

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA

AD HOC ROADS COMMITTEE – 4th MEETING

April 26, 2016 @ approx. 8:00 p.m.

(Immediately following the Regular Meeting of Council)

Calvin Community Centre

1. CALL TO ORDER
2. WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST
3. PETITIONS AND DELEGATIONS
4. ACTION LETTERS
 - A) Minutes of AD HOC Committee Adopt Minutes of March 22/16
 - B) Amended DRAFT By-law To Provide Purpose, Definitions, Road Classification, Road Listing, and Maintenance Standard (for review)
 - C) Report from Chair Status Update re: DRAFT Speed Limit By-law and Council Response
4. INFORMATION/REPORTS FROM MUNICIPAL OFFICERS
5. OTHER INFORMATION AVAILABLE
6. OLD AND NEW BUSINESS Next Steps- Moving Toward Municipal Roads Policy
7. CLOSED SESSION If Required
8. BUSINESS ARISING FROM CLOSED SESSION
9. NOTICE OF MOTION
10. ADJOURNMENT

CORPORATION OF THE MUNICIPALITY OF CALVIN

AD HOC ROADS COMMITTEE

MINUTES OF THE THIRD MEETING - TUESDAY MARCH 22, 2016

The THIRD meeting of the Ad Hoc Roads Committee was held this date at the Calvin Community Centre.

Present were: Coun Adams, Coun Edwards, Coun O'Connor, Chris Whalley & Lynda Kovacs.

Regrets: 0

Guests: 7

The meeting was called to order following the Regular Council meeting at 8:02 p.m. by the Chair, Councillor Adams.

PECUNIARY/CONFLICT OF INTEREST None Declared

PETITIONS AND DELEGATIONS None Received

2016-AH05 ADOPT MINUTES

Moved by Coun Edwards and seconded by Coun O'Connor that the minutes of the AD HOC Roads committee meeting held on Tuesday February 23, 2016 be hereby approved and will be included in the next regular meeting of Council for consideration of final approval.

Carried

The DRAFT "Road Definitions" By-law was reviewed in detail. There were some changes identified that need to be made to Section 5.0 a) Maintenance Standards for Seasonal Roads. Consideration will be made to amending the wording in order to reduce or eliminate any sense of vulnerability to those who may currently be living on, and maintaining a Seasonal Road, without having an Agreement with the Municipality in place. Concern was voiced by a person in the audience (Dean Grant) that the DRAFT wording meant that Council may be able to revoke an Agreement, leaving property owners vulnerable and no longer authorized to maintain a Seasonal Road currently used to access a year round residence. Amendments will be made and reviewed at the next AD HOC roads meeting.

Discussion then went to the Geometric Design Standards for Secondary Highways. It is the task of the AD HOC Roads Committee to DRAFT a policy for Council consideration, which addresses requests for "Assumption of Public Roads" for year round road maintenance service. It is intended that the policy will include these Standards in the wording in order to further define the requirements necessary for year round maintenance. The Acting Municipal Engineer has supplied the Clerk-Treasurer with the Geometric Design Standards for roads with a 0 - 400 Average Annual Daily Traffic (AADT) count up to >1000 AADT. All current Seasonal roads within the Municipality are in the 0 – 400 ADDT category. The Rural nature of most of the roads under

the jurisdiction of the Municipality of Calvin could be Geometrically Designed to a lesser and more affordable standard if the speed limit was reduced to 50 or 60 km per hour from the current 80 km per hour. This speed reduction would also address safety concerns received about the high speed of motorists travelling on some roads (Peddlers Dr. and Mount Pleasant Rd. for example).

The Clerk-Treasurer is to prepare a DRAFT By-law for consideration at the April 12, 2016 Regular Meeting of Council which the AD HOC Roads Committee Chair will present. Such a By-law will authorize an overall posting throughout the Municipality of Calvin, to reduce the speed limit on all roads under Municipal jurisdiction, from the current 80 km per hour to 60 km per hour (would not of course apply to Provincial Hwy 630). This would allow all year round roads to be Class 5 and all Seasonal Roads to be Class 6, under the MMS. The decision of whether or not to reduce the overall speed limit, if acceptable to Council, could then be reflected in the Geometric Design Standards required for the Roads policy, yet to be DRAFTED, addressing the Assumption of Public Roads for year round road maintenance service.

