

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2014-011

BEING A BY-LAW TO PROVIDE FOR THE PAYMENT OF REMUNERATION TO MEMBERS OF COUNCIL AND FOR THE PAYMENT OF EXPENSES INCURRED BY MEMBERS OF COUNCIL WHILE CARRYING OUT THEIR DUTIES FOR THE NEXT FOUR YEARS.

WHEREAS Section 283 of the Municipal Act (Chapter 25, S.O. 2001) provides that the Council of a municipality may pass by-laws for paying remuneration and expense of the Members of Council;

AND WHEREAS the Council of the Municipality of Calvin at a Public Meetings on March 11, 2014 and April 8, 2014, reviewed the Remuneration and Expense of Members of Council;

AND WHEREAS the previous review of Council Remuneration and Expense was done in 2006 and Council deems it necessary and expedient to establish a current reasonable rate of Council Remuneration and Expense, and shall be paid accordingly as of the first pay period directly following the date of the passing of this By-law, and to set routine review of Council Remuneration and Expense henceforth every four (4) years;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. REMUNERATION

That all members of the Council of the Corporation of the Municipality of Calvin shall be provided with a monthly honorarium plus a per meeting rate for all regular and special Council meetings, and for only those meetings for which they are in attendance, payable on a monthly basis as outlined below:

- | | | |
|----|--------------|---|
| a) | Mayor | honorarium \$400.00 per month
plus \$150.00 per meeting attended |
| b) | Deputy Mayor | honorarium \$300.00 per month
plus \$150.00 per meeting attended |
| c) | Councillor | honorarium \$200.00 per month
plus \$150.00 per meeting attended |

All other meetings, conferences and/or political invitations shall be pre-approved by Resolution of Council and shall be compensated at a rate of \$100.00 for Full Day (over 4 hours) and \$50.00 for Half Day (up to 4 hours).

2. MILEAGE ALLOWANCE

For all meetings outside of the Mattawa-Bonfield area, mileage shall be reimbursed at the current rate per kilometer as approved by Council, for all staff and members of Council, from time to time.

No additional mileage reimbursement shall be paid for travel to and from Board meetings where the Board pays a per diem allowance.

3. MEAL ALLOWANCE

The daily meal allowance shall be as follows:

Breakfast	\$10.00
Lunch	\$15.00
Dinner	\$25.00

Receipts are not required within the maximum daily allowance of \$50.00 inclusive of taxes and gratuities.

Where the cost of any meal exceeds the approved rates established, receipts and explanations are required prior to reimbursement.

Where Council deems it necessary to provide a meal for V.I.P.s at the Municipality's expense, receipts must be provided prior to reimbursement..

4. OTHER EXPENSES

All other expenses for accommodation, parking, registration fees or taxis, incurred while on approved business of the Municipality, shall be reimbursed upon submission of receipts.

Any other expenses not mentioned in this by-law may be reimbursed at Council's discretion with submission of receipts.

5. SUBMISSION OF ATTENDANCE, EXPENSES AND RECEIPTS

Council remuneration shall be paid through Payroll on a monthly basis, on the first pay period of each month.

All other expenses shall be paid through Accounts Payable once per month by the first Council meeting of each month.

Members of Council shall submit to the Clerk's department, either by fax, email or hand delivered, once per month and by the last day of each month, the following:

- Listing of dates of all regular and special Council meetings attended in the month
- Listing of dates of all other meetings, conferences etc. including length of event
- Record of mileage for each meeting or event attended outside of the area
- Dates and amounts for all meals claimed during the month while on municipal business
- Receipts for expenses as required per this By-law.

6. EFFECTIVE DATE

. That this By-law shall come into full force and effect upon the date of its passing and shall be reviewed by Council within four (4) years of that date.

7. REPEAL

That all previous By-laws pertaining to Remuneration and Expense of Council be and are hereby repealed.

READ A 1ST, 2ND AND 3RD TIME AND FINALLY PASSED BEFORE AN OPEN MEETING OF COUNCIL ON THIS 22nd DAY OF April, 2014.

Wayne Brown
MAYOR

Lynda Kovacs
CLERK-TREASURER