

CORPORATION OF THE MUNICIPALITY OF CALVIN

1355 Peddlers Drive, RR #2
Mattawa, Ontario P0H 1V0

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July 20 2018

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday July 24/18.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance, if possible.

Thank you.

Best regards;

Lynda Kovacs
Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA
REGULAR COUNCIL MEETING
Tuesday July 24, 2018 at 7:00 p.m.
Calvin Community Centre

1. CALL TO ORDER
2. WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST
3. PETITIONS AND DELEGATIONS None
4. REPORTS FROM MUNICIPAL OFFICERS Chris Whalley – Public Works
5. REPORTS FROM COMMITTEES None
6. ACTION LETTERS
 - A) Minutes of Council Meeting Adopt Minutes of Tuesday July 10/18
 - B) Bids Received for Surplus Used Siding from Fire Hall Resolution to Award to Highest Bidder
 - C) Calvin Fire Department Resolution/Request for Special Services Form/Release of Liability Waiver to Allow Fire Dept. to Fill Swimming Pools Within the Municipality of Calvin
7. INFORMATION LETTERS
 - A) Ontario Provincial Security Advisor ONAlert – Summer Events
 - B) College of Physicians & Surgeons Call for Nominations 2019 Council Award
8. INFORMATION LETTERS AVAILABLE
 - A) Ombudsman 2017-2018 Fiscal Year Annual Report
 - B) Health Unit Minutes of Meeting of April 25/18
9. OLD AND NEW BUSINESS
10. ACCOUNTS APPROVAL REPORT
11. CLOSED PORTION
12. BUSINESS ARISING FROM CLOSED SESSION
13. NOTICE OF MOTION
14. ADJOURNMENT

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR MEETING TUESDAY JULY 10, 2018

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Brown, Deputy Mayor Pennell, Coun Adams, Coun O'Connor, Coun Cross, Dean Maxwell, Jacob Grove, Cindy Pigeau and Lynda Kovacs.

Regrets: None Guests: 0

The meeting was called to order at 7:00 p.m. by Mayor Brown

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

2018-103 MINUTES OF COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Adams that the Minutes of the regular meeting of Council held on Tuesday June 26, 2018 be hereby adopted and signed as circulated.

Carried

2018-104 FIVE YEAR ENERGY CONSERVATION AND DEMAND MANAGEMENT PLAN

Moved by Coun Pennell and seconded by Coun Cross that council has received and reviewed the 2018-2023 Five (5) Year Energy Conservation and Demand Management Plan which has been prepared, as required by Ontario Regulation 391.11 under the Green Energy Act, 2009, and; Further that The Energy Plan for 2018 – 2023 be hereby adopted in its entirety as presented.

Carried

2018-105 BY-LAW NO. 2018-019 – DELEGATION OF AUTHORITY (LAME DUCK PERIOD)

By-law No. 2018-019 received 1st, 2nd and 3rd readings and was finally passed before an open Council. This being a by-law to delegate certain authorities to the Clerk-Treasurer for the period after Nomination Day (July 27, 2018 to November 30, 2018) referred to as the "Lame Duck" period.

Carried

2018-106 DECLARATION OF USED STEEL SIDING SURPLUS FROM FIRE HALL

Moved by Coun Cross and seconded by Coun Adams that whereas the Municipality has recently replaced the steel siding on the Municipal Fire Hall with funding provided through the Main Street Revitalization Initiative Fund, and; whereas council hereby declares the used steel siding to be surplus to the further needs of the Municipality; now be it therefore resolved that staff is hereby authorized to make the used steel available through a public bidding process and sold to the highest bidder.

Carried

2018-107 DISBURSEMENTS

Moved by Coun Pennell and seconded by Coun Cross that the disbursements dated July 5, 2018 in the amount of \$40,139.35 and July 10, 2018 in the amount of \$203,687.07 be hereby authorized and passed for payment.

Carried

2018-108 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Pennell that this regular meeting of Council now be adjourned at 7:45 p.m.

Carried

Mayor

Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: July 24, 2018 NO. _____

MOVED BY _____

SECONDED BY _____

“That Council has reviewed the Sealed Bids received by the deadline of 3:00 p.m. on July 24, 2018 for the used steel siding removed from the Calvin Fire Hall, which has been declared surplus to the needs of the Municipality, and that the successful bidder is recorded as _____ with the highest bid in the amount of \$ _____.