2016-AH06 SCHEDULE NEXT MEETING AND ADJOURNMENT

Moved by Coun O'Connor and seconded by Coun Edwards that the next meeting of the AD HOC Roads Committee be scheduled for Tuesday April 26, 2016, following the regular meeting of Council in the Calvin Community Centre, and that this meeting of the AD HOC Roads Committee now be adjourned at 9:17 p.m.

Carried

Chair or Vice-Chair

Clerk

CORPORATION OF THE MUNICIPALITY OF CALVIN

DRAFT BY-LAW NO. 2016-_____

BEING A BY-LAW TO PROVIDE FOR HIGHWAY (ROAD) CLASSIFICATIONS, DEFINITIONS, AND SIGNAGE AND FOR ADOPTING OF MINIMUM MAINTENANCE STANDARDS FOR HIGHWAYS (ROADS) UNDER THE JURISDICTION OF THE MUNICIPALITY OF CALVIN.

WHEREAS Section 27 (1) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS section 44 (1) of the Municipal Act 2001, c.25 as amended, provides that the municipality that has jurisdiction over a highway or bridge shall keep it in a state of repair that is reasonable in the circumstance, including the character and location of the highway or bridge;

AND WHEREAS Section 44 (4) and (5) of the Municipal Act 2001, c.25 as amended, provides that regulations may be established by the Minister for minimum standards of repair for highways or bridges or any class of them and that the minimum standards may be general or specific in their application;

AND WHEREAS the Municipality of Calvin deems it appropriate to fulfill the requirements of Ontario Regulation 239/02 (Minimum Maintenance Standards for Municipal Highways), made under the Municipal Act, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1.0 PURPOSE

The purpose of this By-law is to;

- a) Clearly define the terms Private Road, Private Unassumed Road, Seasonal Road, Unassumed Road, Unopened Road Allowance and Year Round Road;
- b) Classify all roads within the municipality, their levels of service, the patrolling requirements and the maintenance period annually; and,
- c) Identify signage where required for certain types of roads.

2.0 DEFINITIONS

For the purposes of this by-law a;

- a) "*Private Road*" means a road that has not been assumed by the Municipality, which provides access by means of a registered right-of-way to private property, and of which the use, maintenance, and liability of the road are the responsibility of the abutting land owners
- b) "*Private Unassumed Road*" means a road owned by the Municipality and maintained by a private individual/s, organization, or company rather than by the Municipality. The general public is allowed to travel on these roads and, since these roads have not been assumed by the Municipality for maintenance purposes, the responsibility for maintenance and liability is that of the private individual/s, organization or company
- c) "*Seasonal Road*" means an opened road allowance used on a "courtesy" basis by the Public with the understanding that the road, or portion thereof, is owned by the Municipality and which ***receives limited maintenance from June 1st through October 1st each year, and on which no winter maintenance is performed, with the exception of winter maintenance performed at the discretion of the Public Works Superintendent to avoid damage to municipal property or to repair or remove a potential threat to public health and safety.*** These roads are considered Class 6 Roads, not subject to Minimum Maintenance Standards under Ontario Regulation 239/02
- d) "*Unassumed Road*" means a road for which the Municipality has not assumed responsibility for maintaining and therefore is used at your own risk
- e) "*Unopened Road Allowance*" means unopened roads found along both concession and lot lines throughout the municipality as they were originally surveyed during the Province's early settlement. These are public highways, owned by the Municipality, but not maintained. The Municipality has no obligation to open or assume original road allowances, or to make passage over them easier for the public. The public is however able to "use" these unopened road allowances but they cannot alter the road allowance in any way
- f) "*Year Round Road*" means a road which has been opened and assumed by the Municipality, and maintained year round by the Municipality

3.0 ROAD CLASSIFICATION

Classification for the purpose of this by-law applies to the approximately 66.5 km of Class 4, 5 and 6 Year Round and Seasonally Maintained Roads under the jurisdiction of the Municipality. Classification has been established through the Annual Average Daily Traffic (AADT) count completed in the D.M Wills 2009 Road Needs Study, and by the Minimum Maintenance Standards for Municipal Highways Ontario Regulation 239/02, which sets the minimum standard for levels of service and patrolling requirements on each classification of road within a municipality as per the tables below:

