       REVIEW OF BY-LAW 2014-011 – COUNCIL REMUNERATION**

Moved by Coun Cross and seconded by Coun Adams that Council review By-law 2014-011 which established Council remuneration for the years 2014–2018 and provide to the Clerk-Treasurer by the meeting of April 10, 2018 as to the amendments to be made if any.

Carried

*At this point Council had reviewed By-law 2014-011 which established Council Remuneration for the previous four (4) year period and was to be reviewed in 2018. There will be no change to Council Remuneration for the next four year period (to 2022) and a new applicable By-law will be prepared and brought forth to the table on or before April 10, 2018.*

**2018-003       BY-LAW NO. 2018-001 (JOINT EMERGENCY MANAGEMENT)**

By-law No. 2018-001 received 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and was finally passed before an open Council. This being a By-law to establish a joint emergency management program, a joint response plan and a joint emergency

management committee with the Corporation of the Municipality of Calvin and the Corporation of the Township of Papineau-Cameron.

Carried

**2018-004       DISBURSEMENTS**

Moved by Coun Pennell and seconded by Coun O'Connor that the disbursements dated January 4, 2018 in the amount of \$22,737.67 and January 9, 2018 in the amount of \$10,333.88 be hereby authorized and passed for payment.

Carried

**2018-005       ADJOURNMENT**

Moved by Coun O'Connor and seconded by Coun Pennell that this regular meeting of Council now be adjourned at 7:40 p.m.

Carried

**CORPORATION OF THE MUNICIPALITY OF CALVIN**  
**MINUTES OF THE REGULAR MEETING TUESDAY JANUARY 23, 2018**

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Deputy Mayor Pennell, Coun Adams, Coun O'Connor, Coun Cross, Chris Whalley, Dean Maxwell, Jacob Grove, Lynda Kovacs.

Regrets: Mayor Brown

Guests: 2

The meeting was called to order at 7:00 p.m. by Deputy Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:           None

PRESENTATIONS/DELEGATIONS:           None

**2018-006           MINUTES OF COUNCIL MEETING**

Moved by Coun Cross and seconded by Coun Adams that the Minutes of the regular meeting of Council held on Tuesday January 9, 2018 be hereby adopted and signed as circulated.

Carried

**2018-007           BY-LAW NO. 2018-002 (ANNUAL BORROWING BY-LAW)**

By-law No. 2018-002 received 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and was finally passed before an open Council. This being a By-law to authorize the borrowing of funds, if necessary, to meet current expenditures until taxes are collected and other revenues are received and commonly called the Annual Borrowing By-law.

Carried

**2018-008           BY-LAW NO. 2018-003 (4 YEAR COUNCIL REMUNERATION)**

By-law No. 2018-003 received 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and was finally passed before an open Council. This being a by-law to provide for the payment of remuneration to members of council and for the payment of expenses incurred by members of council while carrying out their duties for the next four (4) years. *(No change from 2014-2018)*

Carried

**2018-009           POTENTIALLY CONTAMINATED SITES**

Moved by Coun O'Connor and seconded by Coun Cross that as of April 1, 2014 the accounting standards, to be applied for the preparation of their financial statements, must include a new section, under Section PS 3260 of the Liability for Contaminated Sites, to recognize liability for contaminated sites,

And further that in November 2014 the Clerk-Treasurer met with staff and Council to discuss and identify any known potentially contaminated sites within the Municipality of Calvin,

And further that no potentially contaminated sites were identified in 2014 and to date no contaminated sites have been identified, therefore no further action is currently planned or required.

Carried

**2018-010           CALVIN FIRE FIGHTERS ASSOCIATION PURCHASE CHAINSAW  
IN MEMORY OF DENNIS WHALLEY**

Moved by Coun Cross and seconded by Coun O'Connor that Council hereby acknowledges that the Calvin Fire Fighters Association will reimburse the municipality for the purchase of one (1) Husqvarna 455 Rancher 18" Bar Chainsaw plus case, for the Calvin Fire Department, at the quoted price of \$549.99 plus the non-refundable portion of HST, plus any applicable shipping costs if any,

And further that the purchase of this item is funded by donations gratefully received to the Calvin Fire Fighters Association in memory of Dennis Whalley, and once received, this chainsaw will henceforth then be included on the list of equipment belonging to the Calvin Fire Department.

Carried

**2018-011           APPOINT COUNCIL MEMBER TO INTERVIEW TEAM – HIRING  
OF ADMINISTRATIVE ASSISTANT**

Moved by Coun O'Connor and seconded by Coun Cross that the Municipality is currently undergoing the advertising, competition and hiring process to fill the permanent position of Administrative Assistant, and further that the Employment and Hiring Policy of the Municipality states that hiring for non-management positions shall be by competition and advertised openly in a local publication. Candidates for the position must submit a resume and participate in an interview process. The interview shall be conducted by one member of council appointed by Council for the specific interview, the manager and/or supervisor (if applicable) of the affected department and the Clerk-Treasurer. The appointed council

member shall then make recommendation back to Council for final hiring decision;

Be it Hereby Resolved that Council Member Ian Pennell be appointed to conduct the interviews for this employment competition, along with the Clerk-Treasurer and the Deputy Clerk-Treasurer, and will make recommendation back to Council for final hiring decision.

Carried

2018-012 SUPPORT CHANGES TO EXPEDITE THE PROCESS OF MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT

Moved by Coun Cross and seconded by Coun O'Connor that

Whereas a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the *Environmental Bill of Rights Act, 1993* (EBR Act);

And whereas impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

And whereas the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

And whereas analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

And whereas the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

And whereas in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

And whereas local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

Therefore be it resolved that Municipality of Calvin requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

And further that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

And further that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

Carried

2018-013 DISBURSEMENTS

Moved by Coun Adams and seconded by Coun O'Connor that the disbursements dated January 18, 2018 in the amount of \$9,991.43 be hereby authorized and passed for payment.

Carried

2018-014 ADJOURNMENT

Moved by Coun Adams and seconded by Coun O'Connor that this regular meeting of Council now be adjourned at 7:40 p.m.

Carried