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Adams	_____	_____
Mayor Brown	_____	_____
Coun Cross	_____	_____
Coun O'Connor	_____	_____
Coun Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: July 24, 2018

NO. _____

MOVED BY _____

SECONDED BY _____

“WHEREAS the Calvin Volunteer Fire Department has requested that Council consider allowing the Department to fill swimming pools and other requests for water needs, within the boundaries of the Municipality of Calvin only, at the discretion of the Fire Chief (e.g. filling holding tanks), using Calvin Volunteer Firefighters and Fire Services equipment owned by the Municipality,

AND WHEREAS Council supports the positive aspects of providing said service;

AND WHEREAS there are no providers of said service within the local community;

AND WHEREAS this practice is covered as training practice by the Municipal Insurance Company;

NOW THEREFORE BE IT RESOLVED that Council authorize the Volunteer Fire Department to fill private swimming pools and other approved water needs according to the following policy;

- That all requests must be submitted in writing to the Municipal Office on the ‘Request for Special Services’ form and signed by all “Pool Owner/s”
- That all property owners listed on the ownership of the property must sign a ‘Release of Liability, Waiver of Claims and Indemnification’ form at the Municipal office and pay, by cash or cheque only, to the Municipality of Calvin, for the water prior to delivery to their site
- That filling of swimming pools will be limited to the months of May through July each year subject to seasonal weight restrictions on municipal roads and also limited to properties within the boundaries of the Municipality of Calvin
- That written/signed requests will be received at the municipal office on a “first come first served basis” only, based on the date the Waiver has been signed and full payment received
- That delivery of water to pools is considered to be a training exercise and, as such, Volunteer Firefighters will be paid on the “points” system for their participation on training nights (currently Thursday evenings approximately 7 p.m. – 9 p.m.)

- That the cost per truck load of water shall be two hundred dollars (\$200.000) with an additional administration fee of twenty-five dollars (\$25.00) per completed waiver form
- That water for these requests shall be drawn from the nearest water source so as not to leave the Fire Hall water reservoir depleted
- That it is clearly understood that "Fire Calls" will take absolute priority over any other situation at all times, and may interfere with pre-arranged requests for filling of pools or other water requests
- That swimming pools shall be filled on training nights only, other requests for water may be approved and delivered at the discretion of the Fire Chief once the 'Release of Liability, Waiver of Claims and Indemnification' form has been completed, signed, and full payment received
- That all revenues received for the filling of swimming pools or other water delivered by the Calvin Volunteer Fire Department (other than administration fees) shall be moved to the Fire Reserve fund at each year end
- At his discretion, the Fire Chief is hereby approved to have volunteer fire fighters swimming pools filled free of charge, provided they live within the municipal boundaries. No points will apply. Such fills will be considered training but will not take place on training nights. Must be pre-approved by the Fire Chief, Waiver must be signed at the municipal office, prior to filling.
- That the 'Release of Liability, Waiver of Claims and Indemnification' form and the 'Request for Special Services' form be hereto attached as part of the policy

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEAS</u>	<u>NAYS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



MUNICIPALITY OF CALVIN

1355 Peddlers Dr, Mattawa, ON P0H 1V0
Tel: 705-744-2700

Request for Special Services Form

Please use this form to report all municipal related issues.
FAX # 705-744-0309 or email: administration@calvintownship.ca

Once submitted, your request will be routed to the appropriate department head for review.
Lines with (*) must be filled in.

Date & Time: * _____

Your Name: * _____

Email Address: _____

Contact Telephone: * _____

Department: Fire Department Filling Swimming Pools (May to July Only)

Other: _____

Location of Pool*: _____

Department: Municipal Council – Request for Petitions/Delegations to Council

(Any person desiring to be heard must submit to the Clerk a request in writing and signed, stating the purpose of the deputation, not later than 12:00 noon on the Thursday preceding the Council Meeting. Only one spokesperson shall speak on behalf of a delegation to Council.)

