

**EAST NIPISSING
Planning Board**

**Application for Consent
Under Section 53 of the Planning Act**

Note to Applicants: This application form is to be used if the East Nipissing Planning Board is the consent grantor authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information that must be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule of Ontario Regulation 197/96 made under the Planning Act. This application must be completed and accompany the appropriate fees. The ENPB will return the application or refuse to further consider the application until the information and fees have been provided. The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review in a timely manner. As a result, the application may be refused. If you should need assistance in completing or interpreting this application for consent please contact the East Nipissing Planning Board Secretary-Treasurer at 744-5610. The East Nipissing Planning Board will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist: Have you remembered to attach:

YES

- 10 copies of the completed application form?
- 10 copies of the sketch?
- The required fee payable to the East Nipissing Planning Board?

\$625.00 Consent, right-of-way or easement
 \$300 if right-of-way or easement is applied for at the same time of a consent

Please Print and Complete or (✓) Appropriate Box(es)

1. Applicant Information

➤ 1.1 Name of Owner(s). An owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s)	Home Telephone No.	Business Telephone No.
Address	Postal Code	

➤ 1.2 Agent/Applicant: Name of the person who is to be contacted about this application, if different than the owner. (This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

➤ 2.1 District of Nipissing

		Local Municipality
Concession Number(s)	Lot Number(s)	Registered Plan No./Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Municipal Address
		Parcel Number

➤ 2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.

3. Purpose of this Application

- ⇒ 3.1 Type and purpose of proposed transaction (check appropriate box)
- | | | | | |
|-----------------------------------|--|--|--|---|
| <input type="checkbox"/> Transfer | <input type="checkbox"/> Creation of a new lot | <input type="checkbox"/> Addition to a lot | <input type="checkbox"/> An easement | <input type="checkbox"/> Other purposes |
| <input type="checkbox"/> Other | <input type="checkbox"/> A charge | <input type="checkbox"/> A lease | <input type="checkbox"/> A correction of title | |

⇒ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

		Severed	Retained
⇒ 4.1 Description	Front (ft.)		
	Depth (ft)		
	Area (acres)		
⇒ 4.2 Use of Property	Existing Use(s)		
	Proposed Use(s)		
⇒ 4.3 Buildings or Structures	Existing Use(s)		
	Proposed		
⇒ 4.4 Access (check appropriate space)	Provincial Highway		
	Municipal road, maintained all year		
	Municipal road, seasonally maintained		
	Other public road (e.g. LRB)		
	Right of way		
	Water Access (if so, describe below)		
Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.			
⇒ 4.5 Water supply	Publicly owned and operated piped water system		
	Privately owned and operated individual well		
	Privately owned and operated communal well		
	Lake of other water body		
	Other means		
⇒ 4.6 Sewage Disposal (Check appropriate space)	Publicly owned and operated sanitary sewage system		
	Privately owned and operated individual septic tank		
	Privately owned and operated communal septic system		
	Privy		
	Other means		
(1) A certificate of approval from the Mattawa-North Bay Conservation Authority or Ministry of the Environment and Energy submitted with this application will facilitate the review. Comment from MNBCA or MOEE per Appendix C.			
4.7 Other services check if the service is available	Electricity		
	School Bussing		
	Waste Collection		

4.8 If access to the subject land is by private road, or if "other public road" or "right of way" was indicated in section 4.4., indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. Land Use

- ⇒ 5.1 What is the existing official plan designation(s), if any, of the subject land?

- ⇒ 5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the regulation number?

- ⇒ 5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use of Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
An agriculture operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain		
A rehabilitated mine site		
A non-operating mine site within 1 kilometre of the subject land		
An active mine site		
An industrial or commercial use, and specify the use(s)		
An active railway line		
A municipal federal airport		
Utility corridors		

6. History of the Subject Land

- ⇒ 6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No Yes Unknown If yes and if known, provide the ENPB's application file number and the decision made on the application.

- 6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

- ⇒ 6.3 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? No Yes Unknown If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

7. Current Applications

- ⇒ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the ENPB for approval? No Yes Unknown If yes, and if known, specify the ENPB's file number and status of application.

7.2 Is the subject land the subject of an application for a zoning by-law amendment, ENPB's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 No Yes Unknown If yes, and if known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch.

- The application shall be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained.
 - the boundaries and dimensions of any land owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or land mark, such as a railway crossing or bridge
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, well and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the ENPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration

I, _____ Of the _____
 in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the _____

in the _____

this _____ day of _____ 20____

 Commissioner of Oaths

 Applicant

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the agent authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION OF THE OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application for consent and I authorize _____ to make this application on my behalf.

Date

Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application. Complete the authorization of the owner concerning personal information as set out below.

AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this application for application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collection during the processing of the application.

Date

Signature of Owner

12. Consent of the Owner

Complete the consent of the owner concerning personal information set out below.

CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, _____, am the owner of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any personal or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

The East Nipissing Planning Board will assign a File Number for complete applications and this should be used in all communications.

Forward this application to: East Nipissing Planning Board
c/o Papineau-Cameron Township
P.O. Box 630
Mattawa, Ontario
POH 1V0

SKETCH SHEET

Sketch Accompanying Application. (Please use "feet" units)
(See Section 8)

Key Plan

N
I

Please use "feet" for measurement

Sample Sketch

Key Map

To Convert	Multiply by	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