3.1 Class 4 – Patrolling frequency minimum once every 14 days

Class 4 Highway	Surface Area	Depth	Height	Response Time
Snow Accumulation	n/a	8 cm	n/a	16 hours
Icy Roadways	n/a	n/a	n/a	12 hours
Shoulder Drop-offs	n/a	8 cm	n/a	14 days
Cracks	5 cm (width)	5 cm	n/a	180 days
Debris (except snow, ice, slush)	As soon as	practicable,	after	becoming aware
Surface Discontinuities	n/a	n/a	5 cm	21 days
Regulatory & Warning Signs	n/a	n/a	n/a	30 days
Luminaries	n/a	n/a	n/a	14 days
		Potholes		
Paved Surface	1000 cm ²	8 cm	n/a	14 days
Non-paved Surface	1500 cm ²	10 cm	n/a	14 days
Paved & Non-paved Shoulder	1500 cm ²	10 cm	n/a	30 days
Bridge Deck Spalls	1000 cm ²	8 cm	n/a	7 days

3.2 Class 5 – Patrolling frequency minimum once every 30 days

Class 5 Highway	Surface Area	Depth	Height	Response Time
Snow Accumulation	n/a	10 cm	n/a	24 hours
Icy Roadways	n/a	n/a	n/a	16 hours
Shoulder Drop-offs	n/a	8 cm	n/a	30 days
Cracks	5 cm (width)	5 cm	n/a	180 days
Debris (except snow, ice, slush)	As soon as	practicable,	after	becoming aware
Surface Discontinuities	n/a	n/a	5 cm	21 days
Regulatory & Warning Signs	n/a	n/a	n/a	30 days
Luminaries	n/a	n/a	n/a	14 days
		Potholes		
Paved Surface	1000 cm ²	8 cm	n/a	30 days
Non-paved Surface	1500 cm ²	12 cm	n/a	30 days
Paved & Non-paved Shoulder	1500 cm ²	12 cm	n/a	60 days
Bridge Deck Spalls	1000 cm ²	8 cm	n/a	7 days

3.3 Class 6 – Ontario Regulation 239/02 does not apply to Class 6 roads. Patrolling frequency – as determined by the Road Superintendent but at a minimum of once per month from June 1st to October 1st

4.0 ROAD LISTING

ROAD NAME	CLASSIFICATION	ROAD TYPE
Boundary Rd. N. (hard surface 1.9 km)	Class	Year Round
Boundary Rd. S (gravel 2.1 km)	Class	Year Round (Maintained Papineau-Cameron)
Peddler's Dr. (paved 9.8 km)	Class	Year Round
Peddler's Dr. (gravel 5.9 km)	Class	Year Round
Pautois Road (.3 km)	Class	Year Round
Donald's Rd. (2 km)	Class	Year Round
Suzanne's Rd. (4.3 km)	Class	Year Round
Daventry Rd. (3.9 km)	Class	Year Round
Flood's Rd. (.2 km)	Class	Year Round
Homestead Rd. (6.2 km)	Class	Year Round
Bronson Lake Rd. (1.9 km)	Class	Year Round
Booth Rd. (.6 km)	Class	Year Round
Beach Rd. (.1 km)	Class	Year Round
Twilight Camp Rd. (.2 km)	Class	Year Round
Mount Pleasant Rd.(3.1 km)	Class	Year Round
Latimer Lane (.5 km)	Class	Year Round
Moreau Rd. (2.3 km)	Class	Year Round
Galston Rd. (3.3 km)	Class	Year Round
Peacefull Lane (.4 km)	Class	Year Round
Beckett Lane (1 km)	Class	Year Round
Pratt Rd. (1.1 km)	Class	Year Round
Adams Rd. (5 km)	Class	Year Round
Brule Rd. (4 km)	Class	Year Round
McLaughlin Rd. (.4 km)	Class	Year Round
Stewart's Rd.(.9 km)	Class 6	Seasonal
Pratt Rd. (1.6 km)	Class 6	Seasonal
Latimer Lane (.7 km)	Class 6	Seasonal
Flood's Rd. (.9 km)	Class 6	Seasonal
Gated Rd (.9 km)	Class 6	Seasonal
Talon Lake Rd. (.4 km)	Class	Year Round (Maintained Bonfield)
Von Doeler Rd. (.6 km)	Class	Year Round (Maintained Bonfield)