Date of Meeting: _____

Reason for Request (details): _____

Tracking Information – for office use only

Received by: _____ Date: _____

Assigned to: _____ Date: _____

Brief description of Action Taken _____

Fees for Services: _____ Owing Paid

Closed by: _____ Date: _____

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNIFICATION

(Hereinafter referred to as the "Release Agreement")

BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS INCLUDING THE RIGHT TO SUE OR CLAIM COMPENSATION FOR PROPERTY DAMAGE OR PERSONAL INJURY AND YOU WILL BE INDEMNIFYING THE CORPORATION OF THE MUNICIPALITY OF CALVIN, ITS FIRE DEPARTMENT AND ALL THOSE FOR WHOM THE MUNICIPALITY IS IN LAW RESPONSIBLE (COLLECTIVELY THE "MUNICIPALITY") FROM ALL CLAIMS OR DEMANDS FOR PROPERTY DAMAGE OR PERSONAL INJURY TO MY CHILDREN AND ANY OTHER PERSONS ON MY PROPERTY LOCATED AT:

(insert address)

I/We, _____ and _____
(Print full name here) (Print full name here)

As owner/s of the property located at _____
(insert address)

hereby request that the Municipality of Calvin Fire Department enter on my/our property and deposit water in my/our:

[] Swimming Pool [] _____
(Check One)

For a fee of \$ _____ per load plus a \$25.00 administration fee per Waiver .

I fully understand that the Municipality makes no representation whatsoever regarding the quality of the water and acknowledge that this water has not been treated, filtered or purified in any way. I further acknowledge that this water is not intended for human or animal consumption and that the place where the water is being deposited is equipped with a water treatment and filtration device in proper working order.

In consideration of the acceptance of this request and by signing this Release Agreement I, for myself, my heirs, executors, administrators, successors and assigns release, waive and forever discharge the Municipality from all claims, demands, damages, costs, expenses, actions and causes of action, whether in law or in equity, in respect of death, injury, loss or damage to my person or property however caused, arising or to arise by reason of the Municipality entering and depositing water on my property as requested **notwithstanding that same may have been caused, contributed to or occasioned by the negligence of the Municipality.**

I further agree in consideration of the acceptance of this request and by signing this Release Agreement to indemnify and save harmless the Municipality from all claims, demands, damages, costs, expenses, actions and causes of action, whether in law or in equity, which may be brought against the Municipality by a third party including my children, in respect of death, injury, loss or damage to any person or property however caused, arising or to arise by reason of the actions of the Municipality taken in accordance with this request **notwithstanding the same may have been caused by, contributed to or occasioned by the negligence of the Municipality.**

I acknowledge that the fee charged for the service requested is intended to raise funds for the Municipal Fire Hall and the Municipal Fire Department.

I confirm that I have read and understand this Release Agreement.

Dated this _____ day of _____, 20____.

Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

Lynda Kovacs

Subject: FW: ONAlert - Summer Events
Attachments: ONAlert -SummerEvents - Office of the Provincial Security Advisor.pdf
Importance: High

From: Khan, Bilal (MCSCS) [mailto:Bilal.Khan@ontario.ca] **On Behalf Of** OPSA (MCSCS)
Sent: Tuesday, July 17, 2018 10:32 AM

Subject: ONAlert - Summer Events
Importance: High

OPSA **Colour Coding: Green**
Green indicates document contains information with **LOW** sensitivity with limited restrictions on further dissemination.
Classification: For Official Use Only | Circulation: No restrictions

Sent on behalf of Ray Boisvert

As the Provincial Security Advisor for Ontario, it is the responsibility of my office to assess the security environment, identify strategic threats, and to facilitate resilience building efforts or mitigation strategies intended to reduce risks to people, physical infrastructure and networks.

In order to assist you in addressing an area of increasing concern with the potential to adversely affect public safety, please see the attached OPSA Alert about security planning for summer events. It is being provided to you for information purposes and to support capacity building at a time when first responders race to stay ahead of extreme acts of violence that target communities gathered in vulnerable open spaces. Those wishing to do harm are presented with additional opportunities for violence during the warm summer months when outdoor events are frequent.

With these helpful best practices in hand, my office encourages continued dialogue between municipal officials and senior leadership of the law enforcement agency within your respective boundaries.

Should you have any questions or concerns, please contact me directly.

Ray Boisvert
Provincial Security Advisor
Conseiller provincial en matière de sécurité
MCSCS / MSCSC
Government of Ontario
Gouvernement de l'Ontario
Ray.Boisvert@ontario.ca



“Summer security is all about making sure people can enjoy themselves safe in the knowledge that the staff around them are trained to know what to do should the worst happen.”

Concern: *the summer months present those seeking to do harm with additional opportunities for violence.*

Festivals, concerts and sporting events are frequent during the summer months, which often include peripheral celebrations, such as parades and tailgate parties. Increased volume on pedestrian walks and in parks is also common in fair weather. The crowd density, lack of permanent security infrastructure and the highly visible nature of these gatherings make them a desirable target for those wishing to harm others.

Intention: *to support discussion between police services, event organizers and other community stakeholders in the event planning process.*

While there is no intelligence to indicate an increased threat to summer events in Canada, Daesh (ISIS) has targeted such events in Europe and North America using vehicles, explosives, knives, and other small arms.

These tactics are not limited to violent extremists, and recent events in Ontario have demonstrated the adoption of vehicles and improvised explosives by attackers unaffiliated with Daesh.

Ontario police services play an important role in maintaining security and safety in the communities they serve, but all stakeholders have a role in a collaborative security strategy. It is advisable that event organizers work in partnership with police to ensure safety and security are considered in event planning. Organizers can effectively mitigate many threats by having a strategy that addresses *awareness, layered security and emergency response*.

Awareness is the first step towards deterring threats or minimizing incident impact.

- ⚙️ Event organizers need to be aware that the threat is real and necessitates a security plan, which considers potential threats during the event's preparation, planning and resourcing phases.
- ⚙️ Events are typically organized by private operators, volunteer organizations and municipalities. Organizers should engage security providers in advance to ensure they can deploy adequate resources. Security can be provided by private security firms, volunteers, local police or a blend of these.
- ⚙️ Informing attendees of the presence of extra security measures will reduce disruption to the event experience and encourage reporting suspicious behaviour.

Layered security means employing multiple points of protection for venues and participants. The failure of any single layer of security does not significantly compromise the overall event site. In the case of summer events, event organizers should consider the following security layers:

- ⚙️ Strong temporary barricades such as trucks, heavy equipment or concrete safety barriers to block site access;
- ⚙️ Blocked queuing points, as groups congregating for entrance to venues can be targeted when vehicle access to the site itself is not possible;
- ⚙️ Adequate lighting at exits and throughout the event site to ensure visibility, aid detection, and facilitate quicker response times.

In the event of a suspicious incident or an attack, an effective **emergency response** can reduce the number of casualties and public panic.

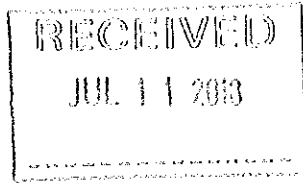
- ⚙️ When applying for permits, event organizers should be required to list potential risks and hazards and outline an emergency response strategy.
- ⚙️ This strategy should be shared with stakeholders and include a communications plan.
- ⚙️ Security staff should have protocols in place for reporting suspicious incidents or an attack.
- ⚙️ Well identified reporting centres provide event participants with a designated area to report suspicious activities, and a pre-established location for communicating evacuation protocols.

Further Reading

CT Summer Security, United Kingdom Home Office
Crowded Places Guidance 2017, United Kingdom Home Office

Top Quote

United Kingdom National Coordinator for Protect and Prepare Policing



THE
COLLEGE
OF
PHYSICIANS
AND
SURGEONS
OF
ONTARIO

July 2018

TO: MAYOR, CITY CLERK AND COUNCILLORS:

Nominate an Outstanding Ontario Physician in Your Community The College of Physicians and Surgeons of Ontario Council Award

The College of Physicians and Surgeons (CPSO) is now accepting nominations for the **2019 Council Award**. The Council Award honours outstanding Ontario physicians who have demonstrated excellence and embody a vision of the “ideal physician”.

The criteria for selecting a physician for the Council Award are outlined in the enclosed brochure and nomination form. The criteria are based upon eight “physician roles” that reflect society’s expectations of what is needed to practise modern medicine.

Through the award, the College honours Ontario physicians whose performance in each of these roles is outstanding, recognizing that individual physicians will demonstrate more extensive expertise in some roles than in others.

If you know of a physician who meets the selection criteria, please nominate him or her for the Council Award.

The deadline for receipt of nominations is October 1, 2018 at 5:00 p.m.

For further information, please contact the Council Awards Program at 416-967-2600 or 1-800-268-7096 extension 611 or CPSOaward@cpso.on.ca.

Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Jul 19, 2018

Time : 11:33 am

Vendor : 01000 To PT00000004
 Batch : All
 Department : All

Cash Requirement Date : 19-Jul-2018
 Bank : 1 To 1
 Class : All

Vendor	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0101 ADMINISTRATION					
13035	NORTHERN BUSINESS SOLUTIONS				
AR498337	2nd Qtr 2018 Meter Read for Copier	54	11-Jul-2018	19-Jul-2018	
1-5-0101-117	COPIER EXPENSES				509.13
19020	SELECTCOM INC.				
3004460015	Phone for Admin, Fire, Roads July 2018	54	10-Jul-2018	19-Jul-2018	
1-5-0101-103	TELEPHONE, FAX, CELL PHONE				209.56
22020	VS GROUP				
VS-11529	1 Yr Hosting 2018	54	05-Jul-2018	19-Jul-2018	
1-5-0101-115	COMPUTER EXPENSES				284.76
VS-11536	1 Yr Domain Name 2018	54	05-Jul-2018	19-Jul-2018	
1-5-0101-115	COMPUTER EXPENSES				84.75
Department Total :					1,088.20
<hr/>					
DEPARTMENT 0200 FIRE PROTECTION					
13034	NORTH BAY CACC				
2018-06	Call Taking & Alerting Services for June 2018	54	03-Jul-2018	19-Jul-2018	
1-5-0200-137	COMMUNICATIONS - FIRE				95.00
19020	SELECTCOM INC.				
3004460015	Phone for Admin, Fire, Roads July 2018	54	10-Jul-2018	19-Jul-2018	
1-5-0200-137	COMMUNICATIONS - FIRE				43.35
Department Total :					138.35
<hr/>					
DEPARTMENT 0300 ROADS					
19020	SELECTCOM INC.				
3004460015	Phone for Admin, Fire, Roads July 2018	54	10-Jul-2018	19-Jul-2018	
1-5-0300-103	TELEPHONE, CELL PHONE - ROADS				56.91
Department Total :					56.91
<hr/>					
DEPARTMENT 0400 ENVIRONMENTAL					
10099	KNIGHT PIESOLD CONSULTING				
12365	Landfill Well Monitoring for June 2018	54	30-Jun-2018	19-Jul-2018	
1-5-0400-146	MONITORING OF WELLS				3,624.78
12913	MILLER WASTE SYSTEMS				
3000191975	Dump & Return Container Fee June 2018	54	30-Jun-2018	19-Jul-2018	
1-5-0400-175	BLUE BOX RECYCLING COSTS				1,050.45
19062	SUNDRIDGE APPLIANCE SERVICES				
1661	Freon Removal - 33 Fridges	54	16-Jul-2018	19-Jul-2018	
1-5-0400-101	MATERIALS AND SUPPLIES - ENVIRONMENT				1,073.50
Department Total :					5,748.73
<hr/>					
DEPARTMENT 0500 HEALTH SERVICES					
13010	NORTH BAY PARRY SOUND DIST. HE				
AUGUST2018LI	August 2018 Levy	54	19-Jul-2018	19-Jul-2018	
1-5-0500-108	HEALTH UNIT				1,608.33
Department Total :					1,608.33
<hr/>					
DEPARTMENT 0700 RECREATION					
19001	SAMPSON SALES				
389958	Oil Filter for Lawnmower	54	25-Jun-2018	19-Jul-2018	
1-5-0700-101	MATERIALS AND SUPPLIES (HALL)				23.56
390132	Belt for Lawnmower	54	12-Jul-2018	19-Jul-2018	
1-5-0700-101	MATERIALS AND SUPPLIES (HALL)				34.27
32001	VAUGHAN PAPER				
336684	Cleaning Supplies	54	12-Jul-2018	19-Jul-2018	

Corporation of the Municipality of Calvin
 Council/Board Report By Dept-(Unpaid)



AP5130

Page : 2

Date : Jul 19, 2018

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Vendor : 01000 To PT00000004

Batch : All

Department : All

Cash Requirement Date : 19-Jul-2018

Bank : 1 To 1

Class : All

Vendor	Vendor Name	Invoice #				Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0700		RECREATION							
1-5-0700-101				MATERIALS AND SUPPLIES (HALL)				155.47	
Department Total :								213.30	
Unpaid Total :								8,853.82	

Total Unpaid for Approval :	8,853.82
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	8,853.82