5.0 MAINTENANCE STANDARDS

a) Seasonal Roads - Limited maintenance by the Municipality from June 1st to October 1st. Limited maintenance is a service standard below that which is provided for a Year Round road and consists of minimal gravelling, grading and ditching sufficient to permit passage during the seasonal period. No winter maintenance is performed by the Municipality **with the exception of winter maintenance performed at the discretion of the Public Works Superintendent to avoid damage to municipal property or to repair or remove a potential threat to public health and safety.** Since a seasonal road is maintained at a lower standard, the use of these roads is at "user's risk". All Seasonal roads will be "signed" by the Municipality to indicate the status

of the road and the duration of Municipal maintenance services. Any individual wishing to provide winter maintenance to a Municipal Seasonal road must make written application for permission to the Corporation of the Municipality of Calvin and, if approved, must enter into an Agreement and be aware that they will assume all responsibility for such **winter** maintenance and for any liability for damage to Municipal property as a result of the actions of private snow removal equipment.

b) Year Round Roads - Maintenance will be provided by the Municipality year round as per the Minimum Maintenance Standards for Municipal Highways, Ontario Regulation 239/02

6.0 FORCE AND EFFECT

That this By-law will come into full force and effect upon the date of its passing.

READ A 1ST TIME THIS _____ DAY OF _____, 2016.

READ A 2ND SECOND TIME THIS _____ DAY OF _____, 2016.

READ A 3RD THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS _____ DAY OF _____, 2016.

Mayor

Clerk-Treasure

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

DRAFT BY-LAW NO. 2016-_____

BEING A BY-LAW TO AUTHORIZE THE PRESCRIBED SPEED LIMIT OF 60 KILOMETRES PER HOUR ON CERTAIN HIGHWAYS UNDER THE JURISDICTION OF THE MUNICIPALITY OF CALVIN

WHEREAS Section 128 of the Highway Traffic Act R.S.O. 1990, Chapter H.8 (as amended) provides for the council of a municipality to prescribe a speed limit on any highway under its jurisdiction;

NOW THEREFORE the Council of the Municipality of Calvin enacts as follows:

1. That a speed limit of 60 kilometres per hour is hereby established for all unposted roads under the jurisdiction of the Corporation of the Municipality of Calvin;
2. That signage as per Schedule "A" shall be hereto attached and shall become part and parcel of this By-law;
3. That signage as per Schedule "A" shall be posted at every entrance road into the Municipality of Calvin as follows:
 1. West side Mount Pleasant Rd. at corner of Moreau Rd. visible southbound
 2. East side Mount Pleasant Rd. north of Laplante Rd. intersection visible northbound
 3. West side Mount Pleasant Rd. south of Laplante Rd. intersection visible southbound
 4. North side Adams Rd. at Hwy 630 intersection visible westbound
 5. South side Homestead Rd. at Hwy 630 intersection visible eastbound
 6. South side Peddlers Dr. east at Hwy 630 intersection visible eastbound
 7. North side Peddlers Dr. west at Hwy 630 intersection visible westbound
 8. South side Suzannes Rd. east at Hwy 630 intersection visible eastbound
 9. West side Boundary Rd. south at Hwy 17 intersection visible southbound
 10. North side Peddlers Dr. west at Boundary Rd. intersection visible westbound
 11. East side Boundary Rd. at Peddlers Dr. intersection visible northbound
 12. North side Homestead Rd. at Boundary Rd. intersection visible westbound
4. That the penalties provided in subsection 14 of Section 128 of the Highway Traffic Act R.S.O. 1990, Chapter H.8 shall apply to offences against this By-law
5. That all previous By-laws pertaining to the prescribed speed limit on roads under the jurisdiction of the Corporation of the Municipality of Calvin be hereby repealed, and this By-law come into full force and effect as of the date of signing of the 3rd and final reading.

READ A 1ST AND 2ND TIME THIS _____ DAY OF _____, 2016.

READ A 3RD TIME AND FINALLY PASSED THIS _____ DAY OF _____, 2016.

Mayor
Wayne Brown

Clerk
Lynda Kovacs

TALON LAKE RD

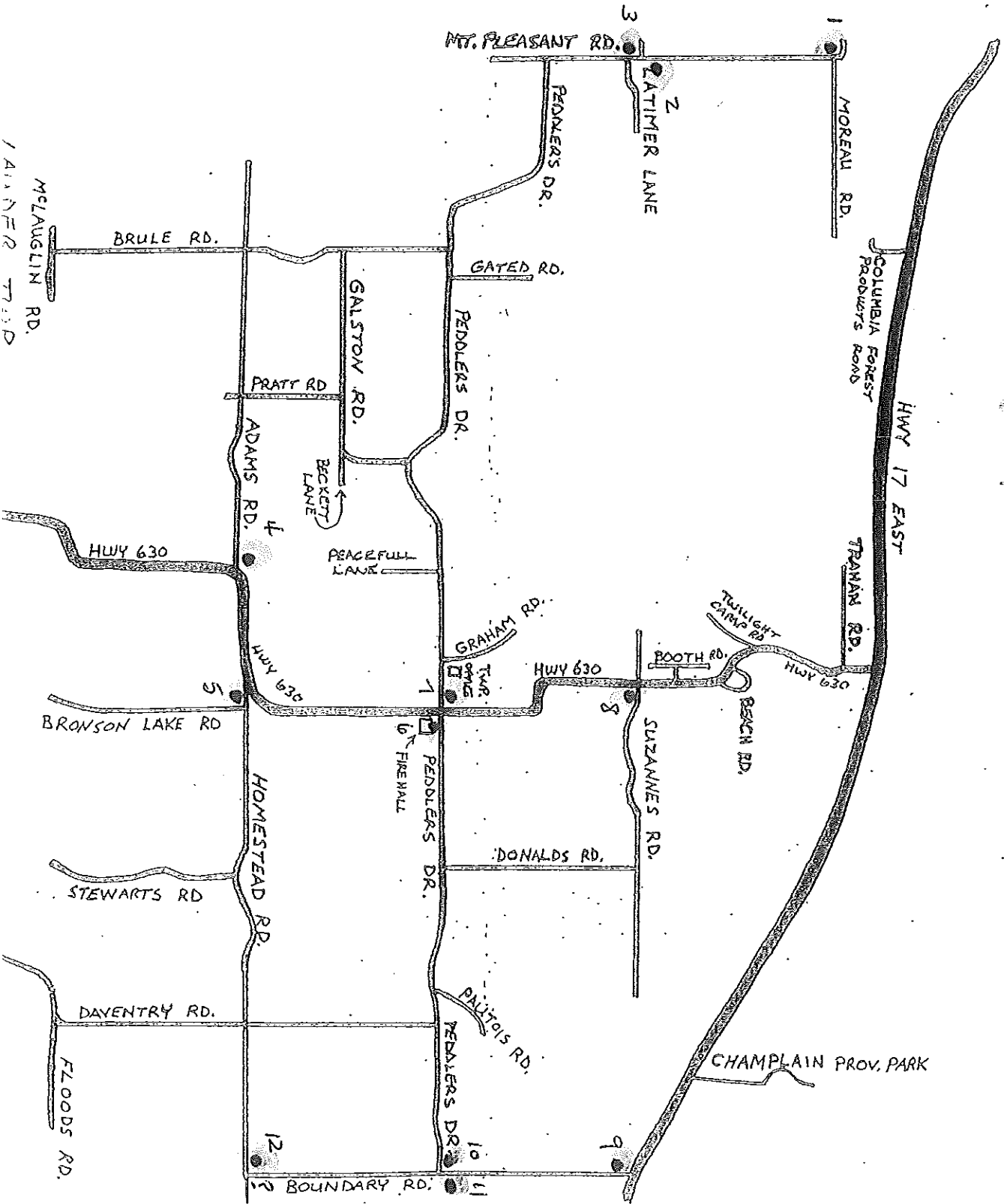
VON BOELER RD.

CALVIN TWP.

Suggested

12 - Speed limit sign locations

BONFIELD TWP.



PAPINEAU TWP

McLAUGHLIN RD.
LAINNER TWP.